WHITTIER CITY COUNCIL
WILL HOLD
A REGULAR MEETING
TUESDAY, APRIL 19, 2016
AT 7:00 PM

COUNCIL CHAMBERS
P-12 BUILDING

AGENDA

		Page #
1.	**CALL TO ORDER**	
2.	**OPENING CEREMONY**	
	A. Oath of Office for Council Seat D – Monty Irvin	
3.	**ROLL CALL**	
	A. Council Members Present	**1**
	B. Administration Present	
4.	**APPROVAL OF MINUTES**	
	A. March 1, 2016- Special Meeting Minutes	**2**
5.	**APPROVAL OF REGULAR MEETING AGENDA**	
6.	**MAYOR'S REPORT**	
	A. Mayor Report - Dan Blair	
	B. Vice Mayor Report - Dave Pinquoch	
7.	**MANAGER'S REPORT**	
	A. City Manager's Report – Mark Lynch	**5**
	1. Financial Report – Lynette Dennis	**6**
	B. City Attorney's Report – Holly Wells / Katie Davies	
	C. Directors Report	
	1. Harbor Report – Andy Dennis	**28**
	2. Public Safety Report – Dave Schofield	**29**
	3. Public Works Report – Scott Korbe	**31**
8.	**COMMISSION/COMMITTEE REPORTS**	
	A. Planning Commission	**33**
	B. Port & Harbor Commission	**38**
	C. Park & Recreation Committee	**n/a**
	D. PWSAC	**n/a**
9.	**CITIZENS COMMENTS ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING**	
10.	**APPROVAL OF CONSENT CALENDAR**	

		Page #
11.	**PUBLIC HEARINGS (NON-ORDINANCE)**	
12.	**PRESENTATIONS**	
	A. Whittier School – Clean-up Day	
	B. PWSRCAC – Lisa Matlock	**42**
13.	**ORDINANCES**	
	A. Introduction (1st reading)	
	B. Public Hearing (2nd reading)	
14.	**RESOLUTIONS**	
	#14-2016 – A resolution adopting an employee pay plan for 2016.	**44**
	#15-2016 – A resolution requesting that Alaska DEC grant an extension to the response period for communities that will be affected by changes to Annex B, proposed process for community outreach in the Alaska Federal/State Preparedness Plan for Response to Oil & Hazardous Substance Discharge/Releases (Unified Plan) for the regional stake-holder committee.	**47**
15.	**COUNCIL DISCUSSION**	
16.	**CITIZEN DISCUSSION**	
17.	**NAME CLEARING HEARING – BRENDA KROL**	
	A. Post-termination "name clearing" hearing – Open Session unless closed session requested. (WMC 2.70.680 Dismissal for disciplinary reasons)	
18.	**EXECUTIVE SESSION**	
	A. Possible Name Clearing – Matters that would tend to injure the reputation of a person.	
	B. Shotgun Cove Road – Matters that, if immediately disclosed, would tend to adversely affect the finances of the City.	
	C. Discussion of Whittier Manor Lease – Matters that, if immediately disclosed, would tend to adversely affect the finances of the City.	
19.	**UNFINISHED BUSINESS**	
	A. Shotgun Cove Road project	
	B. ARRC/COW land swap	
	C. Improve Salmon sport fishing in Northwest PWS	
	D. Whittier Manor Lease	
	E. Public Safety Complex – Phase 2	
	F. Paddle Craft Launch	
20.	**NEW BUSINESS**	
	A. RCAC Appointment – Mike Bender	
	B. Port & Harbor Appointment – Mark Mitchell	
	C. Ethics Committee Discussion	
21.	**ADJOURNMENT**	

Jennifer Rogers <jrogers@whittieralaska.gov>

Excused Absence from Council meeting

Victor Shen <victorwshen@gmail.com> Thu, Apr 14, 2016 at 1:29 PM
To: Jennifer Rogers <jrogers@whittieralaska.gov>

Dear council, I will not be able to make the regular scheduled meeting on April 19th. There might be a chance I can telephone in, but not likely. Thanks

Victor

Jennifer, can you send me the number I should can if I can telephone in. Thanks!
[Quoted text hidden]

WHITTIER CITY COUNCIL
SPECIAL MEETING
TUESDAY, MARCH 1, 2016
6:00 PM
COUNCIL CHAMBERS
P-12 BUILDING

MINUTES

1. CALL TO ORDER
Mayor Daniel Blair called the meeting to order at 6:15 p.m.

2. OPENING CEREMONY
Mayor Daniel Blair led the Pledge of Allegiance.

3. ROLL CALL
A. Council Members Present: Victor Shen (telephonic), Debra Hicks, Dave Pinquoch (telephonic), Dan Blair and Peter Denmark

B. Council Members Absent: Ata Ma'ae and Shawni Phillips

C. Administration Present: Brenda Krol, City Clerk and Mark Lynch, City Manager

Others present: Scott Korbe, Andy Dennis, Lynette Dennis and Dave Schofield

4. APPROVAL OF SPECIAL MEETING AGENDA

MOTION: Peter Denmark made a motion to approve the special meeting agenda for tonight, March 1st 2016 as written.
SECONDED: Debra Hicks seconded the motion.
VOTE: Peter Denmark: Yes, Debra Hicks: Yes, Victor Shen: Yes, Dave Pinquoch: Yes, Dan Blair: Yes

Motion passed 5-0

5. CITIZEN COMMENTS ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING
None

6. SPECIAL MEETING BUSINESS ITEMS
A. Approval of letter supporting the proposed Land and Water Conservation Fund (LWCF) project surrounding the historic Portage Pass Trail.

MOTION: Peter Denmark made a motion to approve a letter supporting the proposed Land and Water Conservation Fund (LWCF) project surrounding the historic Portage Pass Trail.
SECONDED: Debra Hicks seconded the motion.
DISCUSSION: Mark Lynch briefly explained what this was, he stated that Tim Charnon had talked with Scott and him awhile back and what they are trying to do is buy a piece of property at the Head of the Bay from Marston Brooks and turn it into a parking area and a trail head for the trail.

Mark Lynch stated that this will all be done with federal money. They are not asking the City for any money they're just asking us to support the project. Part of their requirement is to obtain letters of support from affected parties and the City would be an affected party.

VOTE: Peter Denmark: Yes, Debra Hicks: Yes, Dave Pinquoch: Yes, Victor Shen: Yes, Dan Blair: Yes.

Motion passed 5-0.

B. Approval of Manager's contract extension.

MOTION: Peter Denmark made a motion to approve the Manager's contract extension.
SECONDED: Debra Hicks seconded the motion.
VOTE: Motion passed unanimously.

C. Acceptance of Resignation of Council Member Shawn Phillips

MOTION: Peter Denmark made a motion to accept Council Member Shawni Phillip's letter of resignation.
SECONDED: Debra Hicks seconded the motion.
VOTE: Peter Denmark: No, Debra Hicks: Yes, Victor Shen: Yes, Dave Pinquoch: Yes, Dan Blair: Yes

Motion passed 4-1.

7. RESOLUTIONS
#04-2016 – A resolution stating the rate of levy, date of equalization and date when taxes become delinquent for the 2016 tax role.

MOTION: Dave Pinquoch made a motion to adopt resolution #04-2016.
SECONDED: Debra Hicks seconded the motion.
VOTE: Motion passed unanimously.

#07-2016 – A resolution supporting Girdwood Policing.

MOTION: Dave Pinquoch made a motion to adopt resolution #07-2016.
SECONDED: Peter Denmark seconded the motion.
VOTE: Motion passed unanimously.

#08-2016 – A resolution authorizing the City Manager to enter into a construction contract with S.R. Bales Construction for a Public Safety Building.

MOTION: Dave Pinquoch made a motion to adopt resolution #08-2016.
SECONDED: Debra Hicks seconded the motion.
DISCUSSION: Peter Denmark thanked Mark for bringing in elevations and floor plans of the Public Safety Building.

Peter Denmark stated that he just wanted to reiterate what this building represents and to try to get specific regarding our funding sources.
VOTE: Motion passed unanimously.

#09-2016 – A resolution authorizing the City Manager to sign a professional services agreement with Altman, Rogers & Co. for FY 2015 audit services.

MOTION: Dave Pinquoch made a motion to adopt resolution #09-2016.
SECONDED: Peter Denmark seconded the motion.
VOTE: Motion passed unanimously.

8. COUNCIL DISCUSSION
Councilor Peter Denmark asked what color the Public Safety Building was going to be and he suggested that it be thought and/or decided on soon.

Councilor Peter Denmark suggested that a resolution be brought to the next meeting codifying the expenditures for the new Public Safety Building.

9. CITIZEN DISCUSSION
None
10. ADJOURNMENT

MOTION: Peter Denmark moved to adjourn the meeting at 7:15 p.m.
SECONDED: Debra Hicks seconded the motion.
VOTE: Motion passed unanimously.

Attest:

Jennifer Rogers for Brenda Krol	Daniel Blair
Deputy City Clerk	Mayor

THE CITY OF WHITTIER
Gateway to Western Prince William Sound
P.O. Box 608 • Whittier, Alaska 99693 • (907) 472-2327 • Fax (907) 472-2404

To: Mayor and Council

From: Mark Lynch, City Manager

Subject: Manager's report

Date: April 13, 2016 (for 4/19/16 Council meeting)

ARRC: The City has been in communication with our lobbyists, legislators, and the Governor's office concerning this matter. We continue to work on it.

Meeting with Senator Sullivan's Staff: The Mayor, Scott Korbe, and I met with Mike Fleagle, who is Senator Dan Sullivan's Deputy Chief of Staff, on Tuesday, April 12, 2016. We discussed many issues, but focused on Shotgun Cove Road and the ARRC issues.

Meeting with NUCOR in Utah: On March 23-24 I was in Brigham City, Utah. This is where our PS Building is being fabricated. NUCOR fabricates all the steel there and then will ship it to us. I sat in engineering meetings, went through the color selection process, and was given a tour of their manufacturing facility. The steel will arrive in July, but the contractor will be working on foundations and preparatory site work in the meanwhile.

IRT (Innovative Readiness Training): I have been in contact with the Air National Guard contact, and will continue to work towards a beneficial solution for Whittier.

Tideland Zoning: I have been working with the Planning and Zoning Commission on tideland zoning language and maps.

Girdwood Policing: As of last count the Girdwood vote failed to authorize funding of police.

Public Safety Building: The work has begun. Project Manager Moe Zamarron will be in Whittier on April 18.

GP: I am still waiting to hear from Roger Stiles concerning a Land Use Agreement for storage for this upcoming season. Their lease renewal has been on hold until this gets worked out.

CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2016

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	TAXES					
01-310-4005	FISH TAX	28,503.60	28,503.60	150,000.00	121,496.40	19.0
01-310-4006	MOTOR VEHICLE REGISTRATION	.00	.00	4,000.00	4,000.00	.0
01-310-4007	LIQUOR TAX	.00	5,600.00	5,600.00	.00	100.0
01-310-4009	ELEC & TELE CO-OP TAX	.00	.00	3,000.00	3,000.00	.0
01-310-4200	SALES TAX	.00	15,657.12	575,000.00	559,342.88	2.7
01-310-4201	PROPERTY TAX - REAL	693.48	693.48	380,000.00	379,306.52	.2
01-310-4202	PROPERTY TAX - PERSONAL	(284.44)	(1,724.44)	250,000.00	251,724.44	(.7)
01-310-4205	BUSINESS TRANSPORTATION TAX	.00	172.50	300,000.00	299,827.50	.1
	TOTAL TAXES	28,912.64	48,902.26	1,667,600.00	1,618,697.74	2.9
	LICENSES & PERMITS					
01-320-4250	BUSINESS LICENSES	.00	700.00	3,500.00	2,800.00	20.0
01-320-4251	USER FEES & PERMITS	50.00	50.00	2,500.00	2,450.00	2.0
01-320-4312	AMBULANCE FEES	.00	.00	60,000.00	60,000.00	.0
	TOTAL LICENSES & PERMITS	50.00	750.00	66,000.00	65,250.00	1.1
	INTERGOVERNMENTAL REVENUE					
01-330-4002	STATE REVENUE SHARING	.00	.00	50,000.00	50,000.00	.0
01-330-4003	STATE PAY-IN-LIEU OF TAXES	.00	.00	35,000.00	35,000.00	.0
01-330-4011	EMS SMALL GRANT	.00	.00	2,500.00	2,500.00	.0
01-330-4025	NAT'L FOREST SERVICE RECEIPTS	.00	.00	30,000.00	30,000.00	.0
	TOTAL INTERGOVERNMENTAL REVENUE	.00	.00	117,500.00	117,500.00	.0
	LEASES					
01-345-4505	LEASE INCOME OTHER NOT THRU AR	.00	1,834.35	.00	(1,834.35)	.0
01-345-4512	LEASE INCOME - ARRC AGREEMENT	1,120.00	2,240.00	.00	(2,240.00)	.0
01-345-4515	LEASE INCOME - CITY LAND	9,051.75	18,103.50	160,000.00	141,896.50	11.3
01-345-4525	LAND USE RENT	100.00	200.00	.00	(200.00)	.0
	TOTAL LEASES	10,271.75	22,377.85	160,000.00	137,622.15	14.0
	FINES & CITATIONS					
01-350-4261	PSD FINES & CITATIONS	.00	25.00	5,000.00	4,975.00	.5
	TOTAL FINES & CITATIONS	.00	25.00	5,000.00	4,975.00	.5

CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2016

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	MISCELLANEOUS					
01-360-4099	MISCELLANEOUS REVENUE	69.00	247.75	.00	(247.75)	.0
01-360-4204	INTEREST & PENALTIES	.00	.00	3,000.00	3,000.00	.0
01-360-4271	DONATIONS - EMS/FIRE/POL	40.00	180.00	500.00	320.00	36.0
01-360-4900	INTEREST ON BANK ACCOUNTS	.00	.00	16,238.00	16,238.00	.0
01-360-4902	INTEREST ON ESCROW ACCOUNTS	.00	154.00	1,200.00	1,046.00	12.8
01-360-4914	TRANSFIELD - TUNNEL CONTRAC	.00	.00	60,000.00	60,000.00	.0
	TOTAL MISCELLANEOUS	109.00	581.75	80,938.00	80,356.25	.7
	TRANSFERS & OTHER					
01-390-4990	TRANSFER FROM CVP FUND	.00	158,000.00	158,000.00	.00	100.0
	TOTAL TRANSFERS & OTHER	.00	158,000.00	158,000.00	.00	100.0
	TOTAL FUND REVENUE	39,343.39	230,636.86	2,255,038.00	2,024,401.14	10.2

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2016

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	ADMIN					
01-400-6000	SALARIES & WAGES	22,975.08	72,143.31	276,242.00	204,098.69	26.1
01-400-6030	FICA TAXES	333.14	1,000.80	4,006.00	3,005.20	25.0
01-400-6040	WORKER'S COMP.	147.83	443.49	1,774.00	1,330.51	25.0
01-400-6050	ESC TAXES	384.00	1,208.79	4,608.00	3,399.21	26.2
01-400-6060	HEALTH & LIFE INSURANCE	2,521.99	9,853.04	52,920.00	43,066.96	18.6
01-400-6070	PERS RETIREMENT	3,259.79	12,090.37	60,773.00	48,682.63	19.9
01-400-6205	ADVERTISING	.00	.00	2,100.00	2,100.00	.0
01-400-6210	B.T.I. CONDO FEES	485.81	2,342.31	10,643.00	8,300.69	22.0
01-400-6212	CONDO MAINTENANCE	663.10	1,176.83	3,000.00	1,823.17	39.2
01-400-6220	BANK SERVICES CHARGES	59.75	812.74	4,000.00	3,187.26	20.3
01-400-6240	COMMUNITY SUPPORT-DONATIONS	.00	.00	500.00	500.00	.0
01-400-6280	DUES & SUBSCRIPTIONS	40.00	63.88	1,800.00	1,736.12	3.6
01-400-6410	INSURANCE - LIABILITY	.00	.00	20,112.00	20,112.00	.0
01-400-6440	INSURANCE - PROPERTY	.00	.00	5,783.00	5,783.00	.0
01-400-6540	LICENSES & PERMITS	.00	.00	150.00	150.00	.0
01-400-6541	PENALTIES & FEES	.00	.00	350.00	350.00	.0
01-400-6565	OUTSIDE CONTRACTORS	314.75	4,331.65	15,000.00	10,668.35	28.9
01-400-6570	PHYSICAL EXAMS & BACKGROUND CK	78.00	78.00	250.00	172.00	31.2
01-400-6580	POSTAGE	205.41	857.79	5,000.00	4,142.21	17.2
01-400-6600	PROF. FEES - AUDIT	.00	.00	39,000.00	39,000.00	.0
01-400-6610	PROF. FEES - ACCOUNTING	900.00	3,150.00	120,000.00	116,850.00	2.6
01-400-6620	PROF. FEES - APPRAISAL	.00	2,000.00	20,000.00	18,000.00	10.0
01-400-6625	PROF. FEES - FINANCIAL SOFTWAR	.00	7,450.00	45,000.00	37,550.00	16.6
01-400-6635	PROF. FEES - COMPUTER SUPPORT	.00	.00	15,000.00	15,000.00	.0
01-400-6636	PROF FEES - WEB SITE SUPPORT	125.00	925.00	3,000.00	2,075.00	30.8
01-400-6645	PROF. FEES - GRANT ADM.	.00	.00	30,000.00	30,000.00	.0
01-400-6650	PROF. FEES - LEGAL	7,526.88	23,494.23	150,000.00	126,505.77	15.7
01-400-6675	COMPREHENSIVE PLAN	250.00	250.00	20,000.00	19,750.00	1.3
01-400-6770	TRAVEL, TRAINING & DEV.	233.79	4,263.87	20,000.00	15,736.13	21.3
01-400-7351	EQUIPMENT MAINT. AGREEMENTS	366.00	517.20	8,600.00	8,082.80	6.0
01-400-7450	REPAIRS-OFFICE EQUIPMENT	.00	.00	500.00	500.00	.0
01-400-8550	SUPPLIES - OFFICE	619.41	1,825.94	7,500.00	5,674.06	24.4
01-400-8750	SUPPLIES - PRINTING	.00	.00	1,000.00	1,000.00	.0
01-400-9000	UTILITIES - INTERNET	787.00	1,930.92	10,000.00	8,069.08	19.3
01-400-9070	UTILITIES - TELEPHONE	490.63	1,684.92	7,000.00	5,315.08	24.1
01-400-9100	MISCELLANEOUS EXPENSES	.00	.00	1,000.00	1,000.00	.0
01-400-9300	PROJECT DEVELOPMENT	731.00	11,010.40	35,000.00	23,989.60	31.5
01-400-9900	INTERDEPARTMENT SUPPORT	(11,794.84)	(35,384.52)	(176,538.00)	(141,153.48)	(20.0)
	TOTAL ADMIN	31,703.52	129,520.96	825,073.00	695,552.04	15.7

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2016

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	COUNCIL					
01-401-6240	CITY COUNCIL-COMMUNITY SUPPORT	.00	.00	3,000.00	3,000.00	.0
01-401-6280	DUES & SUBSCRIPTIONS	50.00	50.00	150.00	100.00	33.3
01-401-6325	FIREWORKS	.00	.00	12,500.00	12,500.00	.0
01-401-6710	PUBLIC RELATIONS	.00	.00	250.00	250.00	.0
01-401-6770	TRAVEL, TRAINING & DEV.	165.07	225.07	10,000.00	9,774.93	2.3
01-401-6800	COUNCIL CHAMBER IMPROV	.00	.00	40,000.00	40,000.00	.0
01-401-8550	SUPPLIES - OFFICE	.00	.00	100.00	100.00	.0
01-401-9070	UTILITIES - TELEPHONE	22.00	22.00	400.00	378.00	5.5
01-401-9500	LOBBYIST FEES	9,000.00	29,250.00	108,000.00	78,750.00	27.1
	TOTAL COUNCIL	9,237.07	29,547.07	174,400.00	144,852.93	16.9
	COMMISSION					
01-402-6000	SALARIES & WAGES	468.44	1,390.94	11,070.00	9,679.06	12.6
01-402-6030	FICA TAXES	6.79	21.55	161.00	139.45	13.4
01-402-6040	WORKER'S COMP	28.75	67.55	345.00	277.45	19.6
01-402-6050	ESC TAXES	25.84	77.50	310.00	232.50	25.0
01-402-6060	HEALTH & LIFE INSURANCE	198.96	397.92	2,520.00	2,122.08	15.8
01-402-6070	PERS RETIREMENT	103.06	123.52	2,435.00	2,311.48	5.1
01-402-6760	TRAINING & PROF DEVELOPMENT	.00	.00	250.00	250.00	.0
01-402-9100	MISCELLANEOUS EXPENSES	50.00	184.92	250.00	65.08	74.0
	TOTAL COMMISSION	881.84	2,263.90	17,341.00	15,077.10	13.1
	ELECTIONS					
01-420-6100	VOLUNTEER SUPPORT	.00	.00	1,200.00	1,200.00	.0
01-420-6205	ADVERTISING	.00	.00	600.00	600.00	.0
	TOTAL ELECTIONS	.00	.00	1,800.00	1,800.00	.0

