

**WHITTIER CITY COUNCIL
REGULAR MEETING
TUESDAY, APRIL 20, 2010
7:00 PM
COUNCIL CHAMBERS
P-12 BUILDING**

MINUTES

1. CALL TO ORDER

Mayor Lunceford called the meeting to order at 7:02 pm.

2. OPENING CEREMONY

Mayor Lunceford led the Pledge of Allegiance.

3. ROLL CALL

A. Council Members Present: Shawni Phillips, Jerry Vandergriff, Lester Lunceford, Mary Brenneman, Shannon Tolman, Becky Cotner, Juan Cardenas

B. Council Members Absent: None

C. Excused Absence: None

D. Administration Present: Brenda Krol, City Clerk; Ed Barrett, Interim City Manager

Others present included: Scott Korbe, Fred Whittingham, Dave Schofield, Dave Goldstein, Peter Denmark, Gerald Sanger, Diane Parrett

4. APPROVAL OF MINUTES

A. 03 April 2010, Special Meeting Minutes

MOTION: Jerry Vandergriff made a motion to approve the special meeting minutes of April 3rd, 2010 as written

SECONDED: Becky Cotner seconded the motion.

VOTE: Motion passed unanimously.

5. APPROVAL OF REGULAR MEETING AGENDA

Jerry Vandergriff asked that agenda item 12A2 and 12B1 be removed from the agenda.

Becky Cotner asked that an abatement report be added to the agenda as item 7C.

Mayor Lunceford stated that he would like to go into executive session this evening to discuss personnel issues regarding the potential hiring of a city manager.

MOTION: Jerry Vandergriff made a motion to approve the regular meeting agenda as amended.

SECONDED: Becky Cotner seconded the motion.

VOTE: Motion passed unanimously.

6. MAYOR'S REPORT

A. Mayor Report – Mayor Lunceford

Mayor Lunceford read aloud a letter that he had received from the City's lobbyists in Juneau.

Mayor Lunceford and Council,

Congratulations the City of Whittier faired extremely well this budget season. I would only remind you that the Governor still carries a line item veto on appropriations bill. We will know the final verdict by July 1st 2010, from my perspective we could not have been so successful without the dedication of Representative Mike Hawker and his staff.

Whittier projects:

Whittier K-12 School sprinkler installation and exterior renovations – 1.762 million dollars

Whittier Airport Master Plan – 325,000

Whittier Tunnel maintenance and operation – 2.1 million dollars

Whittier Shotgun Cove Road Phase II – 4 million dollars

Supplemental appropriations that haven't come through Whittier's circle are the Whittier Access Emergency appropriations of 2.4 million dollars. There is still some unpaid debt from the rock slide last year on Portage Road.

Other Statewide appropriations:

Prince Williams Sound Aquaculture Corporation – 2.3 million dollars

Harbor Deferred Maintenance – 2.5 million dollars

Municipal Harbor Facility Grant – 10 million dollars

Mayor Lunceford stated that if the Governor doesn't veto some of these that Whittier stands to gain some of these appropriations.

B. Vice Mayor Report – Shawni Phillips

None

C. Commission Reports

1. Planning Commission

Jerry Vandergriff stated that the Planning Commission did not have a meeting last month.

2. Port and Harbor Commission

Ed Barrett stated "The Port and Harbor Commission did have a scheduled meeting, there was not a quorum but those of us who were there I thought had a very productive discussion about the harbor rebuild capital project."

7. CITY MANAGER'S REPORT

A. City Manager Report – Ed Barrett

See written report in original council packet.

Ed Barrett briefly went over his written report.

Ed Barrett stated that the annual audit took place all of last week and he felt that it went fairly good.

Ed Barrett stated “We are in good financial condition, once again for 2009 it was a challenging year for the administration of grants and we were thoroughly interviewed about our grant administration, especially in the area of record keeping for capital projects that are supported by grant.”

