

**WHITTIER CITY COUNCIL
SPECIAL MEETING
THURSDAY, MAY 01, 2014
6:00 PM
COUNCIL CHAMBERS
P-12 BUILDING**

MINUTES

1. CALL TO ORDER

Mayor Daniel Blair called the meeting to order at 6:05 pm.

2. OPENING CEREMONY

Mayor Daniel Blair led the Pledge of Allegiance.

3. ROLL CALL

A. Council Members Present: Victor Shen (telephonically), Dave Pinguoch, Shawni Phillips, Dan Blair and Peter Denmark

B. Administration Present: Brenda Krol, City Clerk and Don Moore, Interim City Manager

Others present: Sue Miller, Scott Korbe, Dyanna Pratt

4. APPROVAL OF SPECIAL MEETING AGENDA

Dave Pinguoch pointed out a few typed mistakes on the agenda that needed correcting.

Agenda item 5B, ordinance number 05-2014 should be numbered 07-2014 and it is up for introduction (first reading) not second reading and in the title of the ordinance immediately after 3.10.060 add "and 05.14"

MOTION: Dave Pinguoch made a motion to approve the special meeting agenda as amended.

SECONDED: Shawni Phillips seconded the motion.

VOTE: Dave Pinguoch: Yes, Shawni Phillips: Yes, Peter Denmark: Yes, Victor Shen: Yes, Dan Blair: Yes

Motion passed 5-0.

5. BUSINESS ITEMS THE SUBJECT OF THE SPECIAL MEETING

A. Ordinance – Introduction (first reading)

#07-2014 – An ordinance amending sections 3.10.050, 3.10.060 and 05.14 of the Whittier Municipal Code to reduce the tax levied on passengers transported to or from Whittier by ground and to change the tax period from monthly to quarterly.

MOTION: Shawni Phillips made a motion to introduce ordinance #07-2014, setting the public hearing for May 20th 2014.

SECONDED: Dave Pinguoch seconded the motion.

VOTE: Shawni Phillips: Yes, Dave Pinguoch: Yes, Victor Shen: Yes, Peter Denmark: Yes, Dan Blair: Yes

Motion passed 5-0.

B. Ordinance – Introduction (first reading)

#08-2014 – An ordinance amending section 17.16.230 of the Whittier Municipal Code to establish a hotel as a permitted use in the small boat harbor district

MOTION: Shawni Phillips made a motion to introduce ordinance #08-2014, setting the public hearing for May 20th 2014.

SECONDED: Peter Denmark seconded the motion.

VOTE: Motion passed unanimously.

C. Resolution #10-2014 - A resolution authorizing administration and city council check signers

MOTION: Shawni Phillips made a motion to adopt resolution #10-2014.

SECONDED: Dave Pinguoch seconded the motion.

VOTE: Motion passed unanimously.

D. Bid Award – Shotgun Cove Road Phase 3 Blackstone

Don Moore stated that there was one bidder and another non responsive bid that was returned to the submitter unopened.

Don Moore stated that Public Works Director, Scott Korbe is available to explain the details of what is being awarded, the funds are in place and the bidder is responsive within the engineers estimate and Administration recommends the award of this bid to Alaska Excavation, LLC in the amount of one million seven hundred fifty one thousand seven hundred and fifty dollars and thirty six cents.

Scott Korbe briefly explained the details of what is being awarded and answered a few questions from the council.

Scott Korbe stated that the bid amount is 1.7 million dollars and there is a legitimate construction contingency which is typically 10% of the bid amount.

Scott Korbe recommended to Council that they allow that contingency in their motion tonight and round it up to 2 million dollars just in case we have unforeseen circumstances in this phase of construction.

Councilor Peter Denmark asked Scott Korbe if he could please review the scope of the work in phase 3 and phase 4.

Scott Korbe briefly reviewed the scope of work in phase 3 and phase 4 of the Shotgun Cove Road Project.

MOTION: Dave Pinguoch made a motion to direct the City Manager to award the Blackstone Road reconstruction project, Phase 3 of the Shotgun Cove Road Project to Alaska Excavation, LLC in the amount of one million seven hundred fifty one thousand seven hundred and fifty dollars and thirty six cents plus a contingency of two hundred fifty thousand dollars.

SECONDED: Shawni Phillips seconded the motion.

VOTE: Motion passed unanimously.

E. Report from Manager Recruitment/Hiring Committee

Shawni Phillips gave a brief verbal report on the Hiring Committee's progress and status update on recruiting a permanent City Manager.

Shawni Phillips reported that the Hiring Committee had conducted six phone interviews.

Shawni Phillips stated that Ms. Weston was very good in her interviewing and the committee discussed that she may not be the person for the position however she could benefit us in some other ways.

Shawni Phillips stated that Mr. Vance Ishler and Mr. Dan Merhalski are the two candidates that the committee would like to invite to Whittier for a face to face interview.

Peter Denmark asked Don Moore if he had been involved in the hiring process.

Don Moore replied "yes, I was."

Peter Denmark asked "any insights that you may have derived?"

Don Moore replied "most of the ones that I have expressed to the committee I am reluctant to talk about in a public meeting but I do concur with Councilor Phillips analysis and the three that have been selected for review are worthy of an in person interview."

Don Moore also said "to be fair the other candidate that was mentioned, I think that application should just be put on hold because it is under investigation in another city and we should wait to see what happens with that investigation."

Don Moore said "if the investigation comes back that there is no wrong doing or nothing to be concerned about then they should still be a viable candidate."

6. CITIZEN'S DISCUSSION (agenda items only)

None

7. ADJOURNMENT

MOTION: Shawni Phillips moved to adjourn the meeting at 7:06 pm.

SECONDED: Peter Denmark seconded the motion.

VOTE: Motion passed unanimously.

Attest:

Brenda Krol
City Clerk

Daniel Blair
Mayor