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2016

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	PUBLIC SAFETY					
01-510-6000	SALARIES & WAGES	18,774.63	70,675.45	354,198.00	283,522.55	20.0
01-510-6030	FICA TAXES	464.50	1,696.03	8,540.00	6,843.97	19.9
01-510-6040	WORKER'S COMP.	1,768.33	5,304.99	21,220.00	15,915.01	25.0
01-510-6050	ESC TAXES	336.89	1,416.08	6,761.00	5,344.92	20.9
01-510-6060	HEALTH & LIFE INSURANCE	2,020.68	7,204.63	63,000.00	55,795.37	11.4
01-510-6070	PERS RETIREMENT	3,452.74	12,502.88	70,492.00	57,989.12	17.7
01-510-6091	UNIFORM ALLOWANCE	80.00	310.00	2,300.00	1,990.00	13.5
01-510-6100	VOLUNTEER SUPPORT	.00	.00	1,500.00	1,500.00	.0
01-510-6205	ADVERTISING	.00	.00	50.00	50.00	.0
01-510-6210	B.T.I. CONDO FEES	165.65	647.60	2,500.00	1,852.40	25.9
01-510-6280	DUES & SUBSCRIPTIONS	.00	.00	100.00	100.00	.0
01-510-6410	INSURANCE - LIABILITY	.00	.00	4,938.00	4,938.00	.0
01-510-6420	INSURANCE - AUTO	.00	.00	10,524.00	10,524.00	.0
01-510-6440	INSURANCE - PROPERTY	.00	.00	289.00	289.00	.0
01-510-6490	POLICE-INSURANCE CLAIMS-DEDUCT	.00	.00	10,000.00	10,000.00	.0
01-510-6540	LICENSES & PERMITS	.00	.00	100.00	100.00	.0
01-510-6565	OUTSIDE CONTRACTORS	316.00	316.00	1,500.00	1,184.00	21.1
01-510-6570	PHYSICAL EXAMS	114.13	114.13	1,000.00	885.87	11.4
01-510-6580	POSTAGE	4.43	32.87	200.00	167.13	16.4
01-510-6700	PUBLICATIONS & SUBSCRIPTIONS	.00	.00	1,000.00	1,000.00	.0
01-510-6735	EQUIPMENT PURCHASE	3,820.74	8,252.65	14,000.00	5,747.35	59.0
01-510-6761	TRAINING - EMS SUPVSG MD	.00	3,000.00	12,000.00	9,000.00	25.0
01-510-6770	TRAVEL, TRAINING & DEV.	355.19	1,272.24	9,000.00	7,727.76	14.1
01-510-7100	BUILDING MAINT.	.00	53.70	1,500.00	1,446.30	3.6
01-510-7150	REPAIRS - COMMUNICATION EQUIPM	.00	267.68	1,800.00	1,532.32	14.9
01-510-7200	REPAIRS-COMPUTER SYSTEM	.00	30.00	500.00	470.00	6.0
01-510-7350	REPAIRS - EQUIPMENT	810.45	1,381.48	3,050.00	1,668.52	45.3
01-510-7400	REPAIRS - VEHICLES	378.17	4,662.86	18,300.00	13,637.14	25.5
01-510-7750	GAS & OIL - VEHICLES	547.16	1,598.70	22,500.00	20,901.30	7.1
01-510-8020	SUPPLIES - AMMUNITION	.00	.00	1,200.00	1,200.00	.0
01-510-8100	SUPPLIES - COMPUTERS	548.98	548.98	750.00	201.02	73.2
01-510-8150	SUPPLIES - CONSUMABLE	.00	186.51	5,000.00	4,813.49	3.7
01-510-8550	SUPPLIES - OFFICE	490.68	540.45	3,500.00	2,959.55	15.4
01-510-8650	SUPPLIES & DRUGS BILLABLE	.00	.00	4,800.00	4,800.00	.0
01-510-8950	SUPPLIES - UNIFORMS	.00	.00	10,700.00	10,700.00	.0
01-510-9000	UTILITIES - INTERNET	2,521.18	3,259.18	15,000.00	11,740.82	21.7
01-510-9010	UTILITIES - ELECTRICITY	238.61	746.43	3,200.00	2,453.57	23.3
01-510-9040	UTILITIES - HEATING FUELS	530.02	2,094.06	6,400.00	4,305.94	32.7
01-510-9070	UTILITIES - TELEPHONE	936.43	3,188.14	14,000.00	10,811.86	22.8
01-510-9200	GRANT EXPENDITURES	.00	.00	2,000.00	2,000.00	.0
	TOTAL PUBLIC SAFETY	38,675.59	131,303.72	709,412.00	578,108.28	18.5

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	EMS					
01-530-6050	ESC TAXES	(11.73)	(11.73)	.00	11.73	.0
01-530-6060	HEALTH & LIFE INSURANCE	1,021.34	1,021.34	.00	(1,021.34)	.0
01-530-8650	SUPPLIES AND DRUGS BILLABLE	.00	241.64	.00	(241.64)	.0
	TOTAL EMS	1,009.61	1,251.25	.00	(1,251.25)	.0
	CLINIC					
01-535-6210	B.T.I. CONDO FEE	909.07	2,727.21	11,684.00	8,956.79	23.3
01-535-6211	RENTAL UNIT	.00	535.96	1,000.00	464.04	53.6
01-535-9100	MISCELLANEOUS EXP	.00	.00	9,000.00	9,000.00	.0
	TOTAL CLINIC	909.07	3,263.17	21,684.00	18,420.83	15.1
	PUBLIC WORKS					
01-600-6000	SALARIES & WAGES	7,906.85	33,373.52	153,694.00	120,320.48	21.7
01-600-6030	FICA TAXES	166.88	990.20	5,205.00	4,214.80	19.0
01-600-6040	WORKER'S COMP.	545.67	1,636.79	6,548.00	4,911.21	25.0
01-600-6050	ESC TAXES	242.58	749.94	2,911.00	2,161.06	25.8
01-600-6060	HEALTH & LIFE INSURANCE	1,524.10	4,623.20	18,900.00	14,276.80	24.5
01-600-6070	PERS RETIREMENT	1,739.54	7,303.73	23,283.00	15,979.27	31.4
01-600-6091	UNIFORM ALLOWANCE	.00	10.00	.00	(10.00)	.0
01-600-6420	INSURANCE - AUTO	.00	.00	3,870.00	3,870.00	.0
01-600-6440	INSURANCE - PROPERTY	.00	.00	12,154.00	12,154.00	.0
01-600-6490	INSURANCE CLAIMS-DEDUCTIBLES	.00	.00	5,000.00	5,000.00	.0
01-600-6540	LICENSES & FEES	.00	51.12	250.00	198.88	20.5
01-600-6565	OUTSIDE CONTRACTORS	.00	.00	10,000.00	10,000.00	.0
01-600-6570	PHYSICAL EXAMS	.00	.00	500.00	500.00	.0
01-600-6740	SMALL TOOLS	601.54	707.53	1,500.00	792.47	47.2
01-600-6770	TRAVEL, TRAINING & DEV.	.00	.00	2,000.00	2,000.00	.0
01-600-7100	REPAIRS - BUILDINGS	.00	466.12	5,000.00	4,533.88	9.3
01-600-7210	REPAIRS - ROADS	.00	.00	15,000.00	15,000.00	.0
01-600-7350	REPAIRS - EQUIPMENT	43.43	436.04	30,000.00	29,563.96	1.5
01-600-7750	GAS & OIL - VEHICLES	616.13	2,068.90	45,000.00	42,931.10	4.6
01-600-8550	SUPPLIES - OFFICE	.00	.00	500.00	500.00	.0
01-600-8950	SUPPLIES - UNIFORMS	.00	.00	1,000.00	1,000.00	.0
01-600-8970	SUPPLIES - SAFETY	.00	.00	2,000.00	2,000.00	.0
01-600-8995	SUPPLIES & MATERIALS	.48	.48	15,000.00	14,999.52	.0
01-600-9000	UTILITIES - INTERNET	243.00	729.00	5,938.00	5,209.00	12.3
01-600-9010	UTILITIES - ELECTRICITY	2,060.92	6,375.05	31,500.00	25,124.95	20.2
01-600-9040	UTILITIES - HEATING FUEL	2,385.10	9,154.88	35,000.00	25,845.12	26.2
01-600-9070	UTILITIES - TELEPHONE	219.81	701.99	2,500.00	1,798.01	28.1
01-600-9095	UTILITIES - WATER/SEWER	.00	.00	8,000.00	8,000.00	.0
01-600-9900	INTERDEPARTMENT SUPPORT	(2,916.66)	(8,749.98)	(35,000.00)	(26,250.02)	(25.0)
	TOTAL PUBLIC WORKS	15,379.37	60,628.51	407,253.00	346,624.49	14.9

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2016

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	PROPERTY & FACILITIES					
01-700-6210	B.T.I. CONDO FEES	944.88	1,793.76	5,407.00	3,613.24	33.2
01-700-6215	CONDO MAINTENANCE	.00	166.00	1,000.00	834.00	16.6
01-700-7100	REPAIRS - BUILDINGS	65.00	65.00	5,000.00	4,935.00	1.3
01-700-9000	UTILITIES - INTERNET SERVICE	456.00	336.00	1,500.00	1,164.00	22.4
	TOTAL PROPERTY & FACILITIES	1,465.88	2,360.76	12,907.00	10,546.24	18.3
	PARKS AND RECREATION					
01-800-8950	SUPPLIES AND MATERIALS	3,273.00	3,273.00	.00	(3,273.00)	.0
	TOTAL PARKS AND RECREATION	3,273.00	3,273.00	.00	(3,273.00)	.0
	GF ADMN CAPITAL OUTLAY					
01-910-9530	CAPITOL OUTLAY - COMP	.00	1,024.83	5,000.00	3,975.17	20.5
	TOTAL GF ADMN CAPITAL OUTLAY	.00	1,024.83	5,000.00	3,975.17	20.5
	GF PARK & REC CAP OUTLAY					
01-970-9510	CAPITAL OUTLAY	.00	.00	20,000.00	20,000.00	.0
	TOTAL GF PARK & REC CAP OUTLAY	.00	.00	20,000.00	20,000.00	.0
	TOTAL FUND EXPENDITURES	102,534.95	364,437.17	2,194,870.00	1,830,432.83	16.6
	NET REVENUE OVER EXPENDITURES	(63,191.56)	(133,800.31)	60,168.00	193,968.31	(222.4)

CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2016

CRUISE SHIP TAX

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	TAXES - REVENUE					
20-310-4008	CRUISE SHIP TAX	.00	721,325.00	800,000.00	78,675.00	90.2
	TOTAL TAXES - REVENUE	.00	721,325.00	800,000.00	78,675.00	90.2
	INVESTMENT EARNINGS					
20-360-4900	EARNINGS ON INVESTMENT	.00	.00	15,044.00	15,044.00	.0
	TOTAL INVESTMENT EARNINGS	.00	.00	15,044.00	15,044.00	.0
	TOTAL FUND REVENUE	.00	721,325.00	815,044.00	93,719.00	88.5

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2016

CRUISE SHIP TAX

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	DONATIONS - SUPPORT					
20-400-6240	MUSEUM SUPPORT - DONATIONS	.00	.00	10,000.00	10,000.00	.0
	TOTAL DONATIONS - SUPPORT	.00	.00	10,000.00	10,000.00	.0
	TRANSFERS OUT					
20-990-9990	TRANSFER TO GENERAL FUND	.00	158,000.00	158,000.00	.00	100.0
20-990-9993	TRANSFER TO PUBLIC SFTY BLDG	.00	.00	2,500,000.00	2,500,000.00	.0
	TOTAL TRANSFERS OUT	.00	158,000.00	2,658,000.00	2,500,000.00	5.9
	TOTAL FUND EXPENDITURES	.00	158,000.00	2,668,000.00	2,510,000.00	5.9
	NET REVENUE OVER EXPENDITURES	.00	563,325.00	(1,852,956.00)	(2,416,281.00)	30.4

CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2016

RAILROAD STATION IMPROVEMENT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	GRANT REVENUE					
22-330-4000	GRANT REVENUES 10-DC-032	.00	.00	280,817.00	280,817.00	.0
	TOTAL GRANT REVENUE	.00	.00	280,817.00	280,817.00	.0
	TOTAL FUND REVENUE	.00	.00	280,817.00	280,817.00	.0

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2016

RAILROAD STATION IMPROVEMENT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	GRANT EXPENDITURES					
22-900-9200	GRANT EXPENDITURES 10-DC-032	.00	.00	280,817.00	280,817.00	.0
	TOTAL GRANT EXPENDITURES	.00	.00	280,817.00	280,817.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	280,817.00	280,817.00	.0
	NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2016

COMMUNITY DEVELOPMENT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	GRANT REVENUES					
24-330-4000	GRANT REVENUES 09-RR-022	.00	19,082.74	25,482.00	6,399.26	74.9
	TOTAL GRANT REVENUES	.00	19,082.74	25,482.00	6,399.26	74.9
	TOTAL FUND REVENUE	.00	19,082.74	25,482.00	6,399.26	74.9

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2016

COMMUNITY DEVELOPMENT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	GRANT EXPENDITURES					
24-900-9200	GRANT EXPENDITURES 09-RR-022	64.98	850.68	25,482.00	24,631.32	3.3
	TOTAL GRANT EXPENDITURES	64.98	850.68	25,482.00	24,631.32	3.3
	TOTAL FUND EXPENDITURES	64.98	850.68	25,482.00	24,631.32	3.3
	NET REVENUE OVER EXPENDITURES	(64.98)	18,232.06	.00	(18,232.06)	.0

CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2016

PUBLIC WORKS/SAFETY COMPLEX

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	GRANT REVENUE					
29-330-4010	GRANT REVENUE - STATE DCCED	373,140.00	373,140.00	1,939,729.00	1,566,589.00	19.2
	TOTAL GRANT REVENUE	373,140.00	373,140.00	1,939,729.00	1,566,589.00	19.2
	TRANSFERS FROM OTHER FUNDS					
29-390-4982	TRANSFER IN	.00	.00	2,500,000.00	2,500,000.00	.0
	TOTAL TRANSFERS FROM OTHER FUNDS	.00	.00	2,500,000.00	2,500,000.00	.0
	TOTAL FUND REVENUE	373,140.00	373,140.00	4,439,729.00	4,066,589.00	8.4

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2016

PUBLIC WORKS/SAFETY COMPLEX

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	CAPITAL EXPENDITURES					
29-600-9200	CAPITAL EXPENDITURES-PUBLIC WO	1,131,681.55	1,500,381.55	4,439,729.00	2,939,347.45	33.8
	TOTAL CAPITAL EXPENDITURES	1,131,681.55	1,500,381.55	4,439,729.00	2,939,347.45	33.8
	TOTAL FUND EXPENDITURES	1,131,681.55	1,500,381.55	4,439,729.00	2,939,347.45	33.8
	NET REVENUE OVER EXPENDITURES	(758,541.55)	(1,127,241.55)	.00	1,127,241.55	.0

CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2016

SHOTGUN COVE

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	STATE GRANT REVENUE					
30-320-4068	GRANT REV- IV 13-DC-508	.00	657,228.86	1,191,999.00	534,770.14	55.1
30-320-4070	GRANT REV PHS V 15-DC-160	59,400.00	59,400.00	2,000,000.00	1,940,600.00	3.0
	TOTAL STATE GRANT REVENUE	59,400.00	716,628.86	3,191,999.00	2,475,370.14	22.5
	FEDERAL GRANT REVENUE WFL					
30-350-4063	GRANT REV - PH III	.00	.00	1,951,875.00	1,951,875.00	.0
	TOTAL FEDERAL GRANT REVENUE WFL	.00	.00	1,951,875.00	1,951,875.00	.0
	TOTAL FUND REVENUE	59,400.00	716,628.86	5,143,874.00	4,427,245.14	13.9

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2016

SHOTGUN COVE

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	STATE GRANT EXPENDITURES					
30-820-9204	GRANT EXP PHS IV 13-DC-508	17,081.81	17,081.81	1,191,999.00	1,174,917.19	1.4
30-820-9542	GRANT EXP PHS V 15-DC-160	.00	.00	2,000,000.00	2,000,000.00	.0
	TOTAL STATE GRANT EXPENDITURES	17,081.81	17,081.81	3,191,999.00	3,174,917.19	.5
	FEDERAL GRANT EXPENDITURES WFL					
30-850-9543	CAPITAL OUTLAY - SHOTGUN COVE	.00	.00	1,951,875.00	1,951,875.00	.0
	TOTAL FEDERAL GRANT EXPENDITURES WF	.00	.00	1,951,875.00	1,951,875.00	.0
	TOTAL FUND EXPENDITURES	17,081.81	17,081.81	5,143,874.00	5,126,792.19	.3
	NET REVENUE OVER EXPENDITURES	42,318.19	699,547.05	.00	(699,547.05)	.0

CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2016

WATER AND WASTEWATER

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	CHARGES FOR SERVICES					
50-340-4300	WATER SERVICE CHARGES	6,170.96	16,718.13	295,000.00	278,281.87	5.7
50-340-4350	WASTE WATER SERVICE CHARGES	4,978.10	13,266.81	155,000.00	141,733.19	8.6
50-340-4500	ENTERPRISE-PERMIT FEES	.00	.00	100.00	100.00	.0
	TOTAL CHARGES FOR SERVICES	11,149.06	29,984.94	450,100.00	420,115.06	6.7
	MISCELLANEOUS					
50-360-4901	INTEREST ON BANK ACCOUNTS	.00	.00	5,000.00	5,000.00	.0
50-360-4910	MISCELLANEOUS INCOME	(20.87)	103.77	.00	(103.77)	.0
	TOTAL MISCELLANEOUS	(20.87)	103.77	5,000.00	4,896.23	2.1
	TOTAL FUND REVENUE	11,128.19	30,088.71	455,100.00	425,011.29	6.6

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2016

WATER AND WASTEWATER

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	OPERATION EXPENSES					
50-800-6000	SALARIES & WAGES	12,489.17	44,119.54	171,828.00	127,708.46	25.7
50-800-6030	FICA TAXES	195.07	639.23	2,491.00	1,851.77	25.7
50-800-6040	WORKER'S COMP.	599.75	1,799.25	7,197.00	5,397.75	25.0
50-800-6050	ESC TAXES	231.25	762.65	2,775.00	2,012.35	27.5
50-800-6060	HEALTH & LIFE INSURANCE	2,564.25	8,049.22	33,390.00	25,340.78	24.1
50-800-6070	PERS RETIREMENT	2,665.28	9,437.07	37,802.00	28,364.93	25.0
50-800-6410	INSURANCE - LIABILITY	.00	.00	1,469.00	1,469.00	.0
50-800-6420	INSURANCE - AUTO	.00	.00	2,025.00	2,025.00	.0
50-800-6490	INSURANCE - CLAIMS DEDUCTIBLE	.00	.00	5,000.00	5,000.00	.0
50-800-6540	LICENSES & PERMITS	150.00	150.00	1,400.00	1,250.00	10.7
50-800-6565	OUTSIDE CONTRACTORS	.00	.00	10,000.00	10,000.00	.0
50-800-6570	PHYSICAL EXAMS	.00	.00	500.00	500.00	.0
50-800-6580	POSTAGE	6.73	22.88	250.00	227.12	9.2
50-800-6740	SMALL TOOLS	.00	119.98	2,500.00	2,380.02	4.8
50-800-6750	TESTING WATER/SEWER	.00	305.00	5,000.00	4,695.00	6.1
50-800-6770	TRAVEL, TRAINING & DEV.	.00	.00	5,000.00	5,000.00	.0
50-800-7100	REPAIRS - BUILDING	.00	17.48	5,000.00	4,982.52	.4
50-800-7350	REPAIRS - EQUIPMENT	.00	473.14	8,000.00	7,526.86	5.9
50-800-7650	REPAIRS - SYSTEM	.00	.00	5,000.00	5,000.00	.0
50-800-7750	GAS & OIL - VEHICLES	.00	.00	3,500.00	3,500.00	.0
50-800-8550	SUPPLIES - OFFICE	.00	166.50	500.00	333.50	33.3
50-800-8950	UNIFORMS	.00	.00	400.00	400.00	.0
50-800-8970	SUPPLIES - SAFETY	.00	.00	2,500.00	2,500.00	.0
50-800-8995	SUPPLIES & MATERIALS	.00	.00	4,000.00	4,000.00	.0
50-800-9010	UTILITIES - ELECTRICITY	1,963.00	6,107.65	32,250.00	26,142.35	18.9
50-800-9040	UTILITIES - HEATING FUEL	993.55	3,755.14	13,500.00	9,744.86	27.8
50-800-9070	UTILITIES - TELEPHONE	.00	12.16	500.00	487.84	2.4
50-800-9900	INTERDEPARTMENT SUPPORT	3,792.50	11,377.50	45,510.00	34,132.50	25.0
	TOTAL OPERATION EXPENSES	25,650.55	87,314.39	409,287.00	321,972.61	21.3
	CAPITAL OUTLAY - FROM RESERVE					
50-900-9580	CAPITAL OUTLAY - VEHICLES	.00	.00	495,000.00	495,000.00	.0
	TOTAL CAPITAL OUTLAY - FROM RESERVE	.00	.00	495,000.00	495,000.00	.0
	TOTAL FUND EXPENDITURES	25,650.55	87,314.39	904,287.00	816,972.61	9.7
	NET REVENUE OVER EXPENDITURES	(14,522.36)	(57,225.68)	(449,187.00)	(391,961.32)	(12.7)

CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2016

SMALL BOAT HARBOR

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	CHARGES FOR SERVICES					
51-340-4251	USER FEES & PERMITS	.00	.00	75.00	75.00	.0
51-340-4401	MOORAGE - PREFERENTIAL	7,097.36	495,350.75	420,000.00	(75,350.75)	117.9
51-340-4402	MOORAGE - TRANSIENT	2,884.90	152,148.43	440,000.00	287,851.57	34.6
51-340-4403	BOAT LIFT FEES	269.50	269.50	13,000.00	12,730.50	2.1
51-340-4404	UTILITY FEES	2,872.99	8,135.89	60,000.00	51,864.11	13.6
51-340-4406	WHARFAGE FEES	2,633.84	5,387.14	10,000.00	4,612.86	53.9
51-340-4407	VESSEL TOW FEES	75.00	75.00	500.00	425.00	15.0
51-340-4408	USED OIL COLLECTION F	.00	60.80	1,200.00	1,139.20	5.1
51-340-4409	WAITING LIST FEES	550.00	14,150.00	18,000.00	3,850.00	78.6
51-340-4410	PUMP OUT FEES	150.00	525.00	500.00	(25.00)	105.0
51-340-4411	LAUNCH FEES	3,030.00	6,000.00	100,000.00	94,000.00	6.0
51-340-4412	SHOWERS	4.00	12.00	2,500.00	2,488.00	.5
51-340-4413	GRID	.00	.00	1,000.00	1,000.00	.0
51-340-4414	VESSEL MAINTENANCE	.00	.00	6,000.00	6,000.00	.0
51-340-4415	DRY STORAGE FEES	660.00	1,224.00	4,000.00	2,776.00	30.6
51-340-4416	PARKING - ANNUAL	2,500.00	2,500.00	73,000.00	70,500.00	3.4
51-340-4418	USER FEES	.00	24.00	4,000.00	3,976.00	.6
51-340-4426	PARKING DAILY	1,632.00	3,040.00	60,000.00	56,960.00	5.1
51-340-4445	MISC. SERVICES	.00	75.00	1,000.00	925.00	7.5
	TOTAL CHARGES FOR SERVICES	24,359.59	688,977.51	1,214,775.00	525,797.49	56.7
	LEASES INCOME					
51-345-4512	LEASE - ARRC NET OF RR SHARE	9,535.39	3,038.82	66,000.00	62,961.18	4.6
	TOTAL LEASES INCOME	9,535.39	3,038.82	66,000.00	62,961.18	4.6
	OTHER REVENUE					
51-360-4417	FUEL FLOAT INCOME	.00	(8,639.75)	20,000.00	28,639.75	(43.2)
51-360-4900	INTEREST & LATE FEES ON A/R	.00	.00	4,000.00	4,000.00	.0
51-360-4901	INTEREST ON BANK ACCO	.00	.00	5,000.00	5,000.00	.0
51-360-4910	MISCELLANEOUS INCOME	.00	500.00	.00	(500.00)	.0
51-360-4914	RESALE ITEMS	.00	.00	500.00	500.00	.0
	TOTAL OTHER REVENUE	.00	(8,139.75)	29,500.00	37,639.75	(27.6)
	TOTAL FUND REVENUE	33,894.98	683,876.58	1,310,275.00	626,398.42	52.2

SMALL BOAT HARBOR

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	HARBOR OPERATIONS EXP					
51-800-6000	SALARIES & WAGES	27,949.65	98,728.55	461,555.00	362,826.45	21.4
51-800-6030	FICA TAXES	477.35	2,574.62	11,624.00	9,049.38	22.2
51-800-6040	WORKER'S COMP.	1,329.09	3,987.25	15,949.00	11,961.75	25.0
51-800-6050	ESC TAXES	692.33	2,424.16	10,391.00	7,966.84	23.3
51-800-6060	HEALTH & LIFE INSURANCE	5,413.34	17,059.37	94,500.00	77,440.63	18.1
51-800-6070	PERS RETIREMENT	5,329.00	18,630.14	84,080.00	65,449.86	22.2
51-800-6205	ADVERTISING	.00	.00	1,500.00	1,500.00	.0
51-800-6215	COLLECTION EXPENSE	.00	.00	5,000.00	5,000.00	.0
51-800-6220	BANK SERVICE CHARGES	1,287.58	6,690.34	14,000.00	7,309.66	47.8
51-800-6260	BAD DEBT EXPENSE	.00	.00	10,000.00	10,000.00	.0
51-800-6280	DUES & SUBSCRIPTIONS	.00	75.00	500.00	425.00	15.0
51-800-6410	INSURANCE - LIABILITY	.00	.00	62,256.00	62,256.00	.0
51-800-6420	INSURANCE - AUTO	.00	.00	2,638.00	2,638.00	.0
51-800-6440	INSURANCE - PROPERTY	.00	.00	16,158.00	16,158.00	.0
51-800-6490	INSURANCE CLAIMS-DEDU	.00	.00	5,000.00	5,000.00	.0
51-800-6540	ENTERPRISE-LICENSES & PERMITS	.00	.00	250.00	250.00	.0
51-800-6565	OUTSIDE CONTRACTORS	.00	99.40	25,000.00	24,900.60	.4
51-800-6570	PHYSICAL EXAMS	.00	173.00	500.00	327.00	34.6
51-800-6580	POSTAGE	244.36	563.06	2,500.00	1,936.94	22.5
51-800-6635	PROF. FEES - COMPUTER SUPPORT	924.93	1,269.93	5,000.00	3,730.07	25.4
51-800-6636	PROF FEES - WEB SITE	.00	800.00	2,500.00	1,700.00	32.0
51-800-6650	PROF. FEES - LEGAL	370.50	370.50	10,000.00	9,629.50	3.7
51-800-6700	PUBLICATIONS&SUBS.	.00	.00	350.00	350.00	.0
51-800-6730	EQUIPMENT RENTAL	.00	.00	2,000.00	2,000.00	.0
51-800-6740	SMALL TOOLS	24.84	24.84	3,000.00	2,975.16	.8
51-800-6770	TRAVEL, TRAINING & DEV.	.00	3,011.00	4,000.00	989.00	75.3
51-800-6780	WASTE DISPOSAL - EVOS	.00	.00	2,000.00	2,000.00	.0
51-800-7100	REPAIRS - BUILDINGS	10.78	1,124.78	3,000.00	1,875.22	37.5
51-800-7350	REPAIRS - EQUIPMENT	283.78	1,574.88	16,000.00	14,425.12	9.8
51-800-7400	REPAIRS - VEHICLES	.00	108.98	2,000.00	1,891.02	5.5
51-800-7500	PARKING LOT MAINTENANCE	158.94	158.94	1,500.00	1,341.06	10.6
51-800-7610	REPAIRS - UTILITIES	.00	.00	6,000.00	6,000.00	.0
51-800-7750	GAS & OIL - VEHICLES	128.52	577.94	9,300.00	8,722.06	6.2
51-800-7820	REPAIRS - DOCKS	2,527.78	2,597.19	20,000.00	17,402.81	13.0
51-800-8150	SUPPLIES - CONSUMABLE	1,212.57	1,503.61	8,000.00	6,496.39	18.8
51-800-8151	SUPPLIES - CONSUMABLE - SERVS	.00	.00	1,750.00	1,750.00	.0
51-800-8200	SUPPLIES - PARKING	732.00	748.69	4,000.00	3,251.31	18.7
51-800-8400	SUPPLIES - FIRE SUPPRESSION	.00	.00	7,000.00	7,000.00	.0
51-800-8550	SUPPLIES - OFFICE	.00	.00	6,000.00	6,000.00	.0
51-800-8750	SUPPLIES - PRINTING	.00	.00	1,500.00	1,500.00	.0
51-800-8800	SUPPLIES - RESALE ITEMS	.00	.00	500.00	500.00	.0
51-800-8950	SUPPLIES - UNIFORMS	1,012.00	1,221.90	2,000.00	778.10	61.1
51-800-8970	SUPPLIES - SAFETY	.00	.00	2,000.00	2,000.00	.0
51-800-9000	UTILITIES - INTERNET	243.00	729.00	7,000.00	6,271.00	10.4
51-800-9010	UTILITIES - ELECTRICITY	6,166.53	19,515.58	60,000.00	40,484.42	32.5
51-800-9040	UTILITIES - HEATING FUEL	308.82	1,679.07	4,500.00	2,820.93	37.3
51-800-9050	UTILITIES - SOLID WASTE	2,115.10	6,673.32	80,000.00	73,326.68	8.3
51-800-9070	UTILITIES - TELEPHONE	278.72	891.63	6,000.00	5,108.37	14.9
51-800-9095	UTILITIES - WATER/WASTEWATER	249.08	530.62	25,000.00	24,469.38	2.1
51-800-9510	SNOW REMOVAL	.00	.00	35,000.00	35,000.00	.0
51-800-9900	INTERDEPARTMENT SUPPORT	10,919.00	32,757.00	131,028.00	98,271.00	25.0

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2016

SMALL BOAT HARBOR

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	TOTAL HARBOR OPERATIONS EXP	70,389.59	228,874.29	1,291,329.00	1,062,454.71	17.7
	CAPITAL OUTLAY - FROM RESERVE					
51-900-9510	CAPITOL OUTLAY - BLDG & FACIL	.00	.00	120,000.00	120,000.00	.0
51-900-9520	CAPITAL OUTLAY - EQUIPMENT	.00	.00	150,000.00	150,000.00	.0
51-900-9530	CAPITOL OUTLAY - COMP	.00	.00	5,000.00	5,000.00	.0
	TOTAL CAPITAL OUTLAY - FROM RESERVE	.00	.00	275,000.00	275,000.00	.0
	TOTAL FUND EXPENDITURES	70,389.59	228,874.29	1,566,329.00	1,337,454.71	14.6
	NET REVENUE OVER EXPENDITURES	(36,494.61)	455,002.29	(256,054.00)	(711,056.29)	177.7

April 14, 2016

From: Harbormaster
To: City Manager

Subj: Monthly Harbor Report

Administration:

- We are continuing to pursue past due accounts through small claims court.
- Contractors have been selected for the new roof and siding for the office building.
- Harbor fees can now be paid online. Instructions will be provided on invoices.
- Temporary positions for the summer have been posted.
- A preliminary draft of harbor regulations will be provided to the port and harbor commission for comments and suggestions during the next meeting.
- Moorage contracts for next year are being revised to remove redundant information.
- I'm exploring grant opportunities for a sewage pump-out station. Alaska Department of Fish and Game might have opportunities next year, but they won't know until this fall.

Harbor:

- Outside staff removed trash and dead birds at the head of the bay and made progress toward creating a campground near the parking area.
- Six fingers were repaired on B, C, and G floats.
- Damaged cleats and bull rails are being replaced.
- Repairs were completed to the main walkway between A and B floats.
- Life rings were added to the launch ramp.
- Additional garbage dumpsters and a cardboard recycling dumpster will be on site by May 1.
- A worn out pile guide on the passenger dock was repaired.
- Water is now available on the floats.

Meetings attended:

- Small claims court
- Army Corps of Engineers, discussed prospects for a breakwater and boat ramp at the head of the bay.

Copy to:
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THE CITY OF WHITTIER

Gateway to the Western Prince William Sound

P.O. Box 608 • Whittier, Alaska 99693 • (907) 472-2327 • Fax (907) 472-2404

MEMORANDUM

To: Mark Lynch, City Manager

From: David M. Schofield, Director of Public Safety

Re: Monthly Public Safety Council Report

Date: 13 April 2016

POLICE

Equipment Violation	2	Disorderly Conduct	2
Agency Assist	4	Public Assist	15
Noise Disturbance	3	Motorist Assist	3
REDDI	2	Theft	2
Paper Service	2	Assault	1
Criminal Trespass	3	Probation Violation	1
Failure to provide registration	1	Speeding	17
Equipment Violation	3	DUI	1
MVA	1	Death Notification	2
Misconduct with Controlled Substance			1
Failure to provide registration			2

Seasonal Officers have accepted employment offers and have started Field Training.

