



## Regular Council Meeting Packet

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**December 13, 2022**



# CITY OF WHITTIER

*Gateway to Western Prince William Sound  
PO Box 608 | Whittier, Alaska 99693 | 907.472.2327*

**December 13, 2022**

**6:00 p.m.**

**Council Chamber**

Dave Dickason  
Mayor  
Term Expires 2025

Peter Denmark  
Vice Mayor  
Term Expires 2023

Victor Shen  
Council Member  
Term Expires 2024

Tom Wagner  
Council Member  
Term Expires 2025

Daniel Blair  
Council Member  
Term Expires 2025

David Pinquoch  
Council Member  
Term Expires 2023

Cathy McCord  
Council Member  
Term Expires 2024

James Hunt  
City Manager

Jackie C. Wilde  
Assistant City Manager

Shelby Carlson  
City Clerk

Holly Wells  
City Attorney

## **1. CALL TO ORDER**

## **2. OPENING CEREMONY**

## **3. ROLL CALL**

## **4. CITIZEN COMMENTS ON ANY SUBJECT EXCEPT THOSE**

**ITEMS SCHEDULED FOR PUBLIC HEARING** *[Those who have signed in will be given the first opportunity to speak. Time is limited to two (2) minutes per speaker and 30 minutes total time for this agenda item.]*

**5. APPROVAL OF AGENDA AND CONSENT AGENDA** *[Approval of Consent Agenda passes all routine items indicated by asterisk (\*). Consent Agenda items are not considered separately unless a council member so requests. In the event of such a request, the item is returned to the Regular Agenda]*

## **6. PRESENTATIONS AND REPORTS**

### **A. Proclamation Recognizing**

#### **a. Recognition of 2022 Holiday Card Winners**

i. Katriona Pese – 1<sup>st</sup> Place Winner

ii. Niah Ioane – Runner-Up

### **B. Presentations**

#### **a. Turnagain Marine/Head of Bay Update**

#### **b. Huna Totem Update**

### **C. Mayor's Report**

### **D. Vice Mayor's Report**

### **E. Parks and Recreation Committee Report (11/29/22 Minutes)....Pg 5**

### **F. City Manager Report – City Manager's Report includes, among other things, the Finance Director Report and the Water/Wastewater Manager Report.....Pg 7**

**7. PUBLIC HEARINGS** *[Public hearing comments are limited to five (5) minutes per person. After all speakers have spoken, a person may speak for a second time for no more than one (1) minute]*

## **A. UNFINISHED PUBLIC HEARING ITEMS**

### **1. NON-CODE ORDINANCE 2022-007 AS AMENDED**

Approving the 2023-2027 Five-Year Capital Improvement Plan and the 2023 Operating Budget and Related Revenues, Expenditures/Expenses and Interfund Transfers, Amendments to the Pay Schedules, and Appropriating Funds (*amended postponed from 11/14/2022 Council Meeting*) .....Pg 11

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## **B. ORDINANCES FOR PUBLIC HEARING AND ENACTMENT**

1. **NON-CODE ORDINANCE 2022-008** Amending the Whittier Fee Schedule For 2023 to Increase Certain Harbor Rates and Charges By 4.9%, Remove One-Time Annual \$275 Trash Dump Fee, Prohibit All Hotels and Restaurants from Using Public Dumpsters to Dispose of Trash and Imposing \$500 Fine Per Occurrence, Require All Hotels and Restaurants to Secure and Pay for Their Own Locking, Bear-Resistant Dumpsters, Add Charge for Electronic Files On Thumb Drive, and Clarify to Which Businesses/Lessees Seasonal Monthly Trash Fees Apply...Pg 98
2. **NON-CODE ORDINANCE 2022-009** Amending the Whittier Fee Schedule for 2023 to Increase Certain Harbor Rates and Charges by 4.9% and Add Charge for Electronic Files on Thumb Drive.....Pg 104

## **8. NEW BUSINESS**

### **A. RESOLUTIONS**

1. **RESOLUTION 2022-032** Authorizing the City Manager to Execute an Agreement with the Municipality of Anchorage for the Whittier Police Department to Provide Police Services to the Girdwood Valley Service Area January 1, 2023 through December 31, 2025 with an Option to Extend Two Additional Years.....Pg 110
2. **RESOLUTION 2022-033** Establishing 2023 City Legislative Priorities.....Pg 133
3. **RESOLUTION 2022-034** Establishing 2023 State Legislative Priorities.....Pg 138
4. **RESOLUTION 2022-035** Establishing 2023 Federal Legislative Priorities...Pg 143
5. **RESOLUTION 2022-036** Adopting an Alternative Allocation Method for the FY2023 Shared Fisheries Business Tax Program and Certifying that this Allocation Method Fairly Represents the Distribution of Significant Effects of Fisheries Business Activity in Fisheries Management Area 15 Prince William Sound...Pg 147
6. **RESOLUTION 2022-037** Authorizing the Purchase of a Snowblower From BSI Equipment Utilizing the Sourcewell Competitive Procurement Contract in an Amount not to Exceed \$401,860 and Appropriating Funds.....Pg 150
7. **RESOLUTION 2022-038** Approving the Amended and Restated Organizational Chart Reflecting the Current Organization of Whittier's City Government....Pg 158

### **B. OTHER NEW BUSINESS ITEMS**

1. Reschedule Winter Regular City Council Meeting Hours
2. Approval of the November 14, 2022, Regular Meeting Minutes .....Pg 173

## **9. INFORMATIONAL ITEMS AND REPORTS** *(No Action Required)*

1. October 2022 Financial Reports for the City of Whittier *Please see City Council packet which contains monthly Financial Statements* .....Pg 179
2. Results of the 2022 Holiday Card Coloring Contest.....Pg 196

## **10. COUNCIL COMMENTS**

## **11. CITIZEN COMMENTS** *[Those citizens who have signed in will be given the first opportunity to speak. Time is limited to five (5) minutes per speaker.]*

## **12. COUNCIL AND ADMINISTRATION RESPONSE TO CITIZEN COMMENTS**

## **13. ADJOURNMENT**





# 2022 Holiday Coloring Contest

Awarded by City of Whittier to

*Katriona Pese*

for achieving 1st Place in  
2nd Annual Holiday Coloring Contest

Presented on Tuesday, December 13, 2022.

\_\_\_\_\_  
Mayor, Dave Dickason

\_\_\_\_\_  
Date







# 2022 Holiday Coloring Contest

Awarded by City of Whittier to

*Niah Ioane*

for achieving 2nd Runner Up in  
2nd Annual Holiday Coloring Contest

Presented on Tuesday, December 13, 2022.

\_\_\_\_\_  
Mayor, Dave Dickason

\_\_\_\_\_  
Date



WHITTIER PARKS & REC  
REGULAR MEETING  
November 29, 2022  
AGENDA & MINUTES

**Assign recorder: Jamie Loan**

**Attendance:** Dave Dickason, Victor Shen, Stephanie Carlson, Jamie Loan, Robert Rumley

**Meeting Begins: 6:05pm**

**New Business**

- **Parks** – The East side of Glacier Avenue has been cleared out. We are hoping that the West side gets cleared as well for a nice park. Temporary/winter use could be an ice rink or cross country ski area. It's currently used as a community snow storage area. In the future, we'd like to mark the Creekside trailhead so that snow is dumped on either side of the trailhead.
- Port-o-potties are NECESSARY for trailheads and other gathering spots in Whittier for future summers. The trail heads around town were essentially being used as camping areas and toilets.
- **Recreation**
  - Jamie met with Ports and Harbor on kayak infrastructure- they were mostly receptive to the idea of adding 1-2 T-docks to the Whittier Harbor area. There will be a follow up email sent to Ports and Harbor. It's now in the proposed capital budget. We would like to also discuss adding kayak storage racks around town.
  - School kicksleds – ½ (10) of the kicksleds have been purchased. This was purchased through a matching grant with KMTA. The first year, the school received snowshoes, this year is kicksleds, and next year it will hopefully be xc skis. Thursday there will be a building party at the school to put the sleds together at 9am.
  - Winter activity programing: we are hoping to hot mop and flood the basketball court. We will need a waiver and a "Skate at Your Own Risk" sign.
  - Winter Event: relay, sledding, skating, tents, hot cocoa, snowman building contest, etc.
- **Trails**
  - Overland Summer Adventures: Victor emailed and said we were willing to take 2 groups this summer. Waivers have been sent for volunteers, and they will be sending some potential dates for next summer.
  - GCI community grant update: Kris helped Victor work with Alaska Trails for this grant. Getting a groomer/snow machine for Whittier winter trails was right in line with their mission. It was submitted early November and we should know by January if we received the grant or not. There was a discussion about where to

store a snowmachine. Andre Achee met with Victor and discussed a location between where the police vehicle and fire engine park.

- **Other**
  - Head of Bay clean up with PWS Stewardship Foundation: They'd like to partner with Whittier Parks & Rec again this year. This year, we'd like to do a whole clean-up week that includes the school, individuals, businesses, and the railroad. We are asking PWSSF if either May 20<sup>th</sup> or May 27<sup>th</sup> of 2023 would work best. We will need to contact public works for a dumpster, get the garbage bags, and meet with city regarding a community-wide clean up.
  - Garden Planning: Stephanie is looking at building 6 more beds, as well as planting a variety of vegetables this year in addition to the potatoes. Soil and more lumber will need to be brought in. The fence worked great and protected the beds from bears and dogs. It would be great to be able to include students in the planting/seed-starting.
  - Connex Storage: Stephaine talked about getting a connex at the school for storing outdoor gear and our tool cache. She will continue pursuing this.

**Tasks/To Do follow up:**

- Jamie/Victor attend Ports and harbor commission – meeting attended, Jamie presented T-dock idea to Ports and Harbor members. It's now in the budget for council to approve.
- Follow up with Ross on surplus snow machine – it is no longer available.
- Keep planning winter events

**Tasks/To Do:**

- **Victor will ask Scott Korbe about putting up a marker for the Creekside Trailhead/snow dumping.**
- **Jamie will meet with Jackie regarding a community clean up week in May, as well as getting things started for a winter festival.**

**Open Discussion:** Robert commented that having some sort of legend for trails on the chamber map might be a good addition, as well as using the bulletin board down by the harbor ramp for community updates.

**Next meeting date: Wednesday, January 11<sup>th</sup> at 6pm**

**Adjournment: 8:00pm**



To: Whittier City Council  
From: City Manager Jim Hunt  
Re: City Manager Report for December 2022 Council Meeting

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### **Introduction**

The purpose of this report is to provide the Whittier City Council and the public a brief summary of the City of Whittier ("City") projects Administration worked on and advanced during November and December 2022, and to provide City Council and the public a brief introduction to the projects the City anticipates tackling in the near future.

### **Summary of Projects**

The following is a summary of the projects to which I, and City Staff, dedicated significant portions of time this month:

- Awaiting Shotgun Cove Grant Application results
- Attended Zoom meetings covering funding opportunities
- Buckner Building grant final review is complete and submitted

### **Council Lobbying and Legal Reform Priorities**

I, along with the staff, worked diligently on several projects identified by City Council as priorities, including:

- Work is advancing on priorities for the City's 2023 legislative session
- We are communicating with our Federal lobbyists and have requested Delegation support for our grant applications (Buckner and Shotgun Cove Road)
- Continued communication and meetings with our legal firm regarding our ongoing priorities

### **Additional Projects**

The following is a brief itemization of other projects completed this month:

- The weekly Barry Arm USGS NOAA meetings have been suspended for the time being
- Attended two Alaska Mariculture Alliance Board meetings via Zoom
- Attended Alaska Fisheries Development Foundation meeting via Zoom
- Attended PWSEDD meeting December 1
- Participated in PWS Outreach studying the feasibility of a PWS Ferry Authority
- Attending Mr. Bert Cottle's Celebration of Life December 3
- Attending Alaska Municipal League Winter session in Anchorage December 4-10
- Attending Alaska Police Officer Association dinner December 10
- Staff meetings, coordinating timelines for projects through winter

### **Assistant City Manager Monthly Report**

Preparing a set of four joint work sessions with Council, Planning and Zoning, and Port and Harbor on **January 11<sup>th</sup>, February 8<sup>th</sup>, and March 8<sup>th</sup> @ 6pm** working on Land Uses and Zoning updates to the City's zoning map.

Continuing work with the city attorney on multiple projects and attended training December 3-9, 2022.

### **Finance Monthly Report**

This report reflects an abbreviated look at finance-related *activities* through the end of November 2022, plus preliminary 2022 *financial results* through October 31, 2022. The financial results include all 2022 budgeted interfund transfers and all supplemental 2022 appropriations passed by the City Council in resolutions subsequent to approval of the 2022 budget.

#### Preliminary Audit Fieldwork

The City's financial audit for 2022 has been scheduled for the last week of April 2023.

#### Grant Submission – Shotgun Cove Road

The City submitted a request for grant funding in October to complete Mile 2.0 to 4.5 of Shotgun Cove Road. The funding request is for \$38.6 million and included Letters of Support from Chugach Alaska Corporation, Prince William Sound Economic Development District, US Forest Service – Chugach National Forest, and the Tatitlek Corporation. We will notify Council when we hear the results of the grant scoring.

#### Grant Submission – Buckner Building

The City submitted a FY2023 EPA Brownfields multi-purpose grant request in mid-November, requesting up to \$800,000 in funding for mitigation of hazardous sites in Whittier, including the Buckner Building as the primary site. The Buckner Building is considered a mega-site and as such, requires a multi-pronged approach to phase the project into smaller components to both demonstrate progress toward hazardous materials mitigation, demolition, and reuse and development options, as well as to make each phase of the project financially manageable. Grant awards are expected to be made by late Spring 2023.

#### Grant Application – Harbor Float Replacement

On August 5, the City submitted a State Municipal Harbor Matching Grant application to the State of Alaska. The grant is a 50/50 matching grant which requests funding in the amount of \$4.5 million to complete Phase III of the Harbor Float Replacement Project at an estimated cost of \$9.0 million. The project proposes to replace Floats A, G, and H and replace all creosote pilings in the harbor with approximately 79 steel pipe piles. The State has received applications from three communities for funding from this program in FY2024 (beginning July 1, 2023). The results of the grant application process were expected to be announced mid-October but the committee reviewing the grant applications postponed their meeting due to higher-priority response to storms, and we expect to hear by the end of the year.

#### Property Foreclosures

Staff have been pursuing foreclosures on all real property where taxes are delinquent more than one year. The initial round of foreclosure notices included ten properties representing \$9,156 in past due property taxes. The City has now received payment in full on all but one property.

#### Capital Improvement Plan

The City Council amended the Capital Improvement Plan (CIP) based on input from budget work sessions with the Port and Harbor Advisory Commission and the Whittier City Council. Amendments include addition of float and launch ramp lighting, resident and employee housing, housekeeping on the listed items for Parks and Recreation, a change in the dates for the Playground Equipment project to see planning phase in 2023 and construction phase in 2024, plus the addition of the Sewage Dump-Station. The CIP document is available to citizens on the City's website at [www.whittieralaska.gov](http://www.whittieralaska.gov).

#### 2023 Budget Preparation – Operating Budget

The final 2023 Preliminary Operating Budget was slated for public hearing and adoption at the regularly scheduled City Council meeting on Monday, November 14, 2022 but was postponed at the request of Administration for final public hearing and adoption on December 13, 2022. The public is invited to provide input to council members prior to final approval of the budget in December.

#### General Fund Financial Analysis

Through October, 83% of the calendar year has expired, with total General Fund revenues (excluding transfers-in)

at 118% of budget, or over budget by \$539K. Transfers-in are at 94% of budget. Compared with the prior year through October, tax revenues are up \$689K (51.8%) through October with the largest increases being in Fish Tax (\$288K or 5902% higher), PTBT (\$230K or 144% higher), Sales Tax (\$188K or 46.1% higher). Overall, through October Property Taxes are down <\$23.8K> or <3.2%> compared with the prior year.

After the increase in total taxes, the largest increase in revenues comes from the increase in overall Intergovernmental Revenues (including grants), which exceed the prior years' revenues by \$447.5K or 245%.

Through October, Intergovernmental Revenues are up \$448K (or 245%) from the prior year due to the one-time receipt of \$477K in COVID relief funding and the timing of State Revenue Sharing funds received earlier this year than last. Miscellaneous Revenues are \$50K (9.2%) higher due primarily to the timing of revenues from the Girdwood Police Contract, plus a refund from the IRS of \$16.7K related to the IRS's decision to refund the City for penalties the City paid for having late-filed Forms W2 and W3 in 2015. Overall, Transfers-In are 35% higher than the prior year primarily due to a one-time transfer of \$100K from the General Fund MRRF related to emergency road repairs of sinkholes in front of the Begich Towers building.

On the Expenditure side, overall expenditures (excluding transfers-out) are lower than the prior year by <\$877K> or <24.3%>. However, that is entirely due to a prior year one-time transfer of \$1,014,900 out of the General Fund to establish the General Fund Major Repair and Replacement Fund. Looking only at expenditures, 2022 expenditures through October are at \$2.63 million versus the same period in the prior year, of \$2.41 million. The largest increase is approximately \$176K in public safety expenses but those are largely higher than the prior year due to the City's ability to charge a large portion of public safety salary and benefit costs against pandemic grants in the prior year, making a year-to-year comparison a challenge.

#### Water/Wastewater Enterprise Fund Financial Analysis

Through October, the Water and Wastewater Enterprise Fund revenues are lower than the prior year by <\$1,678>, at \$400,398. Transfers-In to the Fund total \$23,341 and represent repayment from the General Fund for a loan used to purchase a new loader for Public Works.

On the expense side, it is necessary to remove the effects of a one-time transfer out of the Water/Wastewater Enterprise Fund and into that Fund's Major Repair and Replacement Fund, of \$1,031,410 in the prior year. After eliminating that one-time cost, 2022 expenses through October come in lower than the prior year by <\$95,385> and total \$260,360 versus the prior year expenses through October of \$355,744. The reason for the variance is that in the prior year, capital outlay costs of \$102,865 were incurred for costs related to engineering largely related to the well field design project.

#### Harbor Fund Financial Analysis

Through October, Harbor Enterprise Fund revenues are \$290K higher (19.3%) than the same period in 2021, including transfers-in. The primary increases are in transient moorage (up \$58K or 12.6%), launch fees (up \$34.3K or 40.2%), and parking (up \$70K or 76%). The newly-implemented trash fee generated \$30.1K and camping fees are up \$11.3K or 77% due to targeting compliance efforts. Transfers-In from the CPV Fund are up by \$61K to \$215K due primarily to a contribution for the purchase and installation of harbor security cameras and wifi.

Expenses in the harbor are down from the prior year by <\$509K> or <25.0%> due to a large prior-year transfer of \$750K that was used to seed the newly created Harbor Major Repair and Replacement Fund for the purpose of replacing existing capital infrastructure and assets. Salary and benefit costs are up \$64K due to staffing vacancies in the prior year. Bond interest expense is up \$10.6K and contracted services expense is up \$25K due to harbor repairs and the installation of two new mobile restroom units. There have been no legal fees to-date in the Harbor Fund, saving \$19.3K from the prior year. Capital Outlay - Equipment expenses are higher by \$65.4K over the same period in 2021 due to the purchase and installation of harbor security cameras and Wi-Fi aimed at increasing vessel safety and security, deterring vandalism, and monitoring activities in and around the Harbor area.

#### Delong Dock Fund Financial Analysis



Through October, revenues are up by 205K or 506% compared to the prior year, but that is largely the result of timing. Transient moorage is up by \$29.6K, utility fees are up \$10.6K due to a small rate increase in 2022, permits fees are up \$8K, and wharfage fees are up \$157K or 514% due to the timing of the reporting of fish crossing the Delong Dock to the City. Wharfage revenue is determined based on fish transported over the dock, relying on reporting from expeditors.

On the expense side, costs are down <\$70.4K> or <36%> entirely due to higher prior-year contracted service costs related to grant application assistance from PND related to a long-term plan to replace the Delong Dock, and despite the fact that transfers-out to the General Fund are higher in 2022 because prior year transfers were only \$2.8K versus \$32.4K in 2022 through October.

### **Public Works Monthly Report**

During the past month the Publics Works & W/WW Department focused on the following:

Hitachi Loader – warranty work on the DEF system, install city radio  
L150 Loader – tool bar bushing replaced, repair broken wear parts on box blade  
Sander – order replacement shaft & chute  
Grader – install cutting edges  
Skid Steer – radiator removed and in for repair

Lift Station #5 - Installed new 10hp pump. Took the old pump to be repaired and it is non repairable. A new backup pump is being ordered. Working with CRW to develop a Design and Construction Budget to replace the lift station. The concrete is severely degraded and non-repairable, piping is at the end of its useful life, and the control house is prone to flooding. We will be seeking funding to perform this work.

Water – continue to seek funding for water-related capital improvement projects

Roads – continue winter plowing and sanding

Shotgun Cove Road Project (Second Salmon Run to Emerald) – Tribal Infrastructure Grant – Submitted \$43 million application in Oct 2022. The ranking and results are expected to be released in 4 to 6 months.

Well Field Upgrades – waiting on the funding from the Senate to be signed into law

Whittier Core Upgrades – (ongoing) Storm System replacement and upgrades, ensure water and sewer is extended for future needs, pavement replacement, sidewalks ADA standard, ROW / Easements Validation, address current operating and maintenance issues

Emergency Management – Earthquake Repairs – (Completed Nov 2022) – Protzman Pavilion & Ocean Dock – Welding, finalizing grant close out

The PW Department has been using the available time to organize and inventory the shop. Our primary focus has been to make sure that we have enough supplies and material in stock to address emergency needs. The mechanic has been focusing on inventory on hand, procuring needed items, and increasing the functional ability of his work area.

Sponsored by: Administration  
Introduction Date: October 18, 2022  
Public Hearing and Postponement Date: November 14, 2022  
2<sup>nd</sup> Public Hearing/Enactment Date: December 13, 2022

**CITY OF WHITTIER  
NON-CODE ORDINANCE 2022-007**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WHITTIER, ALASKA,  
APPROVING THE 2023-2027 FIVE-YEAR CAPITAL IMPROVEMENT PLAN AND THE  
2023 OPERATING BUDGET AND RELATED REVENUES, EXPENDITURES/  
EXPENSES AND INTERFUND TRANSFERS, AMENDMENTS TO THE PAY  
SCHEDULES, AND APPROPRIATING FUNDS AS AMENDED**

**WHEREAS**, the City of Whittier 2023 Operating and Capital Budgets were discussed in budget work sessions on September 13, 2022, October 12, 2022, and October 13, 2022; and

**WHEREAS**, the 2023 Budget was presented for introduction at the October 18, 2022, Regular City Council Meeting and a Public Hearing was held at the November 14, 2022, Regular City Council Meeting; and

**WHEREAS**, at the November 14, 2022, Regular City Council Meeting, Non-Code Ordinance 2022-007 was postponed to the December 13, 2022, Regular City Council Meeting for a 2<sup>nd</sup> Public Hearing and possible adoption; and

**WHEREAS**, Whittier Municipal Code 3.16 requires the annual adoption of an operating budget, recommending appropriations, anticipated expenditures and estimated revenues in support of the budget request.

**NOW, THEREFORE, THE WHITTIER CITY COUNCIL ORDAINS:**

**Section 1.** This is a non-code ordinance.

**Section 2.** The Pay Scale is hereby amended to increase the pay for all employees effective beginning January 1, 2023, by a 3% cost-of-living increase.

**Section 3.** The Non-Exempt (Hourly) Pay Scale is hereby amended effective January 1, 2023, as follows: removes former ranges A through F; ranges B, C and D reflect 5% pay rate increases between ranges whereas ranges E through L reflect 2.5% pay rate increases between ranges; removes the Harbor Officer III position, which is added to the Exempt Pay Scale, all as attached hereto as Exhibit A.

**Section 4.** The Exempt (Salaried) Pay Scale is hereby amended effective January 1, 2023, as follows: removes former ranges A through F; ranges B, C, D and E reflect 5% pay rate

1 increases between ranges whereas ranges F through L reflect 2.5% pay rate increases  
2 between ranges; adds a new Fire/EMS Chief position; adds a new Fire/EMS Captain  
3 position; reclassifies the former Harbor Officer III to Deputy Harbormaster; downward  
4 adjusts the ranges of Assistant City Manager, City Clerk, Lieutenant Harbormaster and  
5 Public Works Director, all as attached hereto as Exhibit B.  
6

7 **Section 5.** The City of Whittier Five-Year (2023-2027) Capital Improvement Plan is  
8 hereby approved as presented in the 12/13/2022 regular meeting packet with the  
9 understanding that the Capital Improvement Plan does not authorize appropriations.  
10

11 **Section 6.** The figures in the table below reflect estimated revenues, expenditures/  
12 expenses, and interfund transfers and are hereby adopted, appropriated and established as  
13 the budget for the fiscal year beginning on January 1, 2023, and ending on December 31,  
14 2023, all as attached hereto as Exhibit C.  
15

16 **Section 7. Effective Date.** This Ordinance shall take effect on January 1, 2023.  
17  
18

19 **PASSED AND APPROVED** by a duly constituted quorum of the Whittier City Council on this  
20 13<sup>th</sup> day of December 2022.  
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22  
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26  
27 \_\_\_\_\_  
28 **Dave Dickason**  
29 Mayor

29 AYES:  
30 NAYS:  
31 ABSENT:  
32 ABSTAIN:  
33  
34

35 **ATTEST:**  
36  
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40 \_\_\_\_\_  
41 **Shelby Carlson**  
42 City Clerk  
43

(City Seal)



**CITY OF WHITTER**  
**EMPLOYEE CLASSIFICATION AND PAY PLAN SCHEDULE**  
**(Effective January 9, 2023 via Non- Code Ordinance 2022-007)**

Cola: 3%

**NON-EXEMPT (Hourly) POSITIONS:**

		HOURLY PAY RATE											
Position	Job Title	Level with 5.0% increase between steps				Level with 2.5% increase between steps							
		A	B	C	D	E	F	G	H	I	J	K	L
	Work Student	15.23	16.00	16.80	17.63	18.08	18.53	18.99	19.47	19.95	20.45	20.96	21.49
01-400	Receptionist/Office Assistant	18.27	19.19	20.15	21.15	21.68	22.22	22.78	23.35	23.93	24.53	25.14	25.77
01-400	Executive Assistant	29.11	30.56	32.09	33.70	34.54	35.40	36.29	37.19	38.12	39.08	40.05	41.06
01-530	EMT I	21.32	22.39	23.51	24.68	25.30	25.93	26.58	27.24	27.93	28.62	29.34	30.07
01-530	EMT II	28.18	29.59	31.07	32.62	33.44	34.27	35.13	36.01	36.91	37.83	38.78	39.75
01-530	EMT III	35.40	37.17	39.03	40.98	42.01	43.06	44.13	45.24	46.37	47.53	48.71	49.93
01-510	Police Officer	29.72	31.20	32.76	34.40	35.26	36.14	37.04	37.97	38.92	39.89	40.89	41.91
01-600	Laborer I	16.75	17.59	18.46	19.39	19.87	20.37	20.88	21.40	21.94	22.48	23.05	23.62
01-600	Laborer II	23.31	24.47	25.70	26.98	27.66	28.35	29.06	29.78	30.53	31.29	32.07	32.88
01-600	Laborer III	31.17	32.73	34.36	36.08	36.98	37.91	38.85	39.83	40.82	41.84	42.89	43.96
01-600	Mechanic Operator	30.58	32.11	33.72	35.40	36.29	37.19	38.12	39.08	40.05	41.05	42.08	43.13
01-800	Parks & Rec Assistant	20.70	21.74	22.83	23.97	24.57	25.18	25.81	26.45	27.12	27.79	28.49	29.20
51-800	Harbor Technician	15.23	16.00	16.80	17.63	18.08	18.53	18.99	19.47	19.95	20.45	20.96	21.49
51-800	Harbor Assistant I	18.27	19.19	20.15	21.15	21.68	22.22	22.78	23.35	23.93	24.53	25.14	25.77
51-800	Harbor Assistant II	20.70	21.74	22.83	23.97	24.57	25.18	25.81	26.45	27.12	27.79	28.49	29.20
51-800	Harbor Officer I	16.75	17.59	18.46	19.39	19.87	20.37	20.88	21.40	21.94	22.48	23.05	23.62
51-800	Harbor Officer II	22.21	23.32	24.48	25.71	26.35	27.01	27.68	28.38	29.09	29.81	30.56	31.32
51-800	Harbor Finance	27.01	28.36	29.77	31.26	32.05	32.85	33.67	34.51	35.37	36.26	37.16	38.09

		ANNUAL PAY											
	Work Student	31,686	33,270	34,934	36,681	37,598	38,538	39,501	40,489	41,501	42,538	43,602	44,692
01-400	Receptionist/Office Assistant	38,006	39,906	41,902	43,997	45,097	46,224	47,380	48,564	49,778	51,023	52,298	53,606
01-400	Executive Assistant	60,544	63,571	66,750	70,088	71,840	73,636	75,477	77,363	79,298	81,280	83,312	85,395
01-530	EMT I	44,348	46,565	48,893	51,338	52,621	53,937	55,285	56,668	58,084	59,536	61,025	62,550
01-530	EMT II	58,616	61,547	64,624	67,855	69,552	71,291	73,073	74,900	76,772	78,691	80,659	82,675
01-530	EMT III	73,634	77,316	81,182	85,241	87,372	89,556	91,795	94,090	96,442	98,853	101,325	103,858
01-510	Police Officer	61,808	64,899	68,144	71,551	73,340	75,173	77,052	78,979	80,953	82,977	85,051	87,178
01-600	Laborer I	34,835	36,577	38,406	40,326	41,335	42,368	43,427	44,513	45,626	46,766	47,935	49,134
01-600	Laborer II	48,483	50,907	53,452	56,125	57,528	58,966	60,440	61,951	63,500	65,087	66,714	68,382
01-600	Laborer III	64,829	68,070	71,474	75,048	76,924	78,847	80,818	82,839	84,910	87,032	89,208	91,438
01-600	Mechanic Operator	63,608	66,788	70,128	73,634	75,475	77,362	79,296	81,278	83,310	85,393	87,528	89,716
01-800	Parks & Rec Assistant	43,062	45,215	47,476	49,850	51,096	52,374	53,683	55,025	56,401	57,811	59,256	60,737
51-800	Harbor Technician	31,686	33,270	34,934	36,681	37,598	38,538	39,501	40,489	41,501	42,538	43,602	44,692
51-800	Harbor Assistant I	38,006	39,906	41,902	43,997	45,097	46,224	47,380	48,564	49,778	51,023	52,298	53,606
51-800	Harbor Assistant II	43,062	45,215	47,476	49,850	51,096	52,374	53,683	55,025	56,401	57,811	59,256	60,737
51-800	Harbor Officer I	34,835	36,577	38,406	40,326	41,335	42,368	43,427	44,513	45,626	46,766	47,935	49,134
51-800	Harbor Officer II	46,190	48,500	50,925	53,471	54,808	56,178	57,582	59,022	60,497	62,010	63,560	65,149
51-800	Harbor Finance	56,174	58,982	61,932	65,028	66,654	68,320	70,028	71,779	73,573	75,413	77,298	79,230

Initial hire pay Level is determined based on qualifications and experience. Increases in Level are to be awarded on the basis of merit for above-average job performance.  
All pay increases must be approved by the city manager.

**CITY OF WHITTER**  
**EMPLOYEE CLASSIFICATION AND PAY PLAN SCHEDULE (Effective January**  
**9, 2023 via Non Code Ordinance 2022-007)**

*Cola: 3%*

**EXEMPT (Salaried) POSITIONS:**

		A	B	C	D	E	F	G	H	I	J	K	L
Level with 5.0% increase between steps						Level with 2.5% increase between steps							
01-400	Assistant City Manager	42.86	45.00	47.25	49.61	52.09	53.39	54.73	56.10	57.50	58.94	60.41	61.92
01-400	Finance Director	42.86	45.00	47.25	49.61	52.09	53.39	54.73	56.10	57.50	58.94	60.41	61.92
01-510	Public Safety Director	42.86	45.00	47.25	49.61	52.09	53.39	54.73	56.10	57.50	58.94	60.41	61.92
01-600	Public Works Director	40.82	42.86	45.00	47.25	49.61	50.85	52.12	53.43	54.76	56.13	57.53	58.97
51-800	Harbormaster	40.82	42.86	45.00	47.25	49.61	50.85	52.12	53.43	54.76	56.13	57.53	58.97
01-520	Fire/EMS Chief	40.82	42.86	45.00	47.25	49.61	50.85	52.12	53.43	54.76	56.13	57.53	58.97
01-400	City Clerk	37.17	39.03	40.98	43.03	45.18	46.31	47.47	48.66	49.87	51.12	52.40	53.71
01-510	Police Lieutenant	37.17	39.03	40.98	43.03	45.18	46.31	47.47	48.66	49.87	51.12	52.40	53.71
01-530	Fire/EMS Captain	37.17	39.03	40.98	43.03	45.18	46.31	47.47	48.66	49.87	51.12	52.40	53.71
51-800	Deputy Harbormaster	37.17	39.03	40.98	43.03	45.18	46.31	47.47	48.66	49.87	51.12	52.40	53.71

Level with 5.0% increase between steps						Level with 2.5% increase between steps							
01-400	Assistant City Manager	89,141	93,598	98,278	103,192	108,352	111,061	113,837	116,683	119,600	122,590	125,655	128,796
01-400	Finance Director	89,141	93,598	98,278	103,192	108,352	111,061	113,837	116,683	119,600	122,590	125,655	128,796
01-510	Public Safety Director	89,141	93,598	98,278	103,192	108,352	111,061	113,837	116,683	119,600	122,590	125,655	128,796
01-600	Public Works Director	84,897	89,142	93,599	98,279	103,192	105,772	108,417	111,127	113,905	116,753	119,672	122,663
51-800	Harbormaster	84,897	89,142	93,599	98,279	103,192	105,772	108,417	111,127	113,905	116,753	119,672	122,663
01-520	Fire/EMS Chief	84,897	89,142	93,599	98,279	103,192	105,772	108,417	111,127	113,905	116,753	119,672	122,663
01-400	City Clerk	77,315	81,181	85,240	89,502	93,977	96,326	98,734	101,203	103,733	106,326	108,984	111,709
01-510	Police Lieutenant	77,315	81,181	85,240	89,502	93,977	96,326	98,734	101,203	103,733	106,326	108,984	111,709
01-530	Fire/EMS Captain	77,315	81,181	85,240	89,502	93,977	96,326	98,734	101,203	103,733	106,326	108,984	111,709
51-800	Deputy Harbormaster	77,315	81,181	85,240	89,502	93,977	96,326	98,734	101,203	103,733	106,326	108,984	111,709

Initial hire pay level is determined based on qualifications and experience at the time of hire. Increases in Level are to be awarded on the basis of merit for above-average job performance. All salary increases must be approved by the city manager.

