



THE CITY OF WHITTIER

Gateway to Western Prince William Sound

P.O. Box 608 • Whittier, Alaska 99693 • (907) 336-1490 • Fax (907) 472-2404

City of Whittier, Whittier Public Works is soliciting bids for Standby Generator in accordance with the attached RFQ, 3 pages' total.

Quote Due Date: Friday August 10, 2018 no later than NOON Alaska Time

Submit Quote To: <skorbe@whittieralaska.gov>
Scott Korbe, (907) 240-2019

Delivery Date & Location: November 30, 2018 Whittier AK.

Item Description: See attached Scope of Work

Award will be made to the lowest responsive and responsible bidder and awarded by Whittier City Council at the regularly scheduled meeting 9-21-2018. Bids must be valid for at least 45 days after the due date. City of Whittier reserves the right to reject any and all bids.

If you have any questions, please call or email me.

Scott Korbe
Director of Public Works
P.O. Box 608
Whittier, AK 99693

Cell # (907) 240-2019
Fax # (907) 472-2435

WHITTIER PUBLIC SERVICE FACILITY ENGINE GENERATOR PURCHASE

Preamble

The Public Service Facility is a newly constructed facility in Whittier AK. The original design placed the standby generator set outside, due to snow depth behind the building it was separated from the project. It is now desirable to explore placement of the generator set inside the equipment bay.

This Request for Quotes consists of three pages of Scope of Work with bid form.

Project Description

This Request for Quotes is for project design, permitting, installation, and furnishing one each engine generator assembly, diesel fuel sub-base tank and all NFPA 110 accessories providing a turn key Standby Generator system.

Work Included

- Furnish engine generator assembly and all accessories in accordance with proposed design.
- Provide list of engineering firm and all subcontractors/primary suppliers with POC information.
- Design must address code compliance, supply and discharge air, and fuel system.
- Design must address concrete housekeeping pad, gen-set perimeter personnel safety, electrical conduit runs to existing ASCO ATS, 120/208 power supply for block heater and battery charger, engine exhaust piping out of building and away from existing fresh air intake systems.
- A code compliant power study may be done to determine generator set rating or use original design rating 275kw, 120/208 3-ph 4W
- Provide generator shunt trip activation switch adjacent to service entrance on building exterior.
- Provide submittals to the owner for review and approval prior to beginning manufacture or installation.
- Upon commencement of installation work, progress reports shall be provided to the owner every week. Reports shall include a brief written description and digital photographs of work completed. Adequate photographs shall be provided to document each step in the installation procedure. Each report shall be submitted via email within one working day of completion of the work week.
- Test completed engine generator in accordance with manufacture specifications.
- Demonstrate full function test and train owner's maintenance personnel.
- Deliver F.O.B.: Whittier, Alaska
- Provide warranty and O&M manuals in electronic and paper copy

Required Delivery

14weeks This is the maximum time in calendar weeks from award of order to delivery at the F.O.B. point. If you anticipate delays that may affect the ability to meet the firm delivery you must notify the owner prior to submitting your quote.

WHITTIER PUBLIC SERVICE FACILITY ENGINE GENERATOR PURCHASE

Terms and Conditions

- Determination of responsible Bidder will be in accordance with the Contractor Qualifications as determined by the owner.
- Minor informalities of this RFP that do not affect responsiveness and do not reflect a material change to the Scope of Work may be waived by the Owner.
- Payment will be authorized with a City of Whittier Purchase Order. Payment will be NET 30 on receipt of original invoice and acceptance of the materials at the F.O.B. point.
- **Termination:** A PO issued under this Request for Quotes may be terminated by either party upon 10 days written notice if the other party fails substantially to perform in accordance with its terms through no fault of the party initiating the termination (“Default Termination”). If the Owner terminates this agreement, the Owner will pay the Contractor a sum equal to the percentage of work completed that can be substantiated in whole or in part either by the Contractor to the satisfaction of the Owner, or by the Owner. If the Owner becomes aware of any non-conformance with this agreement by the Contractor, the Owner will promptly notify the Contractor in writing of the non-conformance. Should the Contractor’s services remain in non- conformance after having received written notification, the percentage of total compensation attributable to the non-conforming services may be withheld. The Owner may at any time suspend or terminate (“Convenience Termination”) this Agreement for its needs or convenience with or without cause upon written notice. In the event of a Convenience Termination, the Contractor will be compensated for all authorized services and authorized expenditures performed to the date of receipt of written notice of termination plus reasonable expenses. No fee or other compensation will be due for any incomplete portion of the services.

**WHITTER PUBLIC SERVICE FACILITY
ENGINE GENERATOR PURCHASE**

Bid Response

Item	Description	Bid Price \$
1	Design, Supply, and Install Engine Generator & Accessories. Accordance	

Bidder (company): _____

Contact Person: _____

Email Address: _____

Telephone: _____

Mailing Address:

Authorized Signature:

Bidder must attach detailed proposal and list of subcontractor/suppliers