Whittier Police participated in Alaska Shield 2016. We were involved in the full scale active shooter exercise that took place at UAA. This exercise involved members from over 6 agencies.

EMS

2 Ambulance calls

1 Advanced life support
1 Basic life support

FIRE

2 Fire calls

1 Public Assist
1 False Alarm

Currently recruiting for an EMT III/Paramedic for summer seasonal hire.

1 CPR/First Aid Class

CEVO Emergency Vehicle Driving training in progress.

Firefighter II class planned for this April. State testing in early May.

2 members attended Pre-hospital Trauma training in Anchorage

Memorandum

To: Mark Lynch - City Manager

From: Scott Korbe

Subject: Monthly Public Works Report

Date: April 14, 2016

During the past month the Publics Works Department has been focused on the following:

Equipment:

- 11 each – Snow tire change over's
- 4 each – oil services
- Engine 201- repair discharge valve linkage
-

Sanitary Sewer

- Clean and flush 1,200 lf of sewer line
- Video inspect 1,200 lf of line
- Locate existing Sewer Lateral PSB
- Lift Station 4 – Remove all Fog and clean floats

Water

- Water Meter Service install – 18 of 37
- Watermain shutdown – Installation of PSB water service
- Water Valve Rail yard – Locate valves in rail yards.
- Annual Maintenance – water meters and double checks

Roads

- Grade SCR in preparation of season
- HOB – Clean and start grading waterfront parking area
- HOB - Load and hall barrier rocks for waterfront area
- HOB – Relocate large burn pit

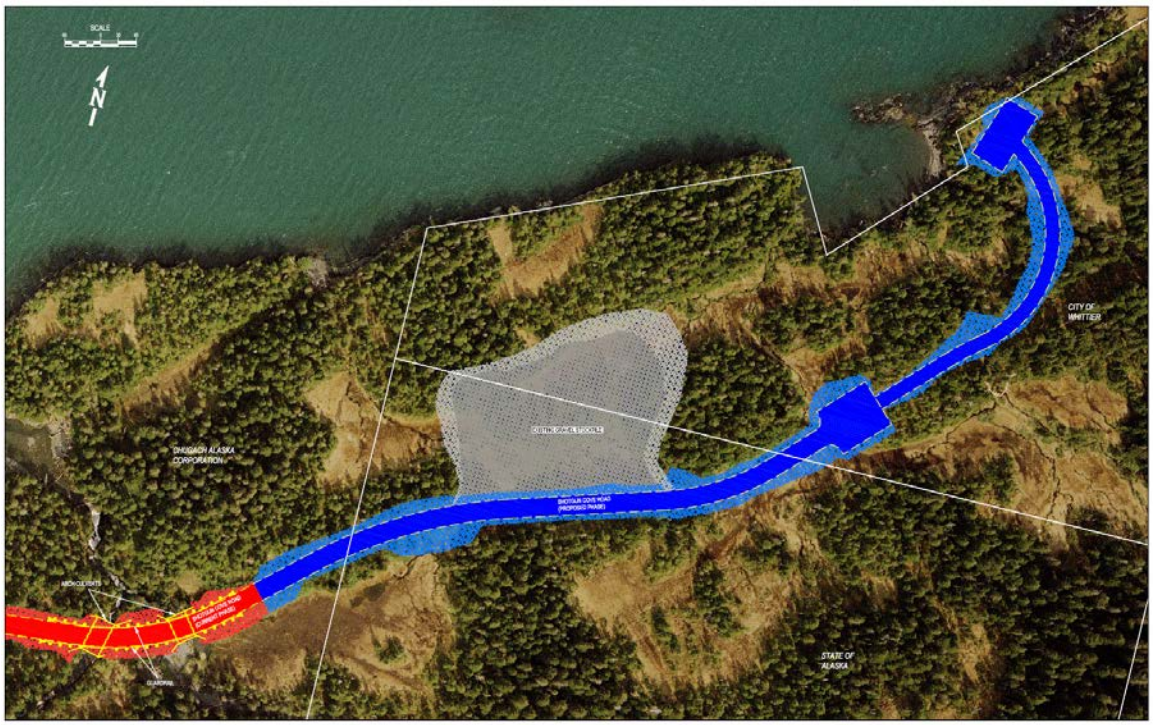
Construction Projects

- SCR Phase 4 (Second Salmon Run Culverts)
  - Project will start up 1st week in may
  - Working on pricing STA 104+00 to 113+00 and Kayak Launch / Parking area. (Map area attached in blue)
- Well House Electrical and emergency generator –
  - Working with CRW engineering to finalize Bid Documents.
  - Working with the Harbor Master for generator package purchase.
  - Working with Bales Construction to potential use their Electrical Contractor.
- RR Plaza at the Pedestrian Tunnel
  - Corp was onsite 4-14-16 to finalize plans and schedule
  - Met with a lapidary to have the marble restored
  - Corp will start construction of the monument 5-13
  - Dedication ceremony 7-15-16
  - Soliciting for flag poles

Notes from the PW Director This month I have focused my attention on the following areas:

- PSB – Inspection of the Water, Sewer & Storm
- Working with the City Manager – Western Federal Lands – FLAP Grant
- Working with Brad Gilman – SCR White Paper –
- Working with Major Marine – Replacement Ticket Booth - Permitting

- Harbor Kayak Launch –
    - Reconnaissance
    - Utility locations
    - Feasibility
    - Corp requirements and permitting
- Participated in the following meetings
    - Senator Sullivan's Deputy Chief of Staff
    - USFS (Tim Charon – Chugach National Forest Ranger) – Partnering and Networking
    - Council Meeting
    - P&H
    - P&Z
    - CRW – Well House Electrical
    - Army Corp
        - RR Plaza
        - Permitting requirements for tidelands work.



AERIAL PHOTO DATE: 2003

THE CITY OF WHITTIER

Gateway to Western Prince William Sound

P.O. Box 608 • Whittier, Alaska 99693 • (907) 472-2327 • Fax (907) 472-2404

PLANNING COMMISSION
REGULAR MEETING
WEDNESDAY, JANUARY 6, 2016
Homeowner's Lounge, Begich Towers Building

MINUTES

1. **CALL TO ORDER**

Charlene Arneson called the meeting to order at 6:03 pm.

2. **ROLL CALL**

Commission members present and establishing a quorum:

Charlene Arneson	Seat A	Present
Terry Bender	Seat B	Absent
Ed Hedges	Seat C	Present
Jean Swingle	Seat D	Present
Dyanna Pratt	Seat E	Present

ADMINISTRATION PRESENT

Mark Lynch, City Manager
Scott Korbe, Public Works Director
Brenda Krol, City Clerk

PUBLIC PRESENT

None

3. **APPROVAL OF REGULAR MEETING AGENDA**

MOTION: Ed Hedges made a motion to approve the January 6, 2016 Regular Meeting Agenda as is.
SECOND: Dyanna Pratt
VOTE: Motion passed unanimously

DISCUSSION: None

4. APPROVAL OF MINUTES

MOTION: Dyanna Pratt made a motion to approve the Regular Meeting Minutes of October 7, 2015 as is.
SECOND: Jean Swingle
VOTE: Motion passed unanimously
DISCUSSION: Charlene Arnseson requested that the meeting minutes include more detail when it comes to recording the conversations regarding the Hazard Mitigation Plan. Mark Lynch asked Charlene Arneson to explain the different between this and what Dave Schofield does on a daily basis. Charlene replied that if there is any new business or buildings, that needs to be documented so we can record it on our FEMA application.

Mark reported that Dave attends monthly teleconference meetings with DHS& EM on emergency management and hazardous mitigation.

Mark Lynch added that Dave Schofield will soon attend training on weapons of mass destruction, which is hazardous materials, in a sense. He's attended this type of training for the past couple of years. Charlene stated that we need to document what Dave is doing.

In addition, Mark stated that Dave Schofield completed a total hazard mitigation assessment with the Department of Homeland Security. Mark Lynch will invite Dave Schofield to attend the next Planning Commission meeting to give an overview on what he has done over the last year.

Charlene stated that we'll need to start working on the comprehensive plan; the review is done every five years. Mark reported that the city council will hold a special meeting on January 19th at 6:00 pm to discuss and establish local priorities and planning. Charlene reminded everyone that the comprehensive plan is something that belongs to the community; public hearings will be held and everyone can share their information.

5. ADMINISTRATIVE REPORTS

Mark Lynch stated that he'll give updates on various topics as we cover them on the agenda.

6. NEW BUSINESS:

A. Pre-Application for lots near O'Neill Creek Road
Charlene stated that the representatives who applied for the pre-application are not present for the meeting, either because they weren't notified or they just couldn't make it to the meeting, so the commission can hold a work shop for discussion and will contact them to inform them of what is needed to proceed with the pre-application.

Mark added that this pertains to the owner and that it would probably be appropriate for them to first apply for a rezone because the land is not zoned residential. Charlene stated that they should also be given a copy of Title 16.

Scott Korbe asked the commission to turn their attention to WMC 16.16.070 which lists the requirements needed; there is a list of requirements missing in the pre-application packet. Mark Lynch agreed that they need to be in compliance with the rest of the requirements before we can proceed, specifically with the zoning requirements. There was much discussion among the members regarding the pre-application, platting and re-zoning requirements needed.

7. NON-ACTION BUSINESS

A. Tidelands- Maps

The City Manager is still waiting to hear from the attorney. He sent them draft language and hopes to have an update at the next meeting. He also stated that he and Dyanna worked on what areas should be commercial and recreational.

B. Tank Farm

Mark Lynch reported that the tank farm has been transferred to federal. They had originally told Mark that they would have information for him in November. He was told that it would probably be a year to a year and a half before we get the deed to the land. He and Mayor Dan Blair will travel to Washington in April to meet with Murkowski, Sullivan and Don Young and he'll bring this up to them. He's not sure if the state will have much influence on this since it's a federal issue.

C. Land Trades with Alaska Railroad

Mark Lynch said that he met with the railroad a few weeks ago to discuss a number of topics. They're adamant that we lost rights to the master lease and we're adamant that we didn't, so that hasn't been resolved. Charlene asked if we're still moving forward with the plans for the head of the bay. Mark replied that they're still moving forward with the plans.

He also stated that in 2007 there was a federal grant given by Ted Stevens to build a new harbor at the head of the bay; it's a 90-10 grant for a breakwater and turning basin. We're waiting to hear back from the Corps to find out which part they want to fund. They will only pay for a breakwater and a turning basin. Everything behind that is our responsibility, but if we get a breakwater and turning basin, we can put in some launch ramps behind the breakwater.

Charlene asked Mark if he talked to Harvey Smith, who is the top harbor engineer in the state of Alaska. Mark replied that he had not, but believes one of the four initial plans submitted was his, but the Corps didn't accept it because it didn't meet their standards.

D. Hazard Mitigation Plan

Covered under discussion of Item 4, approval of minutes.

E. Smitty's Cove Park

Nothing new to report

F. Whittier Historic Railroad Plaza

City Manager, Mark Lynch, reported that the project is moving ahead. The Corps has the old monument disassembled. As soon as the weather is decent, the City will clear the lot near the pedestrian tunnel and the Corps will reassemble the monument. Our goal is to complete the project near the end of June. Mark reported that he applied for an extension for another year.

