



THE CITY OF WHITTIER

Gateway to Western Prince William Sound

P.O. Box 608 • Whittier, Alaska 99693 • (907) 472-2327 • Fax (907) 472-2404

**WHITTIER CITY COUNCIL
WILL HOLD
A REGULAR MEETING
WEDNESDAY, NOVEMBER 9, 2016
AT 7:00 PM**

**COUNCIL CHAMBERS
P-12 BUILDING**

AGENDA

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- 1. CALL TO ORDER**
- 2. OPENING CEREMONY**
- 3. ROLL CALL**
 - A. Council Members Present
 - B. Administration Present
- 4. APPROVAL OF MINUTES**
 - A. October 18, 2016, Regular Meeting Minutes 1
- 5. APPROVAL OF REGULAR MEETING AGENDA**
- 6. MAYOR'S REPORT**
 - A. Mayor Report - Dan Blair
 - B. Vice Mayor Report - Dave Pinquoch
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10. APPROVAL OF CONSENT CALENDAR

11. PUBLIC HEARINGS (NON-ORDINANCE)

12. PRESENTATIONS

13. ORDINANCES

A. Introduction (1st reading)

B. Public Hearing (2nd reading)

1. #08-2016- An ordinance authorizing the City Manager to execute an agreement with the Municipality of Anchorage in which the Whittier Police Department agrees to provide police services to the Girdwood valley service area January 1, 2017 through December 31, 2019 for \$618,000 per year as adjusted by the percentage increase or decrease in the consumer price index.

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14. RESOLUTIONS

- #30-2016 – A Resolution adopting the City’s 2017 Local Priorities.
- #31-2016- A Resolution adopting the City’s 2017 State Legislative Priorities.
- #32-2016 - A Resolution adopting the City’s 2017 Federal Legislative Priorities.
- #33-2016- A Resolution authorizing the City Manager to apply for and execute any and all documents pertaining to a loan from the Alaska Drinking Water Fund.

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15. EXECUTIVE SESSION

16. UNFINISHED BUSINESS

- A. Harbor Float Design
- B. Shotgun Cove Road Project
- C. ARRC/COW Land Swap
- D. Improve Salmon Sport Fishing in Northwest PWS
- E. Whittier Manor Lease
- F. Public Safety Complex- Phase 2
- G. Paddle Craft Launch
- H. Head of Passage Canal Project

17. NEW BUSINESS

- A. P&H Commission Resolution to change frequency of meetings.

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18. COUNCIL DISCUSSION

19. CITIZEN’S DISCUSSION

20. COUNCIL AND ADMINISTRATION’S RESPONSE TO CITIZEN’S COMMENTS

21. ADJOURNMENT

**WHITTIER CITY COUNCIL
REGULAR MEETING
TUESDAY, OCTOBER 18, 2016
7:00 PM
COUNCIL CHAMBERS
P-12 BUILDING**

MINUTES

1. CALL TO ORDER

Mayor Daniel Blair called the meeting to order at 7:05 p.m.

2. OPENING CEREMONY

Dan Blair led the Pledge of Allegiance.

3. ROLL CALL

A. Council Members Present: Debra Hicks, Monty Irvin, Peter Denmark, David Pinguoch, and Daniel Blair

B. Administration Present:

Mark Lynch, City Manager
Jennifer Rogers, City Clerk
Scott Korbe, Public Works Director

Andy Dennis, Harbormaster
Moe Zamarron, Public Safety Bldg. Manager
Holly Wells, City Attorney

Others Present:

Barb Blakeley	Mike Hanley	Marc Donadieu
Stephanie Carlson	Dutch Lucore	
Anna Dickason	Robert Mullowney	
Suzanne Eusden	Don Stevens	
Dave Goldstein	Eric Swedberg	

4. APPROVAL OF MINUTES

September 20, 2016 Regular Meeting Minutes and October 11, 2016 Special Meeting Minutes

MOTION: Dave Pinguoch made a motion to approve the Regular Meeting Minutes of September 20, 2016 and the Special Meeting Minutes of October 11, 2016.

SECOND: Debra Hicks

DISCUSSION: None

VOTE: Dave Pinguoch: Yes, Debra Hicks: Yes, Monty Irvin: Yes, Peter Denmark: Yes, Daniel Blair: Yes

MOTION PASSED: 5-0

5. APPROVAL OF REGULAR MEETING AGENDA

MOTION: Dave Pinguoch made a motion to approve the October 18, 2016 agenda as is.

SECOND: Debra Hicks

DISCUSSION: None

VOTE: Dave Pinguoch: Yes, Debra Hicks: Yes, Monty Irvin: Yes, Peter Denmark: Yes, Dan Blair: Yes

MOTION PASSED: 5-0

6. OATH OF OFFICE FOR NEWLY ELECTED COUNCIL MEMBERS

A. City Clerk, Jennifer Rogers, swore in Daniel Blair, Dave Dickason, Monty Irvin and Debra Hicks.

Council Seat B- Daniel Blair - 3 year term, expires October 2019

Council Seat C- Dave Dickason - 3 year term, expires October 2019

Council Seat D- Monty Irvin - 2 years remaining on a 3 year term, expires October 2018

Council Seat G- Debra Hicks - 3 year term, expires October 2019

B. APPOINTMENT OF MAYOR

MOTION: Dave Pinguoch nominated Daniel Blair as Mayor.

SECOND: Peter Denmark

VOTE: Dave Pinguoch, Yes, Peter Denmark: Yes, Debra Hicks: Yes, Monty Irvin: Yes, Dave Dickason: Yes, Dan Blair: Yes

MOTION PASSED UNANIMOUSLY

C. APPOINTMENT OF VICE-MAYOR

MOTION: Peter Denmark nominated Dave Pinguoch as Vice-Mayor.

SECOND: Debra Hicks

VOTE: Peter Denmark: Yes, Debra Hicks: Yes, Monty Irvin: Yes, Dave Dickason: Yes, Dave Pinguoch: Yes, Dan Blair: Yes

MOTION PASSED UNANIMOUSLY

7. MAYOR’S REPORT

A. Mayor’s Report

Mayor Dan Blair reported that he participated in a children’s day at the school. The kids worked hard, the food was excellent and the event was well attended by the community.

He presented Chris Lau with a plaque of appreciation for his five years of service. Dan Blair stated that Chris Lau leaves behind an excellent legacy with the volunteer EMS and volunteer fire department.

Mayor Blair added that he has been working with the city attorney and the Girdwood Board of Supervisors regarding issues with the Girdwood police contract; both the interim and the potential of a long term in 2017.

He reported that he has been working hard to safeguard the investment this community has made at the head of the bay. The Washington D.C. contingent designated the project as an inactive project. With the help of our federal lobbyist, it has been changed back to active. Currently, the project has been evaluated as a greater than one, which means, it’s an “all go”, to fund the project at 90% federal and 10% local. Mayor Blair is hopeful that we can keep the project alive and get the much needed infrastructure.

B. Vice-Mayor's Report

Vice Mayor, Dave Pinquoch, stated that Senator Mike Dunleavy and soon to be Representative George Rauscher, were here earlier for a Meet and Greet. Senator Dunleavy talked about the state budget in great detail.

