



# THE CITY OF WHITTIER

*Gateway to Western Prince William Sound*

P.O. Box 608 • Whittier, Alaska 99693 • (907) 472-2327 • Fax (907) 472-2404

**WHITTIER CITY COUNCIL  
REGULAR MEETING  
TUESDAY JULY 17, 2018  
7:00 PM  
COUNCIL CHAMBERS  
PUBLIC SAFETY BUILDING**

## MINUTES

### 1. CALL TO ORDER

Mayor Daniel Blair called the meeting to order at 7:00 p.m.

### 2. OPENING CEREMONY

Mayor Daniel Blair led the Pledge of Allegiance.

### 3. ROLL CALL

**A. Council members present and establishing a quorum:** Victor Shen, Debra Hicks, Peter Denmark, Monty Irvin, Dave Dickason, Dave Pinquoch, and Daniel Blair.

**B. Administration Present:**

Annie Reeves, Acting City Manager

Naelene Matsumiya, City Clerk

John Janik, Finance Officer

Anmei Goldsmith, City Attorney

Kyle Sinclair, Harbormaster

Greg Russell, Acting Police Chief

**Others Present:** Cathy McCord, Dave Goldstein, Charlene Arneson, Kelly Bender, Mike Bender and Don Stevens

### 4. APPROVAL OF MINUTES

June 19, 2018 Regular Meeting Minutes and June 26, 2018 Special Meeting Minutes

**MOTION:** Dave Pinquoch made a motion to approve the June 19, 2018 Regular Meeting Minutes and June 26, 2018 Special Meeting Minutes as they are.

**SECOND:** Dave Dickason

**DISCUSSION:** None

**VOTE:** Motion passed unanimously

### 5. APPROVAL OF THE REGULAR MEETING AGENDA

**MOTION:** Dave Pinquoch made a motion to approve the Regular Meeting Agenda with amendments.

**SECOND:** Dave Dickason

**DISCUSSION:** Add *Comprehensive Plan* to New Business  
**VOTE:** Motion passed unanimously

## 6. MAYOR'S REPORT

### A. Mayor Report

Dan Blair reported that he and Dave Dickason of the Hiring Committee interviewed a few City Manager candidates. He asked the Council for their patience during this vital time in hiring a new City Manager.

### B. Vice Mayor Report by Vice Mayor Dave Pinquoch

None

## 7. MANAGER'S REPORT

### A. Acting City Manager's Report- Annie Reeves

See written report in original packet

Annie Reeves reported on her meeting with Senator Mike Shower. She disclosed that Department Directors, the Mayor and the City's Lobbyist were all in attendance during this meeting. She took a moment to thank Gene Gilman from the Public works Department for all his hard work. She mentioned the public notice the U.S. Army Corps of Engineers advertised to the community so that members could express any concerns they may have and ask questions. Annie also reported on the Alaska Wild Guides and clarified that she vetted the situation through legal counsel, the City's code, the comprehensive plan as well as the master lease and said the business was compliant with sales taxes, business license and additional fees due to parking. Annie also stated that the City does not have a public kayak launch site. She asked for direction from the Council.

Council discussed the topic heavily and ultimately and unanimously consented to allow Alaska Wild Guides to finish off the season.

### B. City Attorney's Report – Annei Goldsmith

Nothing new to report

### C. School District Report

Nothing new to report

### D. Director's Reports

#### 1. Financial report – John Janik

See written report in original packet.

Dan Blair thanked John for publishing the grants. He asked John if he can publish the expiration dates for grants for the next regular meeting. John said he will. Dan asked Annie about the Public Safety Building and its expenses so far. Annie spoke to it saying the building is not yet in the budget and that she and Johnny were working together to clean up the City's finances. Annie stated that we are functioning outside of our budget.

John Janik explained the building's expenses and clarified other items that will be expensed in the future. He said that right now, the Acting City Manager and he are currently finding out what those are because the City is operating outside the budget. Dan Blair said that a resolution to appropriate expenses should come before Council soon. John Janik reassured that there's no reason to panic at this point, but the concerns must be addressed.

**2. Harbormaster Report – Kyle Sinclair**

See written report in original packet

Monty Irvin asked about the revenue stream and about the fish moving across the DeLong Dock. Kyle Sinclair reported back with results from Whittier Seafood saying WSF has moved 1,276,252 lbs of fish on their side. He say that in the following months, Inlet Fish Producers and Copper River Seafood will be reporting. Discussion ensued.

**3. Public Safety Report – Greg Russell**

See written report in original packet

**4. Public Works Report – Scott Korbe**

See written report in original packet

Dan Blair asked about the generator in Scott’s report and its location. Scott explained that there is no preliminary plan as of yet, but reminded that it is all inclusive. He spoke about the RFP. Conversation continued.