The Corps needs to complete the project near the end of June. They're providing the labor and we pay for the supplies.

G. CVP Fund Projects

All the money is committed to the new public safety building or the harbor. The public safety building came in over budget and they're trying to work that out and he's still waiting to hear about another grant for the harbor.

H. Shotgun Cove Land

Scott Korbe reported that the foundation for two of the culverts has been laid. Work has been suspended for the winter and will continue in the spring or early summer. A land agreement has been finalized with the State of Alaska for the staging area.

Charlene Arneson stated that the newest member Alaska Association of School Board has been advocating for the timber funds will go to Washington D.C. for a year; this will be funded by Sitka. Scott added that he spoke to Tim Charnon and was told that there might be funds available.

I. Street Addresses

Jean Swingle said that she reached out to people in November regarding this. She learned that the addresses being issued are legitimate, but will still be difficult for them to be recognized out of Whittier, especially by the post office or 911. Scott Korbe stated that the addresses in Google are run by an enhanced timeline.

8. CORRESPONDENCE

None

9. PUBLIC COMMENT

None

10. COMMISSION COMMENTS

None

11. NEXT MEETING AGENDA ITEMS: To be determined

12. NEXT MEETING ATTENDANCE PLANS: February 3, 2016

MOTION: Ed Hedges made a motion to adjourn the meeting.
SECOND: Dyanna Pratt
VOTE: Unanimous

13. **ADJOURNMENT:** Charlene Arneson adjourned the meeting at 6:51 pm.

ATTEST:

Jennifer Rogers for Brenda Krol

Brenda Krol
City Clerk

Charlene Arneson

Charlene Arneson
Commission Chairperson

THE CITY OF WHITTIER

Gateway to Western Prince William Sound

P.O. Box 608 • Whittier, Alaska 99693 • (907) 472-2327 • Fax (907) 472-2404

PORT & HARBOR COMMISSION
REGULAR MEETING
Thursday, November 12, 2015
Homeowner's Lounge, BTI Building
6:00 pm

MINUTES

CALL TO ORDER
Ed Hedges called the meeting to order at 6:01 pm.

OPENING CEREMONY
Ed Hedges led the Pledge of Allegiance.

ROLL CALL

Ed Hedges	Seat A	P
Peter Denmark	Seat B	P- (Arrived at 6:50 pm)
Brad Von Wichman	Seat C	A- (Telephonic)
Monty Irvin	Seat D	P
Vacant	Seat E	A
Arnie Arneson	Seat F	P
David Goldstein	Seat G	P

ADMINISTRATION PRESENT
Mark Lynch, City Manager
Scott Korbe, Public Works Director
Jennifer Rogers, Deputy City Clerk

PUBLIC CITIZENS PRESENT

MOTION: David Goldstein made a motion to excuse Peter Denmark from tonight's meeting.
SECOND: Monty Irvin
DISCUSSION: David Goldstein asked if there is a procedure in place for those who cannot make it to the meeting after stating that they'll be present at the meeting. Jennifer replied that there will be times when unforeseeable circumstances will come up. She added that no, there is no procedure in place.

Ed Hedges Y Peter Denmark O Brad VonWichman Y Monty Irvin Y Seat E __ Arnie Arneson Y David Goldstein Y
VOTE: The motion passed unanimously.

APPROVAL OF AGENDA

MOTION: Monty Irvin made a motion to approve the Regular Meeting Agenda of November 12, 2015 as is.
SECOND: Arnie Arneson
Ed Hedges Y Peter Denmark O Brad VonWichman Y Monty Irvin Y Seat E __ Arnie Arneson Y David Goldstein Y
VOTE: The motion passed unanimously.
DISCUSSION: None

APPROVAL OF MINUTES

MOTION: Monty Irvin made a motion to approve the Port & Harbor Regular Meeting Minutes of October 1, 2015 as is.
SECOND: David Goldstein
Ed Hedges Y Peter Denmark O Brad VonWichman Y Monty Irvin Y Seat E __ Arnie Arneson Y David Goldstein Y
VOTE: The motion passed unanimously.
DISCUSSION: None

RE-ORGANIZATION OF COMMISSION

Acting Chair, Ed Hedges, turned the meeting over to Deputy Clerk, Jennifer Rogers, to re-organize the Port & Harbor Commission for the upcoming year. Jennifer Rogers asked for nominations for the Chair.

MOTION: Arnie Arneson made a motion to appoint Ed Hedges for the Chair.
SECOND: Brad VonWichman

Jennifer Rogers asked for any other nominations. David Goldstein suggested that we close the nomination and elect Ed by acclamation. Hearing none, she announced that Ed Hedges has been nominated Chair for the Port & Harbor Commission for 2016.

Jennifer then turned the meeting back to Ed Hedges. Ed Hedges asked if there are any nominations for the Vice-Chair.

MOTION: David Goldstein nominated Monty Irvin for Vice-Chair.
SECOND: Arnie Arneson
Monty Irvin declined.

MOTION: Monty Irvin nominated Arnie Arneson for Vice-Chair
SECOND: David Goldstein moved that we close the nomination and elect Arnie Vice-Chair by acclamation.

Ed Hedges announced that Arnie Arneson is Vice-Chair.

ADMINISTRATIVE REPORTS

A. Harbormaster Report

Scott Korbe announced that slips have been sent out the first week of December. Contracts will be going out the last week of November/first week of December. Modifications were made to the snow-blowers. Winter preparations are underway. An electrical billing error was discovered and corrected on D, E, F and G floats; the meters were not delineated. Customers were charged ten times more than what they were supposed to and corrections were made.
The new harbormaster will be here the first week of December.

B. City Manager's Report

Mark reported that he didn't have much to report on since he was on vacation these past couple of weeks. Copies of the budget was included the packet for the commission members to review. He answered questions commission members had regarding the budget.

CORRESPONDENCE

None

UNFINISHED BUSINESS

A. Installation of Dump Site
Scott Korbe stated that this will be a project for the new harbormaster. He added that we have a current pump out facility which probably isn't adequate, but there are some things to consider such as, do they want to sacrifice a retail slip? Is there an alternative? Would a portable unit make more sense? Would it be cheaper? Should we consider the cost vs value.

Dave Goldstein asked if we can put this at the city dock. Scott replied that he will have to look into the options.

B. Harbor Lighting Bill
This was covered under the harbormaster's report.

NEW BUSINESS

A. Harbormaster
Covered under Harbormaster's report.

B. Setting Goals and Priorities for FY2016
Monty Irvin asked Mark there's a chance that the subject of wharfage might come up in 2016. Mark replied that we get wharfage off the city dock now in the winter time. We have developed a potential wharfage scenario for the ocean dock for the summer. It didn't work out well during this past summer. Council agreed to raise the fee for wharfage since the fee hadn't been modified in years. The railroad refuses to pay wharf age, stating they're exempt.

C. Harbor Budget for FY2016
David Goldstein questioned various line items of the harbor budget.

CITIZENS COMMENTS

None

COMMISSION COMMENTS

David Goldstein thanked the public safety and public works directors for their hard work. Monty agreed. Peter apologized for being late to the meeting.

NEXT MEETING ATTENDANCE PLANS:

ADJOURNMENT

MOTION: Arnie Arneson made a motion to adjourn the meeting.
SECOND: David Goldstein
Ed Hedges Y Peter Denmark Y Brad VonWichman O Monty Irvin Y Seat E __ Arnie Arneson O David Goldstein Y
VOTE: The vote passed unanimously

Meeting adjourned at 7:15 pm

Attest: Jennifer Rogers

Jennifer Rogers
Deputy City Clerk

Ed Hedges
Chair

Regional Citizens' Advisory Council

FACT SHEET:

What is the Issue?

On March 25, 2016, the Alaska Department of Environmental Conservation and Alaska Regional Response Team proposed changes to the Unified Plan, which guides pollution and oil spill cleanup in Alaska. This change would replace the Regional Stakeholder Committee that has been used to protect your interests and get answers to your questions during a spill with two separate groups: Tribal and Local Government Group and Affected Stakeholders Group. The Regional Stakeholder Committee is the process and forum used to provide access and information for protection of public and tribal interests, to get answers to questions, and to convey local input and concerns to the Unified Command during a major oil spill incident. The Unified Command, made of federal, state, and responsible party on-scene coordinators (may also include a local on-scene coordinator), jointly makes the final decisions on the spill response.

When are Comments Due?

April 29, 2016

How does the Regional Stakeholder Committee currently protect my interests?

The Regional Stakeholder Committee process provides:

1. Access to information about how the spill will be cleaned up;
2. Answers to your questions;
3. Access to the Unified Command and Command Post to know what is happening during the response;
4. The opportunity for experts to represent your interests; and
5. A process for providing input directly to the Unified Command.

How do the proposed changes adversely impact my interests?

1. Decreased expert representation;
2. Decreased access to the Unified Command;
3. Decreased collaboration and cooperation amongst tribes, local governments, and concerned stakeholders;
4. Decreased access to information about how the spill will be cleaned up; and
5. Provides a less effective communication process to address your concerns.

Where Should I Send Comments?

Comments can be submitted electronically to: http://alaskarrt.org/comment/Default.aspx; by e-mail to decsparplanning@alaska.gov; or by mail to: Jade Gamble, ADEC, 43335 Kalifornsky Beach Road, Suite 11, Soldotna, AK 99669.

Are there examples letters that I can use to draft my comments?

Yes. Please contact the Prince William Sound Regional Citizens' Advisory Council, by contacting Lisa Matlock at 1-877-478-7221 or lisa.matlock@pwsrcac.org to obtain a copy.

Proposed Changes to the Regional Stakeholder Committee in Alaska's Unified Plan

ADEC's Proposed Draft Issued for Public Comment - March 25, 2016

Current Unified Plan (Regional Stakeholder Committee Member)	**Proposed Revision Tribal and Local Government (TLG) Group**		**Proposed Revision Affected Stakeholder (AS) Group**	
Current Role	Revised Role	Improved?	Revised Role	Improved?
Access to information on all elements of the spill response effort.	Access to information would be primarily limited to information that the Responsible Party Liaison Officer deems to have a direct impact on the community (e.g., geographic response strategies, potential places of refuge, commercial fisheries or subsistence harvest.)	No	Access to information would be limited to information that the Responsible Party Liaison Officer deems to have a direct impact on the affected public (e.g., commercial or sport fisheries closures, subsistence harvest restrictions, general response operations, public health advisories, maritime safety zones, airspace restrictions)	No
Provide direct advice to Unified Command to provide recommendations, concerns and comments on incident priorities and objectives or to relate local knowledge, expertise or other critical information to protect public interests.	No guaranteed opportunity to provide direct advice to Unified Command. All communication would be routed to Unified Command through the Responsible Party Liaison Officer, and there may be no opportunity to have direct access to the Unified Command.	No	No guaranteed opportunity to provide direct advice to Unified Command. All communication would be routed to Unified Command through the Responsible Party Liaison Officer, and there may be no opportunity to have direct access to the Unified Command.	No
Routine access to Incident Action Plan on the same day as it is developed and revised.	The Responsible Party Liaison Officer would determine when it is appropriate to distribute the Incident Action Plan to the Tribal and Local Government Group and would only provide the sections it deems suitable for public review.	No	No access to Incident Action Plan at all.	No
Provide recommendations on the Incident Action Plan.	Only portions of the Incident Action Plan that the Unified Command has determined are pertinent would be provided for the Tribal and Local Government Group review.	No	No opportunity to provide recommendations on Incident Action Plan because it would not be provided.	No

CITY OF WHITTIER
RESOLUTION #14-2016

A RESOLUTION BY THE WHITTIER CITY COUNCIL ADOPTING THE 2016 EMPLOYEE CLASSIFICATION PLAN ESTABLISHING TITLES AND PAY LEVELS FOR CITY EMPLOYEES, WHICH INCLUDE A .5% COST OF LIVING INCREASE EFFECTIVE WITH THE PAY PERIOD BEGINNING MARCH 14, 2016.

