



# THE CITY OF WHITTIER

*Gateway to Western Prince William Sound*

P.O. Box 608 • Whittier, Alaska 99693 • (907) 472-2327 • Fax (907) 472-2104

**PLANNING COMMISSION  
REGULAR MEETING  
WEDNESDAY, OCTOBER 4, 2017  
Homeowners' Lounge, BTI Building  
6:00 p.m.**

## MINUTES

**1. CALL TO ORDER**

Charlene Arneson called the meeting to order at 6:02 pm.

**2. ROLL CALL**

Charlene Arneson, Ed Hedges and Jean Swingle

**COMMISSION MEMBERS ABSENT**

Terry Bender and Dyanna Pratt

**MOTION:** Jean Swingle made a motion to excuse Dyanna Pratt from tonight's meeting

**SECOND:** Ed Hedges

**DISCUSSION:** None

**VOTE:** Motion Passed

**MOTION:** Ed Hedges made a motion to excuse Terry Bender from tonight's meeting.

**SECOND:** Jean Swingle

**DISCUSSION:** None

**VOTE:** Motion failed

**3. ADMINISTRATION PRESENT**

Naelene Matsumiya, Office Assistant

**PUBLIC PRESENT**

None

**4. APPROVAL OF REGULAR MEETING AGENDA**

**MOTION:** Ed Hedges made a motion to approve the October 4, 2017 Regular Meeting

Agenda as is.

**SECOND:** Jean Swingle

**DISCUSSION:** None

**VOTE:** Passed Unanimously

**5. APPROVAL OF MINUTES**

**MOTION:** Jean Swingle made a motion to approve the Regular Meeting Minutes of September 6,

2017, as is.

**SECOND:** Ed Hedges

**DISCUSSION:** None

**VOTE:** Passed Unanimously

**6. CORRESPONDENCE**

None

**7. OLD BUSINESS:**

**A. Final Plat Approval Submittal – Lots 38-41, First Addition to Port of Whittier**

Charlene Arneson began to talk about the 60 day timeline and where they are in the process. She informed the Commission that Linsey Vaughan will present the final plat at the next Regular Meeting on November 1st. Charlene admitted that she had a few questions and told the Commission that she had spoken to the DNR office and to the City's Attorney. She questioned why the State-Approved Preliminary Plat for the subdivision has never been presented to the Planning and Zoning Commission. She continued to talk about the Surveying of the subdivision.

Charlene recapped that so far, The City of Whittier will be approving the surveyed part of the plat as a new plat. The finalization is the only thing that needs to be done now.

Jean Swingle commented that she is glad that this is finally moving forward. Charlene agreed.

Charlene Arneson thanked Jean Swingle and Ed Hedges for attending the meeting and concluded by saying, "I wanted to make sure that our meeting was on record as an official meeting."

**8. MISCELLANEOUS BUSINESS**

None

**9. ADJOURNMENT:**

**MOTION:** Ed Hedges made a motion to adjourn the meeting

**SECOND:** Jean Swingle

**DISCUSSION:** None

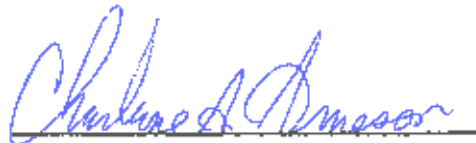
**VOTE:** Unanimous

Charlene Arneson adjourned the meeting at 6:18 pm.

**ATTEST:**



Annie Reeves  
Assistant City Manager



Charlene Arneson  
Commission Chairperson