Ed Barrett stated “The auditors from Mikunda Cottrell also focused upon our purchase order system and they reported that we were well into the black in the general fund, which I believe is the first time in many years.”

Ed Barrett reported that at Council’s direction at the last meeting he has issued a Request for Proposal for grant administration and we are receiving responses for that.

Ed Barrett reminded Council of their scheduled workshop on April 23rd at 7:00 pm regarding the Harbor Rebuild Capital Project. Ed Barrett stated that PND Engineers will be there and will have a PowerPoint presentation which will show how the public was engaged starting in 2006.

B. Finance Report – March 2010

See Revenue and Expense report in council packet.

Ed Barrett stated “We are at 25% of the year and there is only one bottom line that I noticed where we are above 25% and it is not a significant line. It is in the general fund under the Fire Department and that overage is reflected in spending that happened early in the year.”

Ed Barrett stated “The folks in the Fire Department at that time were fairly motivated and tried to equipped themselves, there are expenditures in there for training manuals but the Fire Department has such a small budget that being at 30% is not a significant thing in my estimation.”

Ed Barrett stated “We are either at or below 25% of the year on our bottom lines which is what is important to me.”

Ed Barrett welcomed any questions.

Shannon Tolman asked what the status was on the fire truck.

Dave Schofield replied “The estimated delivery date is the 7th or the 14th of next month.”

Ed Barrett stated that the fire truck was being put on a flat in Arkansas and driven up to Seattle where it will be put on a flat for transport on a barge by Lynden at no cost to the City of Whittier.

C. Abatement Report – Peter Denmark

See written abatement officer report in original council packet.

Peter Denmark briefly went over his written report.

Peter Denmark stated that he typed this brief report with the nuisance folders that he was given and that he would be giving the folders back to the City Manager.

Peter Denmark stated that one of the conclusions that he has is that the job of abatement officer needs to be held by City staff and not by a citizen at large.

Peter Denmark stated that one thing that was on the agenda tonight was the M/V Tradition and the owner of that vessel, Steve Attleson had planned on being here but got hung up at work and was unable to make

it. He has rescheduled to be here to talk to the City Council and City Administration at the next meeting on May 4th 2010.

Peter Denmark stated that Mr. Attleson was going to bring with him tonight a check for the invoiced amount of boat storage.

Peter Denmark stated “Once the Council approves or identifies a nuisance then an abatement order is issued per WMC and then enforced per WMC but you have to put somebody behind it.”

Peter Denmark stated that in his personal opinion the Director of Public Safety would be good as the abatement officer as some of the encounters or interactions might be heated.

Peter Denmark stated “The ordinance reads right now that the abatement officer can issue abatement orders at his discretion and that is just not going to work, it is too much for one individual and I believe the ordinance should be adjusted to indicate that the Council will identify nuisances to be abated, That is my recommendation to Council is to fix the ordinance, attach the abatement officer as a function to somebody’s job description and I think you might see some results.”

Peter Denmark asked if there was anything that Council wanted to hear specifically about any of the nuisances that are addressed in his written report.

Becky Cotner asked “So Steve Attleson had no idea that he had to move his vessel by a certain time?”

Peter Denmark replied “He said that he was unaware that his target date was September.”

Peter Denmark stated “As you will see with a lot of these issues there is action yet to be taken, when the snow clears the garbage is supposed to disappear off of Horsetail Falls Road. The bus up there is on a city easement just sitting there, Joe Shen has washed his hands of it and the docks that Mr. Shen had pulled from First Salmon Run are stored over here somewhere and I’ll bet you that he is going to need help getting those out of town or however they are going to be disposed of.”

Peter Denmark stated that one of the ironies that he pointed out in his report is that two of the nuisance issues the Salmon Run Dock and the Old Ferry Building were City infrastructure surplus salvage that the City gave to individuals and years later they are still an issue.