**8. COMMISSION/COMMITTEE REPORTS**

**A. Planning Commission**

Nothing new to report

**B. Port & Harbor Commission**

Nothing new to report

**C. Parks & Recreation Committee**

Nothing New to Report

**D. Prince William Sound Aquaculture Corp.**

Nothing new to report

**E. Regional Citizen’s Advisory Council**

Nothing new to report

**9. CITIZENS COMMENTS ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING**

None

**10. APPROVAL OF CONSENT CALENDAR**

A. Liquor License transfer of ownership from Whittier Inn to Whittier Lodging, LLC 4924

**MOTION:** Dave Dickason made a motion to approve the items in the consent calendar.

**SECOND:** Dave Pinquoch

**DISCUSSION:** None

**VOTE:** Motion passed unanimously

**11. PUBLIC HEARINGS (NON-ORDINANCE)**

None

**12. PRESENTATIONS**

None

**13. ORDINANCES**

**14. PUBLIC HEARING (2<sup>nd</sup> reading)**

None

**15. RESOLUTIONS**

**A. Res. #16-2018 (A) – A Resolution Of The City Of Whittier In Support Of Whittier Manor Acquiring Fee Ownership Of Its Leased Grounds From The Alaska Railroad Corporation, Provided The City Receives Compensation For The City’s Leasehold Interest.**

**MOTION:** Peter Denmark made a motion to postpone Res. #16-2018 (A) indefinitely.

**SECOND:** Dave Pinquoch

**DISCUSSION:** Council agreed that more information was needed for clarification before adoption.

**VOTE:** Motion passed unanimously

**B. Res. #17-2018 - A Resolution Of The City Council Of The City Of Whittier Alaska, Supporting The Designation Of The 1964 Earthquake Memorial Monument As A Commemorative Landmark In The Triangle Area On Harbor Road**

**MOTION:** Victor Shen made a motion to adopt Res. #17-2018

**SECOND:** Peter Denmark

**DISCUSSION:** Discussion on where the monument will be placed occurred. Scott Korbe clarified.

**VOTE:** Motion passed unanimously

**C. Res. #18-2018 – A Resolution Of The City Council Of The City Of Whittier, Alaska, Consenting To The Assignment Of The Lease Agreement For Lots 3, 4, And 5 Of The Whittier Triangle Business Area From Gordon P. Heddell And Marilyn Heddell D/B/A Honey Charters And Capt. Cook’s Books & Gifts To Michael L. Tonn, And Authorizing The Acting City Manager To Execute Consent Documents**

**MOTION:** Victor Shen made a motion to adopt Res. #18-2018

**SECOND:** Dave Dickason

**DISCUSSION:** Council thanked Pete Heddell for all his work during his time in the City and said their goodbyes.

**VOTE:** Motion passed unanimously

**D. Res. #19-2018 – A Resolution Of The City Council Of The City Of Whittier, Alaska, Appointing The City Election Officials For The October 2, 2018 Regular City Election**

**MOTION:** Victor Shen made a motion to adopt Res. #18-2018

**SECOND:** Monty Irvin

**DISCUSSION:** None

**VOTE:** Motion passed unanimously

**E. Res. #20-2018 - A Resolution Of The City Council Of The City Of Whittier, Alaska Authorizing The Issuance Of A Series Of Harbor Revenue Bonds In The Principal Amount Of Not To Exceed \$4,400,000 And To Appropriate \$1,000,000 For The Purpose Of Financing The Design, Construction And Acquisition Of Harbor And Related Capital Improvements; Establishing The Terms Of The Bonds; And Authorizing The Sale Of The Bonds**

Dave Pinguoch explained that there is an application fee that was amended before and he was clarifying the fee so as to save Administration from going back to amend it a second time. Annie Reeves said that she would prefer a more robust discussion regarding this. She re-stated that she is not comfortable with the numbers in the budget. Victor Shen stated his agreement. John Janik presented CVP funds. Peter Denmark asked if this had to be decided on tonight as this is all new information.

Council recessed at 8:27

Council resumed the Regular Meeting at 8:38

John Janik distributed copies of the funds committed to the CVP fund. Council discussed the numbers. Annie Reeves reminded Council that the Public Safety Building and the Delong Dock is not currently in the budget. Peter Denmark encouraged that this go before the Port and Harbor Commission. Victor Shen agreed and said he'd like to see groups come together to contribute to the brainstorming on coming up with funds to pay for the rest of the rebuild. Peter reiterated that this has to go before the Port and Harbor Commission. Dave Pinguoch stated that it will be more expensive to do this again. Discussion ensued.

**MOTION:** Peter Denmark made a motion to postpone Res. #20-2018 indefinitely.

**SECOND:** Victor Shen

**DISCUSSION:** None

**VOTE:** Motion passed 6-1

**16. EXECUTIVE SESSION**

None

**17. UNFINISHED BUSINESS**

None

**18. NEW BUSINESS**

**A. Comprehensive Plan Discussion**

Annie Reeves introduced the proposal for the Comprehensive plan for the city costing \$33,500. She clarified that the City is budgeted \$20,000 and the reason for the additional expenses is because the City is contemplating master plans as well. She explained how it will be funded if it will be approved. Dan Blair stated that from his observations, with the finances of the city needing some cleaning and Administration department understaffed and over extended, it would be best to revisit the comprehensive plan once there is a new City Manager in place.

No action was taken.

**19. COUNCIL DISCUSSION**

**20. CITIZEN'S DISCUSSION**

Dave Goldstein asked about the future of the lot on Glacier Avenue and Dave Pinguoch threw out the idea of a boat storage. Dave Goldstein talked about Pruhs Construction and their blocking off the Emerald Cove trail.

Kelly Bender updated the council on the filming crew for the Alaska Channel and said they will be in Whittier for the next few days. She mentioned the defective weather buoy and asked for assistance in constructing a letter to NOAA for its repair.

**21. COUNCIL AND ADMINISTRATION'S RESPONSE TO CITIZEN'S COMMENTS**

**22. ADJOURNMENT**

All were in favor of adjourning the meeting at 9:43 p.m.

**ATTEST:**

  
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Naelene Matsumiya  
City Clerk

  
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Daniel Blair  
Mayor