8. MANAGER'S REPORT

A. City Manager's Report- Mark Lynch

See written manager's report in original council packet. Mark Lynch reported that he was on vacation for a couple of weeks. It was a slow month, but he still had a lot going on. He thanked Mayor Dan Blair for assisting in putting the head of the bay project back on the active list.

1. Financial Report- Lynette Dennis

See Revenues with Comparison to Budget for the month ending September 2016.

Peter Denmark inquired about the anticipated projected sales tax numbers. Mark replied, "It looks like we'll be right on budget, but it would be difficult to say until the end of October."

Mayor Dan Blair asked Andy Dennis if the harbor has the technology to enter a license plate number and determine whether or not the parking fees have been paid. Andy replied that yes, they do. He and the Police Chief have collaborated on this and citations have been issued for violations.

Parking meters have been updated. As of October 1st, patrons have been allowed to park their truck or trailer in the harbor parking lot for \$15 per day; this will continue through March 31st.

B. City Attorney's Report – Holly Wells

Holly Wells announced that she has been working on answering questions relating to lease, construction and railroad negotiations. She is also preparing for an upcoming meeting between the railroad and the city administration.

She has been working on the police services contract with the city manager, mayor and Police Chief. The contract now involves a short term interim contract as well as a long term contract.

She has answered questions from the city clerk relating to the elections, conflict of interest and the zoning map revision process.

C. School District's Report

Assistant Superintendent, Mike Hanley reported that the first quarter in school has come to an end. He provided the council members with a card of appreciation for the grill that was loaned to them and for the support given to them during the Leadership Conference.

He announced that several students are taking advantage of their Voyage to Excellence Program. One student received her Microsoft Office Word certification and is now working towards her Excel spreadsheet certification.

Film maker and digital story teller, Marie Acemah, was at the school last week. Six students and one graduate went to AVTEC in Seward. The program focuses on careers that are available in Alaska. The Educational Advisory Committee meets every month and is always looking for input from the community. They worked on the cell phone policy and a smaller committee was put together to further work on the policy. The next EAC meeting is scheduled for November 7th.

The travel club had their first spaghetti delivery dinner and will do another one on November 14th. The community Thanksgiving dinner will be held on November 23rd.

He stated that they are continually looking for ways to engage with the community to maximize the resources and expertise we have in the community and make that a part of the education for our kids. He went on to say that they are not a traditional model and they are free to engage the kids in ways that other school districts may not.

D. Directors Reports

- **Harbor Report- Andy Dennis**

See written report in original council packet.

- **Public Safety Report- Dave Schofield**

None

- **Public Works Report – Scott Korbe**

See written report in original council packet.

Scott Korbe gave the council an update regarding the drainage problems to and out of the lagoon.

- **Public Safety Building Report- Moe Zamarron**

See written report in original council packet.

Peter Denmark asked Moe if the contingency problems discussed at the last meeting were resolved. Moe replied that payment has been made. The initial completion date is now July. Moe gave detailed updates encompassing the construction of the building.

He stated that there are still questions regarding the second and third floor layout and urged the council to settle it soon. He recommended that a work session be held to work out the questions and move ahead. Moe reported that DEC will fund projects that further the drinking water or waste water treatment in a community. There is potential to include drinking water treatment. There is an opening right now to submit requests through November 1st. He is working with Scott Korbe on completing the criteria list. Potential for funding is based on that list.

Moe encouraged the council to speak to the tribes in the area as they are a great source of funding. Funding can be received from ANTHC; (Alaska Native Tribal Health Consortium) for buildings and renovations, however, they have to own the building. He added that condos qualify. He explained if they received a deed for a condo in the building, we could possibly get the clinic finished. It is a viable potential funding source.

Mark asked Moe to expound on the third floor limitations. Moe replied, “It’s not advised to use the entire 104 ft. of the width of the building because the occupancy rating on an ascending room compared to an office is much greater. Once you pass the threshold of so many people in the building, you have to include sprinklers for the entire building, which gets costly; perhaps an additional \$25,000-\$30,000.”

9. COMMISSION REPORTS

- **Planning Commission**

See August 31, 2016 meeting minutes in original council packet.

- **Port and Harbor Commission**

See May 5, 2016 meeting minutes in original council packet.

● **Parks & Recreation Committee**

Mayor Dan Blair asked if someone from the Parks & Rec. Committee would elaborate on the map included in the packet. Dave Dickason stated that the map was in response to Resolution #28-2016, which talked of the possibility of building a bathroom in the new city park.

The map was a sketch created by him and Victor Shen. He reported that they spent some time building a trail and laid out their vision of the park. He spoke of the possibility of creating a parking lot, and it would be there that the bathroom will be placed. Dan Blair suggested that he go into further detail when we get to Resolution #28-2016.

● **PWSAC**

None

10. CITIZEN’S COMMENTS ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

Glacier Gazette publisher, Marc Donadieu, asked for an explanation for the \$307 per day difference found in the interim contract. Mark Lynch replied, “The short answer is risk and liability to the community of Whittier. We’re doing this as a favor for our neighbor, but we’re not doing it to lose money. There’s more cost in a short term contract, just like if you look back at the Forest Fair contract, the cost per day was much higher because it was only a 3 day contract. The shorter the contract, the more risk and the higher cost it’s going to be.”

Tommy O’Malley, who serve on the Girdwood Board of Supervisors, spoke of his appreciation to the Whittier Police Department. When the State Troopers left their post, his goal was to provide police coverage for the vulnerable people of his community. He said, “Whatever you guys charge is our only option.” He commended the Whittier Police on the work well done during the Girdwood Forest Fair. He said, “If you have any misgivings about a contract, I hope that you can see past that and we can form a better relationship.” He urged the council to seek an agreement to help the people of Girdwood.

Mayor Daniel Blair thanked Tommy O’Malley for coming to the meeting.

Council set the next Regular meeting for November 9th.

11. CONSENT CALENDAR

None

12. PUBLIC HEARING (NON-ORDINANCE)

None

13. ORDINANCES

A. Introduction (1st reading)

1. Ordinance #08-2016- An authorizing the City Manager to execute an agreement with the Municipality of Anchorage in which the Whittier Police Department agrees to provide police services to the Girdwood Valley service area January 1, 2017 through December 31, 2019 for \$618,000 per year as adjusted by the percentage increase or decrease in the consumer price index.

City Manager, Mark Lynch, stated that city attorney, Holly Wells didn’t feel that it was necessary to have an executive session as listed on the agenda. He urged the council members to hold the executive session before introducing this ordinance if they think it’s necessary.

Holly Wells announced that the ordinance has been drafted in a way to allow the administration the ability to move on the non-essential terms so that we can continue to negotiate the terms. In order to give Girdwood services as quickly as possible, the goal was to set this in motion. The short-term contract can be adopted without council approval; it's adopted on an administrative level.

MOTION: David Pinguoch made a motion to introduce Ordinance #08-2016 and amended the starting date to January 1, 2017 and setting the public hearing date for November 9, 2016.

SECOND: Debra Hicks

DISCUSSION: None

VOTE: Dave Pinguoch: Yes, Debra Hicks: Yes, Peter Denmark: Yes, Monty Irvin: Yes, Dave Dickason: Yes, Dan Blair: Yes

MOTION PASSED: 6-0

B. PUBLIC HEARING (2ND reading)

1. Ordinance #07-2016- An ordinance amending WMC 17.16.221, Marine Park Use Regulations.

MOTION: David Pinguoch made a motion to open the public hearing for Ordinance #07-2016.