WHEREAS, the Whittier Municipal Code 2.70.105 requires the City Council to adopt annual changes in the employee classification plan by resolution, and

WHEREAS, the City of Whittier classification plan includes rates of pay for employees, and

WHEREAS, the Anchorage CPI for FY2015 was .5%, and

WHEREAS, the City Manager has prepared up to date classification plans for both exempt and non-exempt City employees, which includes a .5% cost of living increase, and

WHEREAS, the City Manager recommends that the City Council adopt these classification plans effective with pay period beginning March 14, 2016.

NOW THEREFORE BE IT RESOLVED, **THAT THE CITY COUNCIL ADOPTS THE 2016 EMPLOYEE CLASSIFICATION PLAN ESTABLISHING TITLES AND PAY LEVELS FOR CITY EMPLOYEES, WHICH INCLUDE A .5% COST OF LIVING INCREASE EFFECTIVE WITH THE PAY PERIOD BEGINNING MARCH 14, 2016.**

PASSED AND APPROVED by a duly constituted quorum of the Whittier City Council on this 19th day of April, 2016.

Introduced By: **Mark Lynch-City Manager**
Introduction Date: **April 19, 2016**

ATTEST:

Jennifer Rogers	**Daniel Blair**
Acting City Clerk	**Mayor**

Ayes: Abstain:

Nays: Absent:

City of Whittier
Salaried (Exempt) Employee Pay Schedule - Annual Salary Amounts
(EFFECTIVE March 14, 2016 via Resolution # 14-2016)

POSITION	A	B	C	D	E	F	G	H	I	J
Assistant City Manager	66,370.20	69,688.71	73,173.15	76,831.87	80,673.24	84,706.93	88,942.34	93,389.40	98,059.10	102,961.87
Finance Director	59,988.47	62,987.93	66,137.38	69,705.43	72,916.29	76,562.21	80,390.25	84,409.83	88,630.35	93,061.73
City Clerk	59,988.47	62,987.93	66,137.38	69,705.43	72,916.29	76,562.21	80,390.25	84,409.83	88,630.35	93,061.73
Public Safety Director	59,988.47	62,987.93	66,137.38	69,705.43	72,916.29	76,562.21	80,390.25	84,409.83	88,630.35	93,061.73
Public Works Director	59,988.47	62,987.93	66,137.38	69,705.43	72,916.29	76,562.21	80,390.25	84,409.83	88,630.35	93,061.73
Harbormaster	59,988.47	62,987.93	66,137.38	69,705.43	72,916.29	76,562.21	80,390.25	84,409.83	88,630.35	93,061.73

INITIAL HIRE PAY LEVEL IS DETERMINED BASED ON QUALIFICATIONS AND EXPERIENCE AT TIME OF HIRE.
INCREASES IN LEVEL ARE TO BE AWARDED ON THE BASIS OF MERIT FOR ABOVE AVERAGE JOB PERFORMANCE.
ALL SALARY INCREASES MUST BE APPROVED BY THE CITY MANAGER.

City of Whittier
Non-Exempt Employee Classification and Pay Plan Schedule
(effective March 14, 2016 via Resolution #14-2016)
CLASSIFICATIONS AND PAY PLAN SCHEDULE

POSITION	LEVEL A	LEVEL B	LEVEL C	LEVEL D	LEVEL E	LEVEL F	LEVEL G	LEVEL H	LEVEL I	LEVEL J
General										
Work Student	$ 10.21	$ 10.72	$ 11.26	$ 11.82	$ 12.41	$ 13.03	$ 13.68	$ 14.37	$ 15.09	$ 15.84
Administration										
Reseptionist / Office Assitant	$ 12.25	$ 12.87	$ 13.51	$ 14.18	$ 14.89	$ 15.64	$ 16.42	$ 17.24	$ 18.10	$ 19.01
Deputy City Clerk / Commission Clerk	$ 17.24	$ 18.10	$ 19.00	$ 19.95	$ 20.95	$ 22.00	$ 23.10	$ 24.25	$ 25.47	$ 26.74
Tax Administrator	$ 19.51	$ 20.49	$ 21.51	$ 22.59	$ 23.72	$ 24.90	$ 26.15	$ 27.46	$ 28.83	$ 30.27
Public Works										
Laborer I	$ 11.23	$ 11.79	$ 12.38	$ 13.00	$ 13.65	$ 14.34	$ 15.05	$ 15.80	$ 16.59	$ 17.42
Laborer II	$ 15.63	$ 16.41	$ 17.24	$ 18.10	$ 19.00	$ 19.95	$ 20.95	$ 22.00	$ 23.10	$ 24.25
Laborer III	$ 20.89	$ 21.94	$ 23.03	$ 24.18	$ 25.39	$ 26.66	$ 28.00	$ 29.40	$ 30.87	$ 32.41
Mechanic / Operator	$ 20.49	$ 21.52	$ 22.59	$ 23.72	$ 24.91	$ 26.15	$ 27.46	$ 28.84	$ 30.28	$ 31.79
Harbor										
Harbor Tech	$ 10.21	$ 10.72	$ 11.26	$ 11.82	$ 12.41	$ 13.03	$ 13.68	$ 14.37	$ 15.09	$ 15.84
Harbor Asst. I	$ 12.25	$ 12.87	$ 13.51	$ 14.18	$ 14.89	$ 15.64	$ 16.42	$ 17.24	$ 18.10	$ 19.01
Harbor Asst II	$ 13.87	$ 14.56	$ 15.29	$ 16.06	$ 16.86	$ 17.70	$ 18.59	$ 19.52	$ 20.49	$ 21.52
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Harbor Officer I	$ 11.23	$ 11.79	$ 12.38	$ 13.00	$ 13.65	$ 14.34	$ 15.05	$ 15.80	$ 16.59	$ 17.42
Harbor Officer II	$ 14.89	$ 15.63	$ 16.41	$ 17.23	$ 18.10	$ 19.00	$ 19.95	$ 20.95	$ 22.00	$ 23.10
Harbor Officer III	$ 18.95	$ 19.90	$ 20.89	$ 21.94	$ 23.04	$ 24.19	$ 25.40	$ 26.67	$ 28.00	$ 29.40
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Harbor Finance	$ 18.10	$ 19.00	$ 19.95	$ 20.95	$ 22.00	$ 23.10	$ 24.25	$ 25.47	$ 26.74	$ 28.08
Public Safety										
EMS I	$ 14.30	$ 15.01	$ 15.76	$ 16.55	$ 17.38	$ 18.24	$ 19.16	$ 20.11	$ 21.12	$ 22.18
EMS II	$ 18.89	$ 19.83	$ 20.83	$ 21.87	$ 22.96	$ 24.11	$ 25.31	$ 26.58	$ 27.91	$ 29.30
EMS III	$ 23.73	$ 24.92	$ 26.16	$ 27.47	$ 28.84	$ 30.29	$ 31.80	$ 33.39	$ 35.06	$ 36.81
Police Officer	$ 18.10	$ 19.01	$ 19.96	$ 20.96	$ 22.01	$ 23.11	$ 24.26	$ 25.47	$ 26.75	$ 28.08

INITIAL HIRE PAY LEVEL IS DETERMINED BASED ON QUALIFICATIONS AND EXPERIENCE.
INCREASES IN LEVEL ARE TO BE AWARDED ON THE BASIS OF MERIT FOR ABOVE AVERAGE JOB PERFORMANCE.
ALL PAY INCREASES MUST BE APPROVED BY THE CITY MANAGER.

CITY OF WHITTIER, ALASKA
RESOLUTION #15-2016

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF WHITTIER, REQUESTING THAT THE ALASKA DEPARTMENT OF ENVIRONMENTAL CONSERVATION GRANT AN EXTENSION TO THE COMMUNITIES OF ALASKA WHO WILL BE AFFECTED BY CHANGES TO ANNEX B, PROPOSED PROCESS FOR COMMUNITY OUTREACH IN THE ALASKA FEDERAL/STATE PREPAREDNESS PLAN FOR RESPONSE TO OIL AND HAZARDOUS SUBSTANCE DISCHARGES/RELEASES ("UNIFIED PLAN") FOR THE REGIONAL STAKEHOLDER COMMITTEE.

THESE CHANGES WERE ANNOUNCED MARCH 25, 2016 WITH PUBLIC COMMENTS DUE APRIL 29, 2016. A 30-DAY PUBLIC REVIEW PERIOD IS INSUFFICIENT TIME FOR TRIBES, LOCAL GOVERNMENTS, AND OTHER AFFECTED STAKEHOLDERS TO REVIEW A VERY COMPLICATED AND CONFUSING SET OF PROPOSED CHANGES THAT WILL PERMANENTLY AFFECT THEIR ABILITY TO COMMUNICATE WITH UNIFIED COMMAND IN THE CASE OF AN OIL SPILL THAT WOULD AFFECT THEIR LIVES, LIVELIHOODS, AND COMMUNITY.

WHEREAS, Representatives of the City of Whittier have participated in the Regional Stakeholder Committee during past Prince William Sound shipper drills, and it appears the proposed changes to the Regional Stakeholder Committee process will weaken what is currently in place;

WHEREAS, the city of Whittier needs more than 30 days to review and comment on changes proposed to Annex B, Proposed Process for Community Outreach, Unified Plan Update March 2016 and the Regional Stakeholder Committee; and

WHEREAS, the proposed changes are presented in a way that is both complicated and confusing, and may need to be revised for more effective future review by communities within a more reasonable timeframe.

NOW, THEREFORE, BE IT RESOLVED BY THE WHITTIER CITY COUNCIL, that:

The city council of Whittier calls on the Alaska Department of Environmental Conservation to provide an extension to the 30-day comment period for review of the changes to Annex B – Proposed Process for Community Outreach, Unified Plan Update March 2016.

PASSED AND APPROVED by a duly constituted quorum of the Whittier City Council on this 19th day of April, 2016.

Introduction date: 19 April 2016

ATTEST:

Jennifer Rogers	**Daniel Blair**
Acting City Clerk	**Mayor**

Ayes:
Nays:
Absent:
Abstain: