

**WHITTIER CITY COUNCIL
WILL HOLD
A REGULAR MEETING
TUESDAY DECEMBER 17, 2013
AT 7:00 PM**

**COUNCIL CHAMBERS
P-12 BUILDING**

AGENDA

- 1. CALL TO ORDER**
- 2. OPENING CEREMONY**
- 3. ROLL CALL;**
 - A. Council Members Present:
 - B. Administration Present:
- 4. APPROVAL OF MINUTES**
 - A. 04 December 2013, Special Meeting Minutes
- 5. APPROVAL OF REGULAR MEETING AGENDA**
- 6. MAYOR'S REPORT**
 - A. Mayor Report- Dan Blair
 - B. Vice Mayor Report – Dave Pinguoch
- 7. MANAGER'S REPORT**
 - A. City Manager's Report – Tom Bolen
 - Finance Report- Sally Schug-AKEBS
 - Legal Report- Brooks Chandler- BCF
 - Lobbyists reports
 - B. Directors Reports
 - Harbor Report- Sue Miller
 - Public Safety Report- Dave Schofield
 - Public Works Report-Scott Korbe
- 8. COMMISSION REPORTS**
 - Planning Commission
 - Ports & Harbors Commission
- 9. CITIZENS COMMENTS ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING**
- 10. CONSENT AGENDA**
- 11. PUBLIC HEARING (NON-ORDINANCE)**

12. PRESENTATIONS

13. ORDINANCES

A. Introduction (1st reading)

1. #17-2013 – An ordinance amending WMC Chapter 2.04 to establish minimum attendance requirements, reduce the allowable number of excused absences and establish procedures for telephonic participation by city council members, and amending chapter 2.08 to allow telephonic participation to count towards quorum

B. Public Hearing (2nd reading)

14. RESOLUTIONS

A. #42-2013 – A resolution authorizing the City Manager to enter into a professional services contract with Caselle Clarity Software & Services, for the procurement of Caselle Software including the set-up, training, and conversion efforts associated with the transition to this software, and for related purposes

B. #44-2013 – A resolution authorizing administration and city council check signers

C. #45-2013 – A resolution authorizing the manager to enter into a professional services contract with CRW Engineering Group, LLC Inc. for electrical design services for water well service entrance upgrades, and for related purposes

D. #46-2013 – A resolution authorizing the City Manager to enter into a memorandum of agreement with Eastern Aleutian Tribes to provide medical clinic services in Whittier for the 2014 calendar year, and for related purposes

E. #47-2013 – A resolution establishing the City's 2014 Federal Legislative Priorities

F. #48-2013 – A resolution adopting the City's 2014 State Legislative Priorities, and for related purposes

G. #49-2013 – A resolution adopting an alternative allocation method for the FY 2014 Shared Fisheries Business Tax Program and certifying that this allocation method fairly represents the distribution of significant effects of fisheries business activity in the Prince William Sound Fisheries Management Area

H. #50-2013 – A resolution authorizing the City Manager to enter into a professional services agreement with Alaska Education & Business Services, Inc. for accounting and financial services for the 2014 calendar year, and for related purposes

I. #51-2013 – A resolution authorizing the City Manager to enter into a professional service agreement with the Knauss Group, LLC to provide consulting services in the field of State of Alaska Government relations, legislation, and budgetary issues, and for related purposes

J. #52-2013 – A resolution authorizing the City Manager to enter into a professional service agreement with Robertson, Monagle, & Eastaugh, P.C. to provide consulting services in the field of U.S. Government relations, legislation, and budgetary issues, and for related purposes

K. #53-2013- A resolution authorizing the City Manager to enter into a professional service agreement with BDO USA, LLP to provide financial auditing services regarding FY 13, and for related purposes

L. #54-2013 – A resolution authorizing the City Manager to enter into a professional service agreement with Appraisal Alaska, Inc. to provide financial personal and real property appraisal services for the FY 14 tax year, and for related purposes

- 15. UNFINISHED BUSINESS**
 - A. Council, Community & Administration Priorities
 - B. Alaska Railroad land swap

- 16. NEW BUSINESS**
 - A. New Year's fireworks
 - B. Small Lease lots
 - C. Appointment to vacant Port & Harbor Seat

- 17. COUNCIL DISCUSSION**

- 18. CITIZEN'S DISCUSSION (agenda items only)**

- 19. EXECUTIVE SESSION**
 - 2.08.040 Executive Session**
 - A. The City Council may, after convening as a public meeting, and upon a majority vote of the body, determine to meet in an executive session to consider any matter set forth in subsections (B) or (C) of this section. The motion calling for the executive session must clearly and with specificity describe the subject of the proposed executive session without defeating the purpose of addressing the subject in private, and no other matters may be considered at the executive session.

- 20. ADJOURNMENT**