SECOND: Peter Denmark

VOTE: David Pinguoch: Yes, Peter Denmark: Yes, Dave Dickason: Yes, Debra Hicks: Yes, Monty Irvin: Yes, Dan Blair: Yes

DISCUSSION: Suzanne Eusden asked if this ordinance is partially in reference to the new family who wants to access the marine park. City Manager, Mark Lynch, replied that it was only part of the reason. Currently, the City has a non-code ordinance which was passed in 2008. The ordinance barred any anchoring or mooring of vessels and designated it as a marine park, but because it was a non-code ordinance, it isn't included in our online code of ordinances like the marine park ordinance. The purpose is to make the code available for everyone to see.

Mayor Dan Blair added that it also gives a little more detail in terms of what we don't want to see in a marine park.

MOTION: David Pinguoch made a motion to close the public hearing for Ordinance #07-2016.

SECOND: Peter Denmark

VOTE: David Pinguoch: Yes, Peter Denmark: Yes, Dave Dickason: Yes, Debra Hicks: Yes, Monty Irvin: Yes, Dan Blair: Yes

MOTION: David Pinguoch made a motion to adopt Ordinance #07-2016.

SECOND: Monty Irvin

DISCUSSION: Dave Pinguoch asked for clarification on where the boundary lines are. Mark Lynch replied that this ordinance doesn't define the boundaries. He stated that since it's a marine park, he can assume that it only deals with the sections that are underwater, so it could be the mean tideline or the high high-tide line. Mark added that there is already a non-code ordinance which states that a boat cannot be anchored or moored at Smitty's Cove so that the artificial reef would not be destroyed.

VOTE: David Pinguoch: Yes, Monty Irvin: Yes, Peter Denmark: Yes, Dave Dickason: Yes, Debra Hicks: Yes, Dan Blair: Yes

MOTION PASSED: 6-0

15. COUNCIL DISCUSSION

None

16. CITIZEN'S DISCUSSION

None

17. EXECUTIVE SESSION

None

14. RESOLUTIONS

1. Resolution #25-2016- A resolution authorizing the ground sublease between the City of Whittier, and the Whittier Manor Condominium Association, Inc.

MOTION: David Pinguoch made a motion to adopt Resolution #25-2016 with an amendment to add the word, “potentially” before the word, “are” in the 6th paragraph.

SECOND: Peter Denmark

DISCUSSION: Dave Pinguoch asked if the contamination issues were resolved regarding the Whittier Manor. City Attorney, Holly Wells, replied that it has been resolved. She added that they cannot resolve it beyond the obligations that continue to exist because of the master lease. Some of the dates and provisions have been addressed in the lease. Mark Lynch reviewed the process that will take place once this resolution is approved. He also reminded the council members that they’re authorizing him to negotiate the terms of conditions of the lease as long as the essential terms as consistent with those approved in the document they have reviewed. He will go to the Whittier Manor Board for them to review the draft lease. What happens from there depends on whether or not they accept the draft lease.

There was a lengthy discussion regarding the master lease with the railroad.

Suzanne Eusden questioned specific wording of the resolution, stating that they have not agreed to a lease agreement. Mayor Dan Blair replied that council is authorizing the city manager to put the agreement before them and negotiate with the condo.

Dave Dickason asked for a brief history of this lease. Mayor Dan Blair provided Dave with the history behind this lease.

VOTE: David Pinguoch: Yes, Peter Denmark: Yes, Debra Hicks: Yes, Dave Dickason: Yes, Monty Irvin: Yes, Dan Blair: Yes

MOTION PASSED: 6-0

Resolution#26-2016- A resolution authorizing administration and city council check signers.

MOTION: David Pinguoch made a motion to adopt Resolution 26-2016.

SECOND: Monty Irvin

DISCUSSION: None

VOTE: David Pinguoch: Yes, Monty Irvin: Yes, Peter Denmark: Yes, Dave Dickason: Yes, Debra Hicks: Yes, Dan Blair: Yes

MOTION PASSED: 6-0

Resolution#27-2016- A resolution authorizing the city manager to expend up to \$29,000 CVP funds for the purpose of a video surveillance system at the cruise ship dock.

MOTION: David Pinguoch made a motion to adopt Resolution 27-2016 with an amendment to change the wording to not exceed \$30,000.

SECOND: Peter Denmark

DISCUSSION: Monty Irvin asked for clarification on this resolution. Mayor Dan Blair explained that the cruise ship dock is owned and operated by a private entity. Jim Jansen owns Franklin Docks as well as AML. The gentleman that manages AML in Whittier, Gordy, met with Dan and asked and asked if the city can provide security for the Port of Whittier. The cameras encompass about 300 degrees out of 360

degrees. They're strategically located on the cruise ship terminal to ensure the safety of the crew that disembarks as well as the cruise ship passengers.

As the Port of Whittier, it is an excellent idea for us to demonstrate to Princess Cruises that we do care about our passengers' wellbeing. Mayor Dan Blair encouraged the council to consider this expense.

Dave Pinquoch added that the cameras will be available to the Whittier Police so it would be a benefit to the City.

Don Stevens questioned the status of investing CVP funds in private property and asked who will own what. Mark Lynch replied, "Once the cameras are purchased and installed, the cameras will belong to them. There are two purposes allowable for CVP fund usage. One is for harbors and ports, the second is public safety, so this would fall under both definitions."

VOTE: David Pinquoch: Yes, Peter Denmark: Yes, Monty Irvin: Yes, Dave Dickason: Yes, Debra Hicks: Yes, Dan Blair: Yes

MOTION PASSED: 6-0

Resolution#28-2016- A resolution expressing support for the design and construction of modern public restrooms at the new city park.

MOTION: David Pinquoch made a motion to adopt Resolution 28-2016.

SECOND: Dave Dickason

DISCUSSION: Peter Denmark stated that we have a resolution to support the installation of a restroom before seeing a resolution to support the development of a new city park. Mark Lynch added that council directed him several months ago to start the process of creating the park and the best way to do that was to rezone the property to Open Space.

There was a lengthy discussion regarding whether or not the proposed city park land should be rezoned prior to passing a resolution which supports the design and construction of a bathroom.

A member of the audience voiced that whether or not a park is constructed, she encouraged having a restroom placed in the proposed park area because it's a location that is heavily visited in the summer.

Another member of the audience reiterated the importance of having a restroom that is located someplace other than the harbor.

The council members had another lengthy discussion on whether or not this Resolution should be adopted prior to the land being rezoned.

VOTE: David Pinquoch: No, Dave Dickason: No, Monty Irvin: No, Peter Denmark: No, Debra Hicks: No, Dan Blair: No

MOTION FAILED: 0-6

Resolution#29-2016- A resolution authorizing the city manager to enter into a professional service agreement with Appraisal Company of Alaska, LLC to provide financial Personal and Real Property appraisal services for the FY 2017 tax year, and for related purposes.

MOTION: David Pinquoch made a motion to adopt Resolution 29-2016.

SECOND: Monty Irvin

DISCUSSION: None

VOTE: David Pinquoch: Yes, Monty Irvin: Yes, Peter Denmark: Yes, Dave Dickason: Yes, Debra Hicks: Yes, Dan Blair: Yes

MOTION PASSED: 6-0

15. UNFINISHED BUSINESS

A. Shotgun Cove Road Project

Not discussed during this meeting.

B. ARRC/COW Land Swap

Not discussed during this meeting.

C. Improve Salmon Sport Fishing in Northwest PWS

Not discussed during this meeting.

D. Whittier Manor Lease

See Resolution #25-2016.

E. Public Safety Complex- Phase 2

A Work Session was scheduled for November 9, 2016 to discuss this.

F. Paddle Craft Launch

Not discussed during this meeting.

16. NEW BUSINESS

A. Appointment of Commission Members

MOTION: Monty Irvin made a motion to appoint Mark Mitchell to Seat E of the Port & Harbor Commission.

SECOND: Dave Pinguoch

DISCUSSION: NONE

VOTE: Monty Irvin: Yes, Dave Pinguoch: Yes, Debra Hicks: Yes, Dave Dickason: Yes, Peter Denmark: Yes, Dan Blair: Yes

MOTION PASSED: 6-0

MOTION: Monty Irvin made a motion to appoint Ed Hedges to Seat C of the Planning Commission

SECOND: Dave Pinguoch

DISCUSSION: None

VOTE Monty Irvin: Yes, Dave Pinguoch: Yes, Debra Hicks: Yes, Dave Dickason: Yes, Peter Denmark: Yes, Dan Blair: Yes

MOTION PASSED: 6-0

MOTION: Monty Irvin made a motion to appoint Jean Swingle to Seat D of the Planning Commission.

SECOND: Dave Pinguoch

DISCUSSION: None

VOTE: Monty Irvin: Yes, Dave Pinguoch: Yes, Debra Hicks: Yes, Dave Dickason: Yes, Peter Denmark: Yes, Dan Blair: Yes

MOTION PASSED: 6-0

B. Discussion of Local, State and Federal Priorities

Council members and city manager discussed and listed local, state and federal priorities and put them in order of importance. A resolution stating these priorities will be available in a resolution format at the November 9th meeting.

The council recessed at 9:42 p.m. and went back into session at 10:00 p.m.

C. Harbor Float Design

Harbormaster, Andy Dennis, talked about the triangle pieces at the floats. He presented council members with a map of the floats and names of boat owners affected by the design and compared the costs involved with the different designs of the harbor rebuild and pilings needed.

Mark Lynch added that we need to have a contract in place by the end of December to indicate how the grant funds will be used.

There was some discussion regarding the acquisition, payments and risks of bonds.

Mayor Dan Blair excused himself from the meeting at 10:40 pm.

The council directed the city manager to move forward with investigating bonding the entire project, which includes B, C and D floats.

Dave Pinquoch suggested that the basin is not included in the Bellingham design. With the basin there, we lose 4 ft. of slips, but during the months of July, we recoup the money we would get from those floats. He views it as an existing service that we've provided for years. He suggested that we modify the design.

Dave Pinquoch asked Andy Dennis if he has talked to Bellingham Marine about overhead lighting. Andy replied that he had. He asked if they would add a light pole at the end of the floats. He is still waiting on the price quote.

Lastly, Dave Pinquoch announced that the harbor policy states that boats must have power in the winter if the boat is going to sit. He asked if adding power to the W dock and the wooden docks are in the design. Andy replied that it is not. Dave asked if a generator power can be added and perhaps not have power on H float and put in on W float, to make it more effective for the boats we have in the winter time.

Mark Lynch suggested that we put it out as a local bid.

D. Discussion of Local Shuttle Service

Not discussed during this meeting. City Clerk was directed to remove this from future agendas.

17. COUNCIL DISCUSSION

None

18. CITIZEN'S DISCUSSION

Dave Goldstein spoke of his concerns regarding the amount of smoke in the air as a result of people burning; he would like to maintain clear air in Whittier. He asked if the city has any burn regulations in place. Peter Denmark replied that individuals need to apply for a burn permit prior to burning.

Dave Goldstein also voiced his concerns regarding safety near Shotgun Cove as there are large pot holes. He has also witness rock slides and trees leaning.

Scott Korbe gave a brief report on the well house re-power. The low bidder was Tec Pro at \$92,900. A detailed report of the Public Works Report can be found in the original clerk's packet.

19. COUNCIL AND ADMINISTRATION'S RESPONSE TO CITIZEN'S COMMENTS

None

20. ADJOURNMENT

MOTION: Peter Denmark moved to adjourn the meeting at 10:53 p.m.

VOTE: Motion passed unanimously.

Daniel Blair
Mayor

ATTEST:

Jennifer Rogers
City Clerk



THE CITY OF WHITTIER

Gateway to Western Prince William Sound

P.O. Box 608 • Whittier, Alaska 99693 • (907) 472-2327 • Fax (907) 472-2404

To: Mayor and Council

From: Mark Lynch, City Manager

Subject: Manager's report

Date: November 3, 2016 (for 11/09/16 Council meeting)

ARRC/DeLong Dock: The City continues to work on a draft management agreement for the DeLong Dock.

Harbor: I have started the Bond process, and will be meeting with Bellingham Marine soon to discuss the project details as discussed and decided at the October Council meeting. I have spoken to Mike Lukshin at the State about our plans and he is OK with working with us concerning our Tier II grant.

IRT (Innovative Readiness Training): We are on their list of projects for the summer of 2017. Two members of the IRT team traveled to Whittier on September 14 & 15 to do a preliminary overview of the project.

Tideland Zoning: Project continues.

Lease Issues: I have been forced to postpone this work until I can find staff time to deal with it.

Girdwood Policing: We negotiated and entered into an interim agreement for three months. So far all is going well and I anticipate that a long term agreement may be negotiated and brought to Council for final approval at our December meeting.

Public Safety Building: Progress can be monitored by going to the Whittier Alaska homepage and scrolling down to the link for the Public Safety Building.

Historic Railroad Monument: Work has ceased for the Winter.

Audit: The State has provided the PERS liability data, and our auditors have completed the audit. The auditor was not available for our November meeting due to prior commitments. Once a date is firm for our December meeting I will attempt to schedule the audit presentation for that date.

Zoning of Park Land: P&Z has scheduled the public hearing for the zoning of the park space to Open Lands for their December 7th meeting.

2017 Budget: I have been working on the 2017 budget. I have focused on the budget that includes Girdwood since the contract looks very likely to occur.



**HARBORMASTER
CITY OF WHITTIER**

P.O. Box 639 Whittier, Alaska 99693
907-472-2327, ext 6; Fax 907-472-2472
E-Mail: harbormaster@whittieralaska.gov

November 4, 2016

From: Harbormaster
To: City Manager

Subj: Monthly Harbor Report

Administration:

- I accepted the resignation of Tinoi Maae effective October 28. The harbor will require a full time staff member to replace him.
- The Whittier Navigation Improvement Feasibility Study conducted by the Army Corps of Engineers was placed in "active" status. However, the study will not proceed until next year's funding is in place, expected in April or May next year.
- Bellingham Marine will be in Whittier on November 10 to discuss the way ahead with the harbor rebuild project.
- A representative from our insurance company's loss control division will tour the harbor facilities on November 15. The purpose of this visit is to assist us in mitigating unnecessary risks. For example, he will help identify where we need safety ladders, additional life rings, etc.

Harbor:

- The new generator was commissioned.
- Starting October 1, we're only being billed for 6 garbage dumpsters that are emptied every 2 weeks. The remaining dumpsters will be removed next week.

Meetings attended:

- Met with ARRC to discuss the DeLong dock.

Copy to:
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THE CITY OF WHITTIER

Gateway to the Western Prince William Sound

P.O. Box 608 • Whittier, Alaska 99693 • (907) 472-2327 • Fax (907) 472-2404

MEMORANDUM

To: Mark Lynch, City Manager
From: David M. Schofield, Director of Public Safety
Re: Monthly Public Safety Council Report
Date: 3 November 2016

POLICE

On October 19th, the City of Whittier met with representatives from the Municipality of Anchorage and Girdwood. At that meeting the final issues for a short term contract were worked through.

Whittier Police began responding to calls and patrols of Girdwood as a contract Police Service on Saturday October 22nd at 7:00 am.

Anchorage Fire and Girdwood Fire had not been included in talks leading up to the contract. We have worked out an interim communication plan with Girdwood Fire, and are currently working towards a permanent solution to communications between the agencies.

We have met with several of the businesses and the school in the short time we have been in Girdwood. We have also responded to multiple calls for service as well as contacts that have been officer initiated. To date all encounters with Girdwood and the residents seem to have been met with positive results.

Currently a meeting to discuss the long term contact is scheduled for November 16th.

I regret the Police Department does not have numbers for our calls for service, as I have not had an opportunity to approve reports and close out the month.

EMS is putting together insurance information from this year's ambulance runs. We have selected a billing software and have been going through the set up and training.

We are approved on Medicare, and have completed the applications for Alaska Medicaid and Premera Blue Cross. The two applications should be approved this month allowing us to bill all three carriers with electronic billing. Our new cost for billing will be 100.00 per year for the licensing and support and .30 per bill submitted through the clearing house. As billing will be done in house we should be able to bill on a monthly basis rather than waiting until the end of the year as we have been doing. It had been our belief that the cost to maintain the account with the electronic clearing house was cost prohibitive limiting the access we had. EMS billing is expected to be fully on line and submitting bills sometime my mid-November. Bills for Medicare and private insurance will begin late the week of November 7.

Memorandum

To: Mark Lynch - City Manager

From: Scott Korbe

Subject: Monthly Public Works Report

Date: November 3, 2016

During the past month the Publics Works Department has been focused on the following:

Sanitary Sewer

- ▶ Attend ARWA lecture / Class concerning:
 - BOD reduction
 - New regulations 2016
 - Discharge Monitoring and Reporting
- ▶ Commissioning the new Emergency Generator

Water

- Attend ARWA lecture / Class concerning:
 - New regulations 2016
 - Reducing Man Hours in Utility Reading
- Monthly testing and reports

Roads

- ▶ Install Snow Markers
- ▶ Prep for Whittier
- ▶ Patch Potholes –1 ton

Misc:

Construction Projects

- ▶ Well House Electrical and emergency generator –
 - 10-10-16 Contract awarded to Tec Pro \$92,900
 - 10-14-16 250Kva Generator arrived Whittier
 - 10-14-16 Picked up generator trailer
 - 10-19-16 Contractor to mobilize
 - 11-4-16 Contractor Complete with underground pipe work
 - 11-10-16 Chugach to install power drop and meter pedestal
 - 11-10-16 to 12-16-16 Interior Electrical
 - 12-19-16 to 12-22-16 Electrical service transfer and commissioning.
 - 12-23-16 Project Final Completion

Notes from the PW Director This month I have focused my attention on the following areas:

- ▶ Applied for ADEC Water / Waste Water – Loan PSB
- ▶ ARWA Training. Staff attended 4 days of training as required to maintain his Water / Waste Water licensing. I attended several lectures / classes to gain knowledge on the new 2016 regulation and reporting requirements. I also attended several vendor round tables in an effort to learn how we can save costs.
- ▶ Tidal Basin:
 - Repaired the 36” culvert inlet and monitored during extreme high tides and storm events. It appears the inlet repair has reduced the flooding potential.
 - The city will have the highest tide (16.1) of the year on 11-16-16. We will monitor the situation and if necessary we will install the emergency pumps.
 - Emergency pumps will be returned after 11-16-16 high tide event if flooding does not occur. Rain for Rent will keep the pump and discharge hose on standby in Kenai.

- ▶ PSB – Involved as requested
- ▶ Participated in the following meetings
 - ARWA- Annual training
 - CRW Engineering – Met with to discuss ongoing construction and scheduling “Well House Repower”
 - Council Meeting
 - Staff Meetings

Whittier Public Safety Facility Construction Project

Monthly Report: 9 November 2016

Prepared by Moe Zamarron, Project Manager

DESIGN:

Continuing electrical switch gear and distribution submittal reviews

Continued sprinkler system review

Received and returned the asphalt submittal

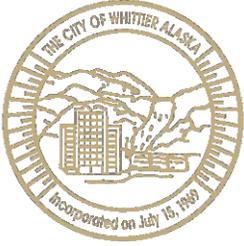
ON-SITE

Completed installing the roof panels, October 20

Finished torquing the frame hardware

Installed the pandeck on the second and third floors

Began installing framework for the siding



THE CITY OF WHITTIER

Gateway to Western Prince William Sound

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**PLANNING COMMISSION
REGULAR MEETING
WEDNESDAY, OCTOBER 05, 2016
Homeowners' Lounge, Begich Towers Building**

MINUTES

1. CALL TO ORDER

Charlene Arneson called the meeting to order at 6:02 pm.

2. ROLL CALL

Commission members present: Charlene Arneson, Terry Bender, Ed Hedges, Jean Swingle and Dyanna Pratt

ADMINISTRATION PRESENT

Naelene Matsumiya, Receptionist
Jennifer Rogers, City Clerk

PUBLIC PRESENT

Dave Dickason

3. APPROVAL OF REGULAR MEETING AGENDA

MOTION: Terry Bender made a motion to change heading of the Agenda from Special Meeting to Regular Meeting.

SECOND: Dyanna

VOTE: Unanimous

DISCUSSION: None

MOTION: Terry Bender made a motion to approve the October 5, 2016 Meeting Agenda as amended.

SECOND: Dyanna

VOTE: Unanimous

DISCUSSION: None

4. APPROVAL OF MINUTES

MOTION: Terry Bender made a motion to approve the Regular Meeting Minutes of August 31, 2016 with amendments.

SECOND: Dyanna

VOTE: Unanimous

DISCUSSION: The motion to rename Smitty's Cove to 'Smitty's Cove Marine Park' on the second page, third paragraph (under New Business) was wrongfully documented as failed. It should state that the motion passed (unanimously).

5. ADMINISTRATIVE REPORTS

Charlene Arneson stated that the city has to follow the same ordinance for all projects now and in the future for when we change an official map. She explained that when changing an official map we must write up a letter or an ordinance recommendation so that the map reflects the changes and then the ordinance is taken to the City Council for approval. There was discussion regarding adding administrative and related costs to the rezoning application. Dyanna suggested adding a \$30 an hour administrative time with a minimum of three hours fee. Charlene and Terry strongly agreed. There was a conversation among committee members about postage and postage fee.

MOTION: Terry Bender made a motion to recommend changes to WMC 17.20.070 which addresses the cost of the administrative fees from \$20.00 to \$30.00 a minimum of 3 hours for all additional cost and fees.

SECOND: Dyanna

VOTE: unanimous

DISCUSSION: None

6. NEW BUSINESS:

A. Open Space Zoning

Charlene Arneson talked more about the process before the hearing and the steps the City has to take before the hearing takes place. She mentioned looking into the code for the definition of "Open Space" because it has its own definition and said that nothing can be done without the approval from the city. She continued to list the un-zoned spaces and talked about how it is important that we lay out these areas in our ordinance so people are aware that these lands are not public spaces. She went on to say this applied to our tidelands as well because our tidelands are not zoned.

MOTION: Terry Bender made a motion to move Open Space Zoning and Tidelands down to Non-Action Business until such time that they are ready to be acted upon.

SECOND: Dyanna

VOTE: unanimous

DISCUSSION: None

B. Tidelands

Discussed earlier in Open Space Zoning.

7. NON-ACTION BUSINESS

A. Tank Farm

Nothing to report.

B. Land Trades with Alaska Railroad

Nothing to report.

C. Hazard Mitigation Plan

Short discussion about updating the plan. Ed Hedges announced that Whittier now has an Emergency Alert System over cable TV.

D. Smitty's Cove Park

Charlene Arneson talked about Smitty's Cove being an official park in the code for as long as she could remember. She mentioned the updating of the ordinance to reflect "No Docks" and to show what is permitted and what is not. She added the city is very concerned that people want to build docks at Smitty's Cove. Jean Swingle suggested that the area be policed because she has witnessed people launching their personal boats into the waters at Smitty's Cove. Charlene reassured that once everything is in place, the harbor and the police department could begin fining violators.

E. Whittier Historic Railroad Plaza

Nothing to report.

F. CVP Fund Projects

Nothing to report.

G. Shotgun Cove Land

Nothing to report.

H. Street Addresses

Nothing to report. Charlene directed Naelene to remove this topic from future agendas.

8. CORRESPONDENCE

None

9. PUBLIC COMMENT

Dave Dickason presented his idea for a park and illustrated his plans on the whiteboard of the proposed park he and Victor Shen are planning to build. He laid out the perimeter of the park within the Open Space land to show scale of how big the park may possibly be. They plan to lay out planks for a new hiking trail that will intersect with the Horesetail Falls trail. He also mentioned installing pavilions/restrooms around the park a platform at the end of the trail where visitors will have a view of the waterfall.

10. COMMISSION COMMENTS

11. NEXT MEETING AGENDA ITEMS:

12. NEXT MEETING ATTENDANCE PLANS: November 2, 2016

MOTION: Terry Bender made a motion to adjourn the meeting.
SECOND: Ed Hedges
VOTE: unanimous

13. **ADJOURNMENT:** Charlene Arneson adjourned the meeting at 7:32 pm.

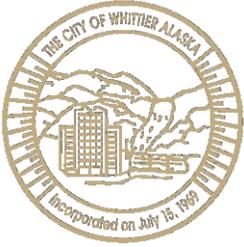
ATTEST:



Naelene Matsumiya
Office Assistant



Charlene Arneson
Commission Chairperson



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**PORT & HARBOR COMMISSION
REGULAR MEETING
Thursday, September 1, 2016
Homeowner's Lounge, BTI Building
6:00 pm**

MINUTES

CALL TO ORDER

Ed Hedges called the meeting to order at 6:06 pm.

OPENING CEREMONY

Ed Hedges led the Pledge of Allegiance.

ROLL CALL

Commission members present: Ed Hedges, Monty Irvin, Mark Mitchell, Arnie Arneson and Dave Goldstein

MOTION: Arnie Arneson made a motion to excuse Brad Von Wichman from tonight's meeting.

SECOND: Dave Goldstein

DISCUSSION: None

Dave Goldstein: Yes, Mark Mitchell: Yes, Monty Irvin: Yes, Arnie Arneson: Yes, Ed Hedges: Yes

VOTE: Passed unanimously.

ADMINISTRATION PRESENT

Andy Dennis, Harbormaster

Naelene Matsumiya, Office Assistant

PUBLIC CITIZENS PRESENT

Mike Bender

APPROVAL OF AGENDA

MOTION: Dave Goldstein made a motion to approve the Regular Meeting Agenda of September 1, 2016 as is.

SECOND: Arnie Arneson.

Dave Goldstein: Yes, Arnie Arneson: Yes, Monty Irvin: Yes, Mark Mitchell: Yes, Ed Hedges: Yes

DISCUSSION: None

VOTE: Passed Unanimously

APPROVAL OF MINUTES

MOTION: Dave Goldstein made a motion to approve the Port & Harbor Regular Meeting Minutes of May 5, 2016 as is.

SECOND: Arnie Arneson

Dave Goldstein: Yes, Arnie Arneson: Yes, Monty Irvin: Yes, Mark Mitchell: Yes, Ed Hedges: Yes

DISCUSSION: None

VOTE: Passed Unanimously

ADMINISTRATIVE REPORTS

A. Harbormaster Report

Andy Dennis reported the grant for the harbor fell through. The members of the commission thanked harbormaster, Andy Dennis, for a job well done this year. Arnie Arneson then asked Andy if he had installed dusk to dawn lights in the harbor. Andy confirmed that he had.

Arnie mentioned the A, B, C floats and suggested a letter to be written and sent to several places that would address the concerns about floats during windier days and how the harbor should build floats that could protect and accommodate boats during these extreme weather conditions. Andy explained the cost associated with the renovations for this specific instance.

B. City Manager's Report

None

CORRESPONDENCE

A. Harbormaster's Letter to Berth Holders

Andy Dennis said that he met with Bellingham Marine the previous Monday to discuss the difference in cost of the fingers with the triangle piece versus without. He explained that the advantage of the triangle piece was to stabilize the finger and provide flexibility; however, it lengthens the finger causing some disadvantage.

Andy further discussed the cost of the design with and without the triangle piece and the types of boats the finger with the triangle piece can and cannot accommodate. There was a lengthy discussion of the pros and cons of the triangle piece. Dave then commented on the reconfiguration of the harbor and how it had actually caused a few problems to some berth holders. He suggested to make some changes on the wait-list and to add a section for boat size that should be mandatory. Andy stated that, that is how the slip application form has been formatted.

Charlene Arneson suggested Andy to ask the commission to write a formal letter of recommendation to the City Council.

MOTION: Arnie Arneson made a motion to comprise a letter to the Council to address the concerns about the "Triangle Piece" in the harbor.

SECOND: Dave Goldstein seconded the motion.

DISCUSSION: Dave Goldstein recommended that the commission leave it up to the council to make this decision.

VOTE: Arnie Arneson: Yes, Dave Goldstein: Yes, Monty Irvin: Yes, Mark Mitchell: Yes, Ed Hedges: Yes

UNFINISHED BUSINESS

A. Harbor Policy & Procedure Review

Ed Hedges stated that the commission needed to come up with a Policy and Procedure first in order to review it. Andy Dennis reported on some things that needed to be added into the Policy and Procedure report,

ultimately stating the report needed to be updated. Members of the commission discussed and agreed. Dave Goldstein offered to assist the harbormaster regarding changes to the Harbor Policy and Procedures.

B. Annual Transients

Ed Hedges stated this is an issue that needs to be done with the Harbor Policies.

C. Moorage Agreements

To be addressed at the next meeting.

D. Wash Down Area

Ed Hedges mentioned that he has not seen boats being worked on at the harbor as much.

Andy Dennis suggested laying out a tarp underneath boats so it would be easier for boat owners to clean up after a wash. Ed then asked if pressure washing can be an option and Andy affirmed, so long as you lay down a tarp to catch any harmful chemical that may compromise the environment. He also clarified that if boat owners pressure washed their boats in the harbor, and if the paint washes off into the water, it is essentially littering. Andy told the committee about his idea to install a sandpit but was uncertain as he wouldn't know where to place it. He also talked about the overwhelming price of removing contaminated sand if ever lead based paints were to compromise the sand pit.

E. Septic Pump Out

Ed Hedges reported that no one was interested in paying \$5,000 for a pump out. Andy Dennis said a septic pump out is a service he'd like to provide if there was a demand for it. There was a long conversation about other locations that provide this service. There was also conversation about where it would be placed in the harbor. Andy stated that it isn't much of a demand to do anything.

F. Harbor Fees

Nothing to report.

NEW BUSINESS

A. Reduce the Number of Members for Commission and Frequency of Meetings

Charlene Arneson said the ordinance stated to meet once a month. She went on to clarify that the members do not have to meet if it is not New Business. Dave Goldstein is concerned that people might show up to the meeting if they weren't notified of the cancellation. He suggested that the commission hold four regular meetings a year; the first Thursday of February, May, August, and November.

B. Float Configuration

Discussed during the Harbormaster's Report

C. Update on Head of the Bay Use and Plans

Harbormaster Andy Dennis mentioned the building of a breakwater and a boat launch at the Head of the Bay. Andy stated that a geochemical survey was done in 2014. We still do not have the results from the engineering firm. Apparently, they have been waiting for two years for the city to give them the go-ahead.

There was short discussion about parking at the Head of the Bay. Andy said it would be better for people to have the ability to park their cars and then head out on to the water. Dave Goldstein and Charlene Arneson discussed the water and the electricity situation in the area. Charlene and Dave also discussed the salmon viewing area.

D. Fish Cleaning on Passenger Dock

Dave Goldstein emphasized that current Harbor Policy and Procedures says that no one is to clean fish on the docks.

E. Harbor Budget
Discussed earlier.

F. Waste Issues

Dave Goldstein suggested that the City start a recycling program. He believes recycling will benefit not only our environment, but also our community. Andy Dennis said he will talk to Alaska Waste about a recycling option. Arnie Arneson suggested that a platform be built and placed in front of the dumpsters to make it easier for people to dispose of their trash. Andy replied that the platform would get in the way when the dump truck came to collect the trash. There was a lengthy conversation about when the truck comes into town to pick up trash.

G. Living Arrangements in Harbor

Dave Goldstein clarified that this was meant for the RV's in the harbor area. He was not sure if the ordinance was changed so that recreational vehicles could be stationed in the harbor. The members of the committee discussed the Avis car rental and the parking space they take up.

H. Lighting

Discussed during the Harbormaster's Report.

CITIZENS COMMENTS

Mike Bender inquired about the 2017 moorage fees. Andy replied that the harbor is developing a budget to finish the harbor rebuild, but there has not been talk about increasing the fee. Andy and Mike discussed the time frame of the construction, the price, and the triangle piece.

COMMISSION COMMENTS

Dave Goldstein read aloud a statement he drew up regarding the reconfiguration of the harbor: The Port and Harbor Commission recommends that additional reconfigurations and/or rebuilds of the floats and fingers in the Whittier Harbor be done in a manner that accommodates different hull designs, i.e. square hull, "V" hull, tapered hull, double ender hull, etc. The intent is to design and build without the recently used stabilizing triangle.

NEXT MEETING ATTENDANCE PLANS: October 5, 2016

Remove Septic pump from agenda.

ADJOURNMENT

MOTION: Mark Mitchell made a motion to adjourn the meeting.

SECOND: Dave Goldstein seconded.

Mark Mitchell: Yes, Dave Goldstein: Yes, Monty Irvin: Yes, Arnie Arneson: Yes, Ed Hedges: Yes

VOTE: Unanimous

Meeting adjourned at 8:02 pm

Attest:



Naelene Matsumiya
Office Assistant



Ed Hedges
Chair of Port & Harbor Commission



THE CITY OF WHITTIER

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MEMORANDUM

To: Mayor and Council

From: City of Whittier Port & Harbor Commission

Subject: Harbor Staff during winter

Date: November 4, 2016

The Port and Harbor Commission recommends the harbor maintain a minimum of 2 full time outside staff. The outside staff can be supplemented with part time / on call employees on an as-needed basis.

1. Provides a minimum of 2 personnel to perform boat lifts.
2. Significantly reduces safety liability during winter months while staff is performing snow removal in dark, windy, and icy conditions.
3. Provides for a minimum number of reliable full time employees to cover vacation or unplanned absences.
4. These provisions will provide a reduction in permanent outside staff compared to previous years, when the harbor maintained a minimum of 4 full time outside staff during winter months.

**CITY OF WHITTIER
ORDINANCE # 08-2016**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WHITTIER, ALASKA, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH THE MUNICIPALITY OF ANCHORAGE IN WHICH THE WHITTIER POLICE DEPARTMENT AGREES TO PROVIDE POLICE SERVICES TO THE GIRDWOOD VALLEY SERVICE AREA JANUARY 1, 2016 THROUGH DECEMBER 31, 2019 FOR \$618,000 PER YEAR AS ADJUSTED BY THE PERCENTAGE INCREASE OR DECREASE IN THE CONSUMER PRICE INDEX

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Whittier, that:

Section 1. Pursuant to Whittier Municipal Code 3.32.130, the City Manager is hereby authorized and directed to enter into an agreement with the Municipality of Anchorage to provide police services to the GVSA in substantially the same form as the draft agreement (the "Agreement") attached as Exhibit A to this ordinance. The form and content of the Agreement now before this meeting is in all respects authorized, approved and confirmed by this ordinance, and the City Manager is hereby authorized, empowered and directed to execute and deliver the Agreement on behalf of the City, in substantially the same form and content attached as Exhibit A but with such changes, modifications, additions and deletions therein as the City Manager shall deem necessary, desirable or appropriate, the execution thereof to constitute conclusive evidence of approval of any and all changes, modifications, additions or deletions therein from the form and content of said Agreement now before this meeting, and from and after the execution and delivery of said documents, the City Manager hereby is authorized, empowered and directed to do all acts and things and to execute all documents as may be necessary to carry out and comply with the provisions of the Agreement as executed.

Section 2. This ordinance is of a non-permanent nature.

Section 3. This ordinance is enacted in accordance with Whittier Municipal Code sections 2.08.290 and 2.08.300 and shall take effect immediately upon adoption.

PASSED AND APPROVED by a duly constituted quorum of the Whittier City Council on this _____ day of _____, 2016.

Daniel Blair
MAYOR

ATTEST:

Jennifer Rogers

Ayes: Nays: Absent: Abstain:

**CITY OF WHITTIER, ALASKA
RESOLUTION #30-2016**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITTIER, ALASKA, ADOPTING THE CITY'S 2017 LOCAL PRIORITIES, AND FOR RELATED PURPOSES.

WHEREAS, the Whittier City Council held a work session on November 9, 2016 to discuss and prioritize the City's 2017 local priorities; and

WHEREAS, it is the intent of the City Council to provide guidance to City administration concerning local priorities.

NOW, THEREFORE BE IT RESOLVED, by the City Council of Whittier, Alaska that the following local priorities are identified as the City of Whittier priorities for 2017:

1. Whittier Comprehensive Plan update
2. Completion of a new Public Safety Building
3. Continuation of Harbor Improvements
4. ARRC Master Lease Resolution
5. Design of new Public Park

BE IT FURTHER RESOLVED that the City Manager is hereby instructed to work towards these priorities and take all appropriate steps to bring these goals to fruition.

PASSED AND APPROVED by a duly constituted quorum of the Whittier City Council on this 9th day of November, 2016.

Daniel Blair
Mayor

ATTEST:

Jennifer Rogers
City Clerk

Ayes:
Nays:
Absent:
Abstain:

**CITY OF WHITTIER, ALASKA
RESOLUTION 31-2016**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITTIER, ALASKA, ADOPTING THE CITY’S 2017 STATE LEGISLATIVE PRIORITIES, AND FOR RELATED PURPOSES.

WHEREAS, the Whittier City Council met on November 9, 2016 to discuss and prioritize the City’s 2017 legislative priorities; and

WHEREAS, it is the intent of the City Council to provide the Alaska Governor, Legislature, and state officials adequate information to represent the needs of the City concerning legislative requests including necessary funding requirements.

NOW, THEREFORE BE IT RESOLVED, by the City Council of Whittier, Alaska that the following Capital Budget priorities are identified as the City of Whittier priorities for the State of Alaska for 2017:

1. AARC Master Lease Resolution
2. Head of Passage Canal Project – Construction
3. Whittier Harbor Replacement
4. Shotgun Cove Road Phase 5
5. Whittier Creek Levee Engineering

BE IT FURTHER RESOLVED that the City Manager is hereby instructed to advise the Governor, Legislature, and appropriate State agencies of the City’s legislative priorities and take all appropriate steps to provide background information and testimony in representing the City’s best interests.

PASSED AND APPROVED by a duly constituted quorum of the Whittier City Council on this 9th day of November 2016.

**Introduced by: Mark Lynch
Introduction date: 9 November 2016**

**Daniel Blair
Mayor**

ATTEST:

**Jennifer Rogers
City Clerk**

Ayes:
Nays:
Absent:
Abstain:

**CITY OF WHITTIER, ALASKA
RESOLUTION 32-2016**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITTIER, ALASKA,
ESTABLISHING THE CITY’S 2017 FEDERAL LEGISLATIVE PRIORITIES**

WHEREAS, the Whittier City Council met on November 9, 2016 to discuss and prioritize the City’s FFY 2017 federal legislative priorities; and

WHEREAS, it is the intent of the City Council to provide the President, Alaska Congressional Delegation, and appropriate federal officials adequate information to represent the desires of the City concerning legislative requests including necessary funding requirements.

NOW, THEREFORE BE IT RESOLVED, by the City Council of Whittier, Alaska that the following Capital Budget priorities are identified as the City of Whittier Federal priorities for FFY 2017:

1. Buckner Building Environmental Remediation
2. Head of Passage Canal Project
3. Shotgun Cove Road- Phase 5, Engineering & Construction
4. Whittier Creek Levy, Engineering & Construction

BE IT FURTHER RESOLVED, that the following legislative priorities are identified as the City of Whittier priorities for FFY 2017:

BE IT FURTHER RESOLVED that the City Manager is hereby instructed to advise the President, Alaska Congressional Delegation, and appropriate federal officials of the City’s legislative priorities and take all appropriate steps to provide background information and testimony in representing the City’s best interests.

PASSED AND APPROVED by a duly constituted quorum of the Whittier City Council on this 9th day of November 2016

**Introduced by: Mark Lynch
Introduction date: 9 November 2016**

**Daniel Blair
Mayor**

ATTEST:

**Jennifer Rogers
City Clerk**

Ayes:
Nays:
Absent:
Abstain:

**CITY OF WHITTIER, ALASKA
RESOLUTION #33-2016**

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF WHITTIER, ALASKA, AUTHORIZING THE CITY MANAGER TO APPLY FOR AND EXECUTE ANY AND ALL DOCUMENTS PERTAINING TO A LOAN FROM THE ALASKA DRINKING WATER FUND.

WHEREAS, the City of Whittier, Alaska seeks to obtain the necessary financial assistance to construct water system improvements; and

WHEREAS, the State of Alaska, Department of Environmental Conservation (the Department) is able to offer funding through the Alaska Drinking Water Fund; and

WHEREAS the City of Whittier wishes to apply for a loan from the Alaska Drinking Water Fund;

THEREFORE BE IT RESOLVED that the City Council of the City of Whittier, Alaska authorizes Mark Lynch, City Manager, to apply to the Department for a loan from the Alaska Drinking Water Fund for water system improvements. The City Manager is also authorized to execute any and all documents that may be required by the Department to reflect the indebtedness, the terms of its repayment, and any security therefore, including but not limited to an agreement for the loan and a promissory note.

PASSED AND APPROVED by a duly constituted quorum of the Whittier City Council on this 9th day of November, 2016.

Introduction date: 9 November 2016

ATTEST:

Jennifer Rogers
City Clerk

Daniel Blair
Mayor

Ayes:
Nays:
Absent:
Abstain:

**CITY OF WHITTIER, ALASKA
WHITTIER PORT & HARBOR COMMISSION
RESOLUTION #02-2016**

A RESOLUTION OF THE WHITTIER PORT & HARBOR COMMISSION RECOMMENDING TO THE WHITTIER CITY COUNCIL TO ALLOW THE PORT & HARBOR COMMISSION TO HOLD FOUR MEETINGS ANNUALLY, OCCURRING ON THE FIRST THURSDAY OF SEPTEMBER, OCTOBER, MARCH AND APRIL, AND TO HOLD SPECIAL MEETINGS AT THE DISCRETION OF THE CHAIR PERSON.

WHEREAS, the City of Whittier is the municipal government for Whittier, Alaska; and

WHEREAS, the Port & Harbor Commission currently is required to meet on the first Thursday of each month; and

WHEREAS, the Port & Harbor Commission needs to be able to set date, time and place of meetings based on availability of commissioners and staff; and

WHEREAS, the Port & Harbor Commission shall establish rules of procedure providing that there be regular meetings of the Commission. The Port & Harbor Commission shall hold four meetings annually. These meetings will be held on the first Thursday of September, October, March and April; and

WHEREAS, the Commission shall hold Special meetings at the discretion of the chairperson or by a majority of the voting members.

IT IS HEREBY RESOLVED BY THE PORT & HARBOR COMMISSION BY THE CITY OF WHITTIER ALASKA that the Port & Harbor Commission recommends to the Whittier City Council to allow the Port & Harbor Commission to hold four meetings annually, occurring on the first Thursday of March, April, September and October; and to hold Special meetings at the discretion of the chair person.

PASSED AND APPROVED by a duly constituted quorum of the Whittier Port & Harbor Commission this 3rd day of November 2016.

ATTEST:



Jennifer Rogers
City Clerk



Ed Hedges
Chair of Port & Harbor Commission

Ayes: 5
Nays: 0
Absent: 0
Abstain: 0