Ed Barrett told Mr. Denmark “I’m sorry Mr. Denmark but I don’t agree with your view of the world, I don’t believe that the City is supposed to be the parent in this situation, I don’t believe that the City should end up bearing the cost of removing stuff that Joe leaves around and I also have feelings about a building that for whatever reason was left on City property and no one ever owned up to its ownership that the City bears some kind of parental responsibility for this building that keeps going around.”

Ed Barrett stated “In the case of the wandering old ferry terminal building which my last understanding was that it was Phil Johnston’s problem it is clearly a danger the way it was abandoned on that lot. Right now our code reads that we could post notices and in 45 days we could remove it and we are well beyond that.”

Ed Barrett recommended removing the building with an excavator and a dump truck and then the city will be done chasing the building around town and it will no longer be a hazard.

Juan Cardenas stated that according to Peter’s notes Mr. Tolman is owner of the old ferry terminal building and it is going to be moved by mid May.

Ed Barrett stated that no one has come forward to him and claimed ownership of that building and we have notice on it saying that it has been identified as a nuisance by the City of Whittier.

Ed Barrett stated that he does not want to play games with this building anymore, there is no plan and no permit has been filed. We have a method whereby people can move buildings and put them on proper foundations.

Mayor Lunceford stated that with the number of complaints that the City has received over that single building he thinks it is clear that the City should take some kind of action on it.

Becky Cotner asked if it would take a motion to have the City act on it.

Ed Barrett replied "It is my intention to act administratively to remove the building because it is in an unsafe condition."

Juan Cardenas asked Shannon Tolman if the old ferry terminal building was his.

Shannon Tolman replied "Yes, and he talked with the abatement officer prior to Peter Denmark and made arrangements with him."

Mayor Lunceford asked if there was any written documentation.

Shannon Tolman replied "No, he had a discussion with the Director of Administration and shortly after he turned in his resignation and then left."

Ed Barrett stated that he would be glad to give him a call and have him document that conversation.

Shannon Tolman stated "Absolutely all you have to do is call him we had the conversation after notice was posted on the side of the building."

Ed Barrett asked Shannon Tolman what he was going to do with the building.

Shannon Tolman stated that he has every intention of moving it when the snow clears.

Ed Barrett stated "As soon as the snow comes out of there I am going over there with an excavator and I'm putting it in a dump truck."

Ed Barrett told Shannon Tolman "I think you could have at least talked to me."

Shannon Tolman stated "This discussion was made with the prior administration which there is no documentation to support that, there is no grounds to do anything. Nothing is going to happen to that building in the middle of winter regardless of whether there is a hundred of conversations or not."

Mayor Lunceford entertained a motion to have administration proceed with the legal procedures to abate properly.

Jerry Vandergriff stated that he did not think that was necessary since it is an administrative decision.

Mayor Lunceford thanked Peter Denmark for all of his work as the City's abatement officer.

Ed Barrett also thanked Peter Denmark.

8. CITIZEN'S COMMENTS ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

None

9. CONSENT CALENDAR

None

10. PUBLIC HEARINGS (NON-ORDINANCE)

None

11. PRESENTATIONS

None

12. ORDINANCES

A. Introduction (first reading)

1. #561-10 – An ordinance amending Whittier Municipal Code 9.04.070 to allow the sale of alcohol between the hours of eight a.m. to five a.m. on cruise ship nights beginning May 15th through September 30th annually.

MOTION: Juan Cardenas made a motion to introduce ordinance #561-10, setting the public hearing for the next regularly scheduled council meeting on May 4th 2010.

SECONDED: Jerry Vandergriff seconded the motion.

VOTE: Motion passed unanimously.

B. Public Hearing (second reading)

None

13. RESOLUTIONS

A. #965-10 – A resolution approving amendments to the Cooperative Participation Agreement and Bylaws of the Alaska Municipal League Joint Insurance Association, Inc. effective July 1, 2010.

MOTION: Jerry Vandergriff made a motion to adopt resolution #965-10.

SECONDED: Juan Cardenas seconded the motion.

VOTE: Motion passed unanimously.

14. UNFINISHED BUSINESS

See unfinished business list from Interim City Manager in original council packet.

A. Harbor Uplands/Land Acquisition Process

Ed Barrett reported that this issue was still with the attorney and an alternative site was discussed in a council workshop which would relieve the pressure to acquire the particular lease in question.

Ed Barrett stated that the piece of property that was discussed belongs to the Alaska Railroad and is across the street from the opening of the pedestrian tunnel.

B. Discussion and/or suggestions for improving the video and audio recording of council meetings

Ed Barrett stated that Scott Korbe has been working with Yukon on this project. Scott has supplied us with a better camera tonight.

Ed Barrett stated “I think what we’re working towards is a significant upgrade and probably by the next meeting we will be looking at it.

C. Seasonal City Cleanup Kickoff

Ed Barrett stated that there are many partners working on this project and Scott Korbe is representing us with the City, he is donating City time to move flowers, benches and other beautifying elements around the City.

D. Lynden/ARRC Public Hearing

Ed Barrett stated that he has been in conversations with Scott Hicks, who was recommended to him by Mr. Jansen and Mike Fretwell. Everybody agrees that it would be good to get together and talk about any future plans that these two organizations have especially where the Manor property is concerned.

Ed Barrett asked Council to pick a date.

Juan Cardenas suggested May 4th 2010.

Shannon Tolman stated “and if that is not a good date then the following meeting, May 18th.”

E. Status of background checks for City Manager Candidates

Ed Barrett stated “One is in hand that I have forwarded to the Mayor and the other one is still underway.”

F. P-12 Roof

Ed Barrett stated “We made every effort to get the P-12 roof repaired in the Governor’s deferred maintenance funding plan and I don’t think there is a deferred maintenance funding plan now that the Legislature has run its course, which is not to say that our efforts in making sure that people in Juneau know that we have a problem here were wasted.”

G. Grant for Hydroelectric power

Ed Barrett stated that there is an individual that gave a presentation to Council in the past; Mr. Bill Lathan is writing letters claiming that he has a former claim on this project.

Ed Barrett stated “Our attorney doesn’t feel that that is so and the project now is with the U.S. Army Corps of Engineers and is moving forward.”

Ed Barrett stated “Quite frankly I haven’t spent much time thinking about this project because it is not an AB or C priority with me trying to get things done.”

H. Striping/Signage Update

Ed Barrett stated “We are moving ahead with a signage plan, which we are planning to run through the Planning Commission because we are going to manage parking by the signs.”

Ed Barrett stated that the City is going to start doing their own striping; the Harbor Parking Enterprise Fund is healthy enough that we can afford to buy a striping machine.

I. Shotgun Cove Land Survey

Ed Barrett stated that this project needs funding and an RFP issued.

Ed Barrett stated that this is an important subject and even though that nobody is extremely happy with engineer that we had working on this they still owe us about fifteen to thirty thousand dollars in deliverables on the study that they did.

Ed Barrett stated that the U.S. Corps of Engineers are the people that give out the permits for things like this and they say that they will not approve piece meal development.

Ed Barrett stated that we have to have the entire survey done and all of the plats on the table before the regulatory side of the Corps will issue us permits.

Ed Barrett suggested letting USKH come here and present the study that the City paid them \$90,000 to do and that we hear what they have to say. We paid them a lot of money to advise us on how to get this moving.

Council discussed the possibility of asking USKH to visit the Council on May 18th to advise the City on how to move forward with this project.

J. Mutual Aid Agreement – Dave Schofield

Ed Barrett stated that Dave Schofield was currently working on this issue.

K. Adopt a bear proof garbage can program

Ed Barrett stated that he had sat with Scott Korbe and they drew up some thumb nails on how the ownership signage could be applied so this plan is not complete but it is underway.

L. City of Whittier Tariffs

Ed Barrett stated that the City's tariffs is a project that he and Scott are working on together and he believed that they would have tariffs ready for the Council to review on May 4th and hopefully they can be adopted on May 18th 2010.

Juan Cardenas asked that appointment of abatement officer be added to the unfinished business list.

15. NEW BUSINESS

A. M/V "Tradition" located at Smitty's Cove

Mayor Lunceford stated that Council already had discussion regarding the vessel "Tradition" earlier in the meeting and he asked if there was any further discussion.

Ed Barrett announced that Joey Viera-Gotay received an offer that he couldn't refuse so the City was now without a finance officer.

Ed Barrett stated that in order to keep the City's day to day business going we sat down with Jeff Frier, our CPA who we have a contract with, Alaska Education and Business Services we asked Jeff to put together an addendum to his contract to take care of our financial business until we can fill Joey's position.

Ed Barrett stated "It seemed the fairest way to do this was to take Joey's compensation, divide it by 12 to get a monthly charge and we got Jeff to shave some off of that so we are looking at \$5,600 a month."

MOTION: Jerry Vandergriff made a motion to authorize the City Manager to enter into an addendum to the Professional Services Agreement with Alaska Education and Business Services Inc. to do the City's bookkeeping until the end of June 2010

SECONDED: Becky Cotner seconded the motion.

DISCUSSION: Mayor Lunceford asked Councilor Vandergriff if he wanted to add "or until the position is filled."

Councilor Vandergriff replied that the addendum in front of council tonight is only until the end of June.

VOTE: Jerry Vandergriff: Yes, Becky Cotner: Yes, Shannon Tolman: No, Mary Brenneman: Yes, Juan Cardenas: Yes, Lester Lunceford: Yes, Shawni Phillips: Yes.

Motion passed 6-1.

16. COUNCIL DISCUSSION

Mayor Lunceford announced that on Friday, April 23rd the Alaska Railroad would be conducting an exercise in Whittier and we would probably have at least one helicopter if not two. They will be doing a mock exercise for injury extraction.

Mayor Lunceford stated that the Whittier Department of Public Safety and the Public Works Department have been notified and it should last a couple of hours beginning at noon or shortly after.

Mayor Lunceford reminded everyone of the Council workshop also on Friday and informed Council that he would be a little bit late.

Juan Cardenas informed Council that he would not be able to attend the workshop because Friday is one of his workdays.

Vice Mayor Phillips stated that in regards to the abatement officer there are many items that probably need to be addressed and hoped that Council could work with those involved.

Vice Mayor Phillips stated "I understand that there is conflict on some of the items, the vessel "Tradition" being one of them but if people are willing to come and work with the City that the City should try to work with them also, as long as the negotiations are set and the deadlines are met."

Shannon Tolman requested a copy of the Port and Harbor policy.

Ed Barrett told Councilor Tolman that he would be sure to get him a copy.

Shannon Tolman asked if a new commission's clerk had been appointed to the Port and Harbor Commission.

Ed Barrett answered "no we have not."

Juan Cardenas stated that was something he would like to discuss in executive session.

17. CITIZENS' DISCUSSION

Diane Parrett wished Mayor Lunceford a Happy Birthday.

Dave Goldstein spoke briefly on the bear proof garbage can program and stated that a lot of the bags may be heavy and that the City would probably be better equipped to deal with the bear proof garbage cans than individual citizens or individual businesses.

Dave Goldstein stated "I would suggest an alternative and do like you see on Portage Access Road and other places in Anchorage where you would adopt a section of road. It is very easy to take one of these plastic garbage bags and go to the side of the road and clean that up and when you feel like you have a lot in there or it gets to the point to where it is getting difficult to carry just tie the bag up and leave it on the side of the road for the City to pick up and dispose of.

Dave Goldstein stated "I think if we concentrate on the roads and not on the garbage cans we would probably have a little more success."

Scott Korbe stated "The City is looking into adopting the policy that Alaska DOT uses for the roads; I like Mr. Goldstein's idea as well, to adopt a road. It was kind of my intent to have a business owner select which garbage can they would like, typically in their general vicinity and the ones that are not adopted the City would still maintain as well as assist the business owners if they need assistance."

Diane Parrett stated that one of her favorite places to go in Whittier is up to the waterfall and in her trips she has met more people that know about our waterfall than anything else in Whittier but there is not one park bench there.

Diane Parrett stated that it would be nice to have a park bench there and she offered to purchase one to be placed there.

Scott Korbe stated that two letters of interest have been received for the beautification committee and he encouraged citizens that are interested in that process to get a letter in to the City.

18. COUNCIL AND ADMINISTRATION RESPONSE TO CITIZENS' COMMENTS

Mayor Lunceford stated that the Legislature did pass the reduction in cruise ship head tax. This will probably equate to about 40% decrease in our CVP funds.

There was some brief discussion regarding the Volunteer Fire Department.

Shawni Phillips stated that she had a few people call her about their turnout gear being taken from where ever it is that they store their gear and some of that was actually personal or fire brigade gear.

Ed Barrett stated that if anyone could make a personal claim on turnouts that were hanging in the Fire Department and they can prove that they own them they may come and get them.

Ed Barrett stated "If you don't come to fire meetings and you are not on the roster and you do not sign your name every Wednesday night you do not have any claim to turnouts in that department.

Shawni Phillips asked "In the case of a real fire emergency would individuals that are qualified and certified but can't make every Wednesday meeting be allowed to assist?"

Ed Barrett stated "I would like to say for the record that I don't ask any people that work for me to do anything that I don't do and I have been there every Wednesday and if I am going into a smoke filled room with somebody I expect them to be a part of the team."

Ed Barrett stated "There is not going to be on my watch any free falling fire department of some kind, there will be standards that we have to meet because I have to feel that I could trust the person that I am going into the smoke with."

Ed Barrett stated "I believe a commitment is required."

Frankie Graham thanked Councilor Tolman and she stated that he has done everything in his power to put us together as a community.

Jerry Vandergriff stated "Council had a workshop right before tonight's council meeting and it was on the Kenai Mountains Turnagain Arm National Heritage Area. The KMTA National Heritage has received a \$350,000 grant and Whittier is a part of that so we are coming up with ideas for what we could ask for funding for."

Jerry Vandergriff stated "A couple of the things that we had decided on were trying to put together an oral history of the area and interpretive signs for the trailheads around here."

Jerry Vandergriff stated "What we are looking for is somebody with a lot of time on their hands that would like to volunteer to coordinate this."

Jerry Vandergriff stated that anyone that is interested in volunteering to contact the Interim City Manager.

Jerry Vandergriff asked where the City was on the Vonwichman land swap.

Ed Barrett stated that all of the parties have agreed that the land swap is doable it is the paying for the survey that has not been decided.

Ed Barrett stated that the surveyors associated with the Shotgun Cove Road Project from WH Pacific said that they could do it for \$13,000.

Ed Barrett stated “Charlene who has stepped in to be the go between was going to work with me to put that out as a request and I haven’t advertised yet and I should get to that.”

There was some brief discussion regarding Shotgun Cove Land Survey.

Shannon Tolman stated that “I don’t believe it was last year but the prior year Council had some discussion with Mark Earnest and it was proposed that if the City said goes on surveying and platting the Shotgun Cove Land that it would be four to five years before this project is completed with no idea what it would cost.”

Ed Barrett stated “Pat Coleman with USKH pesters me about this fairly regularly because as you may recall we entered into an agreement with USKH to study this as a market problem and they are about \$80,000 into a \$100,000 contract that the City entered into with them to perform a study that leads us right up to the point where we survey and plat.”

Shannon Tolman stated “I don’t know that we need to touch bases on this, USKH said that it is probably is not likely nor is it close to feasible to put this road all the way out there and that it probably would never happen, it would never receive the funding plus it would never be cost effective to put a road there plus maintain it.”

Shannon Tolman stated “I think as a council and as a community we need to know if this is a project that we really want to continue to try to do or if we need to look at alternative methods of developing this land.” “Do we put in part of the road, all of the road, the ferry?” “Some kind of a system to make this cost viable.”

Shannon Tolman “In my personal opinion I think ferry system would be exceptionally cheaper.”

Ed Barrett responded by stating “I hear what your saying and I’m sure that there are alternative ways to approach this land deal but here’s our next challenge on this, that land regardless of how people get out there, has to be surveyed and it has to be platted and that is expensive to get to a point to where we can actually sell a piece of land to ever see any benefit from this project.”

Ed Barrett stated “2014 is racing up and that is the point at which the land has to go back to the State if we haven’t accomplished what we need to do.”

Ed Barrett continued by stating “What I’m saying to you is regardless of whether its sold as remote lots or whether its sold as lots that are approached by the road or by ferry I think at this point it’s extremely important that we figure out how to get this surveying and platting done and get ourselves to the point to where we can get it permitted.”

Ed Barrett explained “The problem with permitting is that the Army Corps of Engineers does not want to do what they call piece meal development and that means that the simplest thing that we can do is survey a small part and then sell it, they won’t allow us to do that.”

MOTION: Shannon Tolman made a motion that the City proceeds with trying to find somebody to survey and plat the land at Shotgun Cove.

DISCUSSION: Ed Barrett asked Councilor Tolman “Are you saying that the City should publish an RFP for the plat and survey.”

Shannon Tolman replied “either that or solicitate everybody that’s in the engineering field, there can’t be very many in the phone book.”

Ed Barrett stated “We have to do it either by RFP or bid contract.”

Mayor Lunceford stated “During that RFP process they’re going to have learned all of the federal guidelines as far as taking are grants into consideration for the road and the land transfer from the State to the City.”

Mayor Lunceford agreed that the City needed to get the ball rolling again.

SECONDED: Jerry Vandergriff seconded the motion.

VOTE: Motion passed unanimously.

There was some brief discussion on signage, striping and planting grass around town and other ideas for beautifying the City.

Becky Cotner suggested that the City establish a committee consisting of city staff, a few council members and a few citizens to meet and bring their ideas and recommendations back to council.

Shannon Tolman added that the City post for letters of interest to form this committee and suggested appointing an activity coordinator that would be responsible for setting dates for the committee to meet to discuss beautification.

19. COUNCIL DIRECTION TO CITY MANAGER

None

20. EXECUTIVE SESSION

MOTION: Jerry Vandergriff made a motion to go into executive session at 8:45 pm.

SECONDED: Juan Cardenas seconded the motion.

VOTE: Motion passed unanimously

MOTION: Jerry Vandergriff made a motion to go back into regular session at 9:54 pm.

SECONDED: Juan Cardenas seconded the motion.

VOTE: Motion passed unanimously.

MOTION: Juan Cardenas made a motion to extend an offer to Mr. John Berchtold for the position of City Manager as discussed by Council in executive session.

SECONDED: Jerry Vandergriff seconded the motion.

VOTE: Motion passed unanimously

MOTION: Juan Cardenas made a motion to direct the Interim City Manager to take a look at the commission clerk part of Whittier Municipal Code.

SECONDED: Jerry Vandergriff seconded the motion.

VOTE: Motion passed unanimously

21. ADJOURNMENT

MOTION: Mary Brenneman moved to adjourn the meeting at 9:56 pm.

SECONDED: Jerry Vandergriff seconded the motion.

VOTE: Motion passed unanimously

Attest:

Brenda Krol
City Clerk

Lester Lunceford
Mayor