Operating Funds - Revenues and Transfers-In and Expenditures/Expenses and Transfers-Out			
Note: Excludes non-cash amortization (revenue) and depreciation (expense)			
	Revenue and Transfers-In	Expenditure/Expense and Transfers-Out	Surplus/ (Deficit)
General Fund Revenue:	\$ 3,381,605		
Operating Transfers from Other Funds	\$ 591,899		
<b>Total General Fund Revenue</b>	<b>\$ 3,973,504</b>		
General Fund Expenditures:			
Administration		\$ 858,725	
City Council		204,300	
Elections		2,300	
Police		1,448,302	
Fire		169,313	
Emergency Medical Services		398,050	
Clinic		-	
Public Works		591,552	
Property and Facilities		136,583	
Parks and Recreation		54,548	
Transfers to Other Funds		159,749	
<b>Total General Fund Expenditures</b>		<b>\$ 4,023,422</b>	<b>\$ (49,918)</b>
General Major Repair/Replacement (MRRF) Fund	\$ 106,000	\$ 448,000	\$ (342,000)
General Equipment Replacement Fund	\$ 25,000	\$ -	\$ 25,000
Revenue Stabilization Fund (new)	\$ 16,908	\$ -	\$ 16,908
Water and Wastewater Fund	\$ 429,238	\$ 429,238	\$ -
Water/Wastewater Major Repair/Replace Fund	\$ 236,228	\$ 440,000	\$ (203,772)
Small Boat Harbor Fund	\$ 1,833,038	\$ 1,833,038	\$ -
Harbor Major Repair/Replacement (MRRF) Fund	\$ 30,000	\$ 50,000	\$ (20,000)
Delong Dock Fund	\$ 392,120	\$ 298,410	\$ 93,710
Motor Pool Fund	\$ 20,000	\$ 58,000	\$ (38,000)
CPV Fund	\$ 990,000	\$ 990,000	\$ -

## Exhibit C



# Council Agenda Statement

**Meeting Date:** December 13, 2022  
**To:** City Council  
**From:** Jim Hunt, City Manager  
**Through:** Kris Erchinger, Finance Director



**Agenda Item:** **NON-CODE ORDINANCE 2022-007** Approving the 2023-2027 Five-Year Capital Improvement Plan and the 2023 Operating Budget and Related Revenues, Expenditures/Expenses and Interfund Transfers, Amendments to the Pay Schedules, and Appropriating Funds as Amended on 11/14/2022

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## **BACKGROUND JUSTIFICATION & INTENT:**

The City of Whittier 2023 Operating and Capital Budgets were discussed in budget work sessions on September 13, 2022, October 12, 2022, and October 13, 2022. The 2023 Budget was presented for Introduction at the October 18, 2022, Regular City Council Meeting and had a Public Hearing at the November 14, 2022, Regular City Council Meeting and was amended and postponed until the December 13, 2022, Regular City Council Meeting. Municipal Code 3.16 requires the annual adoption of an operating budget, recommending appropriations, anticipated expenditures, and estimated revenues in support of the budget request.

<b><u>CONSISTENCY CHECKLIST:</u></b>		Yes	No	N/A
1.	2020 Comprehensive Plan: <i>pages 25 - 28</i>	X		
2.	Whittier Code: <i>3.16.010-3.16.020</i>	X		
3.	Other ( <i>list</i> ):			X

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**RECOMMENDATION:** The Administration recommends approval of Non-Code Ordinance 2002-007.

**CITY OF WHITTER - GENERAL FUND**  
**2023 BUDGETED STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE**

	ACTUAL				2022	2023
	2019	2020	2021	Thru 9/30 2022	Budget	Preliminary Budget
<b>GENERAL FUND REVENUE:</b>						
Taxes	\$ 1,916,134	\$ 1,113,694	\$ 1,786,004	\$ 1,257,351	\$ 1,762,000	\$ 1,931,052
Licenses & Permits	13,676	4,165	4,720	4,716	7,000	12,250
Intergovernmental	218,306	277,273	355,386	600,812	126,000	218,000
Leases	273,127	215,872	219,523	178,663	293,001	333,759
Fines and Citations	515	301	597	2,375	1,000	1,000
Miscellaneous	849,573	936,722	771,231	601,288	805,325	885,544
<b>TOTAL REVENUE</b>	<b>\$ 3,271,330</b>	<b>\$ 2,548,027</b>	<b>\$ 3,137,460</b>	<b>\$ 2,645,206</b>	<b>\$ 2,994,326</b>	<b>\$ 3,381,605</b>
<b>TRANSFERS-IN:</b>						
T/F from CPV (for Police/EMS)	168,000	290,280	190,043	258,487	\$ 258,487	\$ 308,935
T/F from CPV (for Fire/EMS response equipment)	-	-	-	-	-	10,486
T/F from CPV (for response vehicles)	-	-	-	-	-	-
T/F from CPV (for Parks & Rec)	22,000	-	25,000	25,000	25,000	25,000
T/F from CPV (Head of Bay)	-	-	165,000	63,800	63,800	-
T/F from GF MRRF	-	-	-	100,000	100,000	-
T/F -In from W/WW - Loan for Loader Purchase)	-	143,751	-	-	-	-
T/F-In from W/WW (10% PILT)	50,000	42,500	39,261	26,182	34,910	40,590
T/F-In from Harbor (10% PILT)	150,000	149,269	137,250	117,825	157,100	167,676
T/F-In From Delong Dock (10% PILT)	-	35,973	46,450	29,175	38,900	39,212
<b>TOTAL TRANSFERS-IN:</b>	<b>\$ 390,000</b>	<b>\$ 661,773</b>	<b>\$ 603,004</b>	<b>\$ 620,469</b>	<b>\$ 678,197</b>	<b>\$ 591,899</b>
<b>TOTAL REVENUE AND TRANSFERS-IN:</b>	<b>\$ 3,661,330</b>	<b>\$ 3,209,799</b>	<b>\$ 3,740,464</b>	<b>\$ 3,265,675</b>	<b>\$ 3,672,523</b>	<b>\$ 3,973,504</b>
<b>GENERAL FUND EXPENDITURES:</b>						
Administration	\$ 931,645	\$ 594,555	\$ 704,050	\$ 540,796	\$ 763,219	\$ 858,725
City Council	190,727	154,698	180,403	155,496	199,400	204,300
Elections	1,670	1,583	1,438	-	2,350	2,300
Police	1,271,483	837,317	1,113,150	840,858	1,368,096	1,448,302
Fire	124,747	108,101	24,050	19,281	46,197	169,313
EMS	287,455	167,140	222,953	160,786	235,488	398,050
Clinic	12,458	5,097	3,692	3,402	8,079	-
Public Works	372,229	421,604	518,422	372,699	715,432	591,552
Property & Facilities	268,838	116,901	113,135	86,379	124,099	136,583
Parks & Recreation	11,135	2,794	7,198	17,925	43,036	54,548
General Fund Capital Outlay (undesignated)	-	63,800	165,000	63,800	63,800	-
<b>TOTAL EXPENDITURES:</b>	<b>\$ 3,472,388</b>	<b>\$ 2,473,590</b>	<b>\$ 3,053,491</b>	<b>\$ 2,261,423</b>	<b>\$ 3,569,196</b>	<b>\$ 3,863,672</b>
<b>TRANSFERS-OUT:</b>						
T/F to Motor Pool Fund for Police Vehicles (a)	-	60,000	-	-	15,000	-
T/F to Motor Pool for one-half new Loader	-	154,009	-	-	-	-
T/F to Public Safety Building Project	-	-	-	-	-	-
T/F to Equipment Replacement Fund (F14)	-	50,000	165,256	25,000	25,000	25,000
T/F to W/WW Fund - 3/7 Loan repay for Loader	-	23,341	23,341	23,341	23,341	23,341
T/F to Compensated Absences Fund	-	112,546	-	-	-	-
T/F to FEMA Fund - City COVID match	-	82,886	-	-	-	-
T/F to New City Park	-	85,000	-	-	-	-
T/F to New Revenue Stabilization Fund	-	-	-	-	-	16,908
T/F to General Fund MRRF	-	-	1,014,900	60,000	60,000	94,500
<b>TOTAL TRANSFERS-OUT:</b>	<b>\$ -</b>	<b>\$ 567,781</b>	<b>\$ 1,203,497</b>	<b>\$ 108,341</b>	<b>\$ 123,341</b>	<b>\$ 159,749</b>
<b>TOTAL EXPENDITURES AND TRANSFERS-OUT:</b>	<b>\$ 3,472,388</b>	<b>\$ 3,041,371</b>	<b>\$ 4,256,987</b>	<b>\$ 2,369,764</b>	<b>\$ 3,692,537</b>	<b>\$ 4,023,421</b>
<b>NET SURPLUS / (DEFICIT)</b>	<b>\$ 188,942</b>	<b>\$ 168,429</b>	<b>\$ (516,523)</b>	<b>\$ 895,911</b>	<b>\$ (20,014)</b>	<b>\$ (49,917)</b>

(a) Reclassified to Police expense rather than transfer-out

**CITY OF WHITTIER  
GENERAL FUND  
BUDGETED FUND BALANCE ANALYSIS - 2023**

	2022 Budget	2023 Budget
<b>Beginning Fund Balance at 1/1/2022:</b>		
<i>Non-spendable (prepaid items)</i>	151,795	183,884
<i>Assigned (a)</i>	-	454,960
<i>Unassigned</i>	2,724,319	2,217,256
	\$ 2,876,114	\$ 2,856,100
<b>ESTIMATED Financial Activity:</b>		
Plus Revenue	2,994,326	3,381,605
Plus Transfers-In	678,197	591,899
Minus Expenditures	(3,569,196)	(3,863,672)
Minus Transfers-Out	(123,341)	(159,749)
<b>Estimated Fund Balance at 12/31:</b>	\$ 2,856,100	\$ 2,806,183
<i>Non-spendable (prepaid items)</i>	183,884	183,884
<i>Assigned: (a)</i>		
Operating Reserve	326,832	326,832
Parks and Recreation	43,701	43,701
Exxon Settlement	84,428	84,428
	454,960	454,960
<i>Unassigned</i>	2,217,256	2,167,339
<b>Estimated Fund Balance 12/31:</b>	\$ 2,856,100	\$ 2,806,183

<b><u>FUND BALANCE POLICY BAND GOAL:</u></b>		
Monthly Expenditure	\$ 307,711	\$ 335,285
Current Unassigned Fund Balance	\$ 2,217,256	\$ 2,167,339
Estimated # of months' Fund Balance	7.2	6.5
Fund Balance Policy - 9-Month (Lower) Band:	\$ 2,769,403	\$ 3,017,566
Fund Balance Policy - 12-Month (Upper) Band:	\$ 3,692,537	\$ 4,023,421

The City's Fund Balance Policy, as adopted via Resolution 039-2021 is as follows:

**General Fund – Fund Balance Policy**

The City should maintain a level of unassigned fund balance equal to at least 9-12 months of expenditures and transfers-out<sup>1</sup>. A sufficient level of reserves is considered that which can cover unanticipated revenue shortfalls, unforeseen needs, and emergencies, contribute to replacing existing infrastructure, and cover the potential shortfall of all other City funds.

- A. When the level of Unassigned Fund Balance is not within the desired range, a plan should be developed to bring fund balance to within the desired range within three years.
- B. When the level of Unassigned Fund Balance is below the desired range, withdrawals from Unassigned Fund Balance should be limited to emergency purposes.

*Fund Balance Considerations: The predictability of revenues (i.e. sales tax, PTBT, property tax); Vulnerability to single-source economic drivers (tourism, seafood industry); Volatility of expenditures; Exposure to one-time outlays (natural disasters, immediate capital outlays, state budget cuts); Drain on General Fund reserves from shortfalls in other Funds; Availability of resources in other Funds*



**CITY OF WHITTER  
2023 BUDGET  
BUDGETED REVENUES**

**GENERAL FUND REVENUE - 01-3XX-4XXX**

		ACTUAL				BUDGET	
						2023	
Account No.	Description:	2019	2020	2021	2022 Thru 9/30	2022 Budget	Proposed Budget
TAXES:							
-310-4005	Shared Fisheries Business Tax	\$ 95,990	\$ 7,005	\$ 70,308	\$ 22,152	\$ 50,000	\$ 85,000
-310-4006	Motor Vehicle Registration	3,493	3,609	4,180	2,059	3,500	3,600
-310-4007	Liquor Tax	5,100	-	-	6,550	5,000	6,500
-310-4009	Electric & Telephone Co-Op Tax	3,578	4,054	3,525	3,742	3,500	3,500
-310-4200	Sales Tax	708,971	344,947	618,750	340,985	575,000	650,000
-310-4201	Property Tax - Real	352,883	358,360	364,964	410,537	380,000	427,452
-310-4202	Property Tax - Personal	363,748	326,692	319,145	316,049	340,000	350,000
-310-4205	Passenger Transit Business Tax	382,371	69,027	405,131	155,277	405,000	405,000
	Total Taxes:	\$ 1,916,134	\$ 1,113,694	\$ 1,786,004	\$ 1,257,351	\$ 1,762,000	\$ 1,931,052
LICENSES & PERMITS:							
-320-4250	Business Licenses	\$ 4,700	\$ 3,650	\$ 4,450	\$ 3,200	\$ 4,000	\$ 4,000
-320-4251	User Fees and Permits	2,343	515	270	1,516	1,000	750
-320-4312	Ambulance Fees	6,633	-	-	-	2,000	7,500
	Total License and Permits:	\$ 13,676	\$ 4,165	\$ 4,720	\$ 4,716	\$ 7,000	\$ 12,250
INTERGOVERNMENTAL REVENUE:							
-330-4000	Miscellaneous Grant Revenue	\$ -	\$ -	\$ -	\$ 750	\$ -	\$ -
-330-4002	Community Assistance	78,470	75,094	76,282	81,155	50,000	80,000
-330-4003	Payments in Lieu of Tax	49,427	56,336	60,708	42,625	55,000	60,000
-330-4006	State DCCED Grant	-	-	108,442	447,990	-	-
-330-4011	EMS Small Grant	1,500	-	-	-	-	50,000
-330-4012	Federal Misc Grant Funds	-	205	-	-	-	-
-330-4025	National Forest Receipts	25,321	24,172	20,953	28,292	21,000	28,000
-360-4020	PERS Relief - Non-Cash/Offset by Expense	63,588	75,751	89,000	-	-	-
-370-4050	FEMA Fire Department Funds	-	45,714	-	-	-	-
	Total Intergovernmental Revenue:	\$ 218,306	\$ 277,273	\$ 355,386	\$ 600,812	\$ 126,000	\$ 218,000
LEASES:							
-345-4513	Lease Credits (Contra)	\$ -	\$ (78,353)	\$ (59,998)	\$ -	\$ (4,000)	\$ (4,000)
-345-4515	Lease Income	210,407	276,756	255,528	160,476	272,751	312,751
-345-4520	Lease Income - Condo	-	5,017	11,534	5,494	12,000	12,000
-345-4525	Land Use Rent	62,720	12,452	12,460	12,693	12,250	13,008
	Total Leases:	\$ 273,127	\$ 215,872	\$ 219,523	\$ 178,663	\$ 293,001	\$ 333,759
FEES & CITATIONS:							
-350-4261	Public Safety Fines & Citations	\$ 395	\$ 101	\$ 83	\$ 750	\$ 500	\$ 500
-350-4262	Public Safety Parking Tickets	120	200	514	1,625	500	500
	Total Fines & Citations:	\$ 515	\$ 301	\$ 597	\$ 2,375	\$ 1,000	\$ 1,000
MISCELLANEOUS:							
-360-4099	Miscellaneous Revenue	\$ 19,936	\$ 17,556	\$ 2,118	\$ 19,040	\$ 2,500	\$ 2,500
-360-4204	Interest & Penalties	3,654	649	921	3,765	-	-
-360-4270	Donations	9,853	-	10,000	-	-	-
-360-4271	Donations - EMS	3,798	50	-	-	-	-
-360-4275	Legal/Insurance Settlement	-	-	50,143	-	-	-
-360-4900	Interest on Bank Accounts	77,641	24,518	661	10,840	50,000	50,000
-360-4901	Unrealized Gain/(Loss)	24,754	27,819	-	-	-	-
-360-4902	Interest on Escrows	11,408	-	-	-	-	-
-360-4914	Tunnel Contract	65,649	26,730	34,971	36,587	77,825	40,000
-360-4915	Girdwood Police Contract	632,880	675,000	672,417	531,056	675,000	793,044
-390-4855	Surplus sales	-	8,001	-	-	-	-
-390-4959	Gain on Sale of Fixed Assets	-	156,399	-	-	-	-
	Total Miscellaneous:	\$ 849,573	\$ 936,722	\$ 771,231	\$ 601,288	\$ 805,325	\$ 885,544
TOTAL GENERAL FUND REVENUE:		\$ 3,271,330	\$ 2,548,027	\$ 3,137,460	\$ 2,645,206	\$ 2,994,326	\$ 3,381,605



**CITY OF WHITTER  
2023 BUDGET**

**BUDGETED EXPENDITURES - ADMINISTRATION DEPARTMENT**

**GENERAL FUND - ADMINISTRATION - 01-400-XXXX**

Account No.	Description:	ACTUAL				BUDGET	
		2019	2020	2021	Thru 9/30	2022	2023
					2022	Budget	Preliminary Budget
L-400-6000	Salaries and Wages	\$ 263,323	\$ 275,188	\$ 335,687	\$ 239,805	\$ 338,650	\$ 368,955
L-400-6030	FICA / Medicare	5,861	3,878	5,395	5,247	4,829	5,264
L-400-6040	Workers' Comp	213	1,538	1,966	(1,455)	1,596	1,397
L-400-6050	ESC/SUTA	1,542	1,411	3,340	2,335	3,330	3,630
L-400-6060	Insurance: Health/Life/Disab.	52,636	39,757	67,803	51,229	67,906	72,915
L-400-6070	PERS Retirement	82,611	60,743	81,334	50,875	72,608	77,689
L-400-6205	Advertising	5,337	4,325	2,155	735	5,000	2,500
L-400-6210	Condo Fees	15,165	1,737	-	-	-	-
L-400-6212	Condo Maintenance	231	-	-	-	-	-
L-400-6220	Bank Service Fees	20,732	8,257	7,964	4,177	7,000	1,500
L-400-6240	Community Support	2,000	-	250	-	2,000	-
L-400-6280	Dues and Subscriptions	7,503	3,790	5,461	3,039	5,000	5,000
L-400-6410	Insurance - Liability	6,226	8,221	16,199	18,997	8,750	23,225
L-400-6440	Insurance - Property	-	-	22	372	-	500
L-400-6540	Licenses and Permits	-	-	115	120	250	250
L-400-6541	Penalties and Fees	1,880	106	-	-	1,200	800
L-400-6565	Contracted Services - Outside	43,524	713	9,089	10,421	15,000	20,000
L-400-6570	Physical Exams	374	-	-	53	400	400
L-400-6580	Postage	7,164	2,351	1,861	2,423	2,500	2,500
L-400-6610	Prof. Fees - Accounting	102,147	24,750	23,700	4,800	25,200	25,000
L-400-6620	Prof. Fees - Appraisal	16,000	8,000	4,000	12,000	12,500	14,000
L-400-6625	Prof. Fees - Financial Software	31,454	36,504	21,658	26,744	22,000	27,000
L-400-6635	Prof. Fees - Computer Support	32,634	3,246	-	-	7,500	8,000
L-400-6636	Prof. Fees - Website Support	4,689	3,400	2,030	3,934	4,800	6,000
L-400-6640	Prof. Fees - Engineering	20,000	-	-	-	30,000	30,000
L-400-6645	Prof. Fees - Vessel Appraisal RFP	-	-	-	-	-	30,000
L-400-6650	Prof. Fees - Legal	60,131	60,221	61,171	35,604	62,000	60,000
L-400-6670	Reimbursement	1,803	155	335	24	-	-
L-400-6675	Comprehensive Plan	39,495	1,005	-	-	-	-
L-400-6700	Publications and Subscriptions	1,068	1,967	1,206	600	1,200	1,200
L-400-6735	Equipment, Furnishings	-	-	-	3,000	-	3,000
L-400-6770	Travel, Training and Development	31,353	723	10,603	22,981	10,000	10,000
L-400-7100	Repairs - Building	4,871	-	-	440	-	-
L-400-7351	Equipment Maintenance	-	-	-	-	2,000	2,000
L-400-7450	Repairs - Office Equipment	3,848	-	-	-	1,000	1,000
L-400-8550	Supplies - Office	9,175	5,686	5,327	8,264	5,000	8,000
L-400-8750	Supplies - Printing	290	530	-	2,011	500	2,000
L-400-9000	Utilities - Internet Service	25,739	13,901	15,422	19,545	14,000	16,000
L-400-9070	Utilities - Telephone	10,196	9,931	13,278	6,828	9,500	11,000
L-400-9100	Miscellaneous Expense	4,766	12,523	985	-	2,000	-
L-400-9300	Project Development	-	-	-	-	-	-
L-400-9520	Capital Outlay - Equipment	15,664	-	-	5,649	13,000	12,000
L-400-9530	Capital Outlay - Computer Equip.	-	-	5,695	-	5,000	6,000
L-400-9540	Capital Outlay - Land & Improvements	-	-	-	-	-	-
<b>TOTAL ADMINISTRATION EXPENSE:</b>		<b>\$ 931,645</b>	<b>\$ 594,555</b>	<b>\$ 704,050</b>	<b>\$ 540,796</b>	<b>\$ 763,219</b>	<b>\$ 858,725</b>

Note: In previous years, transfers from Enterprise Funds were used to reduce Administration expenditures as "Interdepartment Support". However, those transfers are more properly reclassified now as Transfers-In for Payments-in-Lieu-of-Taxes, representing 10% of EF Gross Revenue.

**CITY OF WHITTER**  
**2023 BUDGET**  
**BUDGETED EXPENDITURES - COUNCIL and ELECTIONS**

**GENERAL FUND - CITY COUNCIL - 01-401-XXXX**

Account No.	Description:	ACTUAL				BUDGET	
		2019	2020	2021	Thru 9/30 2022	2022	2023
						Budget	Preliminary Budget
01-401-6240	Community Support	\$ 7,079	\$ 724	\$ 6,968	\$ 4,841	\$ 4,000	\$ 4,000
01-401-6241	Website - Code Updates	-	-	-	-	2,500	3,500
01-401-6280	Dues and Subscriptions	50	1,443	1,446	1,454	600	1,200
01-401-6325	Fireworks	12,450	-	5,000	12,500	12,500	13,000
01-401-6580	Postage	-	500	-	-	-	-
01-401-6600	Prof. Fees - Audit	36,214	35,275	41,018	39,010	42,000	42,000
01-401-6636	Prof. Fees - Website Support	-	-	-	350	-	-
01-401-6650	Prof. Fees - Legal	-	-	3,999	-	10,000	-
01-401-6710	Public Relations	-	-	-	63	2,500	2,500
01-401-6770	Travel, Training and Development	14,487	-	318	3,206	3,000	6,000
01-401-6800	Council Chambers Improvements	8,112	-	-	-	1,500	10,000
01-401-8550	Supplies - Office	4,085	420	1,108	72	800	1,600
01-401-9070	Utilities - Telephone	-	86	545	-	-	500
01-401-9500	Lobbyist Fees	108,250	116,250	120,000	94,000	120,000	120,000
	<b>TOTAL CITY COUNCIL EXPENSE:</b>	<b>\$ 190,727</b>	<b>\$ 154,698</b>	<b>\$ 180,403</b>	<b>\$ 155,496</b>	<b>\$ 199,400</b>	<b>\$ 204,300</b>

**GENERAL FUND -ELECTIONS - 01-420-XXXX**

Account No.	Description:	ACTUAL				BUDGET	
		2019	2020	2021	Thru 9/30 2022	2022	2023
						Budget	Preliminary Budget
01-420-6000	Salaries	0	0	0	0	0	0
01-420-6100	Volunteer Support	\$ 1,130	\$ 1,064	\$ 915	\$ -	\$ 1,200	\$ 1,200
01-420-6205	Advertising	540	-	-	-	600	500
01-420-8150	Supplies - Consumables	-	519	523	-	550	600
	<b>TOTAL ELECTIONS EXPENSE:</b>	<b>\$ 1,670</b>	<b>\$ 1,583</b>	<b>\$ 1,438</b>	<b>\$ -</b>	<b>\$ 2,350</b>	<b>\$ 2,300</b>



**CITY OF WHITTIER**  
**2023 BUDGET**  
**BUDGETED EXPENDITURES - POLICE**

**GENERAL FUND - POLICE - 01-510-XXXX**

Account No.	Description:	ACTUAL				BUDGET	
		2019	2020	2021	Thru 9/30 2022	2022	2023
						Budget	Preliminary Budget
L-510-6000	Salaries and Wages	\$ 738,619	\$ 433,577	\$ 672,388	\$ 515,790	\$ 851,273	\$ 902,559
L-510-6030	FICA / Medicare	26,480	8,705	13,702	9,287	22,870	13,619
L-510-6040	Workers' Comp	14,960	17,481	23,773	9,191	41,417	30,669
L-510-6050	ESC/SUTA	7,334	2,410	4,775	5,590	8,203	8,821
L-510-6060	Insurance: Health/Life/Disab.	75,755	67,479	98,024	66,953	106,542	121,091
L-510-6070	PERS Retirement	125,535	105,319	151,246	102,065	142,041	156,649
L-510-6091	Uniform Allowance	3,043	888	1,520	1,720	2,000	2,000
L-510-6100	Volunteer Support	-	-	-	-	1,000	-
L-510-6205	Advertising	-	-	275	-	250	-
L-510-6210	Condo Fees	2,052	668	745	-	1,200	-
L-510-6280	Dues and Subscriptions	935	275	799	60	500	300
L-510-6410	Insurance - Liability	6,938	16,949	20,925	25,624	17,500	32,905
L-510-6420	Insurance - Auto	4,511	8,332	8,434	9,470	9,000	8,088
L-510-6440	Insurance - Property	-	-	-	-	-	-
L-510-6490	Insurance - Claims Deductible	-	50,000	-	-	-	-
L-510-6540	Licenses and Permits	2,349	30	144	50	2,000	1,000
L-510-6565	Contracted Services - Outside	30,834	37,954	46,161	37,747	55,000	75,000
L-510-6570	Physical Exams	3,835	487	343	466	2,000	1,000
L-510-6580	Postage	23	303	57	9	300	300
L-510-6635	Prof. Fees - Computer Support	1,001	757	-	-	1,000	1,000
L-510-6700	Publications	317	240	30	-	500	300
L-510-6735	Equipment Purchase	14,361	4,648	5,444	-	9,000	5,000
L-510-6761	Training - EMS Supvsg MD	6,000	-	-	-	2,000	-
L-510-6770	Travel, Training and Development	1,034	1,417	5,734	-	5,000	5,000
L-510-7100	Repairs - Building	553	403	114	294	1,500	1,000
L-510-7350	Repairs - Equipment	7,004	9,971	1,369	60	11,500	5,000
L-510-7400	Repairs - Vehicles	3,562	12,896	1,892	427	5,000	5,000
L-510-7750	Gas & Oil - Vehicles	29,249	13,432	14,216	15,268	15,000	16,000
L-510-8150	Supplies - Consumables	16,757	4,560	8,133	3,561	13,500	9,000
L-510-8650	Supplies and Drugs - Billable	-	-	-	169	-	-
L-510-8950	Supplies - Uniforms	5,884	337	5,229	4,233	4,000	4,000
L-510-9000	Utilities - Internet Service	10,309	13,938	18,412	10,762	14,000	14,000
L-510-9010	Utilities - Electricity	-	-	40	-	-	-
L-510-9040	Utilities - Heating Fuel	-	-	-	-	-	-
L-510-9070	Utilities - Telephone	8,255	8,860	9,228	7,061	8,000	9,000
L-920-9520	Capital Outlay - Equipment Public Safety	108,996	-	-	-	-	-
L-510-9520	Capital Outlay - Equipment - Public Safety	-	-	-	-	-	-
L-510-9525	Capital Outlay - Motor Pool replace vehicles	15,000	15,000	-	15,000	15,000	20,000
<b>TOTAL POLICE EXPENSE:</b>		<b>\$ 1,271,483</b>	<b>\$ 837,317</b>	<b>\$ 1,113,150</b>	<b>\$ 840,858</b>	<b>\$ 1,368,096</b>	<b>\$ 1,448,302</b>

**CITY OF WHITTER**  
**2023 BUDGET**  
**BUDGETED EXPENDITURES - FIRE**

**GENERAL FUND - FIRE - 01-520-XXXX**

Account No.	Description:	ACTUAL				BUDGET	
		2019	2020	2021	Thru 9/30	2022	2023
					2022	Budget	Preliminary Budget
01-520-6000	Salaries and Wages	\$ -	\$ 12,240	\$ 14,538	\$ 10,602	\$ 14,677	\$ 85,169
01-520-6030	FICA / Medicare	-	151	210	158	1,102	1,219
01-520-6040	Workers' Comp	-	-	-	(34)	874	4,185
01-520-6050	ESC/SUTA	-	34	65	65	144	840
01-520-6060	Insurance: Health/Life/Disab.	-	-	-	-	-	17,361
01-520-6070	PERS Retirement	-	846	957	-	-	18,737
01-520-6100	Volunteer Support	505	110	-	-	8,000	8,000
01-520-6205	Advertising	-	-	-	-	-	-
01-520-6280	Dues and Subscriptions	-	-	-	-	-	-
01-520-6410	Insurance - Liability	124	656	964	941	1,000	1,284
01-520-6420	Insurance - Auto	2,656	4,188	4,707	3,290	4,500	3,968
01-520-6440	Insurance - Property	-	-	-	-	-	-
01-520-6540	Licenses and Permits	-	50	-	-	-	-
01-520-6635	Prof. Fees - Computer Support	519	150	-	-	-	-
01-520-6565	Contracted Services - Outside	357	-	-	1,900	-	-
01-520-6570	Physical Exams	-	-	25	-	-	1,000
01-520-6580	Postage	-	-	-	-	-	250
01-520-6735	Equipment Purchase	4,449	49,873	-	-	5,000	5,000
01-520-6750	Testing	2,434	2,170	2,210	-	2,500	2,500
01-520-6770	Travel, Training and Development	726	921	-	290	1,000	2,000
01-520-7100	Repairs - Building	125	-	-	-	-	-
01-520-7350	Repairs - Equipment	400	942	146	381	2,000	2,000
01-520-7400	Repairs - Vehicles	-	267	10	-	1,500	1,000
01-520-7750	Gas & Oil - Vehicles	-	-	219	-	1,000	1,000
01-520-8550	Supplies - Office	-	146	-	-	150	500
01-520-8950	Supplies - Uniforms	960	500	-	1,690	2,750	5,000
01-520-9000	Utilities - Internet	6,391	-	-	-	-	-
01-520-9010	Utilities - Electricity	75	-	-	-	-	-
01-520-9040	Utilities - Heating Fuel	187	-	-	-	-	-
01-520-9070	Utilities - Telephone	-	-	-	-	-	-
01-520-9200	Grant Expenditures	-	-	-	-	-	-
01-520-9520	Capital Outlay - Equipment	104,840	34,857	-	-	-	8,300
	<b>TOTAL FIRE EXPENSE:</b>	<b>\$ 124,747</b>	<b>\$ 108,101</b>	<b>\$ 24,050</b>	<b>\$ 19,281</b>	<b>\$ 46,197</b>	<b>\$ 169,313</b>



**CITY OF WHITTER**  
**2023 BUDGET**  
**BUDGETED EXPENDITURES - EMS and CLINIC**

**GENERAL FUND - EMS - 01-530-XXXX**

Account No.	Description:	ACTUAL				BUDGET	
		2019	2020	2021	Thru 9/30	2022	2023
					2022	Budget	Preliminary Budget
01-530-6000	Salaries and Wages	\$ 185,149	\$ 93,649	\$ 120,607	\$ 91,094	\$ 133,996	\$ 191,599
01-530-6030	FICA / Medicare	4,769	3,229	3,711	3,019	5,698	3,621
01-530-6040	Workers' Comp	9,910	8,889	12,857	5,354	12,378	12,624
01-530-6050	ESC/SUTA	861	732	1,254	1,162	1,324	1,894
01-530-6060	Insurance: Health/Life/Disab.	18,843	1,863	12,409	10,695	15,611	34,722
01-530-6070	PERS Retirement	32,811	16,492	21,192	11,007	15,981	39,049
01-530-6100	Volunteer Support	-	3,809	800	-	6,000	6,000
01-530-6205	Advertising	-	-	-	-	-	500
01-530-6410	Insurance - Liability	7,482	9,734	10,017	10,007	8,000	11,000
01-530-6420	Insurance - Auto	1,899	3,242	4,518	2,362	3,500	5,005
01-530-6540	Licenses and Permits	-	-	20	-	-	200
01-530-6565	Contracted Services - Outside	1,280	-	2,200	4,700	-	2,000
01-530-6570	Physical Exams	124	53	351	-	400	400
01-530-6635	Prof Fees - Computer Support	519	1,576	-	-	-	-
01-530-6700	Publications and Subscriptions	150	-	300	-	-	-
01-530-6735	Equipment Purchase	-	-	281	-	1,000	1,000
01-530-6750	Testing	230	-	-	-	250	250
01-530-6761	Training - EMS Supvsg MD	5,113	12,000	12,000	9,000	10,000	12,000
01-530-6770	Travel, Training and Development	492	667	-	1,455	2,000	2,000
01-530-7350	Repairs - Equipment	-	868	869	777	-	1,000
01-530-7400	Repairs - Vehicles	615	38	2,769	219	1,500	1,500
01-530-7750	Gas & Oil - Vehicles	2,024	2,072	418	1,283	2,500	2,500
01-530-8150	Supplies - Consumables	4,574	-	5,403	237	3,000	4,000
01-530-8550	Supplies - Office	-	192	-	9	250	1,000
01-530-8650	Supplies and Drugs - Billable	2,710	953	1,266	2,035	2,500	2,500
01-530-8950	Supplies - Uniforms	805	422	1,471	360	2,600	2,500
01-530-9000	Utilities - Internet	6,591	6,052	6,429	5,608	6,500	6,500
01-530-9010	Utilities - Electricity	75	-	-	-	-	-
01-530-9040	Utilities - Heating Fuel	38	-	-	-	-	-
01-530-9070	Utilities - Telephone	392	607	1,811	402	500	500
01-530-9530	Capital Outlay - Equipment	-	-	-	-	-	52,186
	<b>TOTAL EMS EXPENSE:</b>	<b>\$ 287,455</b>	<b>\$ 167,140</b>	<b>\$ 222,953</b>	<b>\$ 160,786</b>	<b>\$ 235,488</b>	<b>\$ 398,050</b>

**GENERAL FUND - CLINIC - 01-535-XXXX**

Account No.	Description:	ACTUAL				BUDGET	
		2019	2020	2021	Thru 9/30	2022	2023
					2022	Budget	Preliminary Budget
01-535-6210	Condo Fees	\$ 11,684	\$ 4,654	\$ 3,692	\$ 3,402	\$ 6,879	\$ -
01-535-6440	Insurance - Property	557	442	-	-	1,200	-
01-535-6565	Outside Contractors	111	-	-	-	-	-
01-535-9040	Utilities	106	-	-	-	-	-
	<b>TOTAL CLINIC EXPENSE:</b>	<b>\$ 12,458</b>	<b>\$ 5,097</b>	<b>\$ 3,692</b>	<b>\$ 3,402</b>	<b>\$ 8,079</b>	<b>\$ -</b>

**CITY OF WHITTER**  
**2023 BUDGET**  
**BUDGETED EXPENDITURES - PUBLIC WORKS**

**GENERAL FUND - PUBLIC WORKS - 01-600-XXXX**

Account No.	Description:	ACTUAL				BUDGET	
		2019	2020	2021	Thru 9/30 2022	2022 Budget	2023 Preliminary Budget
01-600-6000	Salaries and Wages	\$ 218,537	\$ 236,164	\$ 223,347	\$ 148,807	\$ 310,666	\$ 304,478
01-600-6030	FICA / Medicare	4,529	3,375	4,838	2,220	5,498	5,968
01-600-6040	Workers' Comp	9,120	14,332	17,740	7,137	21,124	17,801
01-600-6050	ESC/SUTA	1,187	1,172	2,009	1,874	3,063	3,008
01-600-6060	Insurance: Health/Life/Disab.	36,969	44,227	49,713	29,854	58,540	56,423
01-600-6070	PERS Retirement	53,562	64,380	58,790	32,845	64,595	61,282
01-600-6410	Insurance - Liability	3,937	7,547	9,268	11,580	7,750	14,653
01-600-6420	Insurance - Auto	2,726	4,719	4,165	3,531	4,800	4,800
01-600-6430	Insurance - Mobile Equipment	1,814	3,069	3,370	3,606	5,000	5,906
01-600-6440	Insurance - Property	-	190	392	436	1,000	583
01-600-6540	Licenses and Fees	138	10	-	180	250	250
01-600-6565	Contracted Services - Outside	-	-	306	1,798	8,000	8,000
01-600-6570	Physical Exams	451	515	261	359	750	600
01-600-6580	Postage	-	219	-	-	-	-
01-600-6635	Prof Fees - Computer Support	1,001	1,576	-	-	2,000	2,000
01-600-6740	Small tools and equipment	3,121	2,773	1,171	609	3,000	3,000
01-600-6770	Travel, training and development	2,381	864	1,296	839	2,000	2,000
01-600-7100	Repairs - Building	5,745	-	29,874	76	5,000	5,000
01-600-7210	Repairs - Roads	8,401	77	859	96,823	107,000	20,000
01-600-7350	Repairs - Equipment	11,903	18,976	85,406	25,625	32,896	30,000
01-600-7750	Gas and Oil - Vehicles	7,594	19,959	20,506	11,884	25,000	26,000
01-600-8150	Supplies - Consumables	-	699	291	190	1,000	500
01-600-8550	Supplies - Office	439	413	90	-	500	500
01-600-8950	Supplies - Uniforms	-	-	-	-	750	750
01-600-8970	Supplies - Safety	1,975	3,311	888	247	5,000	2,500
01-600-8995	Supplies and Materials	21,292	3,913	5,018	1,144	15,000	12,000
01-600-9000	Utilities - Internet Service	7,150	9,225	9,695	7,274	9,500	9,500
01-600-9010	Utilities - Electricity	2,532	13,296	13,047	8,767	14,000	14,000
01-600-9040	Utilities - Heating Fuel	437	-	-	-	-	-
01-600-9070	Utilities - Telephone	1,427	1,603	2,211	2,813	1,750	1,750
01-600-9095	Utilities - Water/Sewer/Garbage	(1,138)	-	-	-	5,000	2,500
<b>TOTAL PUBLIC WORKS EXPENSE:</b>		\$ 407,229	\$ 456,604	\$ 544,552	\$ 400,519	\$ 720,432	\$ 615,752
01-600-9900	Less Interdepartment Support (a)	(35,000)	(35,000)	(35,000)	(35,000)	(35,000)	(39,200)
<b>TOTAL NET PUBLIC WORKS EXPEN:</b>		\$ 372,229	\$ 421,604	\$ 509,552	\$ 365,519	\$ 685,432	\$ 576,552
01-600-9520	Capital Outlay - Equipment	-	-	8,870	7,180	30,000	15,000
01-600-9540	Capital Outlay - Land & Improvements	-	-	-	-	-	-
<b>TOTAL PUBLIC WORKS EXPENSE:</b>		\$ 372,229	\$ 421,604	\$ 518,422	\$ 372,699	\$ 715,432	\$ 591,552

(a) Charges to Harbor for winter snow removal



# CITY OF WHITTIER

## 2023 BUDGET

### BUDGETED EXPENDITURES - PROPERTY/FACILITIES, PARKS & RECREATION, CAPITAL OUTLAY

#### GENERAL FUND - PROPERTY AND FACILITIES - 01-700-XXXX

Account No.	Description:	ACTUAL				BUDGET	
		2019	2020	2021	Thru 9/30	2022	2023
					2022	Budget	Preliminary Budget
01-700-6210	Condo Fees	\$ 2,751	\$ 9,214	\$ 11,111	\$ 8,481	\$ 13,099	\$ 19,171
01-700-6410	Insurance (Liability)	-	1,379	2,689	3,049	1,500	3,593
01-700-6440	Insurance (Property)	16,834	18,304	20,169	21,624	22,000	26,319
01-700-6565	Contracted Services	3,047	13,407	14,367	11,883	14,000	14,000
01-700-6635	Prof. Fees - Computer Support	519	-	-	-	-	-
01-700-7100	Repairs - Buildings	5,101	2,681	1,225	1,376	5,000	5,000
01-700-7350	Repair & Maintenance - Equipment	-	3,810	4,853	1,216	5,000	5,000
01-700-8150	Supplies - Consumable	-	2,000	107	4,302	1,500	1,500
01-700-8550	Janitorial Supplies	806	353	143	99	500	500
01-700-8970	Supplies - Safety	-	375	281	-	500	500
01-700-9000	Utilities - Internet Service	6,391	-	-	-	-	-
01-700-9010	Utilities - Electric	39,871	35,486	33,651	20,992	35,000	35,000
01-700-9040	Utilities - Heating Fuel	24,912	20,960	22,409	12,298	22,000	22,000
01-700-9050	Utilities - Garbage	129	713	816	653	2,000	2,000
01-700-9095	Utilities - Water/Sewer	-	1,011	1,314	406	2,000	2,000
01-700-9520	Capital Outlay - Equipment	168,478	7,207	-	-	-	-
<b>TOTAL PROPERTY AND FACILITIES EXPENSE:</b>		<b>\$ 268,838</b>	<b>\$ 116,901</b>	<b>\$ 113,135</b>	<b>\$ 86,379</b>	<b>\$ 124,099</b>	<b>\$ 136,583</b>

#### GENERAL FUND - PARKS AND RECREATION - 01-800-XXXX

Account No.	Description:	ACTUAL				BUDGET	
		2019	2020	2021	Thru 9/30	2022	2023
					2022	Budget	Preliminary Budget
01-800-6000	Salaries and Wages	\$ 747	\$ 2,166	\$ -	\$ 2,650	\$ 6,448	\$ 11,594
01-800-6030	FICA / Medicare	57	166	-	203	493	887
01-800-6040	Workers' Comp	17	10	-	-	31	100
01-800-6050	ESC	7	22	-	41	64	213
01-800-6060	Insurance: Health/Life/Disab.	1,048	-	-	-	-	-
01-800-6410	Insurance: General Liability	-	-	-	-	-	754
01-800-6565	Outside Contractors	-	-	2,979	-	3,000	3,000
01-800-7340	Professional Services	-	-	-	9,400	20,000	25,000
01-800-7350	Repairs - Equipment	334	-	-	28	3,000	3,000
01-800-8950	Supplies and Materials	8,925	430	4,219	5,604	5,000	5,000
01-970-9510	Capital Outlay - Parks and Rec	-	-	-	-	-	-
01-800-9520	Capital Outlay - Equipment - Parks and Rec	-	-	-	-	5,000	5,000
01-800-9540	Capital Outlay - Land & Improvements	-	-	-	-	-	-
<b>TOTAL PARKS AND RECREATION EXPENSE:</b>		<b>\$ 11,135</b>	<b>\$ 2,794</b>	<b>\$ 7,198</b>	<b>\$ 17,925</b>	<b>\$ 43,036</b>	<b>\$ 54,548</b>

#### GENERAL FUND - CAPITAL OUTLAY - 01-910-XXXX (Unclassified)

		ACTUAL				BUDGET	
		2019	2020	2021	Thru 9/30	2022	2023
					2022	Budget	Preliminary Budget
01-910-9520	Capital Outlay - Equipment - Public Safety	-	-	-	-	-	-
01-910-9530	Capital Outlay - Other Equipment	-	-	-	-	-	-
01-910-9540	Capital Outlay - Land & Improvements	-	-	165,000	63,800	63,800	-
<b>TOTAL GF UNDESIGNATED CAPITAL OUTLAY:</b>		<b>\$ -</b>	<b>\$ -</b>	<b>165,000</b>	<b>\$ 63,800</b>	<b>\$ 63,800</b>	<b>\$ -</b>

**CITY OF WHITTER**  
**2023 BUDGET**  
**BUDGETED EXPENDITURES - GENERAL FUND MRRF (F72)**

	2022 Budget	2023 Preliminary Budget
Estimated Cash Balance in MRRF @ 1/1:	\$ 1,014,900	\$ 904,900

**Sources of Funds:**

Transfer-In from General Fund for:

Admin - New GIS system and Survey leased property		\$ 50,000
Public Safety - Police body cameras (50% of annual contribution)		1,750
Public Safety - Police tasers (50% of annual contribution)		1,000
Public Safety - Police body armor (50% of annual contribution)		750
Public Safety - Police AEDs (50% of annual contribution)		1,000
Public Safety - EMS AED for ambulance (50% of annual contribution)		3,000
Public Safety - SCBA Breathing apparatus (50% of annual contribution)		2,000
Public Safety - Fire Turnout gear (50% of annual contribution)		1,000
Public Safety - Fire hose (50% of annual contribution)		1,000
Public Works - Training room, secure file room, security upgrades		8,000
Public Works - Derelict vessels, equip, tires clean-up		25,000
	\$ 60,000	\$ 94,500

Transfer-In from CPV Fund for:

Public Safety - Police body cameras (50% of annual contribution)		1,750
Public Safety - Police tasers (50% of annual contribution)		1,000
Public Safety - Police body armor (50% of annual contribution)		750
Public Safety - Police AEDs (50% of annual contribution)		1,000
Public Safety - EMS AED for ambulance (50% of annual contribution)		3,000
Public Safety - SCBA Breathing apparatus (50% of annual contribution)		2,000
Public Safety - Fire Turnout gear (50% of annual contribution)		1,000
Public Safety - Fire hose (50% of annual contribution)		1,000
	\$ -	\$ 11,500

**Total Sources of Funds:**

\$ 60,000	\$ 106,000
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**Uses of Funds:**

Public Safety - ALMR Radios		\$ 55,000
Public Works - Training room, secure file room, security upgrades		8,000
Public Works - Whittier Core design/permitting	(a) 70,000	310,000
Public Works - Emergency Repairs to Roads/Storm Drains	100,000	
Public Works - New GIS system and Survey Leased property		50,000
Public Works - Remove derelict vessels, clean-up equip/tires, etc.		25,000

**Total Uses of Funds:**

\$ 170,000	\$ 448,000
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Estimated Ending Balance in MRRF at 12/31:

\$ 904,900	\$ 562,900
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Reserved in Motor Pool for future purchase:

Public Safety - Reserved for body cams/tasers/armor/AED/SCBA/hose	23,000
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(a) This project will focus on the Whittier Core (across railroad tracks), and includes the design/replacement of storm system drainage, extending utilities (water and wastewater, communications) to allow for development of land to the west of Glacier Avenue, repaving, sidewalk ADA. Only \$70K of the \$180K budgeted in 2022 will be spent in 2022. Remaining \$110K to be spent in 2023.



**CITY OF WHITTER**  
**2023 BUDGET**  
**BUDGETED REVENUE AND EXPENSE - WATER/WASTEWATER**

**WATER AND WASTEWATER ENTERPRISE FUND - 50-800-XXXX**

		ACTUAL				2022		2023	
Account No.	Description:	2019	2020	2021	Thru 9/30 2022	Budget	Preliminary		
							Budget		
VENUE:									
5360-4020	PERS On-Behalf	\$ 3,982	\$ 8,738	\$ 8,878	\$ -	\$ -	\$ -		
5340-4300	Water Service Charges	316,024	213,676	322,188	270,514	250,000	298,297		
5340-4350	Sewer Service Charges	118,313	90,623	74,851	76,355	80,000	91,000		
5340-4500	Permit Fees	1,485	-	-	-	100	100		
5360-4901	Interest on Bank Accounts	26,582	15,218	894	-	17,500	15,000		
5360-4910	Miscellaneous Income	712	2,903	4,943	12,516	1,500	1,500		
	TOTAL WATER AND WASTEWATER REVENUE:	\$ 467,098	\$ 331,159	\$ 411,755	\$ 359,385	\$ 349,100	\$ 405,897		
TRANSFERS-IN:									
5390-4990	From Gen Fund for Loader Loan		\$ 23,341	\$ 23,341	\$ 23,341	\$ 23,341	\$ 23,341		
5390-4991	From CPV - Water well capacity upgrade*		54,000	-	-	-	-		
	TOTAL TRANSFERS-IN:	\$ -	\$ 77,341	\$ 23,341	\$ 23,341	\$ 23,341	\$ 23,341		
	TOTAL REVENUE PLUS TRANSFERS-IN:	\$ 467,098	\$ 408,500	\$ 435,096	\$ 382,726	\$ 372,441	\$ 429,238		
EXPENSE:									
5800-6000	Salaries and Wages	\$ 90,096	\$ 126,995	\$ 159,266	\$ 90,958	\$ 140,535	\$ 147,434		
5800-6030	FICA / Medicare	2,306	1,785	2,300	1,355	2,517	2,648		
5800-6040	Workers' Comp	2,956	3,443	4,329	1,723	5,724	4,958		
5800-6050	ESC/SUTA	1,327	503	540	934	1,383	1,452		
5800-6060	Insurance: Health/Life/Disab.	12,940	17,616	25,795	13,354	19,123	21,267		
5800-6070	PERS Retirement	18,065	29,494	34,432	18,965	28,020	28,524		
5800-6091	Uniform Allowance	209	-	-	-	-	400		
5800-6220	Bank Service Charges	610	-	-	-	-	6,000		
5800-6260	Bad Debt Expense	-	-	-	280	-	1,000		
5800-6270	Depreciation	330,898	330,898	330,295	-	330,898	330,898		
5800-6280	Dues and Subscriptions	170	170	170	-	500	500		
5800-6410	Insurance - Liability	2,914	3,534	4,642	5,912	3,600	7,294		
5800-6420	Insurance - Auto	-	-	-	-	-	-		
5800-6430	Insurance - Mobile Equipment	-	-	-	-	250	-		
5800-6440	Insurance - Property	3,377	3,481	4,097	4,586	3,500	6,143		
5800-6540	Licenses and Permits	1,058	980	805	1,075	1,200	1,200		
5800-6565	Contracted Services - Outside	206	10,571	-	717	10,000	10,000		
5800-6570	Physical Exams	-	-	-	-	500	500		
5800-6580	Postage	39	1,301	848	-	1,300	1,300		
5800-6635	Prof Fees - Computer Support	519	757	-	-	1,200	1,200		
5800-6740	Small Tools	139	865	-	-	4,000	2,000		
5800-6750	Testing Water/Sewer	10,696	6,087	5,520	5,679	9,000	7,500		
5800-6770	Travel, Training and Development	3,425	1,665	1,537	147	5,500	6,000		
5800-7100	Repairs - Building	-	11,445	1,385	-	5,000	5,000		
5800-7350	Repairs - Equipment	5,950	4,581	2,820	351	5,000	5,000		
5800-7650	Repairs - System	-	4,427	1,296	-	5,000	5,000		
5800-7750	Gas and Oil - Vehicles	3,635	3,413	3,193	3,534	4,000	4,500		
5800-8550	Supplies - Office	697	2,458	230	260	500	500		
5800-8950	Uniforms	-	-	-	-	500	500		
5800-8970	Supplies - Safety	-	249	851	415	1,500	1,500		
5800-8995	Supplies and Materials	692	848	712	-	3,500	4,000		
5800-9000	Utilities - Internet Service	6,338	6,006	5,930	5,128	1,500	6,000		
5800-9010	Utilities - Electricity	33,718	25,397	28,563	18,826	30,000	30,000		
5800-9040	Utilities - Heating Fuel	7,629	3,823	2,393	1,581	5,000	2,500		
5800-9070	Utilities - Telephone	586	818	1,399	894	600	600		
5800-9580	Capital Outlay - Water and Wastewater	-	107,105	-	-	-	15,000		
	TOTAL WATER/WASTEWATER EXPENSES:	\$ 541,196	\$ 710,715	\$ 623,348	\$ 176,674	\$ 630,850	\$ 668,318		

**TRANSFERS-OUT:**

50-800-9900	T/F-Out to General Fund	\$ 50,000	\$ 32,242	\$ 39,261	26,182	\$ 34,910	\$ 40,590
50-800-9900	T/F-Out to GF as Loan for Loader purchase	\$ -	\$ 154,009	\$ -	\$ -	\$ -	\$ -
50-800-9901	T/F-Out to W/WW MRRF Major Repair/Repl	\$ -	\$ -	\$ 1,031,410	\$ 20,000	\$ 20,000	\$ 51,228
<b>TOTAL WATER/WASTEWATER TRANSFERS-OUT:</b>		\$ 50,000	\$ 186,251	\$ 1,070,671	\$ 46,182	\$ 54,910	\$ 91,818

**TOTAL EXPENSE PLUS TRANSFERS-OUT:**

		\$ 591,196	\$ 896,966	\$ 1,694,020	\$ 222,856	\$ 685,760	\$ 760,136
<b>WATER/WASTEWATER REVENUE AND TRANSFERS-IN</b>							
<b>LESS EXPENSE AND TRANSFERS-OUT:</b>		\$ (124,098)	\$ (488,466)	\$ (1,258,924)	\$ 159,869	\$ (313,319)	\$ (330,898)

**Adjust for Non-Cash Items:**

Add-back Depreciation		330,898	330,898	330,295	-	330,898	330,898
<b>Net increase (decrease) in cash:</b>		\$ 206,800	\$ (157,568)	\$ (928,629)	\$ 159,869	\$ 17,579	\$ 0

**CITY OF WHITTER**  
**WATER/WASTEWATER ENTERPRISE FUND (F50)**  
**Budgeted Statement of Cash Flow**

	2022 Budget	2023 Budget
<b>Beginning Cash Balance at 1/1/21:</b>	\$ 635,713	\$ 733,292
Cash is provided by (used for):		
Change in net position	(313,319)	(330,898)
Add expense items not affecting Cash		
Depreciation	330,898	330,898
<b>Net Cash provided by (used for) operations</b>	\$ 17,579	\$ 0
Other sources (uses) of Cash:		
Estimated 2022 Revenue Over (Under) Budget	50,000	
Estimated 2022 Reduction in Transfers-Out	-	
Estimated 2022 Expenses (Over) Under Budget	30,000	
<b>Net Increase (Decrease) in Cash</b>	\$ 97,579	\$ 0
<b>Estimated Ending Cash Balance</b>	<u>\$ 733,292</u>	<u>\$ 733,292</u>

**CITY OF WHITTER**  
**WATER/WASTEWATER MAJOR REPAIR AND REPLACEMENT (MRRF) FUND (F75)**  
**Budgeted Statement of Cash Flow**

	2022 Budget	2023 Budget
<b>Beginning Cash Balance at 1/1/21:</b>	\$ 1,031,410	\$ 1,051,410
Cash is provided by (used for):		
Transfers-In from Water/Wastewater Enterprise Fund	20,000	51,228
Transfer-In from CPV for Water/Sewer Improvements		185,000
Add expense items not affecting Cash		
Depreciation	-	0
<b>Net Cash provided by (used for) operations</b>	\$ 20,000	\$ 236,228
Other sources (uses) of Cash:		
Match for Well Field Upgrade and Automation	-	370,000
Design and permit Lift Station #5 replacement		70,000
<b>Total sources (uses) of Cash</b>	<u>-</u>	<u>(440,000)</u>
<b>Net Increase (Decrease) in Cash</b>	\$ 20,000	\$ (203,772)
<b>Estimated Ending Cash Balance</b>	<u>\$ 1,051,410</u>	<u>\$ 847,638</u>



**CITY OF WHITTER**  
**2023 BUDGET**  
**BUDGETED REVENUE AND TRANSFERS-IN - HARBOR ENTERPRISE FUND (F51)**

		ACTUAL				BUDGET	
						2022	2023
Account No.	Description:	2019	2020	2021	Thru 9/30 2022	Budget	Preliminary Budget
REVENUE:							
CHARGES FOR SERVICES:							
51-340-4251	User Fees and Permits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
51-340-4399	Moorage - Transient Winter	-	20,157	24,984	1,641	20,000	25,408
51-340-4401	Moorage - Preferential	470,628	487,073	508,314	484,091	545,000	534,990
51-340-4402	Moorage - Transient	327,867	452,891	504,915	475,238	425,000	524,500
51-340-4403	Boat Lift Fees	21,176	34,148	2,439	3,756	-	-
51-340-4404	Utility Fees	53,915	67,321	54,581	41,968	60,000	60,000
51-340-4406	Wharfage Fees (includes hoist)	89,184	25,547	15,180	3,353	15,000	15,735
51-340-4407	Vessel Towing Fees	-	-	-	-	1,000	1,000
51-340-4408	Used Oil Collection Fees	1,220	818	560	-	-	-
51-340-4409	Waiting List Fees	14,881	900	17,058	16,500	16,000	16,500
51-340-4410	Pump Out Fees	270	855	860	525	500	500
51-340-4411	Launch Fees	93,343	147,579	82,127	113,300	150,000	130,000
51-340-4412	Shower Fees	2,336	65	1,605	3,235	3,000	4,500
51-340-4413	Grid	939	1,307	1,843	2,011	2,000	2,630
51-340-4414	Vessel Maintenance	20,166	9,140	5,480	325	7,000	2,500
51-340-4415	Dry Storage Fees	8,331	5,729	4,027	1,913	5,000	5,250
51-340-4416	Parking - Annual	49,800	41,200	36,314	49,250	45,000	50,000
51-340-4426	Parking - Daily	82,800	56,586	52,433	101,761	60,000	105,000
51-340-4445	Miscellaneous Services	5,181	7,385	2,638	4,417	3,000	5,000
TOTAL CHARGES FOR SERVICES:		\$ 1,242,038	\$ 1,358,700	\$ 1,315,358	\$ 1,303,284	\$ 1,357,500	\$ 1,483,513
LEASES:							
51-345-4512	Lease Income	\$ 100,000	\$ 63,382	\$ 86,273	\$ 129,490	\$ 95,000	\$ 100,000
51-345-4513	Lease Credits (contra)	(95,647)	-	(54,768)	(82,573)	-	(40,000)
51-345-4515	Garbage Revenue	-	360	40	27,425	30,000	40,000
TOTAL LEASES:		\$ 4,353	\$ 63,742	\$ 31,545	\$ 74,342	\$ 125,000	\$ 100,000
MISCELLANEOUS:							
51-360-4020	PERS On-Behalf paid by State	\$ 17,068	\$ 26,294	\$ 29,491	\$ -	\$ -	\$ -
51-360-4416	Storage fees in lieu of lease .25	-	-	-	-	25,000	25,000
51-360-4417	Fuel Float Income	27,558	37,757	42,523	19,843	25,000	30,000
51-360-4430	Camping	18,168	8,957	14,622	23,416	12,000	23,000
51-360-4900	Late Fees on AR	2,309	94	406	50	1,500	250
51-360-4901	Investment Income	26,584	15,219	894	-	10,000	15,000
51-360-4905	Collection of Bad Debts	-	-	2,346	-	-	-
51-360-4910	Miscellaneous Revenue	-	20,434	-	-	15,000	-
51-360-4957	Amortize Bond Premium	8,843	8,843	8,843	-	8,843	8,843
TOTAL MISCELLANEOUS:		\$ 100,530	\$ 117,598	\$ 99,125	\$ 43,309	\$ 97,343	\$ 102,093
TOTAL HARBOR REVENUE:		\$ 1,346,921	\$ 1,540,041	\$ 1,446,028	\$ 1,420,934	\$ 1,579,843	\$ 1,685,606
TRANSFERS-IN:							
51-390-4991	From CPV for Harbor Bonds	\$ 105,750	\$ 157,275	\$ 153,775	\$ 215,150	\$ 221,050	\$ 156,275
TOTAL REVENUE PLUS TRANSFERS-IN:		\$ 1,452,671	\$ 1,697,316	\$ 1,599,803	\$ 1,636,084	\$ 1,800,893	\$ 1,841,881



**CITY OF WHITTER**  
**2023 BUDGET**  
**BUDGETED EXPENSES AND TRANSFERS-OUT - HARBOR ENTERPRISE FUND (F51)**

**HARBOR ENTERPRISE FUND - EXPENSES - 51-800-XXXX**

		ACTUAL				BUDGET	
Account No.	Description:					2022	2023
		2019	2020	2021	Thru 9/30 2022	Budget	Preliminary Budget
EXPENSE:							
51-800-6000	Salaries and Wages	\$ 380,648	\$ 391,374	\$ 461,065	\$ 353,289	494,503	590,267
51-800-6030	FICA / Medicare	9,911	6,624	8,025	7,888	11,291	11,806
51-800-6040	Workers' Comp	11,984	15,790	20,328	7,985	20,584	10,887
51-800-6050	ESC/SUTA	3,433	2,210	3,549	4,183	4,888	6,471
51-800-6060	Insurance: Health/Life/Disab.	65,862	70,379	97,857	60,700	103,264	125,432
51-800-6070	PERS Retirement	73,950	93,798	110,765	63,898	96,561	118,328
51-800-6205	Advertising	94	1,912	1,000	-	500	500
51-800-6215	Collection Expense	-	-	-	-	-	-
51-800-6220	Bank Service Charges	30,584	37,793	48,354	41,056	38,000	42,000
51-800-6260	Bad Debt Expense	132,189	-	-	-	10,000	5,000
51-800-6265	Debt Service - Interest Expense	105,163	86,692	83,192	41,013 (a)	80,150	76,275
51-800-6270	Depreciation	938,617	919,927	917,144	- (c)	940,000	940,000
51-800-6280	Dues and Subscriptions	450	265	415	519	500	500
51-800-6410	Insurance - Liability	33,941	30,802	38,933	47,606	32,000	50,000
51-800-6420	Insurance - Auto	1,542	1,094	861	752	1,000	1,260
51-800-6430	Insurance - Mobile Equipment	635	509	505	815	600	811
51-800-6440	Insurance - Property	42,994	35,345	41,291	44,432	40,000	46,500
51-800-6490	Insurance - Claims Deductible	-	-	-	-	5,000	-
51-800-6540	Licenses and Permits	10	125	-	60	125	125
51-800-6565	Contracted Services - Outside	33,103	7,012	52,894	36,893	49,046	45,000
51-800-6570	Physical Exams	620	654	234	276	500	500
51-800-6580	Postage	994	4,633	3,763	1,500	2,500	2,500
51-800-6635	Prof. Fees - Computer Support	2,815	2,139	-	869	3,000	6,000
51-800-6636	Prof. Fees - Website Support	-	-	-	-	250	250
51-800-6650	Prof. Fees - Legal	2,057	65	19,257	-	2,000	2,000
51-800-6700	Publications and Subscriptions	-	195	519	195	350	350
51-800-6730	Equipment Rental	172	87	85	-	1,000	2,000
51-800-6740	Small Tools	1,758	2,475	4,147	-	2,500	3,500
51-800-6770	Travel, Training and Development	6,163	1,853	80	943	3,000	3,000
51-800-6780	Waste Disposal - EVOS	-	1,635	420	2,400	4,000	500
51-800-7100	Repairs - Buildings	573	307	2,665	52	6,000	9,000
51-800-7350	Repairs - Equipment	1,350	12,068	3,384	894	15,000	5,000
51-800-7400	Repairs - Vehicles	1,767	273	-	399	2,000	1,000
51-800-7500	Parking Lot Maintenance	266	11	-	154	1,000	1,000
51-800-7610	Repairs - Utilities	-	13,109	2,578	-	10,000	5,000
51-800-7750	Gas and Oil - Vehicles	8,791	4,087	5,663	4,878	6,000	5,000
51-800-7800	Repairs - Facilities	280	117	-	-	-	5,000
51-800-7820	Repairs - Docks	-	1,706	445	77	20,000	10,000
51-800-8150	Supplies - Consumables	29,150	8,134	14,782	16,416	30,000	21,500
51-800-8200	Supplies - Parking	3,141	-	653	-	1,000	1,000
51-800-8400	Supplies - Fire Suppression	-	6,071	914	555	3,000	1,000
51-800-8550	Supplies - Office	6,276	2,757	5,341	606	6,000	7,500
51-800-8800	Supplies - Resale Items	2,638	-	-	-	-	-
51-800-8950	Uniforms	1,670	673	228	842	2,500	3,000
51-800-8970	Supplies - Safety	387	4,071	1,131	1,920	5,000	5,000
51-800-9000	Utilities - Internet Service	7,709	16,916	14,155	17,566	17,000	35,000
51-800-9010	Utilities - Electricity	91,017	81,788	78,369	48,180	83,000	85,000
51-800-9040	Utilities - Heating Fuel	3,447	6,108	4,106	2,078	7,000	7,000

Account No.	Description:	ACTUAL				BUDGET	
		2019	2020	2021	Thru 9/30 2022	2022	2023
						Budget	Preliminary Budget
51-800-9050	Utilities - Solid Waste	99,977	94,919	120,871	92,305	108,000	110,000
51-800-9070	Utilities - Telephone	2,313	2,005	3,850	1,521	2,400	2,400
51-800-9095	Utilities - Water and Wastewater	34,287	37,508	33,307	29,164	35,000	35,000
51-800-9213	Harbor Emergency Repair	-	7,894	-	481	10,000	10,000
51-800-9510	Snow Removal	37,369	35,000	35,000	35,000	35,000	39,200
51-800-9515	Capital - Parking Meters	-	1,250	-	-	2,000	-
51-800-9550	Capital - Head of Bay Proj	-	-	-	-	-	-
51-900-9510	Capital - Bldgs /Facilities	-	-	-	-	31,000	-
51-900-9520	Capital - Equipment	22,788	15,599	8,000	65,400	65,900	-
51-900-9530	Capital - Office Equip	-	-	-	-	2,000	-
51-900-9575	Debt Principal	65,000	70,000	70,000	75,000	75,000	80,000
	<b>TOTAL HARBOR EXPENSES:</b>	\$ 2,299,883	\$ 2,137,757	\$ 2,320,123	\$ 1,110,759	\$ 2,527,912	\$ 2,575,362
<b>TRANSFERS-OUT:</b>							
51-800-9900	Transfers-Out to General Fund	\$ 150,000	\$ 149,269	\$ 137,250	\$ 117,825	\$ 157,100	\$ 167,676
51-800-9901	Transfers-Out to Other Funds	366,537	-	750,000	60,000	60,000	30,000
	<b>TOTAL EXPENSE PLUS TRANSFERS-OUT:</b>	\$ 2,816,421	\$ 2,287,026	\$ 3,207,373	\$ 1,288,584	\$ 2,745,012	\$ 2,773,038
<b>Change in Net Position:</b>							
<b>HARBOR REVENUE AND TRANSFERS-IN LESS EXPENSE AND TRANSFERS-OUT:</b>							
		\$ (1,363,749)	\$ (589,710)	\$ (1,607,571)	\$ 347,500	\$ (944,119)	\$ (931,157)
<b>Adjust for Non-Cash Items:</b>							
	Add-back Depreciation	938,617	919,927	917,144	-	940,000	940,000
	Subtract Amortization of Bond Premium	-	-	-	-	(8,843)	(8,843)
	Subtract State PERS Payment	(17,068)	(26,294)	(29,491)	-	-	-
	Net Non-Cash Adjustments	\$ 921,549	\$ 893,633	\$ 887,652	\$ -	\$ 931,157	\$ 931,157
<b>Net increase (decrease) in cash:</b>							
		\$ (442,200)	\$ 303,923	\$ (719,918)	\$ 347,500	\$ (12,962)	\$ 0



**CITY OF WHITTER  
HARBOR ENTERPRISE FUND (Fund 51)  
BUDGETED STATEMENT OF CASH FLOW**

	2022 Budget	2023 Budget (c)
<b>Beginning Cash Balance at 1/1/22:</b>	(a) \$ 1,278,653	\$ 1,320,691
Cash is provided by (used for):		
Change in net position	(b) (944,119)	(931,157)
Add expense items not affecting Cash		
Depreciation	940,000	940,000
Subtract revenue items not affecting Cash		
Amortized bond issue costs	(8,843)	(8,843)
<b>Net Cash provided by (used for) operations</b>	\$ (12,962)	\$ 0
Other sources (uses) of Cash:		
Estimated 2022 Revenue Over (Under) Budget	(25,000)	0
Estimated 2022 Increase (Reduction) in Transfers	-	0
Estimated 2022 Expenses Under (Over) Budget	80,000	0
<b>Net Increase (Decrease) in Cash</b>	\$ 42,038	\$ 0
<b>Estimated Ending Cash Balance</b>	\$ 1,320,691	\$ 1,320,691

a) Includes only Harbor Enterprise Fund; excludes Harbor MRRF Fund.

Note: Cruise Ship Tax is recorded in a Special Revenue Fund and is not included in the Harbor.

**CITY OF WHITTER  
HARBOR MAJOR REPAIR AND REPLACEMENT (MRRF) FUND (Fund 73)  
BUDGETED STATEMENT OF CASH FLOW**

	2022 Budget	2023 Budget
<b>Beginning Cash Balance at 1/1/22:</b>	\$ 1,154,186	\$ 1,214,186
Cash is provided by (used for):		
Transfers-In from Harbor Enterprise Fund	60,000	30,000
Add expense items not affecting Cash		
Depreciation	-	-
<b>Net Cash provided by (used for) operations</b>	\$ 60,000	\$ 30,000
Other sources (uses) of Cash:		
Harbormaster Building Replace Doors; repair floor/restroom	-	(50,000)
	-	(50,000)
<b>Net Increase (Decrease) in Cash</b>	\$ 60,000	\$ (20,000)
<b>Estimated Ending Cash Balance</b>	<u>\$ 1,214,186</u>	<u>\$ 1,194,186</u>



**CITY OF WHITTER**  
**2023 BUDGET**  
**BUDGETED REVENUE AND EXPENSE - DELONG DOCK (F53)**

		ACTUAL				2022		2023	
Account No.	Description:	2019	2020	2021	Thru 9/30 2022	Budget	Approved Budget		
<b>REVENUE:</b>									
53-340-4015	Legal Settlement	0	750,000	-	-	0		0	
<b>CHARGES FOR SERVICES:</b>									
53-341-4251	User Fees and Permits	12,000	3,000	3,000	11,000	9,000		6,000	
53-341-4402	Moorage - Transient	26,524	3,861	2,339	29,748	5,000		5,000	
53-341-4404	Utility Fees	1,000	3,167	4,652	13,048	15,000		15,000	
53-341-4406	Wharfage Fees (includes hoist)	210,297	349,207	454,513	1,500	360,000		366,120	
53-341-4408	Used Oil Collection Fees	-	-	-	-	-		-	
53-341-4970	Contributed Capital	5,200,000	35,500	-	-	-		-	
<b>TOTAL CHARGES FOR SERVICES:</b>		\$ 5,449,821	\$ 394,735	\$ 464,503	\$ 55,296	\$ 389,000		\$ 392,120	
53-360-4020	PERS On-behalf paid by State	\$ -	\$ 2,543	\$ 3,478	\$ -	\$ -		\$ -	
<b>TOTAL REVENUE:</b>		\$ 5,449,821	\$ 1,147,278	\$ 467,981	\$ 55,296	\$ 389,000		\$ 392,120	
<b>TRANSFERS-IN:</b>									
53-390-4994	Transfers-In from Harbor	\$ 366,537	\$ -	\$ -	\$ -	\$ -		\$ -	
<b>TOTAL REVENUE PLUS T/F-IN:</b>		\$ 5,816,358	\$ 1,147,278	\$ 467,981	\$ 55,296	\$ 389,000		\$ 392,120	
<b>EXPENSES:</b>									
53-800-6070	PERS On-behalf paid by State	-	-	3,478	-	-		-	
53-801-6000	Salaries & Wages	-	36,139	30,256	38,547	54,945		51,190	
53-801-6030	Fica/Medicare	-	712	526	844	1,255		909	
53-801-6040	Workers' Comp	-	-	-	-	2,287		989	
53-801-6050	ESC taxes	-	264	252	378	543		512	
53-801-6060	Health & Life Insurance	-	6,057	5,980	6,455	11,474		10,850	
53-801-6070	PERS Retirement	-	8,611	6,261	6,854	10,729		10,671	
53-801-6270	Depreciation	520,000	545,035	553,513	-	-		571,269	
53-801-6410	Insurance - Liability	1,437	16,307	7,965	10,025	15,000		6,331	
53-801-6440	Insurance - Property	-	9,595	11,157	11,428	10,000		14,246	
53-801-6565	Outside Contractors	42,807	1,673	95,869	-	20,000		20,000	
53-801-6650	Legal Services	19,972	19,853	-	-	-		-	
53-801-6730	Equipment Rental	-	-	-	-	2,500		3,000	
53-801-6740	Small Tools	-	5,602	-	-	1,000		1,000	
53-801-6780	Waste Disposal	-	-	-	-	-		10,000	
53-801-7350	Equipment Repairs	-	-	155	-	-		2,500	
53-801-7750	Gas & Oil - Vehicles	-	-	-	-	500		500	
53-801-7820	Repairs - Docks	36,273	7,701	3,286	-	20,000		20,000	
53-801-8150	Supplies - Consumables	785	-	-	-	2,500		5,000	
53-801-8400	Supplies - Fire Suppression	-	-	308	-	1,000		1,000	
53-801-8950	Supplies - Uniforms	-	-	-	-	1,000		1,000	
53-801-8970	Supplies - Safety	-	220	-	-	2,000		2,500	
53-801-9010	Utilities - Electricity	3,207	18,230	18,680	12,258	19,000		20,000	
53-801-9050	Utilities - Solid Waste	-	-	-	-	1,500		2,000	
53-801-9095	Utilities - Water/Wastewater	67	-	-	-	5,000		5,000	
53-900-9504	Capital Improvement	6,216	35,500	-	-	45,000		60,000	
53-900-9540	Capital - Emergency Repairs	201,325	-	-	-	5,000		10,000	
<b>TOTAL EXPENSES:</b>		\$ 832,087	\$ 711,500	\$ 737,688	\$ 86,790	\$ 232,233		\$ 830,467	
<b>TRANSFERS-OUT:</b>									
53-801-9900	Transfers-Out to General Fund	\$ -	\$ 35,973	\$ 46,450	\$ 29,175	\$ 38,900		\$ 39,212	
<b>TOTAL EXPENSE PLUS T/F-OUT:</b>		\$ 832,087	\$ 747,472	\$ 784,138	\$ 115,965	\$ 271,133		\$ 869,679	
<b>DELONG DOCK REVENUE LESS EXPENSE:</b>		\$ 4,984,271	\$ 399,805	\$ (316,157)	\$ (60,669)	\$ 117,867		\$ (477,559)	
<b>Adjust for Non-Cash Items:</b>									
Add-back Depreciation		520,000	545,035	553,513	-	-		571,269	
<b>Net increase (decrease) in cash:</b>		\$ 5,504,271	\$ 944,840	\$ 237,356	\$ (60,669)	\$ 117,867		\$ 93,710	
<b>Cash Projection:</b>									
Beginning Balance 1/1/2022:						\$		1,095,678	
2022 Budgeted Net Increase (decrease) in cash								117,867	
2023 Budgeted Net Increase (decrease) in cash								93,710	
Estimated Ending Cash Balance						\$		1,307,255	

**CITY OF WHITTER**  
**2023 BUDGET**  
**BUDGETED REVENUE AND EXPENSE - MOTOR POOL (F60)**

		ACTUAL				BUDGET	
						2022	2023
Account No.	Description:	2019	2020	2021	Thru 9/30 2022	Preliminary Budget	Preliminary Budget
REVENUE:							
CHARGES FOR SERVICES:							
60-360-4910	Vehicle Rent	15,000	15,000	-	15,000	15,000	20,000
TOTAL CHARGES FOR SERVICES:		\$ 15,000	\$ 15,000		\$ 15,000	\$ 15,000	\$ 20,000
TRANSFERS-IN:							
60-390-4990	From GF - Public Safety response vehicles		\$ 60,000	\$ -	\$ -	\$ -	\$ -
60-390-4990	From GF for Loader		154,009	-	-	-	-
60-390-4990	From CPV for Loader		154,009	-	-	-	-
		\$ -	\$ 368,017	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUE PLUS TRANSFERS-IN:		\$ 15,000	\$ 383,017	\$ -	\$ 15,000	\$ 15,000	\$ 20,000
EXPENSES:							
60-800-6565	Contracted Services		\$ -	\$ -	-	-	-
60-900-9520	Capital Equipment - Vehicles and Equipment		363,500	-	-	-	58,000
60-900-9540	Capital - Emergency Repairs	-	-	-	-	-	-
TOTAL EXPENSES:		\$ -	\$ 363,500	\$ -	\$ -	\$ -	\$ 58,000
TRANSFERS-OUT:							
60-990-9990						0	0
MOTOR POOL REVENUE/TRANSFERS-IN LESS EXPENSE:		\$ 15,000	\$ 19,517	\$ -	\$ 15,000	\$ 15,000	\$ (38,000)
Cash Projection:							
Beginning Balance 1/1/2022:						\$	34,517
2022 Budgeted Net Increase (decrease) in Cash							15,000
2023 Budgeted Net Increase (decrease) in Cash							(38,000)
Estimated Ending Cash Balance						\$	11,517

The Motor Pool Internal Service Fund was established via Resolution #39-2019 passed on November 25, 2019. As funding for new vehicles or equipment becomes available, new items may be placed into the Motor Pool Fund. It is expected that as new assets are placed into the Fund, the operating budgets will be adjusted to contribute annual payments into the Motor Pool in order to forward-fund replacement of the items in the Fund so that in the future, there will be sufficient cash in the Motor Pool Fund to replace the existing vehicles/equipment without significant adverse impacts to operating budgets. This allows the City to spread the cost of replacing capital assets over a period approximately equivalent to the useful life of the assets.



**CITY OF WHITTER  
2023 BUDGET  
BUDGETED REVENUE AND EXPENSE - CPV FUND (F20)**

		ACTUAL				BUDGET	
		Thru 9/30				2022	2023
Account No.	Description:	2019	2020	2021	2022	Budget	Preliminary Budget
REVENUE:							
20-310-4008	CPV Grant Revenue	871,855	958,385	958,385	958,385	500,000	990,000
20-310-4009	CPV - Covid Mitigation	-	-	291,630	-	-	-
TOTAL CPV Revenue:		\$ 871,855	\$ 958,385	\$ 1,250,015	\$ 958,385	\$ 500,000	\$ 990,000
EXPENSES:							
20-400-6565	Contracted Services	(a) -	-	15,991	359,179	481,630	-
20-400-6565	Contracted Services - Visitor Information	(b) -	-	-	-	25,000	25,000 (a)
20-400-6565	Contract Svcs - Economic Devel/Planning	(c) -	-	-	-	150,000	150,000 (b)
20-400-6565	Contract Svcs - TBMP	(d) -	-	-	-	-	8,100 (c)
20-400-6565	Girdwood Fire/EMS contribution	(e) -	-	-	-	-	20,000 (d)
20-400-6565	Contract Svcs - Road fill HOB,SCR,Glacier Ave	-	-	-	-	-	49,704
20-400-6220	Postage	560	1,075	-	-	-	-
20-400-6240	Museum Contribution	15,000	15,000	15,000	15,000	15,000	15,000
20-400-6650	Legal	-	-	27,203	96,764	-	-
20-400-8150	Supplies	-	-	1,118	-	-	-
20-400-9520	Capital Equipment	38,000	0	299,234	233,727	225,000	25,000 (e)
TOTAL CPV Expense:		\$ 53,560	\$ 16,075	\$ 358,546	\$ 704,670	\$ 896,630	\$ 292,804
TRANSFERS-OUT:							
20-990-9990	General Fund - Parks & Recreation	22,000	25,000	25,000	25,000	25,000	25,000
20-990-9990	General Fund - Public Safety response	158,000	205,280	190,043	258,487	258,487	308,935
20-990-9990	General Fund MRRF - PS Response Equipment	-	60,000	-	-	-	11,500
20-990-9990	General Fund - PS Response Equipment < \$5K	-	-	-	-	-	10,486
20-990-9990	General Fund - PW equipment	-	154,009	-	-	-	-
20-990-9990	General Fund - HOB Whittier Tank Farm	-	-	165,000	63,800	63,800	-
20-990-9990	New City Park	-	85,000	-	-	-	-
20-990-9992	Harbor Fund - Harbor debt and cameras/wifi	105,750	157,275	153,775	215,150	221,050	156,275
20-990-9990	Water/Sewer Fund - Water Wells & Automation	-	54,000	-	-	-	185,000
TOTAL TRANSFERS-OUT:		\$ 285,750	\$ 740,564	\$ 533,818	\$ 562,437	\$ 568,337	\$ 697,196
TOTAL EXPENSES AND TRANSFERS-OUT:		\$ 339,310	\$ 756,639	\$ 892,364	\$ 1,267,107	\$ 1,464,967	\$ 990,000
Net Revenue over Expenses and T/F-Out:		\$ 532,545	\$ 201,747	\$ 357,651	\$ (308,722)	\$ (964,967)	\$ -

**Cash Projection:**

Beginning Balance 1/1/2022:	\$ 1,900,425
2022 Budgeted Net Increase (decrease) in Cash	(964,967)
Estimated 2022 Increase in Revenue over Budget	458,385
Estimated 2022 (Increase) Decrease in Expenses & Transfers-Out over Budget	164,967
2023 Budgeted Net Increase (decrease) in Cash	-
Estimated Ending Cash Balance	\$ 1,558,810

- (a) Visitor information center funding
- (b) HOB and Waterfront Master Planning (econ develop, traffic, parking)
- (c) New TBMP program; pay PWSEDD to staff
- (d) Purchase of equipment, supplies, materials for Girdwood Fire/EMS
- (e) Benches, bike racks, Interpretive signs, beautification



**CITY OF WHITTER  
2023 BUDGET**

**BUDGETED REVENUE AND EXPENSE - REVENUE STABILIZATION FUND (New)**

		BUDGET	
		2022	2023
Account No.	Description:	Budget	Preliminary Budget
<b>TRANSFERS-IN:</b>			
XX-390-4990	From General Fund	\$ -	\$ 16,908
		\$ -	\$ 16,908
<b>EXPENSES:</b>			
	None	-	-
	<b>TOTAL EXPENSES:</b>	\$ -	\$ -
<b>NET SURPLUS:</b>		\$ -	\$ 16,908

**Cash Projection:**

Cash Balance at 9/30/2022:	0
Estimated Cash Balance at 12/31/2023:	\$ 16,908

The City's Budget Policy includes a goal of establishing a Revenue Stabilization Fund to mitigate unanticipated downturns in annual revenues. More than one-third of General Fund revenues rely on tourism (sales tax, PTBT) which are easily affected by fuel prices, pandemic circumstances, weather and other events. To mitigate the adverse impacts on the City's budget of a major 'hit' to General Fund revenues in a single year, the goal is to set aside 10% of General Fund annual revenues in a Stabilization Fund which can be drawn on in the event of unforeseen impacts to revenues, in order to avoid the need to raise taxes or fees or to make cuts to critical services such as public safety, public works, etc. In 2023 the goal of 10% GF revenues is equal to \$334,515. This initial contribution represents 5% of the goal.

EXHIBIT B:

**HOURLY PAY RATE**

HOURLY PAY RATE													
Position	Job Title	Level with 5.0% increase between steps				Level with 2.5% increase between steps							
		A	B	C	D	E	F	G	H	I	J	K	L
	Work Student	15.23	16.00	16.80	17.63	18.08	18.53	18.99	19.47	19.95	20.45	20.96	21.49
01-400	Receptionist/Office Assistant	18.27	19.19	20.15	21.15	21.68	22.22	22.78	23.35	23.93	24.53	25.14	25.77
01-400	Executive Assistant	29.11	30.56	32.09	33.70	34.54	35.40	36.28	37.19	38.12	39.08	40.05	41.06
01-530	EMT I	21.32	22.39	23.51	24.68	25.30	25.93	26.58	27.24	27.93	28.62	29.34	30.07
01-530	EMT II	28.18	29.59	31.07	32.62	33.44	34.27	35.13	36.01	36.91	37.83	38.78	39.75
01-550	EMT III	35.40	37.17	39.03	40.98	42.01	43.06	44.13	45.24	46.37	47.53	48.71	49.93
01-510	Police Officer	29.72	31.20	32.76	34.40	35.26	36.14	37.04	37.97	38.92	39.89	40.89	41.91
01-600	Laborer I	16.75	17.59	18.46	19.39	19.87	20.37	20.88	21.40	21.94	22.48	23.05	23.62
01-600	Laborer II	23.31	24.47	25.70	26.98	27.66	28.35	29.06	29.78	30.53	31.29	32.07	32.88
01-600	Laborer III	31.17	32.73	34.36	36.08	36.98	37.91	38.85	39.83	40.82	41.84	42.89	43.96
01-600	Mechanic Operator	30.58	32.11	33.72	35.40	36.29	37.19	38.12	39.08	40.05	41.05	42.08	43.13
01-800	Parts & Rec Assistant	20.70	21.74	22.83	23.97	24.57	25.18	25.81	26.45	27.12	27.79	28.49	29.20
01-800	Harbor Technician	15.23	16.00	16.80	17.63	18.08	18.53	18.99	19.47	19.95	20.45	20.96	21.49
51-800	Harbor Assistant I	18.27	19.19	20.15	21.15	21.68	22.22	22.78	23.35	23.93	24.53	25.14	25.77
51-800	Harbor Assistant II	20.70	21.74	22.83	23.97	24.57	25.18	25.81	26.45	27.12	27.79	28.49	29.20
51-800	Harbor Officer I	16.75	17.59	18.46	19.39	19.87	20.37	20.88	21.40	21.94	22.48	23.05	23.62
51-800	Harbor Officer II	22.31	23.32	24.48	25.71	26.35	27.01	27.68	28.38	29.09	29.81	30.56	31.32
51-800	Harbor Finance	27.01	28.36	29.77	31.26	32.05	32.85	33.67	34.51	35.37	36.26	37.16	38.09

## ANNUAL PAY

01-400	Work Student	31.686	33.270	34.934	36.681	37.958	38.538	39.501	40.489	41.501	42.538	43.602	44.692
01-400	Receptionist/Office Assistant	38.006	39.906	41.902	43.997	45.097	46.224	47.380	48.564	49.778	51.023	52.298	53.606
01-400	Executive Assistant	60.544	63.571	66.750	70.088	71.840	73.636	75.477	77.363	79.298	81.280	83.312	85.395
01-530	EMT I	46.548	48.565	48.893	51.338	52.621	53.937	55.285	56.668	58.084	59.536	61.025	62.550
01-540	EMT II	58.616	61.547	64.624	67.855	69.552	71.291	73.073	74.900	76.772	78.691	80.659	82.675
01-530	EMT III	77.316	77.316	81.182	85.241	87.372	89.556	91.795	94.090	96.442	98.853	101.325	103.858
01-510	Police Officer	61.808	64.899	68.144	71.551	73.340	75.133	77.052	78.979	80.953	82.977	85.051	87.178
01-600	Laborer I	34.835	36.577	38.406	40.326	41.335	42.368	43.427	44.513	45.626	46.766	47.935	49.134
01-600	Laborer II	50.907	53.452	56.125	58.966	59.966	60.440	61.951	63.500	65.087	66.714	68.382	69.717
01-600	Laborer III	64.829	68.070	71.474	75.048	76.924	78.847	80.818	82.839	84.910	87.032	89.208	91.438
01-600	Mechanic Operator	63.608	66.788	70.128	73.634	75.475	77.362	79.296	81.278	83.310	85.393	87.528	89.716
01-600	Parts & Rec Assistant	43.062	45.215	47.476	49.850	51.096	52.374	53.683	55.025	56.401	57.811	59.256	60.737
51-800	Harbor Technician	31.686	33.270	34.934	36.681	37.958	38.538	39.501	40.489	41.501	42.538	43.602	44.692
51-800	Harbor Assistant I	38.006	39.906	41.902	43.997	45.097	46.224	47.380	48.564	49.778	51.023	52.298	53.606
51-800	Harbor Assistant II	43.062	45.215	47.476	49.850	51.096	52.374	53.683	55.025	56.401	57.811	59.256	60.737
51-800	Harbor Officer I	34.835	36.577	38.406	40.326	41.335	42.368	43.427	44.513	45.626	46.766	47.935	49.134
51-800	Harbor Officer II	46.190	48.500	50.925	53.471	54.808	56.178	57.582	59.022	60.497	62.010	63.560	65.149
51-900	Harbor Finance	56.174	58.982	61.932	65.028	66.654	68.320	70.028	71.779	73.573	75.413	77.298	79.230

Initial hire pay level is determined based on qualifications and experience. Increases in level are to be awarded on the basis of merit for above average job performance. All pay increases must be approved by the city manager.



**CITY OF WHITTER**  
**EMPLOYEE CLASSIFICATION AND PAY PLAN SCHEDULE**  
**(Effective January 9, 2023 via Ordinance 2022-007)**

EXHIBIT C:

**Color: 3%**  
**EXEMPT (Salaried) POSITIONS:**

	A	B	C	D	E	F	G	H	I	J	K	L
	Level with 5.0% increase between steps											
01-400 Assistant City Manager	42.86	45.00	47.25	49.61	52.09	53.39	54.73	56.10	57.50	58.94	60.41	61.92
01-400 Finance Director	42.86	45.00	47.25	49.61	52.09	53.39	54.73	56.10	57.50	58.94	60.41	61.92
01-510 Public Safety Director	42.86	45.00	47.25	49.61	52.09	53.39	54.73	56.10	57.50	58.94	60.41	61.92
01-600 Public Works Director	40.82	42.86	45.00	47.25	49.61	50.85	52.12	53.43	54.76	56.13	57.53	58.97
51-800 Harbormaster	40.82	42.86	45.00	47.25	49.61	50.85	52.12	53.43	54.76	56.13	57.53	58.97
01-520 Fire/EMS Chief	40.82	42.86	45.00	47.25	49.61	50.85	52.12	53.43	54.76	56.13	57.53	58.97
01-400 City Clerk	37.17	39.03	40.98	43.03	45.18	46.31	47.47	48.66	49.87	51.12	52.40	53.71
01-510 Police Lieutenant	37.17	39.03	40.98	43.03	45.18	46.31	47.47	48.66	49.87	51.12	52.40	53.71
01-530 Fire/EMS Captain	37.17	39.03	40.98	43.03	45.18	46.31	47.47	48.66	49.87	51.12	52.40	53.71
51-800 Deputy Harbormaster	37.17	39.03	40.98	43.03	45.18	46.31	47.47	48.66	49.87	51.12	52.40	53.71

	Level with 5.0% increase between steps											
01-400 Assistant City Manager	89,141	93,598	98,278	103,192	108,352	111,061	113,837	116,683	119,600	122,590	125,655	128,796
01-400 Finance Director	89,141	93,598	98,278	103,192	108,352	111,061	113,837	116,683	119,600	122,590	125,655	128,796
01-510 Public Safety Director	89,141	93,598	98,278	103,192	108,352	111,061	113,837	116,683	119,600	122,590	125,655	128,796
01-600 Public Works Director	84,897	89,142	93,599	98,279	103,192	105,772	108,417	111,127	113,905	116,753	119,672	122,663
51-800 Harbormaster	84,897	89,142	93,599	98,279	103,192	105,772	108,417	111,127	113,905	116,753	119,672	122,663
01-520 Fire/EMS Chief	84,897	89,142	93,599	98,279	103,192	105,772	108,417	111,127	113,905	116,753	119,672	122,663
01-400 City Clerk	77,315	81,181	85,240	89,502	93,977	96,326	98,734	101,203	103,733	106,326	108,984	111,709
01-510 Police Lieutenant	77,315	81,181	85,240	89,502	93,977	96,326	98,734	101,203	103,733	106,326	108,984	111,709
01-530 Fire/EMS Captain	77,315	81,181	85,240	89,502	93,977	96,326	98,734	101,203	103,733	106,326	108,984	111,709
51-800 Deputy Harbormaster	77,315	81,181	85,240	89,502	93,977	96,326	98,734	101,203	103,733	106,326	108,984	111,709

Initial hire pay level is determined based on qualifications and experience at the time of hire. Increases in level are to be awarded on the basis of merit for above-average job performance. All salary increases must be approved by the city manager.



CITY OF WHITTIER  
2023 OPERATING BUDGET  
SCHEDULE OF CAPITAL SPENDING

Project Description	Cost	Funding Source	Spending Fund
<b>GENERAL FUND:</b>			
Property platting, survey for leases	\$ 30,000	General Fund - Admin	GF
Computer upgrades, postage machine	20,000	General Fund - Admin	GF
Audio/visual upgrades, Council Chambers	10,000	General Fund - Council	GF
Police forward-funding for vehicle replacement	20,000	General Fund - Police	Motor Pool
Public Safety/Public Works/Harbor - ALMR Radios	55,000	GF MRRF	GF MRRF
Public Safety Building - Training room, secure file room, security upgrades	8,000	General Fund	GF MRRF
Fire - turnout gear x 2	5,000	General Fund - Fire	
Fire new computers for staff	5,000	General Fund - Fire	
Fire - Engine 1 pressure relief gate valve	3,000	50/50 GF and CPV	GF
Fire - Engine 1 generator repair	2,500	50/50 GF and CPV	GF
Fire - SCBA tank fill setup	1,000	50/50 GF and CPV	GF
Fire - Stihl MS 462 C-M rescue saw	1,800	50/50 GF and CPV	GF
EMS - Tsunami siren	50,000	NOAA grant	GF
EMS - Adult CPR mannequin (one)	1,070	50/50 GF and CPV	GF
EMS - Child CPR mannequins (two)	1,116	50/50 GF and CPV	GF
Public Works - Outfit Shop maintenance bay	15,000	General Fund - PW	GF
Parks and Recreation - Trail Maintenance	25,000	CPV	GF
Parks and Recreation - Youth Equipment	5,000	General Fund	GF
New GIS system and platting	50,000	General Fund	GF MRRF
Public Works - Remove derelict vessels, equipment, tires, etc. in town	25,000	General Fund	GF MRRF
Public Works - Whittier Core design/permitting roads, sidewalks, stormwa	310,000	GF MRRF	GF MRRF
<b>HARBOR:</b>			
Harbor - 25% match for new pumpout cart	\$ 4,000	Harbor Fund	Harbor Fund
Harbormaster building electrical/heating repairs	-	Harbor Fund	Harbor Fund
Harbormaster building doors/floor repair	50,000	Harbor MRRF	Harbor MRRF
<b>DELONG DOCK:</b>			
Delong Dock Hi-Mast Lighting	\$ 22,000	Delong Dock Fund	Delong Dock Fund
<b>WATER AND WASTEWATER:</b>			
Water/Sewer - improved lighting	\$ 15,000	Water/Wastewater Fund	Water/Wastewater Fund
Wellfield Upgrade and Modification	370,000	50/50 W/WW and CPV	W/WW MRRF
Design and permit Lift Station #5	70,000	Water/Wastewater MRRF	W/WW MRRF
<b>MOTOR POOL:</b>			
Motor Pool - Replace one police vehicle	\$ 58,000	Motor Pool	Motor Pool
<b>COMMERCIAL PASSENGER VESSEL:</b>			
CPV Road fill improvements; SCR, HOB, Glacier, etc.	\$ 49,704	CPV	CPV
Visitor Information center	25,000	CPV	CPV
Economic Development/Waterfront Planning	150,000	CPV	CPV
Equipment - Benches, bike racks, interpretive signs, beautification	25,000	CPV	
Contribution to capital equipment - Girdwood Fire and EMS	20,000	CPV	CPV
	<u>\$ 1,502,190</u>		



CITY OF WHITTIER  
FIVE-YEAR (2023 – 2027)  
CAPITAL IMPROVEMENT PLAN

**SUMMARY OF FIVE-YEAR CAPITAL IMPROVEMENTS:**

HARBOR (pp. 2-18)	\$ 39,802,000
DELONG DOCK (pp. 19-21)	36,121,995
WATER (pp. 22-25)	9,570,000
WASTEWATER (pp. 26-28)	12,340,000
ECONOMIC DEVELOPMENT (pp. 29-38)	178,950,000
PUBLIC SAFETY (pp. 39-42)	329,000
PUBLIC WORKS (pp. 43-45)	5,293,000
PARKS (pp. 46-53)	4,112,500
	<hr/>
	\$ 286,518,495

Date: 12/03/2022

**CITY OF WHITTIER  
HARBOR PROJECTS  
2023 – 2027 CAPITAL IMPROVEMENT PLAN**

1. Harbormaster Door Replace	\$50,000	2023
2. Harbormaster Heat System Upgrade	\$12,000	2023
3. Harbormaster Server Electric Upgrade	\$ 5,000	2023
4. Float (A/G/H), Piling Replacement	\$9.0 million	2024
5. Harbor Loop Restroom Replace	\$400,000	2024
6. Harbor Walking Path Pave/Light	\$100,000	2024
7. Ocean Dock Modernize/Upgrade	\$600,000	2024
8. Grid Install Electric/Lighting/Water	\$ 25,000	2024
9. Boardwalk Lighting Upgrades	\$ 60,000	2024
10. Harbor Triangle Restroom Replace	\$400,000	2025
11. Used Oil Collection/Recycle	\$400,000	2025
12. Smitty's Cove Launch Ramp	\$1.5 million	2026
13. Harbormaster Building Replace	\$5.0 million	2027
14. Boardwalk Extend to Launch Ramp	\$2.0 million	2027
15. City Dock w/Drive-Down Replace	\$20 million	2027
16. Mariner's Memorial	\$100,000	2027
17. Harbor Float Lighting Improvements	<u>\$150,000</u>	2027
<b>Total:</b>	<b><u>\$39,802,000</u></b>	



### 1: HARBOR – Harbormaster Building Door Replacement

Harbor office building doors are aged and in disrepair. Doors leak during high wind events requiring staff to hang trash bags in front of doors to divert rainwater. This project would replace the second story emergency exit door and lock, first floor main office entry, and double doors off the workshop area.

Estimated Cost: ROM estimate is \$50,000

Recommended Funding: Harbor/MRRF

Status of the project: Planning/Awaiting bid



### 2: HARBOR – Harbormaster Building Heating System Upgrade

Heating system in the harbor office was repaired in 2016. For cost saving measures the hydronic heating system was filled with fresh water and not glycol. The lack of glycol results in the heating system freezing up during cold weather events. Pipes have burst in the past resulting in more expense to repair. Staff must trouble shoot daily in the winter with heat guns to thaw pipes to maintain heat in the building. This project would upgrade our heating system with glycol thus reducing the danger of frozen pipes and water damage.

Estimated Cost: ROM estimate is \$12,000

Recommended Funding: Harbor/MRRF

Status of the project: Shovel Ready

### 3: HARBOR – Harbormaster Building Server Room Electrical Upgrade

Current server room has 28 outlets on one 30-amp breaker. This project would provide new electrical panel that would isolate and provide safe, reliable, and dedicated electrical service including emergency generator feed to the harbor computer servers, camera and WiFi system.

Estimated Cost: ROM estimate is \$5,000

Recommended Funding: Harbor

Status of the project: Shovel ready with estimate

#### 4: HARBOR – A/G/H Float and all Piling Replacement, plus on-dock storage building

The project will remove A, G and H floats and will replace all creosote pilings in the Small Boat Harbor with new steel pilings. Floats will be replaced and fingers on the floats will be reconfigured, if necessary. Project will also include stainless steel utility pedestals, fire hose cabinets, fire extinguishers and cabinets, a dry fire suppression system to match fire systems previously installed, plus potable water spigots. Includes disposal of floats from this project and from previous float replacement projects.

Without this Harbor float and piling replacement project, the City will consider whether it is necessary to invest in temporary but costly repairs necessary to ensure safety and accessibility, or to remove the floats from service (affects 132 out of a total 413 slips ranging in size from 24' to 28' on two floats, and larger commercial fishing vessels on another float).

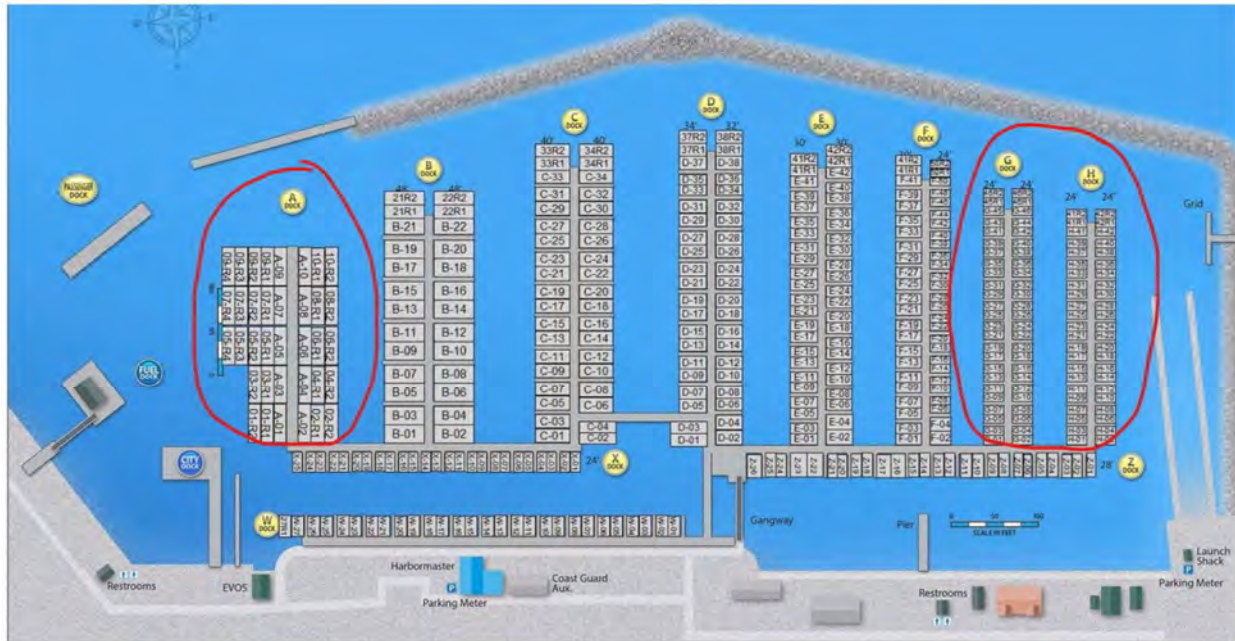
Estimated Cost: ROM estimate is \$9 million

Recommended Funding: 50/50 State Municipal Matching Grant; Harbor Revenue Bond/Reserves

Status of the project: Awaiting Grant decision. Design largely complete.



# HARBOR BOAT SLIP MAP





## 5: HARBOR – Harbor Loop (west end) Restroom Replacement

Current Harbor corridor restrooms were constructed in the late 1990's and have reached their useful service life and no longer meet visitor capacity. This project would demo the current restroom, expand the footprint, and build modern multi-stall restroom.

Estimated Cost: ROM estimate is \$400,000

Recommended Funding: Private/Public Partnership

Status of the project: Planning



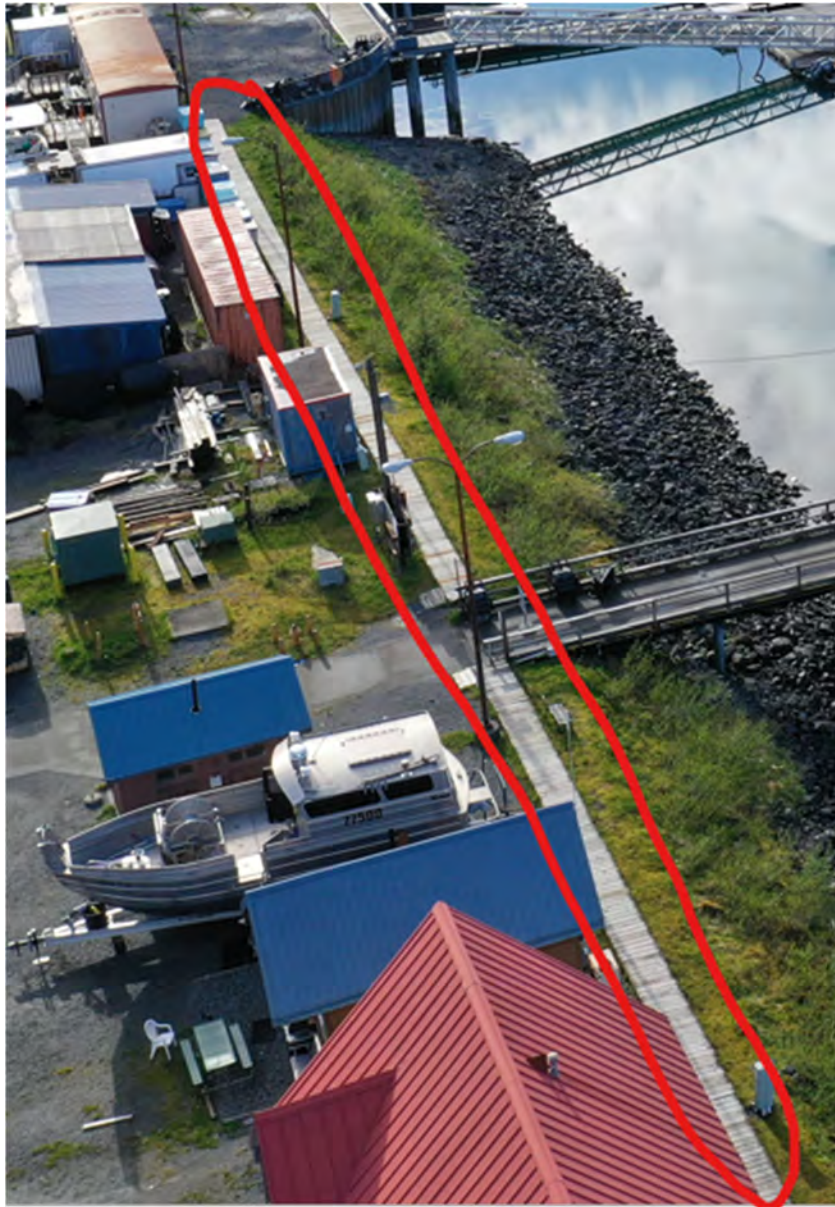
## 6. HARBOR –Replace Wooden Harbor Walking Path and Pave/Lighting Eastside Boardwalk

The current wooded boardwalk on the east harbor corridor is in poor condition due to rot. It does not meet current ADA requirements. This project would replace the current 250 ft wood boardwalk with a 4/5' wide asphalt walking path. The path would include expanded “bump-out” areas to facilitate picnic tables and or benches. Utilize current lighting infrastructure with new LED architectural light standards.

Estimated Cost: ROM estimate is \$100,000

Recommended Funding: CPV

Status of the project: RFP Design/Build in development as a current project.





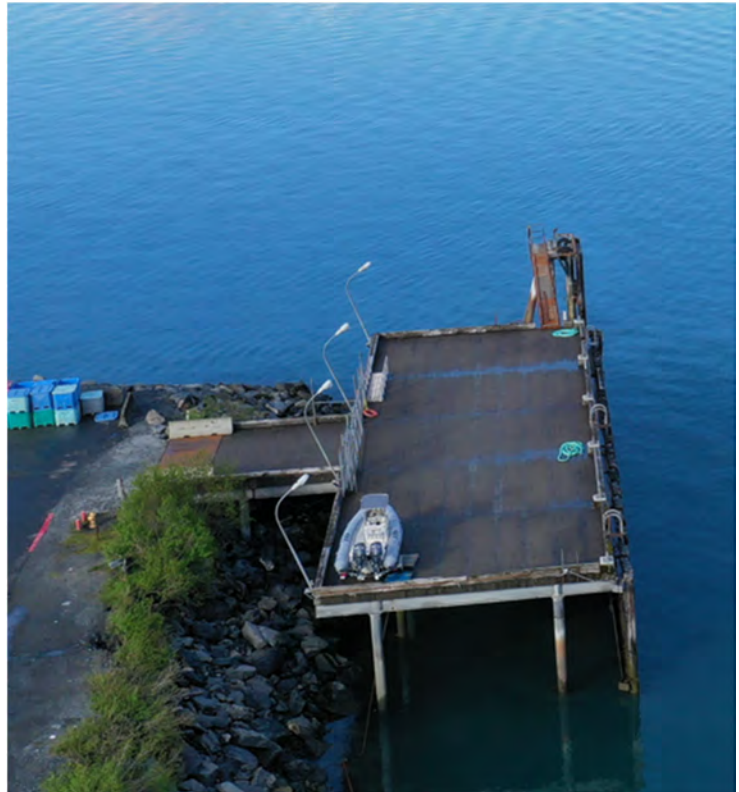
## 7: HARBOR – Ocean Dock Modernization, approach repair, addition of electric

Little is known about the Ocean Dock. We are awaiting an engineer report to evaluate load rating, produce “as-built” drawings, and a plan to fix the damaged concrete approach panel closest to the paved road. This project would repair the approach, install appropriate fresh water supply, install electricity, and repair lighting.

Estimated Cost: ROM estimate is \$600,000

Recommended Funding: Federal funding and Delong Dock MRRF

Status of the project: Planning and design.





## 8: HARBOR – Grid Repairs

Grid is in good working order. This project would install electrical service, on-demand lighting, and water service.

Estimated Cost: ROM estimate is \$25,000

Recommended Funding: Harbor/MRRF

Status of the project: Planning



## 9. HARBOR – Boardwalk lighting upgrade

Estimated Cost: \$60,000 for the entire project (requires 20% VEEP Grant match requirement)

Recommended Funding: VEEP Grant (Village Energy Efficiency Program Grant)

Status of the project: Planning/Design (submitted but denied 2021) Will reapply in 2023

Boardwalk lighting is dated and utilizes sodium style lighting. This project would replace current sodium lighting with LED lighting. Energy cost reduction is estimated to be \$15000.00 annually.





## 10: HARBOR – Harbor Triangle Restroom Replacement

Current Harbor corridor restrooms were constructed in the late 1990's and have reached their useful service life and no longer meet visitor capacity. This project would demo the current restroom, expand the footprint, and build modern multi-stall restroom.

Estimated Cost: ROM estimate is \$400,000

Recommended Funding: Private/Public Partnership

Status of the project: Planning





## 11: HARBOR – EVOS Used Oil Collection & Recycling Modernization

EVOS building was constructed in the early 1990's and many of the components need replacement. Waste oil burner is non-operational which requires contractor removing waste oil when we reach our current 1250-gallon storage capacity. Fire suppression system has not been maintained or tested since 2010. The doors to the building are in disrepair and will require a full replacement of the door frame/jam and doors or install a roll-up door. Replace incinerator. A more user-friendly oil collection system/tank needs to be designed to ensure proper collection, storage and filtration prior to waste oil burning.

Estimated Cost: ROM estimate is \$400,000

Recommended Funding: Grant/MRRF

Status of the project: Planning



## 12: HARBOR – Smitty's Cove Launch Ramp Replacement

The launch ramp was constructed in the late 1980's early 1990's. It is 250' in length and 26' wide. Primary use is for commercial landing craft servicing the communities of Prince William Sound to include Tatitlek, Chenega and the various hatcheries located throughout the Sound. The ramp has degraded to a dangerous point with large chunks of concrete missing and rebar exposed.

Estimated Cost: Awaiting bid for replacement concrete planks. Estimate \$1.5 Million

65 4' x 26' cast planks @ \$8250.00 per = \$536,250  
Permits, demo, contractor installation = \$1,000,000

Recommended plan for funding: Grant

Status of the project: this project is in the planning stage.





### 13: HARBOR – Harbormaster Building Replacement

Age of current building is unknown. Siding was installed in 2016. The office building is not ADA compliant; the restrooms are. A significant amount of work needs to be completed to bring the building up to date and compliance. All exterior doors require replacement. The roof has several leaks during heavy rain events. The heating system is aged and requires upgrades to continue to operate properly. Workspace for operations is small with very limited storage and work surfaces. Restrooms require a full overhaul of to remain serviceable.

Estimated Cost: ROM estimate is \$5,000,000

Recommended Funding: State Grant

Status of the project: Planning





#### 14: HARBOR – Extend Sea-walk/Boardwalk East to Launch Ramp

Current boardwalk is rotting and needs to be replaced with a more robust material. This separate project proposes to connect the west sea-walk to the east terminating at the launch ramp. Project would utilize current design.

Estimated Cost: ROM estimate is \$2,000,000

Recommended Funding: CPV

Status of the project: Planning



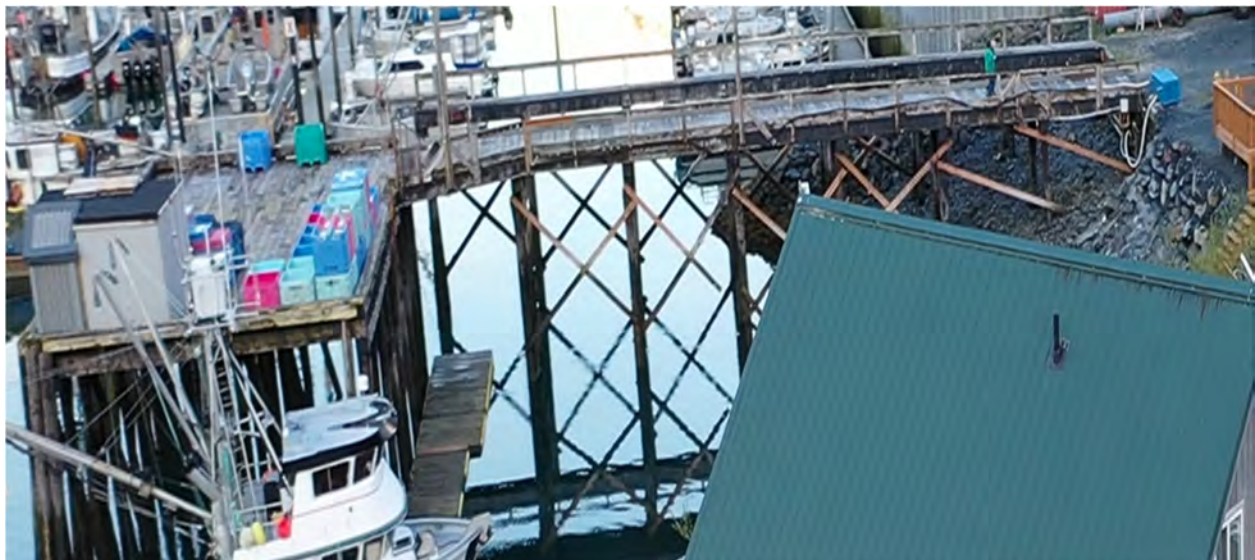
## 15: HARBOR – City Dock Replacement with drive-down dock

The City Dock is nearing the end of its useful life. This project is in the planning stage. Given the type of commercial use of this dock, consideration should be given to a drive-down dock with several cranes capable of facilitating loading and unloading of cargo and commercial gear. Such capacity would prove much more advantageous for Whittier's commercial fishing fleet. Drive down floats are in use throughout Alaska. There are current engineering plans available thus reducing the overall engineering and design.

Estimated Cost: ROM estimate is \$20 million

Recommended Funding: Federal grant

Status of the project: Planning. City dock was evaluated in 2021 for its current capacity load bearing condition. The engineering report recommended not to exceed 16,000 lb load rating which disqualifies the use of the Travel-Lift. Replacement cost to meet the 30-ton load limit for travel lift operations would cost an estimated \$20,000,000.



## 16. HARBOR – Mariner's Memorial

The heart and soul of Whittier is found in the beauty and waters of Prince William Sound, home to seafarers and mariners, many of whom make their living and/or choosing to spend their time recreating throughout the Sound. In recognition of the mariners who have lost their lives at sea, the community may consider constructing a mariner's memorial to honor those we have lost.

Estimated Cost: ROM estimate is \$100,000

Recommended Funding: Private fundraising

Status of the project: RFP Design/Build in development as a current project.





## 17. HARBOR – Float and Launch Ramp Lighting Improvements

The Whittier Harbor is located in an area that experiences high winds and severe winter weather, making adequate lighting a critical component of harbor safety. The City desires to balance the need for adequate lighting with a preference to minimize the impact of light pollution on nearby residences and improve energy efficiency. As harbor floats are replaced, appropriate low-impact lighting will be installed. The City will seek to add and upgrade lighting in the vicinity of the harbor launch ramp since that location does not benefit from adequate existing float lighting and is especially dark. Some lighting was destroyed on the launch float in a vessel fire on that float in July 2022. Additionally, existing lighting fixtures on some floats are seriously degraded or non-functional.

Estimated Cost: ROM estimate is \$150,000

Recommended Funding: Harbor Fund

Status of the project: Planning



CITY OF WHITTIER  
DELONG DOCK PROJECTS  
2023 – 2027 CAPITAL IMPROVEMENT PLAN

18. High-Mast Lighting Replace w/LEDs	\$ 21,995	2023
19. Delong Dock Replacement	<u>\$36.1 million</u>	2025
Total:	<u>\$36,121,995</u>	

## 18. DELONG DOCK – High-Mast Lighting Replacement

Delong dock high mast lighting is aged and in need of replacement. This project would replace the sodium lights with energy efficient LED lights.

Estimated Cost: Current estimate \$21,995

Recommended Funding: Delong Dock budget

Status of the project: Shovel ready, current estimate in hand



Figure 3. At 70-years old, the existing DeLong Dock is at the end of its intended design life. (South face of 90x427 barge looking northeast.)



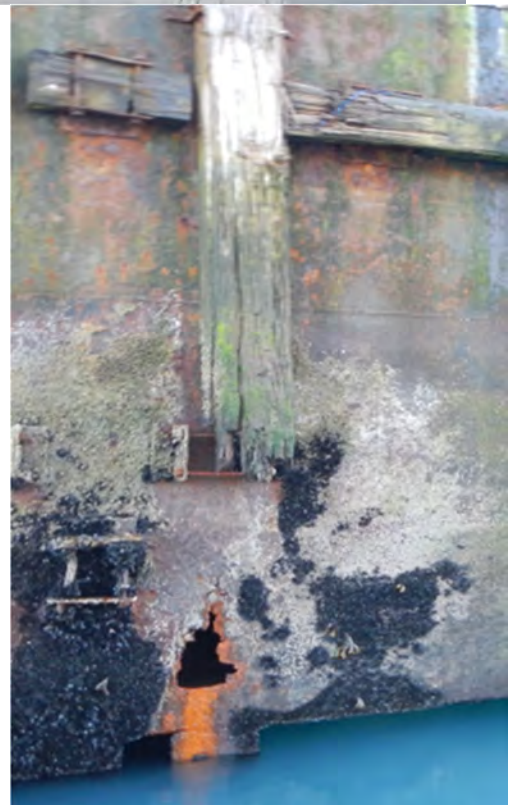
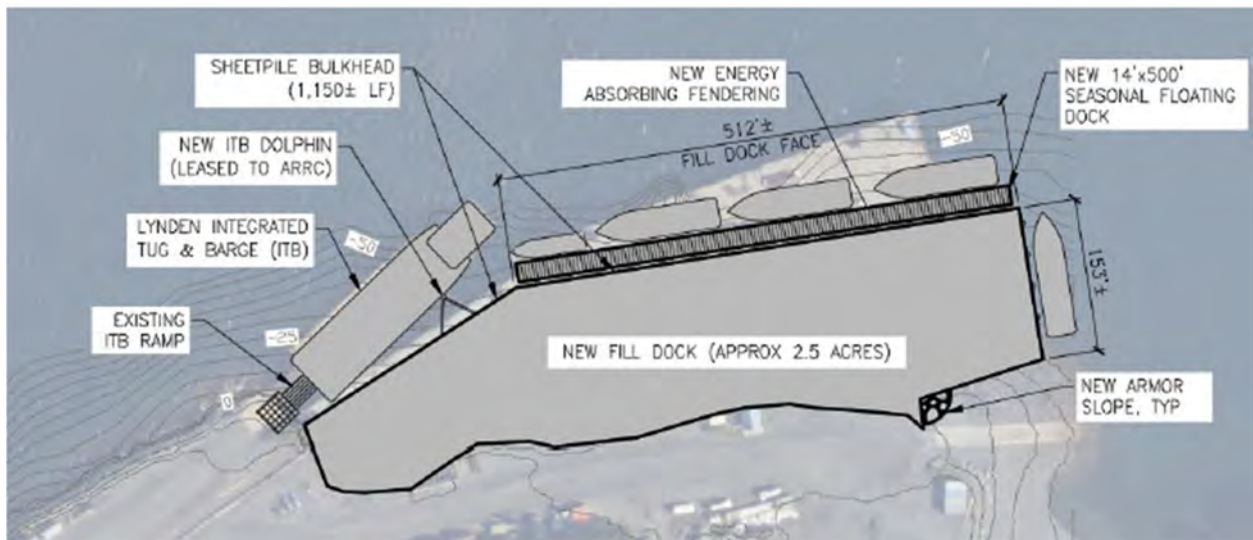
## 19. DELONG DOCK – Dock Replacement

This project proposes to replace the existing 70-year-old DeLong Dock which is at the end of its usable life. The intent would be to expand the utility of the dock to include cargo and freight capable to supporting transportation and food security for Alaska, since the Port of Whittier handles a significant portion of Alaska's incoming marine cargo. The dock is also a critical but aged component of a seafood supply chain that connects fish harvested in Alaska's Prince William Sound.

Estimated Cost: Current estimate \$36.1 million

Recommended Funding: Federal MARAD/PIDP funding with potential public/public partnership

Status of the project: Preliminary concept planning.



CITY OF WHITTIER  
WATER PROJECTS  
2023 – 2027 CAPITAL IMPROVEMENT PLAN

20. New Water Wells and Automation	\$1.6 million	2023
21. W. Whittier St. Water Main/Sewer Extension	\$2.98 million	2023/2024
22. Head of Bay New Water System	<u>\$4.99 million</u>	2026
Total:	<u>\$9,570,000</u>	



## 20. WATER– New Water Wells and Automation

The City desires to increase production of the municipal water supply from the City's well fields to meet growing demand and improve fire-fighting capacity.

Estimated Cost: \$1.6 million

Recommended Funding: Federal grant funds

Status of the project: Well Field Design complete. The City is installing two test wells to conduct aquifer pumping tests which have been located, sized and to be constructed to accommodate use as production wells. Desired capacity 750 gpm each well. Design of new well building (30' x 30' CMU block building with concrete slab on grade floor), including controls housed in well building. Existing generator will provide emergency power for wells. Well building to be located east of and adjacent to existing Well House No. 3. Well pumps to be sized to meet desired production of 750 gpm for each well. Water from wells to be routed to new well building through new ductile iron pipe water mains and then connect to existing water distribution system new Well House No. 2. Controls will allow well pumps to be operated in automatic or manual mode. Controls will call for one or both bumps to operate until reservoir is full, then wells to be shut off. After water level drops to predetermined level, controls will call for either one or both wells to start. Existing wells and well houses will be demolished once new well facilities are constructed. Construction will be sequenced to ensure existing well houses are not demolished until new facilities are commissioned. Well House No. 1 to be kept online as a backup.





## 21. WATER– West Whittier Street Water Main & Sewer Extension

This project will complete a looped water system for the western area of Whittier, including current Cruise Ship Terminal, Cliffside Marina, Harbor Loop, Whittier Small boat Harbor and part of the Harbor Front. Project will improve water pressure to improve fire-fighting capabilities and reduce the need to disrupt water supply to cruise ships and others during significant water-use events.

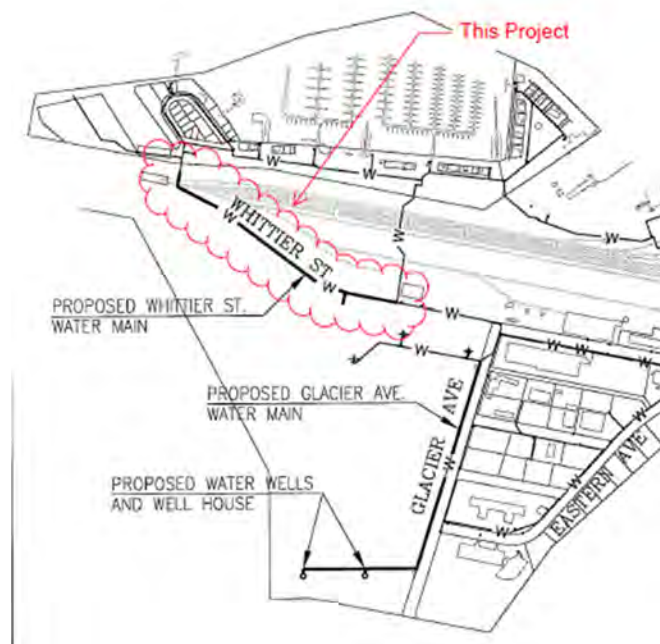
Current water supply to the harbor is through a 10-inch main from Whittier Street, north across the ARRC yard near Glacier Avenue, then across railroad yard, main splits east and west. The eastern 10" main loops each to Blackstone Road and ties back into supply system. The main to the west includes a section of 6" pipe that connects to 10" pipe near Harbor Loop tract. Cruise ships take on water at end of the western section providing valuable revenue source to City's water system. The main is adequate to meet domestic demand at harbor but in the event of a fire, the 6" main will not allow adequate pressure to be maintained through harbor.

A new connection from the water system on Whittier Street to the western harbor area will increase water pressure and maintain during fire event. New connection will consist of 10" water main extension along west Whittier Street from Glacier Ave to the railroad cross, tie-ing into existing water main. Will provide water flows directly to western area of harbor and will facilitate new development along Whittier Street and possible future development west of the City.

Estimated Cost: \$2,980,000

Recommended Funding: ACWF Loan/Grant

Status of the project: Design complete. Will include: West Whittier Street Water Main: 1,360' water main, 1,360' remove/replace/roadway, 3 gate valves, 3 fire hydrants, 2 water services



## 22. WATER– Head of Bay New Water System

This project will support current and future commercial, recreational and tourism development at the Head of Passage Canal (HOB) including a new cruise ship terminal and proposed new small boat harbor. This development is designed to accommodate a large hotel and may include single and multi-family housing units upon completion. The HOB consists of unconsolidated glacial materials similar to that of the Whittier townsite and has streams fed by both Learnard Glacier and Shakespeare Glacier. The unconsolidated materials and presence of glaciers make it likely that wells with the ability to provide significant quantities of groundwater can be developed. The presence of several existing wells at the HOB bolsters this assessment.

Development of a well site will be in an area up-gradient from potential sources of contamination and away from possible saltwater intrusion. The danger of avalanches will be considered in locating water system components. Wells will be sized and developed to ADEC requirements to have a minimum capacity of 500 gpm. A water storage tank is required to supply domestic water demands and fire flows and to minimize well pumping operations. The tank will be located at an adequate elevation to provide gravity flows to the entire distribution system, approximately 230 feet above mean sea level. The tank will be sized for 450,000 gallons to accommodate domestic and fire demands.

The project is expected to include two municipal wells, well house facility, water storage tank and water distribution system. The water system will have 4,000' feet of water mains, at least four fire hydrants, and water services.

Estimated Cost: \$4,990,000

Recommended Funding: ACWF 1.4% Loan/Grant

Status of the project: Preliminary planning and design



CITY OF WHITTIER  
WASTEWATER PROJECTS  
2023 – 2027 CAPITAL IMPROVEMENT PLAN

23. Lift Station #5 Replacement	\$ 920,000	2023, 2024
24. Sewer Dump Station	\$ 30,000	2025
25. Head of Bay New Wastewater System	<u>\$11.39 million</u>	2027
Total:	<u>\$12,340,000</u>	



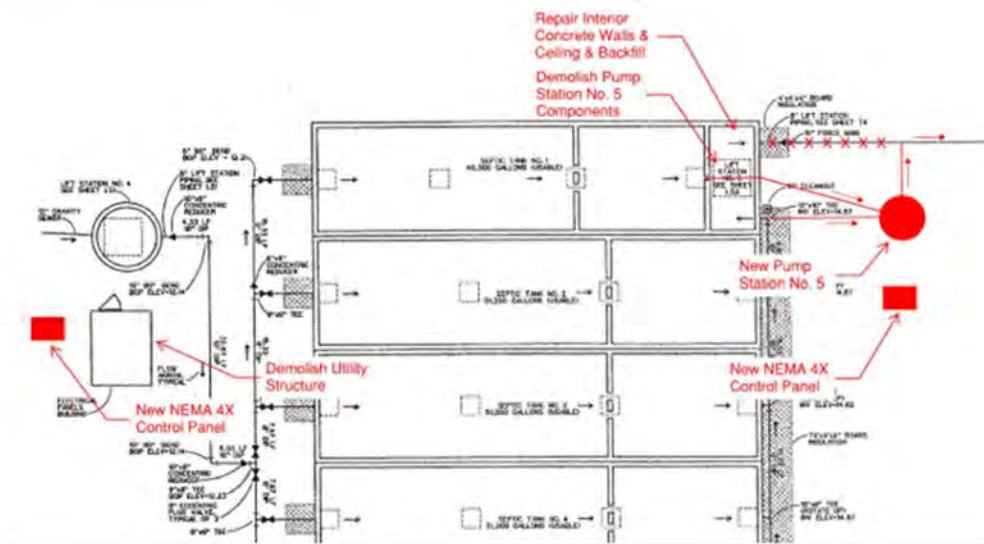
## 23. WASTEWATER– Lift Station No. 5 Replacement

This project is critical due to the high likelihood of catastrophic failure within the next 2-5 years. In March 2022 it was discovered that the wet well is compromised due to concrete and piping above the waterline experiencing severe degradation. The Control Building contains significant dry rot and is starting to fail from freeze/thaw cycles and temperate rain forest weather. It is necessary to replace the building and the electronics.

Estimated Cost: \$920,000

Recommended Funding: ACWF 1.5% Loan/Grant

Status of the project: Design is complete. Preparing bid documents for construction



#### 24. WASTEWATER– Sewer Dump Station

This project will address the need to allow for RVs to dump sewage to avoid the current challenges associated with RVs dumping in the woods or other unauthorized locations due to the lack of dump station options in Whittier. Consider 1000 gal septic tank with concrete apron, water trailer, pump, batteries, excavation and install.

Estimated Cost: \$30,000

Recommended Funding: City Funding and/or CWS 1.5% Loan

Status of the project: Preliminary Planning

#### 25. WASTEWATER– Head of Bay New Wastewater System

This project will address current and future commercial, recreational and tourism development at the Head of Passage Canal (HOB) including the new cruise ship terminal and a new small boat harbor. This development could accommodate a large hotel and may include single or multi-family housing units upon completion of a new municipal sewer system. The system would be designed to support demand approximately equal to the existing Core Area of Whittier. The HOB consists of unconsolidated glacial materials similar to Whittier townsite. The topography slopes briskly from mountains to tidewater, minimizing the need for wastewater lift stations. The collection system will be designed to serve the area by gravity and will flow to a central location where it will be treated prior to discharge. The project includes a secondary wastewater treatment facility to be constructed inside a new building for odor control and protection from the environment. An ocean outfall will be constructed to convey treated effluent. The sewer collection system will have 3,000 feet of sewer mains, manholes at approximately 300-foot intervals, and sewer services.

Estimated Cost: \$11,390,000

Recommended Funding: ACWS 1.5% Loan/Grant

Status of the project: Preliminary Planning and Design



CITY OF WHITTIER  
ECONOMIC DEVELOPMENT  
2023 – 2027 CAPITAL IMPROVEMENT PLAN

26. Funding to remove Junk	\$ 125,000	Annual
27. GIS Infrastructure and Surveying	\$ 75,000	2023
28. Buckner Building Demo/Reuse	\$26.5 million	2023-2027
29. Head of Bay Cruise Facilities	\$80 million	2024
30. Head of Bay Breakwater w USACE	\$24.5 million	Tbd
32. Head of Bay Parking/Launch Ramp	\$ 3 million	2024
33. Shotgun Cove Road & Emerald Cove	\$43 million	2024, 2025
33. Harbor Business District Expansion	\$1.5 million	2026
34. Head of Bay New Boat Harbor	\$Unknown	Tbd
35. Shakespeare Creek Fish Viewing	\$Unknown	Tbd
36. Develop EE/Resident Housing	<u>\$250,000</u>	Tbd

Total: \$178.95 million



## 26. ECON DEVELOPMENT– Beautification - Remove Derelict Vessels, Clean-up Abandoned Equip, Tires,

A primary goal of the Whittier Comprehensive Plan is to clean up both public and private property to beautify Whittier and better enforce City land and lease regulations. In anticipation of near-term growth, City staff will focus on identifying areas for potential clean-up, develop options for clean-up and disposal of junk, derelict vessels and autos and to investigate the advisability of an amnesty program to incentivize property clean-up earlier rather than later.

Estimated Cost: \$125,000 or \$25K annually over a 5 year period

Recommended Funding: General Fund and CPV

Status of the project: Planning



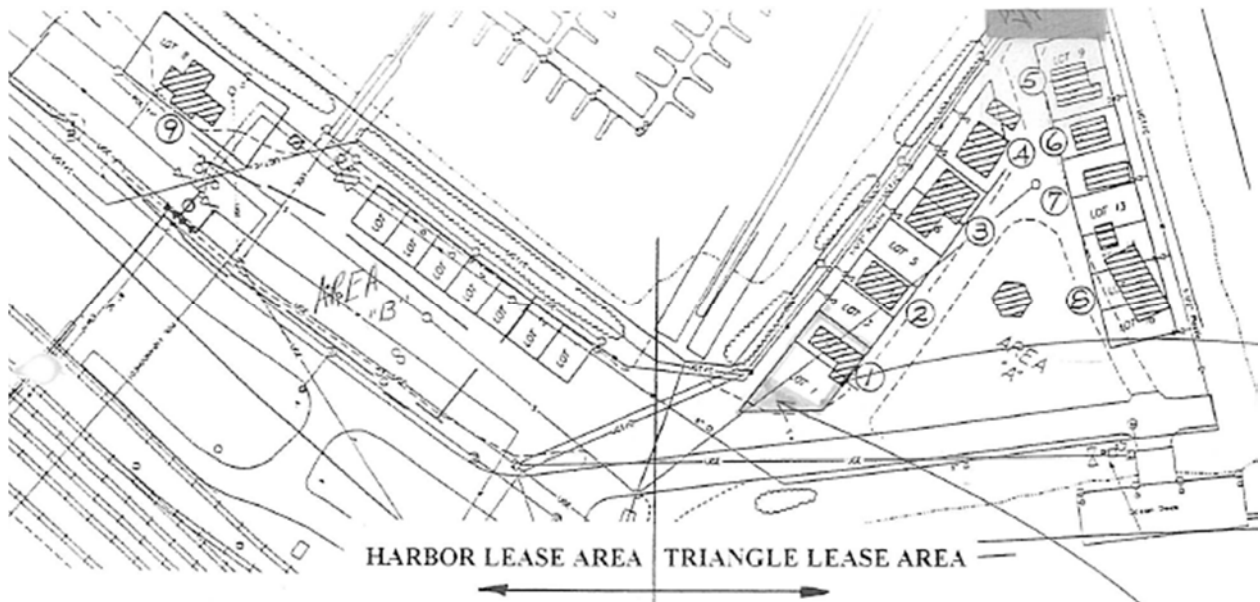
## 27. ECON DEVELOPMENT– GIS Infrastructure and Survey of Leased Property

Survey all leased properties, ensure Plat Maps are correct and recorded with DNR, implement a GIS system for the City to include community land, utility infrastructure locations, and other mapping layers to assist in community planning efforts.

Estimated Cost: \$75,000

Recommended Funding: General Fund

Status of the project: Staff are investigating firms capable of providing GIS surveying, mapping programs, etc. Staff has developed a related RFP for appraisal services to update land valuation appraisals of all City-owned or City-leased lands. Project will also expand to include personal property valuations of all vessels in the community.





## 28. ECON DEVELOPMENT– Buckner Building Demolition/Remediation

The Buckner Building is considered a mega-Brownfield contaminated site which requires a multi-layered approach to assess and mitigate hazardous materials, remove and dispose of PCBs, asbestos, mercury, demolition materials, clean-up site and repurpose and reuse the site.

Estimated Cost: \$26,500,000

Recommended Funding: ADEC, EPA, Other Grants

Status of the project: The City has completed: Property Assessment and Cleanup Plan (April 2015), Structural Assessment for Remedial Design (January 2016), Brownfield Assessment and Cleanup Plan (December 2017) and UST Closure Assessment (December 2017). Recently applied for assessment and cleanup grant,





## 29. ECON DEVELOPMENT– Head of Bay Cruise Facilities

The City of Whittier has partnered with Huna-Totem Corporation and Norwegian Cruise Lines to establish a new cruise ship dock and upland development at the Head of the Bay. Groundbreaking is slated to take place in October 2022 with dock construction to be complete in 2024.

Estimated Cost: \$80+ million      Funding: This project is 100% funded through private investment.

Status of the project: The project is currently in the permitting phase with groundbreaking to take place October 10, 2022 with upland clearing and grubbing in Fall 2022. Dock construction will largely take place off-site with construction expected to complete October 2023. The terminal facility is anticipated in 2024.



### 30. ECON DEVELOPMENT– Head of Bay Breakwater w/USACE

The City has partnered with the US Army Corps of Engineers to consider the feasibility of constructing a breakwall to protect a potential new harbor basin and boat launch ramp to be located at the Head of Passage Canal. The configuration of the project has yet to be determined.

Estimated Cost: \$24.5+ million

Recommended Funding: Federal and local matching funds

Status of the project: The City has focused recent efforts on developing a new cruise ship dock and upland facilities at the Head of the Bay. Pursuit of the breakwater project at the Head of the Bay will involve renewed discussions with the US Army Corps; their last phase of the project was completion of a feasibility analysis for such a project.



### 31. ECON DEVELOPMENT– Head of Bay Parking/Launch Ramp

The next phase of development at the Head of the Bay is likely to involve construction of new parking and a new launch ramp to ease congestion in the harbor area and potentially segregate different boating user groups. Expansion of parking at the Head of the Bay would likely improve the visitor's experience and address one of Whittier's current challenges – lack of available long-term parking for trucks with trailers.

Estimated Cost: \$3+ million

Recommended Funding: Alaska Department of Fish & Game Sport Fishing Program with local match

Status of the project: Pending public input and Council direction





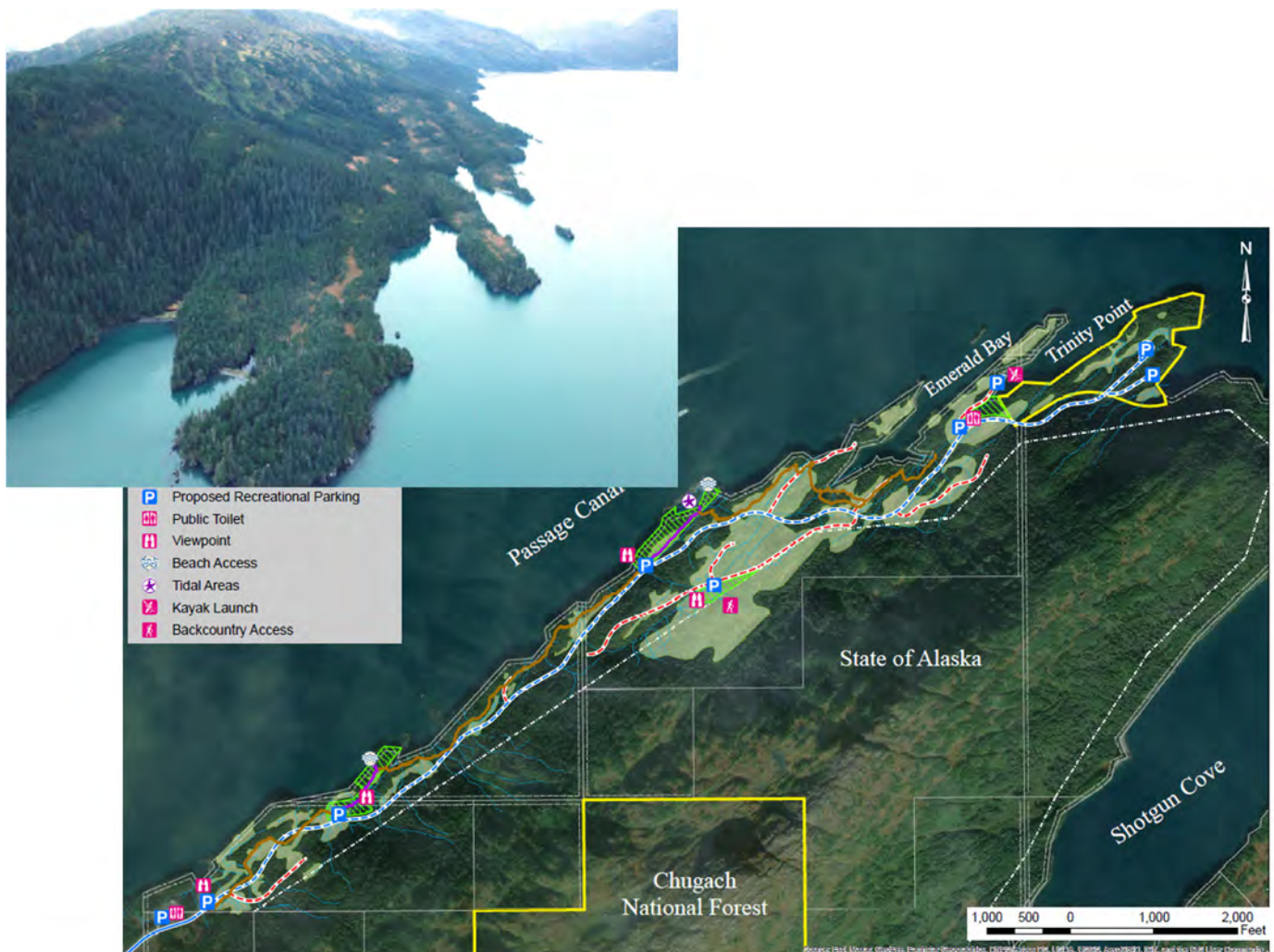
### 32. ECON DEVELOPMENT– Shotgun Cove Road and Emerald Cove

The City has completed construction of the first two miles of Shotgun Cove Road on a project that will connect Whittier to Trinity Point (Mile 4.5). The design work is complete and permits are in-hand to proceed with the next phase of construction which is to construct Mile 2.0 to 4.5. The City requests federal funding to complete the project which will increase resource access, improve regional transportation systems, expand access to backcountry recreation opportunities, open land for recreational development, and offer future seasonal housing, as well as USFS recreational facilities and water access planned at Trinity Point. Trails and beach access points for non-motorized craft allow visitors and residents to experience the natural landscape and the proximity to Whittier and other communities in the Sound creates opportunities for economic growth and for expanded cultural ties between various native peoples within the Prince William Sound region. all that is needed is for construction funding to complete the project. In addition to construction of the next 2.5 miles of road, the City has a shovel-ready project to pave the first two miles of Shotgun Cove Road at an estimated cost of \$3.9 million.

Estimated Cost: \$43 million

Recommended Funding: Federal Funds / Local 10% match

Status of the project: Permitting complete. Initial 2.0 miles of road constructed. Plans for submission of federal grant funding request in October 2022.





### 33. ECON DEVELOPMENT– Harbor Business District Expansion

Consider options to expand opportunities for kayak and jet ski businesses to have dedicated areas for their customers to launch. Consider whether to expand the sea walk and/or create additional uplands for expansion. Consider whether some parking can be relocated to the head of the bay to free up additional areas in the harbor business district to better accommodate public restrooms, etc.

Estimated Cost: \$1.5 million + Recommended Funding: Public/private or grant opportunities

Status of the project: Planning

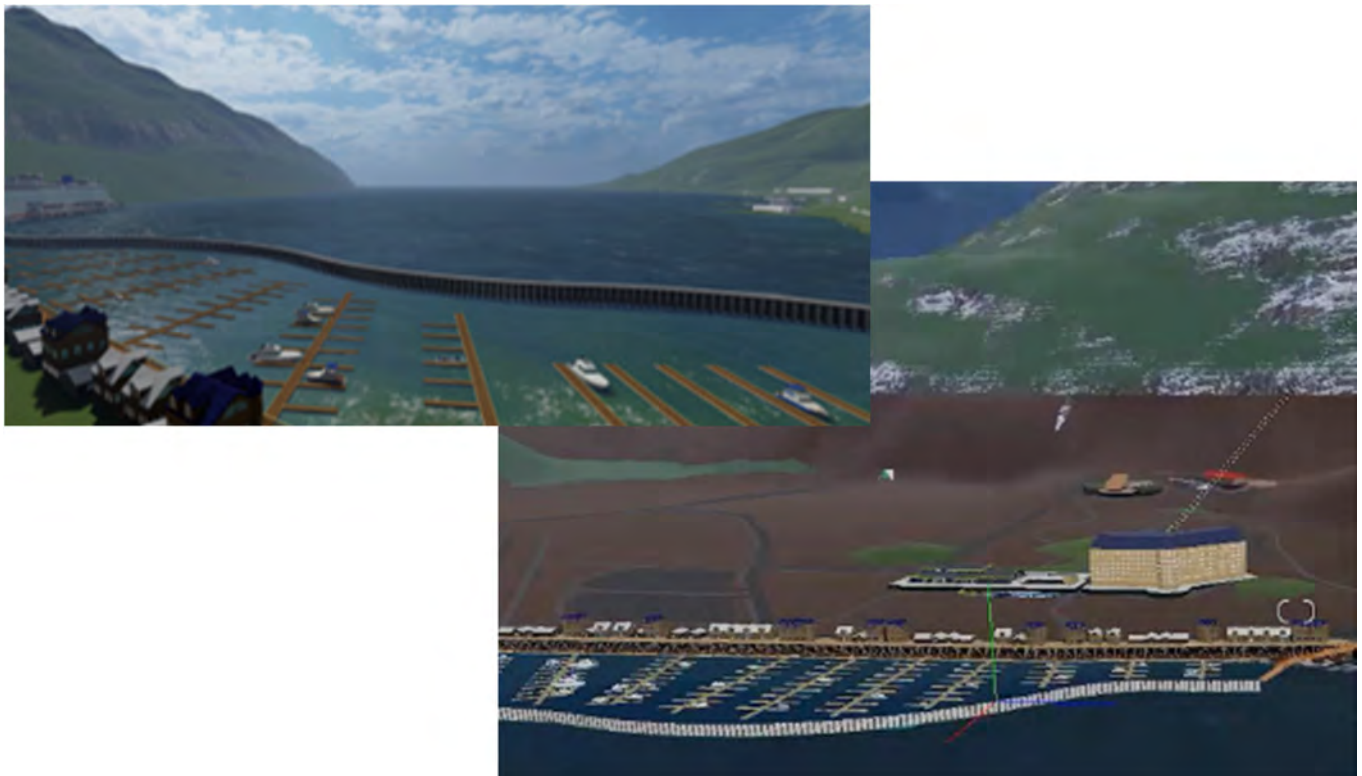
### 34. ECON DEVELOPMENT– Head of Bay New Boat Harbor

Whittier's harbor has a significant wait list with the capacity to justify construction of a boat harbor at the Head of the Bay. Given the proven demand based on waiting lists, the City would be able to finance construction of the harbor floats with revenue bonds backed by the revenues from moorage. Before construction of a harbor could be considered however, the City would need to move forward with construction of a protective breakwall. The City is partnering with the US Army Corps of Engineers and will need to revisit the feasibility analysis of the project given new economic development opportunities in Whittier's near future.

Estimated Cost: Undetermined

Recommended Funding: Harbor Revenue Bonds

Status of the project: Future public input sessions and Council direction



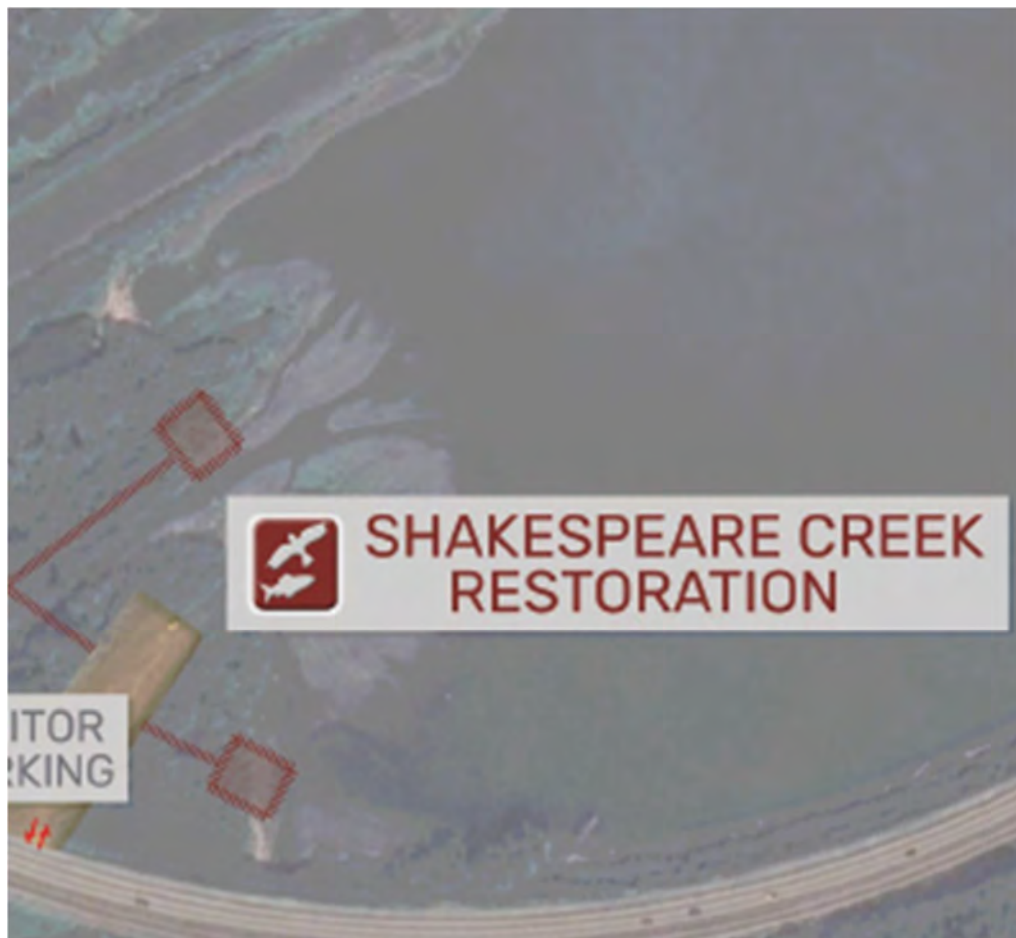
### 35. ECON DEVELOPMENT– Shakespeare Creek Fish Viewing Platform & Improvements

The City desires to complete restoration of Shakespeare Creek and construct a fish viewing platform that will serve both to protect native beach areas and a sensitive creek location, while offering people the opportunity to view salmon and other species as they migrate in the area of Shakespeare Creek. The project may include dealing with issues of erosion, removal of invasive plant species and debris, stream bank improvements, culvert repair, road drainage improvements, improving spawning habitat, creation of pools.

Estimated Cost: Undetermined

Funding Source: State/federal resource protection grants

Status of the project: Planning phase



### 36. ECON DEVELOPMENT– Develop Employee and Resident Housing

Whittier is a community with very little privately-owned and developable property. Most developable land within the City of Whittier municipal boundaries is owned by federal or state government entities, with 109 of the 212 acres in the Whittier core area, owned by the Alaska Railroad Corporation. While the City leases some land from the Alaska Railroad, the parties have diverging interests, with the Railroad seeking to maximize lease revenues and the City seeking to provide much-needed public infrastructure and incentivize private ownership to promote affordable development and economic growth. The City suffers from a severe shortage of land needed for residential housing and seasonal employee housing, with two primary residential structures housing more than 90% of the local population. The lack of housing alternatives is likely to further constrain the local business employment pool caused by lack of housing, as well as to further constrain opportunities for economic growth, until additional housing units are developed.

Estimated Cost: \$250,000 for development plan

Funding Source: State/federal grants

Status of the project: Planning phase



CITY OF WHITTIER  
PUBLIC SAFETY  
2023 – 2027 CAPITAL IMPROVEMENT PLAN

37. Tsunami Warning System	\$ 50,000	2023
38. Police Vehicles	\$116,000	2023, 2026
39. ALMR Radios	\$ 55,000	2023
40. Body Cameras	\$ 10,500	2024,2025,2026
41. Tasers	\$ 10,000	Annual
42. Body Armor	\$ 7,500	Annual
43. Police AED	\$ 10,000	Annual
44. EMS – AED for Medic 2	\$ 30,000	Annual
45. Fire – SCBA Equipment	\$ 20,000	Annual
46. Fire – Turnout Gear	\$ 10,000	Annual
47. Fire – Fire Hose	<u>\$ 10,000</u>	Annual
Total:	<u>\$329,000</u>	

#### 37. PUBLIC SAFETY – Tsunami Warning System

The City is partnering with the State of Alaska through a State grant to implement improvements to the local tsunami warning system with equipment to be purchased and installed by the State.

Estimated Cost: \$50,000

Recommended Funding: 100% NOAA Funding

Status of the project: The State has purchased the equipment and will install it at a location to be determined, likely near the Head of the Bay.

#### 38. PUBLIC SAFETY – Police Replacement Patrol Vehicles

Estimated Cost: \$58K in 2023 and \$58K in 2026

Recommended Funding: General Fund contributions to the Motor Pool Fund

Status of the project: The Motor Pool Internal Service Fund has a cash balance of \$34,517 at 12/31/2021 and should have sufficient funds by 2023 to purchase an additional patrol vehicle. Assuming the City increases funding to the motor pool beginning in 2023, there will be sufficient reserves to replace one patrol vehicle in 2026.

#### 39. PUBLIC SAFETY – Police ALMR-Compliant Mobile/Portable Radio Equipment

Estimated Cost: \$55,000

Recommended Funding: General Fund MRRF

Status of the project: The City's ALMR-compliant mobile/portable radios are reaching the end of their useful lives. Funding will be available in the General Fund MRRF for this replacement in 2023. Thereafter, funding may be set aside to routinely replace equipment such as portable radios reaching end-of-life. This will avoid the impact of one-time unexpected large expenditures affecting the operating budget.

#### 40. PUBLIC SAFETY – Police Body Cameras

Estimated Cost: \$10,500

Recommended Funding: General Fund, Girdwood Police Contract, CPV

Status of the project: The City does not currently have a program to set aside funding annually for the replacement of costly equipment with a finite useful life. In 2023 we begin setting aside \$3,500 annually (50/50 GF/CPV) to routinely replace body cameras reaching the end of their useful lives. Police body cameras will be replaced in 2025. Thereafter, an inflation-adjusted \$3,500 per year will be allocated, subject to funding availability, to forward-fund replacement in the future. The expected source of funding for this purchase is from the City, the Girdwood Police Contract and CPV funding.

#### 41. PUBLIC SAFETY – Police Tasers

Estimated Cost: \$10,000

Recommended Funding: General Fund, Girdwood Police Contract, CPV

Status of the project: The City desires to set aside annual funding to forward-fund replacement of costly equipment with a finite useful life. In 2023 we begin setting aside funds to routinely replace police tasers and other equipment at the end of life. This request is for \$2,000 annually for five years to replace tasers, and thereafter, an inflation-adjusted \$2,000 per year to forward-fund replacement of this equipment in the future. The expected source of funding for this purchase is from City funds, the Girdwood Police Contract and CPV.

#### 42. PUBLIC SAFETY – Police Body Armor (PPE/hard)

Estimated Cost: \$7,500

Recommended Funding: General Fund, Girdwood Police Contract, CPV

Status of the project: The City does not currently have a program to set aside funding annually for the purpose of forward-funding replacement of costly equipment with a finite useful life. In 2023 we begin setting aside \$1,500 annually to replace police body armor at the end of life and thereafter, an inflation-adjusted \$1,500 per year to forward-fund replacement of this equipment in the future. The expected source of funding for this purchase is from City funds, the Girdwood Police Contract and CPV.

#### 43. PUBLIC SAFETY – Police - AED External Defibrillator (Zoll)

Estimated Cost: \$10,000

Recommended Funding: General Fund, Girdwood Police Contract, CPV

Status of the project: The City does not currently have a program to set aside funding annually for the purpose of forward-funding replacement of costly equipment with a finite useful life. In 2023 we begin setting aside \$2,000 annually to replace police vehicle AED external defibrillators when they reach the end of life, and thereafter, an inflation-adjusted \$2,000 per year to forward-fund replacement of this equipment in the future. The expected source of funding for this purchase is from City funds, the Girdwood Police Contract and CPV.

#### 44. PUBLIC SAFETY -EMS – AED External Defibrillator (Zoll)

Estimated Cost: \$30,000

Recommended Funding: General Fund, Girdwood Police Contract, CPV

Status of the project: The City does not currently have a program to set aside funding annually for the purpose of forward-funding replacement of costly equipment with a finite useful life. In 2023 we begin setting aside \$6,000 annually to replace EMS AED external defibrillators when they reach the end of life, and thereafter, an inflation-adjusted \$6,000 per year to forward-fund replacement of this equipment in the future. The expected source of funding for this purchase is from City funds, the Girdwood Police Contract and CPV.



#### 45. PUBLIC SAFETY – Fire – SCBA Breathing Apparatus Equipment

Estimated Cost: \$20,000

Recommended Funding: General Fund, Girdwood Police Contract, CPV

Status of the project: The City does not currently have a program to set aside funding annually for the purpose of forward-funding replacement of costly equipment with a finite useful life. In 2023 we begin setting aside \$4,000 annually to replace SCBA (self-contained breathing apparatus – fire response tanks) when they reach the end of life, and thereafter, an inflation-adjusted \$4,000 per year to forward-fund replacement of this equipment in the future. The expected source of funding for this purchase is from City funds, the Girdwood Police Contract and CPV.

#### 46. PUBLIC SAFETY – Fire – Turnout Gear

Estimated Cost: \$10,000

Recommended Funding: General Fund, Girdwood Police Contract, CPV

Status of the project: The City does not currently have a program to set aside funding annually for the purpose of forward-funding replacement of costly equipment with a finite useful life. In 2023 we begin setting aside \$2,000 annually to replace fire department turnout gear at the end of life, and thereafter, an inflation-adjusted \$2,000 per year to forward-fund replacement of this equipment. The expected source of funding for this purchase is from City funds, the Girdwood Police Contract and CPV.

#### 47. PUBLIC SAFETY – Fire – Fire Hose

Estimated Cost: \$10,000

Recommended Funding: General Fund, Girdwood Police Contract, CPV

Status of the project: The City does not currently have a program to set aside funding annually for the purpose of forward-funding replacement of costly equipment with a finite useful life. Staff is working to develop a plan of annually setting aside sufficient funding to routinely replace standard equipment such as fire department fire hose when it reaches the end of its useful life. This request is for \$2,000 to be set aside each year to replace fire hose as sufficient funds accumulate to fund the purchase of replacement hose and then to annually set aside an inflation-adjusted \$2,000 per year to forward-fund replacement of this equipment in the future. The expected source of funding for this purchase is from both CPV Funding and the City's General Fund.

CITY OF WHITTIER  
PUBLIC WORKS  
2023 – 2027 CAPITAL IMPROVEMENT PLAN

48. Streets & Storm Drain Rehabilitation	\$3.555 million	2023, 2025
49. PSB Interior Doors, Safety Measures	\$8,000	2023
50. Whittier Creek Levee Repairs	\$1.325 million	2024, 2027
51. Snowblower	<u>\$405,000</u>	2023
Total:	<u>\$5,293,000</u>	

#### 48. PUBLIC WORKS – Whittier Core Streets & Storm Drain Rehabilitation

Storm drain design based on using existing pipe sizes and matching existing grades. No detailed grading of driveways or curb ramps. ADA improvements limited to curb ramps. Requirements procurement of storm drain pipes and manholes.

Estimated Cost: \$3,555,000

Recommended Funding: Federal / State/ City funding

Status of the project: The City has completed design of this project and has submitted requests for funding this project with State grant funding.



#### 49. PUBLIC WORKS – Public Safety Building inside doors, safety measures

The goal of this project is to enhance public safety and building security while expanding the ability to use common areas of the Public Safety Building. In addition, safety measures are needed to protect permanent City records. Project may involve installing doors and/or safety measures for better utilization of the building while ensuring security and access to the facility.

Estimated Cost: \$8,000

Recommended Funding: General Fund to GF MRRF

Status of the project: Planning phase. Project planned for 2023.



## 50. PUBLIC WORKS – Whittier Creek Levee Repairs

The Whittier Creek Levee has structural deficiencies that could pose a danger to public and private infrastructure should a large glacial outfall occur. Such an event could cause extensive damage to the city center, including several state and private facilities. The threat may also adversely hinder opportunities for further economic development and new housing in the area.

Estimated Cost: \$1,325,000

Recommended Funding: USACE 206 Program and/or GF MRRF

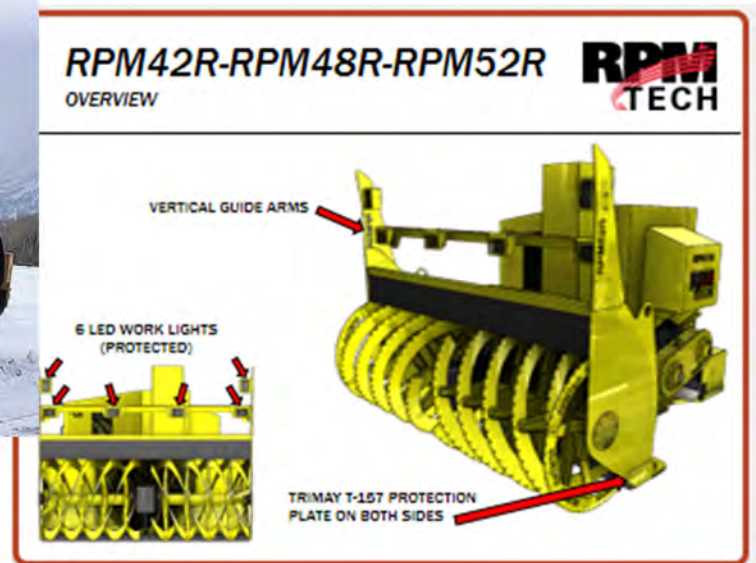
Status of the project: Planning and design. At the USACE “feasibility” stage including engineering and design of the project. Requires a 50/50 match for engineering and a 35/65 match for construction. The engineering phase will determine the estimated costs for construction. Next phase requires a Whittier Creek Section 205 Flood Risk Management Feasibility Study with the goals of: reduce flood risk to human life and safety as well as risk of damage to infrastructure, structures and property along Whittier Creek; address long-term sedimentation and erosion over the period of analysis; reduce the amount of emergency response activities related to elevated flows on Whittier Creek; and formulate a plan with an operations and maintenance regime that is manageable for the non-federal sponsor on a long-term basis.

## 51. PUBLIC WORKS – Snowblower Replacement or Retrofit

The Oshkosh Snowblower has experienced back-to-back damage due to rocks and debris catching inside the bucket during heavy snow events, leading to significant damage. It has been difficult to obtain satisfactory repairs when needed. The Public Works Department is reviewing options to ensure safe and efficient winter snow removal given the magnitude of Whittier’s heavy snowfall and the critical need for reliable snowblowing equipment.

Estimated Cost: \$405,000    Recommended Funding: Equipment Lease/Purchase repaid by General Fund

Status of the project: Planning/bid phase



CITY OF WHITTIER  
PARKS AND RECREATION  
2023 – 2027 CAPITAL IMPROVEMENT PLAN

52. Horsetail Falls Trail Improvements	\$63,500	Annual
53. New Whittier City Park	\$1.77 million	2026
54. Local Biennial Trail Maintenance	\$21,000	Biennial
55. Kayak Launch and Racks	\$75,000	2024
56. Trash Cans at Trailheads	\$20,000	2024-2025
57. Bicycle Racks	\$38,000	2024-2025
58. Trails Master Plan	\$30,000	2024
59. Playground Improvements	\$75,000	2023-2024
60. Existing City Park Upgrades	\$50,000	2026
61. Covered Pavilion/Barbeque	\$1.2 million	2026
62. Lou Young Park Improvements	\$350,000	2027
63. Winter Trail Improvements	\$20,000	2026
64. HOB Coastal/Marine Park	Unknown	Unknown
65. Salmon Viewing 2 <sup>nd</sup> Salmon Run	Unknown	Unknown
66. Coastal Trail at Shotgun Cove Road	Unknown	Unknown
67. Public Use Cabins HTF/SCR	Unknown	Unknown
68. Mountain Bike Trails	Unknown	Unknown
69. Restrooms @ parks/trailheads	Unknown	Unknown

Total: \$4,112,500

## 52. PARKS – Horsetail Falls (and Other) Trail Improvements

Annual trail improvements were completed over one week in August 2022 at cost of \$8,500 plus supplies. Requesting annual funding for 3 weeks in 2023 plus ongoing annual funding for a minimum one-week trails contractors to improve this and other popular local trails.

Estimated Cost: \$63,500 (5 years)

Recommended Funding: GF and CPV

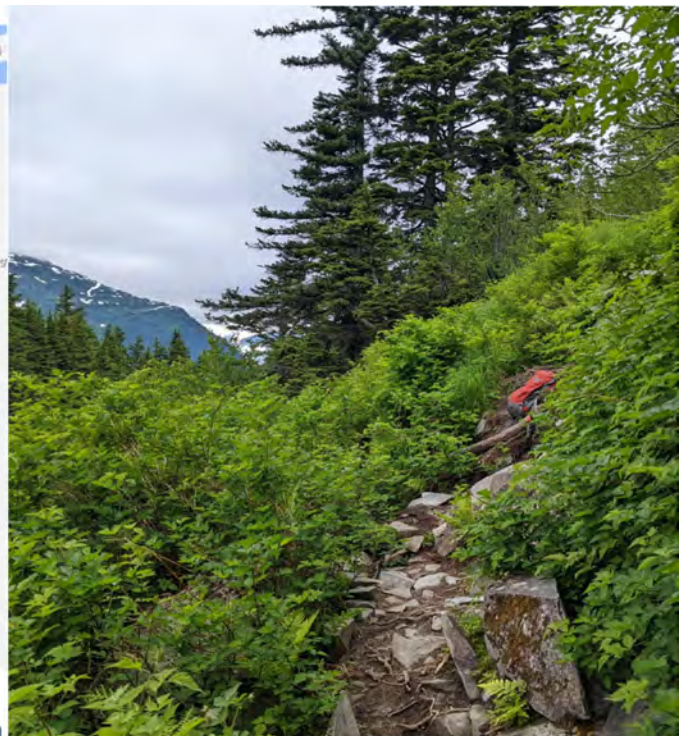
Status of the project: Repairs needed to a collapsed rock staircase necessitating construction of a switchback with fill slope from native materials (primarily broken up shale and glacial till soils) approx. 125 ft x 3' wide tread and slope < 20%. Failing step and run on steep slope > 40% require reroute and adding a switchback/climbing turn. Harden with gravel imported and on-site.



### Hike Horsetail Falls Trail

#### Trail Summary

**Traditional Land:** Alutiiq (Visit [Native-Land.ca](http://Native-Land.ca) to identify who)  
**Distance:** 2 miles roundtrip  
**Time:** 1.5 hours  
**Elevation Gain:** 400 feet  
**Difficulty:** Easy  
**Dogs:** Yes





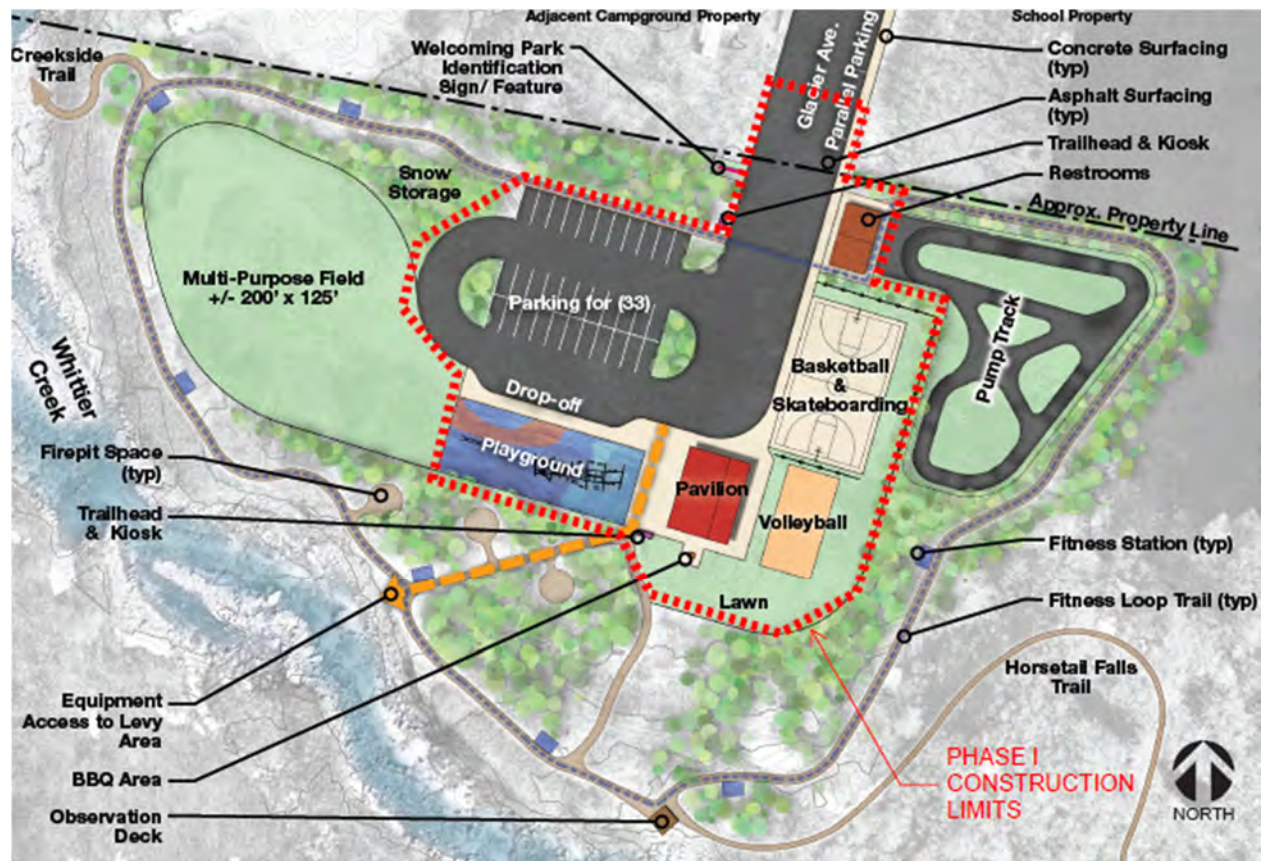
### 53. PARKS – New Whittier City Park

City Park at the south end of Glacier Avenue near Whittier Creek. June 2018 Park Master Plan includes parking lot (33 spaces), restrooms, basketball and skateboarding court, volleyball court, pavilion/bbq area, fire pits, playground, multi-purpose field, pump trail, trails and fitness stations, observation deck at Whittier Creek. Opportunity for visitors and locals to exercise, play enjoy family and community outdoor activities.

Estimated Cost: \$170K Design; \$1.6 million Construct

Recommended Funding: CPV Funds

Status of the project: Design partially complete. Recent partial clearing of land.



#### 54. PARKS – Local Trail Biennial Maintenance

Estimated Cost: \$10,000+ every other year until trails and trailhead conditions are improved in preparation for increased visitor numbers

Recommended Funding: CPV

Status of the project: As the community prepares for the expansion of sustainable tourism opportunities, invest in improvements to local trails, trailheads, safety such as improved signage, bear-proof garbage containers, D-1 to fill and grade parking lots, and specific trail improvements to improve safety for hikers.

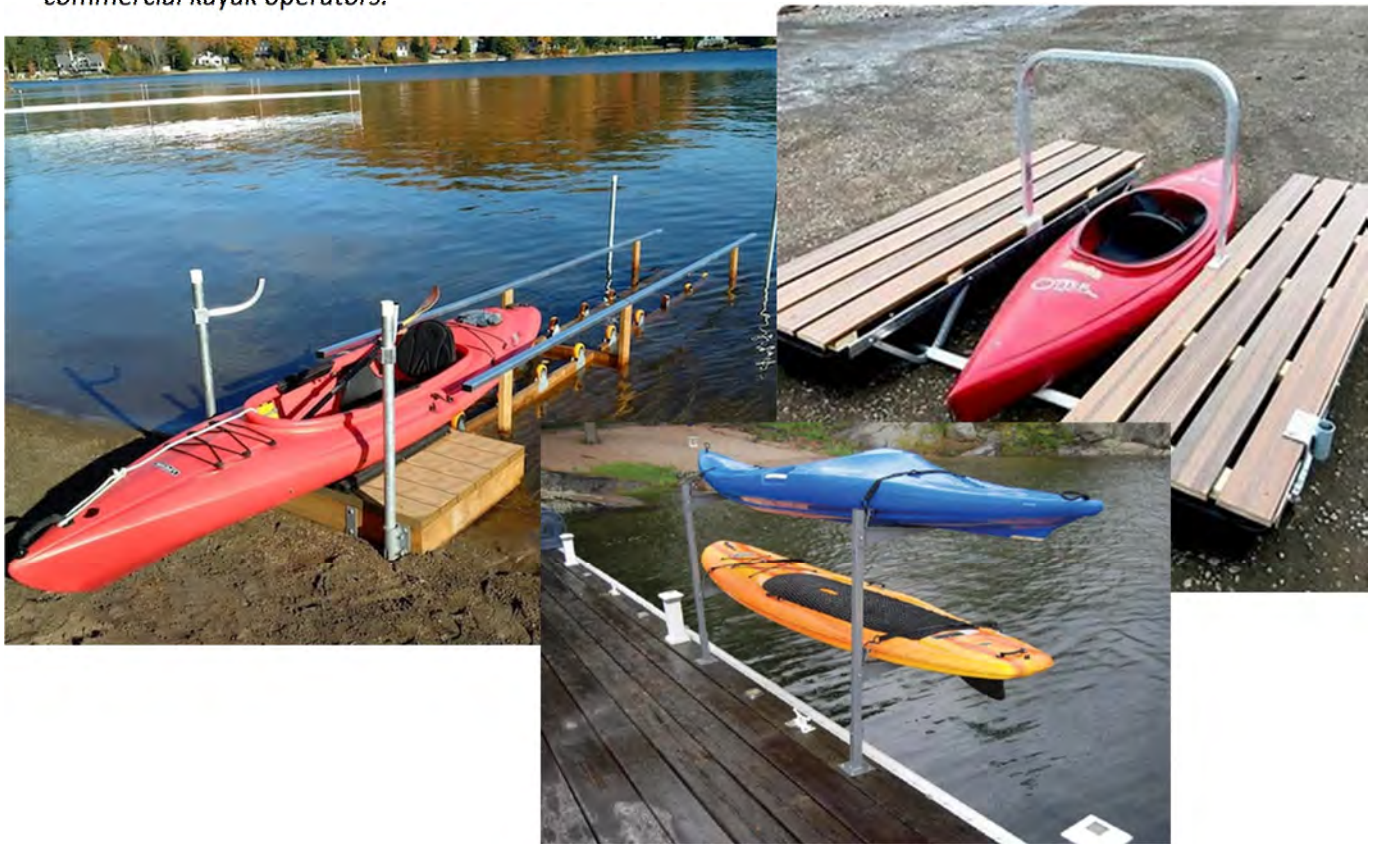
#### 55. PARKS – Kayak Launch and Kayak Racks

Identify the desired location to site a kayak launch and purchase kayak racks to enhance the kayaker's accessibility to kayaking in Whittier and Prince William Sound given the lack of available storage options in Whittier.

Estimated Cost: \$75,000

Recommended Funding: CPV

Status of the project: Planning phase. Request the Parks and Recreation Committee work to identify preferred alternative locations for a kayak launch capable to accommodating the needs of individual and commercial kayak operators.



#### 56. PARKS – Locate Garbage Cans at Trailheads

Purchase self-compacting and bear-resistant trash cans to locate at trailheads to encourage visitors to leave no trace and to avoid bear-human interactions caused by easy access to trash/litter. Prioritize local trailheads and park facilities at which to locate these cans. Consider expanding the program over time to reduce bear/human trash interactions throughout town, not only at trailheads.

Estimated Cost: \$20,000

Recommended Funding: CPV

Status: Planning phase



#### 57. PARKS – Bicycle Racks

The Parks & Recreation Committee desires to purchase bicycle racks to be located at Second Salmon Run, Lu Young Park, Smitty's Cove, Horsetail Falls, Public Safety Building, Basketball Court, Whittier Waterfall, Protzman Pavilion, Boat Ramp, Gangway, Harbormaster Office, Head of the Bay, School, BTI and the Manor, as well as a 24-space Dero Ultra Space Saver unit at the BTI.

Estimated Cost: \$38,000

Recommended Funding: General Fund and CPV Status: Planning phase

#### 58. PARKS – Trails Master Plan

In anticipation of the increase in visitors to Whittier, the Parks and Recreation Committee desires to create a plan to identify the scope of improvements needed to local trails and trailheads, including amenities such as restrooms, trash bins, etc. The Plan will consider necessary steps to coordinate with Prince William Sound Economic Development District's project to create a connected trail system within Prince William Sound.

Estimated Cost: \$30,000

Recommended Funding: General Fund and CPV Status: Planning phase

#### 59. PARKS – Playground Improvements / Outdoor soccer / Basketball court

Consider partnering with the school to expand playground improvements. Make improvements to basketball court and consider other recreation options for families desiring to recreate adjacent to one another near the basketball court. Council requests planning in 2023, construction in 2024.

Estimated Cost: \$75,000

Recommended Funding: General Fund

Status: Planning phase



#### 60. PARKS – Existing City Park Upgrades

Given potential changes in land use, consider what improvements can be made to existing parks and/or available recreation equipment options to expand utilization by local families for playgrounds, play fields, recreation equipment and other efforts to encourage families and youth to participate in outdoor recreation activities.

Estimated Cost: \$50,000

Recommended Funding: General Fund

Status of the project: Planning phase

#### 61. PARKS – Covered Community Pavilion / Barbeque

Build a covered community pavilion /barbeque that can withstand heavy wind environment, with views of the water and surrounding mountains, with safe ventilation of grills to allow for year-round family and community use to encourage healthy social interactions during dark winter months, and to be available in anticipation of high-utilization during the summer months.

Estimated Cost: \$1.2 million

Recommended Funding: CPV

Status: Planning phase



#### 62. PARKS – Lou Young Park Improvements

Consider improvements to Lou Young Park to minimize human and bear encounters, allow for ADA-accessibility to an expanded and elevated boardwalk and possible trail and picnic improvements to the west of the park as funding allows.

Estimated Cost: \$350,000

Recommended Funding: CPV and state/federal trail grants

Status of the project: Planning phase

### 63. PARKS – Winter Trail Improvements

Consider improvements to local trails, including Shotgun Cove Road, which will enhance opportunities for winter and shoulder-season tourism. Improvements to include necessary equipment for grooming ski/snowshoe/fat bike trails.

Estimated Cost: \$20,000

Recommended Funding: GF, CPV, Trails grants

Status of the project: Planning phase

### 64. PARKS – Head of Bay Coastal/Marine Park

Consider necessary steps to restore and preserve local streams, salmon impacted areas, and local beaches.

Estimated Cost: Unknown

Recommended Funding: NOAA, Private, PWSSF, Grants

Status of the project: Planning phase

### 65. PARKS – Salmon Viewing Trail – Second Salmon Run

Consider improvements to trails to allow for salmon viewing at Second Salmon Run, in anticipation of the influx of additional visitors to Whittier, to enhance the visitor and resident viewing experience, while protecting habitat and minimizing human-bear interactions.

Estimated Cost: Unknown

Recommended Funding: Trail and Other Grants

Status of the project: Planning phase

### 66. PARKS – Coastal Trail along Shotgun Cove Road

Given the construction of Shotgun Cove Road and the impact of that road on the existing Emerald Cove Trail, consider how the City can provide an alternative to the loss of portions of this popular trail, incorporating a long coastal trail in the Shotgun Cove road recreation area. Include opportunities for camping and possible public use cabins.

Estimated Cost: Unknown

Recommended Funding: Trail and Other Grants, CPV, GF, RTP, Pittman Roberson

Status of the project: Planning phase

#### 67. PARKS – Public Use Cabins on Horsetail Falls and Shotgun Cove Road

The influx of visitors is expected to increase demand for amenities to serve them. Improving access to local trails and backcountry offers increased opportunities for kayakers, hikers, hunters and others wishing to recreate in Whittier and the surrounding Prince William Sound. These visitors are uniquely interested in public use cabin opportunities to access and overnight in the Sound.

Estimated Cost: Unknown

Recommended Funding: Trail and Other Grants, RTP

Status of the project: Planning phase

#### 68. PARKS – Mountain Bike Trails

There is growing interest in developing local mountain biking trails similar to opportunities currently existing in Girdwood. As a result of an increasing number of visitors to Whittier and the Prince William Sound, adding improvements to local trails to invite mountain biking enthusiasts will create new eco-tourism opportunities.

Estimated Cost: Unknown

Recommended Funding: Recreational trails grants

Status of the project: Planning phase

#### 69. PARKS – Restrooms at parks and trailheads

There is growing evidence of human waste at local trailheads and popular hiking/visiting areas such as Shotgun Cove Road, Horsetail Falls Trail, the waterfall behind the BTI, Whittier Creek Trail, Smitty's Cove, etc. The Parks & Recreation Committee supports new bathrooms (port-a-potties, vault toilets and/or flushing facilities).

Consider a long-term plan for restrooms at the end of Shotgun Cove Road and various popular pull-outs along the road. Consider restroom facilities at Horsetail Falls Trailhead which has increased in popularity. While the trail is one mile, many people use this trail to access the alpine area and participate in all day or overnight adventures. Smitty's Cove serves as a popular water access point with beach use, paddle craft, boating, diving, swimming, etc. with no current restroom facilities. Consider including a restroom at the Horsetail Falls Connector Trailhead in conjunction with the future City Park (behind BTI).

Estimated Cost: Unknown

Recommended Funding: Recreational trails grants

Status of the project: Planning phase



CITY OF WHITTIER  
FIVE-YEAR CAPITAL IMPROVEMENT PLAN  
2023 - 2027

						Funding Source			
Function	Project Description	Replace/New	Condition	Status	Cost	CITY RESERVES	CITY BONDS	OTHER	SOURCE
1 Harbor	Harbormaster Building Door Replacement	R	P	S	50,000	50,000	-	-	Harbor MRRF
2 Harbor	Harbormaster Building Heating System Upgrade	R	P	S	12,000	12,000	-	-	Harbor MRRF
3 Harbor	Harbormaster Building Server Room Electrical Upgrade	R	S	S	5,000	5,000	-	-	Harbor EF
4 Harbor *	Float/Piling Replacement (A/G/H) and Other	R	C	C	9,000,000	500,000	2,500,000	4,500,000	SOA DOT Muni Harbor
					-			1,500,000	Denali Commission
5 Harbor	Harbor Loop Restroom Replacement	R	F	PL	400,000	-	-	400,000	Public/Private Partnership
6 Harbor	Replace Wooden Harbor Walking Path and Pave/Light	R	S	DB	100,000	-	-	100,000	CPV
7 Harbor	Ocean Dock Modernize, fix approach, add elec	R	S	PLD	600,000	200,000	-	400,000	Federal and Harbor MRRF
8 Harbor	Harbor Grid -Install Electric Service, On-Demand Lighting	R		PL	25,000	25,000	-	-	Harbor MRRF
9 Harbor	Boardwalk Lighting Upgrade	R	F	PLD	60,000	12,000	-	48,000	Harbor MRRF and VEEP Grant
10 Harbor	Harbor Triangle Restroom Replacement	R	F	PL	400,000	-	-	400,000	Public/Private Partnership
11 Harbor	Used Oil Collection & Recycling	R		PL	400,000	-	-	400,000	EVOS / Grant
12 Harbor	Smitty's Cove Launch Ramp	R	C	PL	1,500,000	-	-	1,500,000	Grant
13 Harbor	Harbormaster Building Replacement	R	F	PL	5,000,000	1,000,000	-	4,000,000	State DLG
14 Harbor	Extend Boardwalk/Seawalk to the East	N		PL	2,000,000	-	-	2,000,000	CPV
15 Harbor	City Dock Replacement w/ drive-down	R	F	PL	20,000,000	-	-	15,000,000	Federal
16 Harbor	Mariner's Memorial	N			100,000	-	-	100,000	Private funding
17 Harbor	Harbor Float Lighting Improvements	R	F	PL	150,000	150,000			Harbor Enterprise Fund
18 Delong Dock	High-Mast Lighting Replacement with LEDs	R	P	C	21,995	21,995	-	-	Delong Dock EF
19 Delong Dock	Delong Dock Replacement	R	P	PL	36,100,000	-	2,000,000	34,100,000	Public/Private Partnership
20 Water	New Water Wells and Automation	N		C	1,600,000	370,000	-	1,230,000	Federal
21 Water	West Whittier Street Water Main & Sewer Extension	N		PLD	2,980,000	-	-	2,980,000	ACWF 15% Loan/Grant
22 Water	Head of Bay New Water System	N		PLD	4,990,000	-	-	4,990,000	ACWF 15% Loan/Grant
23 Wastewater *	Lift Station #5 Replacement	R	S	D, C	920,000	-	-	920,000	ACWF 15% Loan/Grant
24 Wastewater	Sewer Dump Station	N		PLD	30,000	30,000		-	City Funding and/or Loan
25 Wastewater	Head of Bay New Wastewater System	N		PLD	11,390,000	-	-	11,390,000	ACWF 15% Loan/Grant
26 Econ Develop	Funding to Remove Derelict Vessels, Clean up Equip, Tires			PL	125,000	125,000	-	-	General Fund / CPV
27 Econ Develop	GIS Infrastructure and Survey Leased Property	N		PL	75,000	75,000	-	-	General Fund
28 Econ Develop	Buckner Building Demolition/Remediation	R	P	PL	26,500,000	1,000,000	-	25,500,000	EPA/DEC/Brownfield
29 Econ Develop	Head of Bay Cruise Facilities	N		C	80,000,000	-	-	80,000,000	Private
30 Econ Develop	Head of Bay Breakwater w/ USACE	N		PL	24,500,000	-	-	24,500,000	USACE/City
31 Econ Develop	Head of Bay Parking/Launch Ramp	N		PL	3,000,000	750,000	-	2,250,000	ADF&G Sportfish
32 Econ Develop	Shotgun Cove Road and Emerald Cove	N		C	43,000,000	4,300,000	-	38,700,000	Federal/State/City
33 Econ Develop	Harbor Business District Expansion	N			1,500,000	-	-	1,500,000	Public/Private/CPV
34 Econ Develop	Head of Bay New Boat Harbor	N		PLD	-	-	-	-	
35 Econ Develop	Shakespeare Creek Fish Viewing Platform & Improvements	N		PLD	-	-	-	-	
36 Econ Develop	Develop Employee and Resident Housing	N			250,000			250,000	Private/Grants w/ City in-kind
37 Public Safety	Police - Tsunami Warning System	N			50,000	-	-	50,000	Grant Funded (NOAA)
38 Public Safety	Police - Vehicles	R			116,000	116,000	-	-	Motor Pool
39 Public Safety	Police - Radio Equipment (ALMR-compliant Mobile/Portable)	R	EOL		55,000	55,000	-	-	CPV and GF



CITY OF WHITTIER  
FIVE-YEAR CAPITAL IMPROVEMENT PLAN  
2023 - 2027

Function	Project Description	Replace/New	Condition	Status	Cost	Funding Source			
						CITY RESERVES	CITY BONDS	OTHER	SOURCE
40	Public Safety Police - Body Cameras	R			10,500	10,500	-	-	GF, Girdwood Contract, CPV
41	Public Safety Police - Tasers	R	EOL		10,000	10,000	-	-	GF, Girdwood Contract, CPV
42	Public Safety Police - Body Armor (PPE/hard)	R			7,500	7,500	-	-	GF, Girdwood Contract, CPV
43	Public Safety Police - AED (Zoll)	R			10,000	10,000	-	-	GF, Girdwood Contract, CPV
44	Public Safety EMS - Defibrillator for Medic 2	R			30,000	30,000	-	-	GF, Girdwood Contract, CPV
45	Public Safety Fire - SCBA Equipment	R			20,000	20,000	-	-	GF, Girdwood Contract, CPV
46	Public Safety Fire - Turnout Gear	R			10,000	10,000	-	-	GF, Girdwood Contract, CPV
47	Public Safety Fire - Hose	R			10,000	10,000	-	-	GF, Girdwood Contract, CPV
48	Public Works Whittier Core Streets & Storm Drain Rehabilitation	R	F	PLD, C	3,555,000		-	3,555,000	Federal/State/City
49	Public Works Public Safety building inside doors, safety measures	N		Constr	8,000	8,000	-	-	General Fund Reserves
50	Public Works Whittier Creek Levee Repairs	R	F	PLD, C	1,325,000	75,000	-	1,250,000	GF MRRF/ USACE 206 Progr
51	Public Works Snowblower	N			405,000	405,000	-	-	Capital Lease/GF repay
52	Parks Horsetail Falls Trail Improvements	R	F	C	63,500	13,500	-	50,000	CPV and GF
53	Parks New Whittier City Park	N		PLD, C	1,770,000		-	1,770,000	CPV and GF
54	Parks Local Trail Biennial Maintenance	R			21,000	21,000	-	-	CPV and GF
55	Parks Kayak Launch and Kayak Racks	N		PL	75,000		-	75,000	CPV
56	Parks Locate Bear-Resistant Trash Cans at Trailheads	N		PL	20,000		-	20,000	CPV
57	Parks Bike racks	N		PL	38,000	19,000	-	19,000	CPV and GF
58	Parks Trails Master Plan	N		PL	30,000	15,000	-	15,000	CPV and GF
59	Parks Playground Improvements / Outdoor soccer / Basketball	R		PL	75,000	75,000	-	-	General Fund
60	Parks Existing City Park Upgrades	R		PL	50,000	50,000	-	-	General Fund
61	Parks Covered Community Pavilion/Barbeque	N		PL	1,200,000		-	1,200,000	CPV
62	Parks Lou Young Park Improvements	N		PL	350,000		-	350,000	CPV
63	Parks Winter Trail Improvements	N		PL	20,000	20,000			GF, CPV, Trails grants
64	Parks HOB Coastal/Marine Park	N		PL	Unknown			Unknown	NOAA, Private, PWSSF, Grants
65	Parks Salmon Viewing Trail - Second Salmon Run	N		PL	Unknown			Unknown	Grants
66	Parks Coastal Trail along Shotgun Cove Road	N		PL	Unknown			Unknown	Grants
67	Parks Public Use Cabins on Horsetail Falls & Shotgun Cove Roz	N		PL	Unknown			Unknown	GF and Grants
68	Parks Mountain Bike Trails	N		PL	Unknown			Unknown	Recreational Trails Grant
69	Parks Restrooms - parks/trailheads: Smittys/SCR/HF/CityPark	N		PL	400,000	-	-	400,000	Grants and CPV
					\$ 286,518,495	\$ 9,586,495	\$ 4,500,000	\$ 267,412,000	
eg: New (N) or Replace (R); Condition: Critical (C), Severe (S), Poor (P), Fair (F), Good (G), End-of-Life (EOL) Status: Construction (C), Planning (PL), Shovel Ready (S), Design/Build (DB), Planning/Design (PLD) * CRITICAL Time-Sensitive									

# RATING SYSTEM FOR OVERALL CONDITION OF STRUCTURES

RATING		DESCRIPTION
6	Good	<p>No visible damage or only minor damage noted</p> <p>Structural elements may show very minor deterioration, but no overstressing is observed</p> <p>No visible safety issues are observed</p> <p>No repairs are required</p>
5	Satisfactory	<p>Limited minor to moderate defects or deterioration are observed but no overstressing is observed.</p> <p>No significant safety/code violations are observed but minor safety issues may be present.</p> <p>No repairs are required.</p>
4	Fair	<p>All primary structural elements are sound w minor/moderate defects or deterioration is observed.</p> <p>Localized areas of moderate to advanced deterioration may be present but do not significantly reduce the load-bearing capacity of the structure.</p> <p>Minor safety issues/code violations may be present, but no hazards that are expected to cause serious injury are observed.</p> <p>Repairs are recommended, but the priority of the recommended repairs is low.</p>
3	Poor	<p>Advanced deterioration or overstressing is observed on widespread portions of the structure but does not significantly reduce the load-bearing capacity of the structure.</p> <p>Minor-moderate safety issues/code violations may be present, but no hazards that are expected to cause serious injury are observed.</p> <p>Repairs may need to be carried out with moderate urgency.</p>
2	Severe	<p>Advanced deterioration, overstressing, or breakage may have significantly affected the load-bearing capacity of primary structural components.</p> <p>Local failures are possible and loading restrictions may be necessary.</p> <p>Safety issues/code violations that could result in minor injury to the public may be present.</p> <p>Repairs may need to be carried out on a high-priority basis with urgency.</p>
1	Critical	<p>Very advanced deterioration, overstressing, or breakage has resulted in localized failure(s) of primary structural components.</p> <p>More widespread failures are possible or likely to occur, and load restrictions should be implemented as necessary.</p> <p>Safety issues that could result in serious injury may be present.</p> <p>Repairs may need to be carried out on a very high priority basis with strong urgency.</p>



**CITY OF WHITTIER, ALASKA  
NON-ORDINANCE 2022-008**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WHITTIER, ALASKA, AMENDING THE WHITTIER FEE SCHEDULE FOR 2023 TO INCREASE CERTAIN HARBOR RATES AND CHARGES BY 4.9%, REMOVE ONE-TIME ANNUAL \$275 TRASH DUMP FEE, PROHIBIT ALL HOTELS AND RESTAURANTS FROM USING PUBLIC DUMPSTERS TO DISPOSE OF TRASH AND IMPOSING \$500 FINE PER OCCURRENCE, REQUIRE ALL HOTELS AND RESTAURANTS TO SECURE AND PAY FOR THEIR OWN LOCKING, BEAR-RESISTANT DUMPSTERS, ADD CHARGE FOR ELECTRONIC FILES ON THUMB DRIVE, AND CLARIFY TO WHICH BUSINESSES/LESSEES SEASONAL MONTHLY TRASH FEES APPLY**

**WHEREAS**, the City of Whittier is the municipal government for Whittier, Alaska and provides a variety of services for customers utilizing City facilities including the City-owned harbor and port, and assesses fees for various services provided by the City; and

**WHEREAS**, the City Council annually reviews the fee schedule to ensure that fees are sufficient and that they fairly and appropriately apportion costs; and

**WHEREAS**, as a result in the significant increase in costs associated with public dumpsters, the City seeks to more fairly allocate the costs of trash among the businesses and customers who utilize public dumpsters during the summer, and after examining 2022 summer surveillance camera activity, have determined that local hotels and restaurants generate a larger proportion of trash relative to other local businesses; and

**WHEREAS**, the City desires to apportion costs as fairly as possible, so all hotels and restaurants: 1) will be required to secure and pay for bear-resistant dumpsters sufficient to accommodate 100% of the trash generated at each of their locations; 2) are prohibited from using public dumpsters to dispose of any and all trash, furniture, construction debris, etc.; and 3) will be assessed a fine of \$500 per occurrence if failing to provide adequate dumpsters at owners' expense and/or for dumping any garbage in public trash receptacles other than those paid for by the business; and

**WHEREAS**, the City Council has reviewed and approved the 2023 Fee Schedule as attached hereto.

1  
2 **NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WHITTIER ALASKA**  
3 **HEREBY ORDAINS that:**  
4  
5

6 **Section 1.** This is a non-code ordinance.  
7

8 **Section 2.** The 2023 Whittier Fee Schedule is hereby approved as attached hereto  
9 Exhibit A  
10

11 **Section 3.** Trash Fees. The annual one-time trash dump fee of \$275 is no longer in  
12 effect. All local businesses and each leasehold and each private parking lot  
13 shall be charged \$75 per month from April 1 through November 1 for  
14 trash unless the business can demonstrate payment to a certified waste  
15 management company for local bear-resistant trash service capable of  
16 accommodating 100% of that businesses' trash, equivalent in size to a  
17 minimum of one bear-resistant trash can per 50 customers per week,  
18 dumped a minimum of once per week, at that specific location. The  
19 burden of responsibility for proving the number of customers falls to the  
20 business seeking to waive the fee based on payment of their own trash  
21 service and fees will not be waived if businesses provide insufficient  
22 information to discern their eligibility for the waiver. This fee does not  
23 apply to Whittier Marina Condo Association, Princess Cruise Lines or  
24 businesses located south of the rail tracks other than private parking lots.  
25

26 **Section 4.** Hotel and Restaurant Trash. All hotels and restaurants shall provide  
27 sufficient on-site locking bear-resistant dumpsters to accommodate 100%  
28 of the trash generated at their business and are prohibited from using  
29 public trash receptacles, including dumpsters, to dispose of any and all  
30 trash, building materials, furniture, construction debris, etc. Failure to  
31 provide on-site dumpsters at owners' expense and/or dumping any trash of  
32 any kind in public trash receptacles or dumpsters other than those paid for  
33 by the business, will result in a \$500 fine per occurrence.  
34

35 **Section 5.** Other Fees. All other fees and charges are as identified on the Fee  
36 Schedule and do not include sales tax unless otherwise indicated.  
37

38 **Section 6.** Effective Date. The Fees and requirements set out in this ordinance  
39 become effective on January 1, 2023.  
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44

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4 **PASSED AND APPROVED** by a duly constituted quorum of the Whittier City Council on this  
5 13<sup>th</sup> day of December, 2022.  
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**Dave Dickason**  
Mayor

AYES:  
NAYS:  
ABSENT:  
ABSTAIN:  
**ATTEST:**

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**Shelby Carlson**  
City Clerk





## 2023 WHITTIER FEE SCHEDULE



### ALL DEPARTMENTS

\* means any applicable taxes are included

SERVICE	DESCRIPTION	RATE		PER
Bad Check (NSF)		\$ 39.00		Each NSF
Late Interest	.875%/mo. or 10.5%/annum	0.875%		
Late Fee	\$4.95 per month for billing	\$ 4.95		
Copies 8.5" x 11"	per page / per side	\$ 0.25		Each Page
Color Copies 8.5" x 11"	per page / per side	\$ 1.00		Each Page
Copies 8.5" x 14"	per page / per side	\$ 0.35		Each Page
Color Copies 11" x 17"	per page / per side	\$ 1.50		Each Page
CDs	Electronic files provided on CD	<del>\$ 5.00</del>		Each CD *
DVDs	Electronic files provided on DVD	\$ 10.00		Each DVD
Thumb drives	Electronic files on thumb drive	\$ 15.00		Each thumb drive
Emailed electronic records	electronic files provided by email	\$ 5.00		Each email
Fax 1st Page	First page	\$ 1.50		Each
Fax Each Additional Page	Additional Pages	\$ 0.50		Each Page
Labor Fee	1 hr Per Staff min.	\$ 75.00		Hour
Labor Overtime fee (or after Hours)	2 hr Per Staff min. (if call out)	\$ 112.50		Hour
Labor Holiday Pay	2 hr Per Staff min. (if call out)	\$ 150.00		Hour
Penalty for storage on City property (non-leased land)	\$0.25 per sq ft per month	\$ 0.25		Per month
Platting and recording fees per WMC 16.04.080				
Notary	per document	<del>\$ 10.00</del>		Each Stamp *

### HARBOR

SERVICE	DESCRIPTION	Prior RATE	4.90%	PER
Preferential Moorage	JAN through DEC	\$ 70.49	\$ 73.94	ft./year
Annual Transient Moorage (For Qualifying Patrons)	JAN through DEC	\$ 70.49	\$ 73.94	ft./year
Transient Moorage (Summer Rate)	Daily	\$ 1.12	\$ 1.17	ft./day
Transient Moorage (Summer Rate)	Monthly (Eff. Apr 1 - Sept. 30)	\$ 16.07	\$ 16.86	ft./monthly
Transient Moorage (Winter)	Eff Oct 1 - March 31	\$ 47.25	\$ 49.57	ft./season
Launch Ramp (Rec/Comm Fishing)	Round Trip	\$ 20.00	\$ 22.00	Each *
Launch Ramp (Rec/Comm Fishing)	Annual Launch Permit	\$ 160.00		Year *
Launch Ramp Commercial Use	Annual Permit	\$ 500.00		Year *
Launch Ramp Freight Landing Fee	Each Use	\$ 125.00		Each Time *
Wharfage	Freight (per ton)	\$ 14.29		Ton
Wharfage	Raw Fish (per ton)	\$ 19.05		Ton
DeLong Dock Wharfage - Freight	Freight (Per pounds)	\$ 0.03		LBS
DeLong Dock Wharfage - Raw Fish	Raw Fish (Per pounds)	\$ 0.02		LBS
Hoist	Min. 1 hr	\$ 41.50	\$ 43.53	1 hr
Grid	Per Foot per Tide	\$ 2.42	\$ 2.54	ft./tide
<b>STORAGE / MAINTENANCE</b>				
Dry Storage -- Winter, Per Ft/Month	Vessel (Oct 1-April 1)	\$ 4.00	\$ 4.20	ft./Month
Dry Storage -- Winter, Per Day	Vessel (Oct 1-April 1)	\$ 6.00	\$ 6.29	Day
Penalty for storage on City property (non-leased land)	\$0.25 per sq ft per month	\$ 0.25		Per month
Boat Maintenance (5 hours) **	Vessel	\$ 25.00		5 Hour Max

\*\* Boat must remain on trailer. Work limited

#### PARKING (daily rates are midnight-midnight) [Kiosk or Passport Pay App]

Single Vehicle Parking (up to 24ft.) No campers	Daily - flat rate per day	\$ 11.00		Day *
Parking (January Through December) Per Car	Annual - Flat rate per year (a)	\$ 250.00		Year *
Parking - Truck & Trailer (when available)	Daily - flat rate per day	\$ 22.00		Day *
KWH Whittier Harbor		\$ 0.19		Per KWH
KWH DeLong Dock		\$ 0.34		Per KWH
Monthly Service Charge - Whittier Harbor	Only if elec. Used	\$ 13.20		Monthly
Monthly Service Charge - DeLong Dock	Only if elec. Used	\$ 36.50		Monthly
Unmetered Electric		\$ 12.00		Day
<b>USED OIL AND WATER COLLECTION FEES</b>				
Absorbent Pads	Each	\$ 2.25		Each

**CAMPING (rates are noon-noon) [Kiosk or MacKay Pay App]**

Tent Site + Vehicle	Primitive w/fire ring	\$ 11.00	Day *
Tent Site + Vehicle (Week)	Primitive w/fire ring	\$ 65.00	Week (7days) *
RV/Trailer/Motorhome	Primitive w/fire ring	\$ 20.00	Day *
RV/Trailer/Motorhome (Week)	Primitive w/fire ring	\$ 120.00	Week (7days) *
<b>MISCELLANEOUS</b>			
Owner/Agent Assist		\$ 75.00	Hour
Bilge Pump Out	Min. 1 hour	\$ 75.00	Hour
Emergency snow removal	Each occurrence	\$ 250.00	Each
Sewer Pump Out		\$ 10.00	Each
Bilge Pump Rental	Min. 1 hour	\$ 40.00	Hour
Shower		\$ 4.76	Time
<del>Annual Trash Dump Fee for each Harbor business/leasehold on April 1</del>		<del>\$ 275.00</del>	<del>Year</del>
Monthly trash service charge for each local business/leasehold/private parking lot (b)		\$ 75.00	Per mo; April thru Nov
Fine for using public dumpsters for trash generated by hotels and restaurants (c)		\$ 500.00	Per occurrence
Tow (boat rate)(plus labor charged per hour)	min. 1 hour, Plus labor	\$ 75.00	Hour
Harbor Wait List		\$ 50.00	Year *

a) Effective 1/1/22 special parking arrangements no longer allowed. Stall holders, business owners, individuals will pay for each individual parking permit with no additional free parking passes allowed, and each parking space that is used will require a parking permit if not paid at the daily rate.

b) Effective April 1 through November 1, applies to all businesses, leaseholders and commercial vessels subject to business license requirements, including Passage Canal private parking lot. Excludes other businesses South of rail tracks, Whittier Marina Condo Association, Princess Cruise Lines. Does not apply to hotels and restaurants -- all are prohibited from using public dumpsters. Fee does not apply to any business that can demonstrate that their business pays a certified waste management company for local trash service equivalent to one bear-resistant trash can dumped a minimum of once per week for every 50 customers served per week at that specific location.

c) All hotels and restaurants will provide sufficient on-site dumpsters to accommodate 100% of the trash generated at their business. Failure to provide on-site dumpsters at owners expense and/or dumping any commercial garbage in public trash receptacles other than those paid for by the business, will result in a \$500 fine per occurrence.

## PUBLIC WORKS

**All Equipment and Vehicles will be billed at current Blue Book Rates.**

**All Labor will be billed at applicable City rates (see All Departments).**

## PUBLIC SAFETY

SERVICE	DESCRIPTION	RATE	PER
Requests for Police Records on paper		\$ 20.00	Each
Request for accident report on paper		\$ 20.00	Each
Civil Paper Service		\$ 50.00	Each
Records or reports on CD		\$ 20.00	Each
Records or reports on DVD		\$ 25.00	Each
Records or reports on thumb drive		\$ 30.00	Each
Burn Permit - One Time		\$ 25.00	Each
Burn Permit - Commercial		\$ 100.00	Each
First Aid/CPR Class		\$ 50.00	Each
Ambulance fees	see WMC 13.16.010; based on actual costs + O/H		
Towing and storage fees	see WMC 10.24.200		
Civil penalties for parking violations	See WMC 10.24.230		
Fire fees	See WMC 2.27.200; based on actual costs + O/H		

**All Equipment and Vehicles will be billed at current Blue Book Rates.**

**All Labor will be billed at applicable City rates (see All Departments).**

# Council Agenda Statement

**Meeting Date:** December 13, 2022  
**To:** City Council  
**From:** Jim Hunt, City Manager  
**Agenda Item:** 2023 Fee Schedule Ordinance



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## **BACKGROUND JUSTIFICATION & INTENT:**

The City Council ordinarily approves the annual fee schedule by resolution. To expand opportunity for public input regarding fees, the administration is forwarding the 2023 Fee Schedule as a non-code ordinance which offers an opportunity for public hearing(s) prior to adoption.

At its meeting in October 2022, the City Council requested the fee schedule be revised to increase harbor-related fees by 4.9% equal to the previous years' consumer price index, to ensure rates fall no further behind, given the desire to focus on improving the financial health of the Harbor Enterprise Fund and its future ability to repair and replace infrastructure.

Other minor changes to the fee schedule are identified in gold highlight on the attached fee schedule with some fees being eliminated using ~~striketrough~~ (notary fees and electronic CDs), and other fees added (records or reports on thumb drive).

<b><u>CONSISTENCY CHECKLIST:</u></b>		Yes	No	N/A
1.	2020 Comprehensive Plan: <i>pg 20</i>	X		
2.	Whittier Code: <i>WMC 12.04.100</i>	X		
3.	Other (list):			X

**FISCAL NOTE:** Eliminating one-time trash dump fee will reduce revenues by approximately \$11,000. Requiring hotels and restaurants pay for their own trash will reduce harbor trash expenses but the savings is unknown due to the difficulty in estimating visitor activity from one year to the next.

**ATTORNEY REVIEW:** Yes\_\_\_\_ No X

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**RECOMMENDATION:** The Administration does not recommend approval of Non-Code Ordinance 2022-008.



Sponsored by: Administration  
Introduction Date: December 13, 2022  
Public Hearing/Enactment Date: December 13, 2022

**CITY OF WHITTIER, ALASKA  
NON-CODE ORDINANCE 2022-009**

**A NON-CODE ORDINANCE OF THE CITY COUNCIL OF THE CITY OF  
WHITTIER, ALASKA, AMENDING THE WHITTIER FEE SCHEDULE FOR  
2023 TO INCREASE CERTAIN HARBOR RATES AND CHARGES BY 4.9%  
AND ADD CHARGE FOR ELECTRONIC FILES ON THUMB DRIVE**

**WHEREAS**, the City of Whittier is the municipal government for Whittier, Alaska and provides a variety of services for customers utilizing City facilities including the City-owned harbor and port, and assesses fees for various services provided by the City; and

**WHEREAS**, the City Council annually reviews the fee schedule to ensure that fees are sufficient and that they fairly and appropriately apportion costs; and

**WHEREAS**, the City Council has reviewed and approved the 2023 Fee Schedule as attached hereto.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WHITTIER ALASKA  
HEREBY ORDAINS:**

- Section 1.** This is a non-code ordinance.  
**Section 2.** The 2023 Whittier Fee Schedule is hereby approved as attached hereto Exhibit A  
**Section 3.** Other Fees. All other fees and charges are as identified on the Fee Schedule and do not include sales tax unless otherwise indicated.  
**Section 4.** This non-code ordinance becomes effective on January 1, 2023.

**ENACTED BY THE CITY COUNCIL OF THE CITY OF WHITTIER**, this 13<sup>th</sup> day of December 2022.

\_\_\_\_\_  
**Dave Dickason**  
Mayor

AYES:  
NAYS:  
ABSTAIN:  
ABSENT:

**ATTEST:**

\_\_\_\_\_  
**Shelby Carlson**  
City Clerk

(City Seal)



## 2023 WHITTIER FEE SCHEDULE



### ALL DEPARTMENTS

\* means any applicable taxes are included

SERVICE	DESCRIPTION	RATE	PER
Bad Check (NSF)		\$ 39.00	Each NSF *
Late Interest	.875%/mo. or 10.5%/annum	0.875%	
Late Fee	\$4.99 per month for billing	\$ 4.95	
Copies 8.5" x 11"	per page / per side	\$ 0.25	Each Page *
Color Copies 8.5" x 11"	per page / per side	\$ 1.00	Each Page *
Copies 8.5" x 14"	per page / per side	\$ 0.35	Each Page *
Color Copies 11" x 17"	per page / per side	\$ 1.50	Each Page *
CDs	Electronic files provided on CD	\$ 5.00	Each CD *
DVDs	Electronic files provided on DVD	\$ 10.00	Each DVD *
Emailed electronic records	electronic files provided by email	\$ 5.00	Each email *
Fax 1st Page	First page	\$ 1.50	Each *
Fax Each Additional Page	Additional Pages	\$ 0.50	Each Page *
Labor Fee	1 hr Per Staff min.	\$ 75.00	Hour
Labor Overtime fee (or after Hours)	2 hr Per Staff min. (if call out)	\$ 112.50	Hour
Labor Holiday Pay	2 hr Per Staff min. (if call out)	\$ 150.00	Hour
Penalty for storage on City property (non-leased land)	\$0.25 per sq ft per month	\$ 0.25	Per month
Platting and recording fees per WMC 16.04.080			
Notary	per document	\$ 10.00	Each Stamp *

### HARBOR

SERVICE	DESCRIPTION	Current RATE	4.90%	PER
Preferential Moorage	JAN through DEC	\$ 70.49	\$ 73.94	ft./year *
Annual Transient Moorage (For Qualifying Patrons)	JAN through DEC	\$ 70.49	\$ 73.94	ft./year *
Transient Moorage (Summer Rate)	Daily	\$ 1.12	\$ 1.17	ft./day
Transient Moorage (Summer Rate)	Monthly (Eff. Apr 1 - Sept. 30)	\$ 16.07	\$ 16.86	ft./monthly
Transient Moorage (Winter)	Eff Oct 1 - March 31	\$ 47.25	\$ 49.57	ft./season *
Launch Ramp (Rec/Comm Fishing)	Round Trip	\$ 20.00	\$ 25.00	Each *
Launch Ramp (Rec/Comm Fishing)	Annual Launch Permit	\$ 160.00		Year *
Launch Ramp Commercial Use	Annual Permit	\$ 500.00		Year *
Launch Ramp Freight Landing Fee	Each Use	\$ 125.00		Each Time *
Wharfage	Freight (per ton)	\$ 14.29		Ton
Wharfage	Raw Fish (per ton)	\$ 19.05		Ton
DeLong Dock Wharfage - Freight	Freight (Per pounds)	\$ 0.03		LBS
DeLong Dock Wharfage - Raw Fish	Raw Fish (Per pounds)	\$ 0.02		LBS
Hoist	Min. 1 hr	\$ 41.50	\$ 43.53	1 hr
Grid	Per Foot per Tide	\$ 2.42	\$ 2.54	ft./tide
<b>STORAGE / MAINTENACE</b>				
Dry Storage -- Winter, Per Ft/Month	Vessel (Oct 1-April 1)	\$ 4.00	\$ 4.20	ft./Month *
Dry Storage -- Winter, Per Day	Vessel (Oct 1-April 1)	\$ 6.00	\$ 6.29	Day *
Penalty for storage on City property (non-leased land)	\$0.25 per sq ft per month	\$ 0.25		Per month
Boat Maintenance (5 hours) **	Vessel	\$ 25.00		5 Hour Max

\*\* Boat must remain on trailer. Work limited

#### PARKING (daily rates are midnight-midnight) [Kiosk or Passport Pay App]

Single Vehicle Parking (up to 24ft.) No campers	Daily - flat rate per day	\$ 11.00	Day *
Parking (January Through December) Per Car	Annual - Flat rate per year (a)	\$ 250.00	Year *
Parking - Truck & Trailer (when available)	Daily - flat rate per day	\$ 22.00	Day *
KWH Whittier Harbor		\$ 0.19	Per KWH
KWH DeLong Dock		\$ 0.34	Per KWH
Monthly Service Charge - Whittier Harbor	Only if elec. Used	\$ 13.20	Monthly
Monthly Service Charge - DeLong Dock	Only if elec. Used	\$ 36.50	Monthly
Unmetered Electric		\$ 12.00	Day

Addition

#### USED OIL AND WATER COLLECTION FEES

Absorbent Pads	Each	\$ 2.25	Each
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#### CAMPING (rates are noon-noon) [Kiosk or Passport App]

Tent Site + Vehicle	Primitive w/fire ring	\$ 11.00	Day *
Tent Site + Vehicle (Week)	Primitive w/fire ring	\$ 65.00	Week (7 days)

RV/Trailer/Motorhome	Primitive w/fire ring	\$ 20.00		Day *
RV/Trailer/Motorhome (Week)	Primitive w/fire ring	\$ 120.00		Week (7days) *
<b>MISCELLANEOUS</b>				
Owner/Agent Assist		\$ 75.00		Hour
Bilge Pump Out	Min. 1 hour	\$ 75.00		Hour
Emergency snow removal	Each occurrence	\$ 250.00		Each
Sewer Pump Out		\$ 10.00		Each
Bilge Pump Rental	Min. 1 hour	\$ 40.00		Hour
Shower		\$ 4.76		Time
Tow (boat rate)(plus labor charged per hour)	min. 1 hour, Plus labor	\$ 75.00		Hour
Harbor Wait List		\$ 50.00		Year *

a) Effective 1/1/22 special parking arrangements no longer allowed. Stall holders, business owners, individuals will pay for each individual parking permit with no additional free parking passes allowed, and each parking space that is used will require a parking permit if not paid at the daily rate.

## PUBLIC WORKS

**All Equipment and Vehicles will be billed at current Blue Book Rates.**

**All Labor will be billed at applicable City rates (see All Departments).**

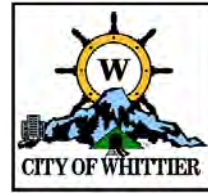
## PUBLIC SAFETY

SERVICE	DESCRIPTION	RATE		PER
Requests for Police Records on paper		\$ 20.00		Each
Request for accident report on paper		\$ 20.00		Each
Civil Paper Service		\$ 50.00		Each
Records or reports on CD		\$ 20.00		Each
Records or reports on DVD		\$ 25.00		Each
Burn Permit - One Time		\$ 25.00		Each
Burn Permit - Commercial		\$ 100.00		Each
First Aid/CPR Class		\$ 50.00		Each
Ambulance fees	see WMC 13.16.010; based on actual costs + O/H			
Towing and storage fees	see WMC 10.24.200			
Civil penalties for parking violations	See WMC 10.24.230			
Fire fees	See WMC 2.27.200; based on actual costs + O/H			

**All Equipment and Vehicles will be billed at current Blue Book Rates.**

**All Labor will be billed at applicable City rates (see All Departments).**





## Council Agenda Statement

**Meeting Date:** December 13, 2022

**To:** Port and Harbor Advisory Board

**Through:** Jim Hunt, City Manager

**From:** David Borg, Harbormaster

**Agenda Item:** **NON-CODE ORDINANCE 2022-009** Amending the Whittier Fee Schedule for 2023 to Increase Certain Harbor Rates and Charges By 4.9% and Add Charge for Electronic Files on Thumb Drive

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**BACKGROUND JUSTIFICATION & INTENT:**

This statement is requesting a 4.9% increase to specific harbor related fees. Specifically, preferential, annual, monthly, daily and winter moorage, hoist, grid, monthly/daily dry storage. Addition of a \$36.50 monthly service charge for electrical on the Delong Dock. A \$5.00 increase to daily launch ramp fee. Removal of trash fees from the Harbor fee section.

<b><u>CONSISTENCY CHECKLIST:</u></b>		Yes	No	N/A
1.	Resolution request	X		
2.	Whittier Code: 2.54.40 (D)	X		
3.	Other ( <i>list</i> ):			X

**FISCAL NOTE:** The 4.9% is reflected in the 2023 Harbor Budget being put forth to the Council December 13, 2022.

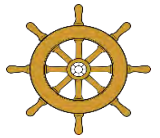
**ATTORNEY REVIEW:** Yes\_\_\_\_ No X

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**RECOMMENDATION:** The Administration recommends approval of Non-Code Ordinance 2022-009.



## 2021 WHITTIER FEE SCHEDULE



### ALL DEPARTMENTS

\* means any applicable taxes are included

SERVICE	DESCRIPTION	RATE	W/TAX	PER
Bad Check (NSF)		\$ 30.00		Each NSF *
Copies 8.5" x 11"	per page / per side	\$ 0.25		Each Page *
Color Copies 8.5" x 11"	per page / per side	\$ 1.00		Each Page *
Copies 8.5" x 14"	per page / per side	\$ 0.35		Each Page *
Color Copies 11" x 17"	per page / per side	\$ 1.50		Each Page *
CDs	Electronic files provided on CD	\$ 5.00		Each CD *
DVDs	Electronic files provided on DVD	\$ 10.00		Each DVD *
Emailed electronic records	electronic files provided by email	\$ 5.00		Each email *
Fax 1st Page	First page	\$ 1.50		Each *
Fax Each Additional Page	Additional Pages	\$ 0.50		Each Page *
Labor Fee	1 hr Per Staff min.	\$ 75.00	\$ 78.75	Hour
Labor Overtime fee (or after Hours)	2 hr Per Staff min. (if call out)	\$ 112.50	\$ 118.13	Hour
Labor Holiday Pay	2 hr Per Staff min. (if call out)	\$ 150.00	\$ 157.50	Hour
Notary	per document	\$ 10.00		Each Stamp *

### HARBOR

SERVICE	DESCRIPTION	RATE	W/TAX	PER
Preferential Moorage	JAN through DEC	\$ 67.13		ft./year *
Annual Transient Moorage(For Qualifying Patrons)	JAN through DEC	\$ 67.13		ft./year *
Transient Moorage (Summer Rate)	Daily	\$ 1.12	\$ 1.18	ft./day
Transient Moorage (Summer Rate)	Monthly (Eff. Apr 15 - Sept. 30)	\$ 15.30	\$ 16.07	ft./monthly
Transient Moorage (Winter)	SEPT 16 to APR 15	\$ 45.00		ft./season *
Boat Lift - Short	1 hr min	\$ 305.49	\$ 320.76	1 hr
Boat Lift - Normal	1 hr min	\$ 274.89	\$ 288.63	1 hr
Boat Lift - Rail Car Lift	1 hr min	\$ 356.49	\$ 374.31	1 hr
Each Additional 1/2 hour		\$ 102.00	\$ 107.10	1/2 hr
Launch Ramp	Round Trip	\$ 20.00	\$ 20.00	Each *
Launch Ramp (Recreational/Pleasure)	Annual Launch Permit	\$ 160.00	\$ 160.00	Year *
Launch Ramp (Smitty's Cove Commercial Launch)	Annual Permit	\$ 500.00	\$ 500.00	Year *
Launch Ramp (Smitty's Cove Freight Landing Fee)	Each Use	\$ 125.00	\$ 125.00	Each Time *
Wharfage	Freight (per ton)	\$ 14.29	\$ 15.00	Ton
Wharfage	Raw Fish (per ton)	\$ 19.05	\$ 20.00	Ton
Delong Dock Wharfage - Freight	Freight (Per pounds)	\$ 0.03	\$ 0.04	LBS
Delong Dock Wharfage - Raw Fish	Raw Fish (Per pounds)	\$ 0.025	\$ 0.03	LBS
Hoist	Min. 1 hr	\$ 41.50	\$ 43.58	1 hr
Grid	Per Foot per Tide	\$ 2.42	\$ 2.54	ft./tide
<b>STORAGE / MAINTENACE</b>				
Dry Storage -- Winter, Per Ft/Month	Vessel (Oct 1-March 31)	\$ 4.00		ft./Month *
Dry Storage -- Winter, Per Day	Vessel (Oct 1-March 31)	\$ 6.00		Day *
Boat Maintenance (Day 1-7)	Vessel (Apr 1-Sept 30)		\$ 10.50	Day
Boat Maintenance (Starting day 8)	Vessel (Apr 1-Sept 30)		\$ 21.00	Day
Dry Storage -- Clean Up Fee	Clean up fee (min. 1 hour)	\$ 75.00	\$ 78.75	per hour
<b>PARKING (daily rates are midnight-midnight) [Kiosk or MacKay Pay App]</b>				
Single Vehicle Parking (up to 24ft.) No campers	Daily - flat rate per day	\$ 11.00		Day *
Parking (January Through December) Per Car	Annual - Flat rate per year	\$ 250.00		Year *
Parking - Truck & Trailer (when available)	Daily - flat rate per day	\$ 22.00		Day *

KWH		\$ 0.16	\$ 0.17	Per KWH
Monthly Service Charge	Only if elec. Used	\$ 13.20	\$ 13.86	Monthly
Unmetered Electric		\$ 12.00	\$ 12.60	Day
<b>USED OIL AND WATER COLLECTION FEES</b>				
Absorbent Pads	Each	\$ 2.25	\$ 2.36	Each
Pure Used Oil (no solvents)	Per Gallon	\$ 1.60	\$ 1.68	Gallon
Used Oil and Water	Per Gallon	\$ 3.50	\$ 3.68	Gallon
Used Glycol	Per Gallon	\$ 2.00	\$ 2.10	Gallon
Fuel (Diesel, Jet Fuel, Heating)	Per Gallon	\$ 2.50	\$ 2.63	Gallon
<b>CAMPING (rates are noon-noon) [Kiosk or MacKay Pay App]</b>				
Tent Site + Vehicle	Primitive w/fire ring	\$ 11.00		Day *
Tent Site + Vehicle (Week)	Primitive w/fire ring	\$ 65.00		Week (7days) *
RV/Trailer/Motorhome	Primitive w/fire ring	\$ 20.00		Day *
RV/Trailer/Motorhome (Week)	Primitive w/fire ring	\$ 120.00		Week (7days) *
<b>MISCELLANEOUS</b>				
Late Fee	.875% of unpaid balance	0.00875		Per Month *
Ower/Agent Assist		\$ 75.00	\$ 78.75	Hour
Bilge Pump Out	Min. 1 hour	\$ 75.00	\$ 78.85	Hour
Emergency snow removal	Each occurrence	\$ 250.00		Each
Sewer Pump Out		\$ 10.00	\$ 10.50	Each
Bilge Pump Rental	Min. 1 hour	\$ 40.00	\$ 42.00	Hour
Shower		\$ 4.76	\$ 5.00	Time
Tow (boat rate)(plus labor charged per hour)	min. 1 hour, Plus labor	\$ 75.00	\$ 78.75	Hour
Harbor Wait List		\$ 50.00		Year *

## PUBLIC WORKS

**All Equipment and Vehicles will be billed at current Blue Book Rates.**

**All Labor will be billed at applicable City rates (see All Departments).**

## PUBLIC SAFETY

SERVICE	DESCRIPTION	RATE	W/TAX	PER
Requests for Police Records on paper		\$ 20.00	\$ 21.00	Each
Request for accident report on paper		\$ 20.00	\$ 21.00	Each
Civil Paper Service		\$ 50.00	\$ 52.50	Each
Records or reports on CD		\$ 20.00	\$ 21.00	Each
Records or reports on DVD		\$ 25.00	\$ 26.25	Each
Burn Permit - One Time		\$ 25.00	\$ 26.25	Each
Burn Permit - Commercial		\$ 100.00	\$ 105.00	Each
First Aid/CPR Class		\$ 50.00	\$ 52.50	Each

**All Equipment and Vehicles will be billed at current Blue Book Rates.**

**All Labor will be billed at applicable City rates (see All Departments).**



**CITY OF WHITTIER, ALASKA  
RESOLUTION 2022-032**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITTIER, ALASKA, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH THE MUNICIPALITY OF ANCHORAGE FOR THE WHITTIER POLICE DEPARTMENT TO PROVIDE POLICE SERVICES TO THE GIRDWOOD VALLEY SERVICE AREA JANUARY 1, 2023, THROUGH DECEMBER 31, 2025, WITH AN OPTION TO EXTEND TWO ADDITIONAL YEARS**

**WHEREAS**, the City of Whittier has been providing police services to the Girdwood Valley Service Area (GVSA) since 2016 with the first contract approved via Ordinance 2016-08 for the three-year period from January 1, 2017, through December 31, 2019, and a renewal contract approved via Ordinance 2019-001 for the three year period January 1, 2020, through December 31, 2022; and

**WHEREAS**, the police services partnership between Whittier and Girdwood provides economies of scale that allow for each community to share services and capital equipment, while enhancing overlapping 24/7 coverage that might otherwise be unaffordable for each community; and

**WHEREAS**, the Public Safety Director has worked with representatives of the Municipality of Anchorage and GVSA to negotiate a three-year contract that increases the value of the contract by 12% (an annual increase of \$84,969) from \$708,075 to \$793,044 for each of the three calendar years 2023, 2024, and 2025, and by a further 8% (annual increase of \$63,444) from \$793,044 to \$856,488 for the years 2026 and 2027; and the Administration recommends the contract extension.

**THE WHITTIER CITY COUNCIL RESOLVES that:**

**Section 1.** Pursuant to Whittier Municipal Code 3.32.130, the City Manager is hereby authorized and directed to enter into an agreement with the Municipality of Anchorage to provide police services to the Girdwood Valley Service Area for the next three years, from January 1, 2023, through December 31, 2025, in substantial form as attached hereto, but with such changes, modifications, additions, or deletions therein as the City Manager shall deem necessary, desirable, or appropriate the execution thereof constituting conclusive evidence of approval.

**Section 2.** The City Manager is hereby authorized, empowered, and directed to do all things and execute all documents as may be necessary to carry out and comply with the provisions of the Contract as executed.

**Section 3.** The agreement includes an extension for an additional two-years for the period January 1, 2026, through December 31, 2027, which may be executed upon mutual agreement, only when such extension is signed by the City Manager.

**ENACTED BY THE CITY COUNCIL OF THE CITY OF WHITTIER, ALASKA** this 13<sup>th</sup> day of December 2022.

\_\_\_\_\_  
**Dave Dickason**  
Mayor

AYES:  
NAYS:  
ABSENT:  
ABSTAIN:

**ATTEST:**

\_\_\_\_\_  
**Shelby Carlson**  
City Clerk

# Council Agenda Statement

**Meeting Date:** December 13, 2022  
**To:** City Council  
**Through:** Jim Hunt, City Manager  
**From:** Andre Achee, Public Safety Director



**Agenda Item:** **RESOLUTION 2022-032** Authorizing the City Manager to Execute an Agreement with the Municipality of Anchorage for the Whittier Police Department to Provide Police Services to the Girdwood Valley Service Area January 1, 2023, through December 31, 2025, with an Option to Extend Two Additional Years

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## **BACKGROUND, JUSTIFICATION & INTENT:**

The City of Whittier has been providing police services to the Girdwood Valley Service Area (GVSA) since 2016 with the first contract approved via Ordinance 2016-08 for the three-year period from January 1, 2017, through December 31, 2019, and a renewal contract approved via Ordinance 2019-001 for the three year period January 1, 2020, through December 31, 2022.

The police services partnership between Whittier and Girdwood provides economies of scale that allow for each community to share services and capital equipment, while enhancing overlapping 24/7 coverage that might otherwise be unaffordable for each community.

<b><u>CONSISTENCY CHECKLIST:</u></b>		Yes	No	N/A
1.	Comprehensive Plan: <i>pgs 20 - 21</i>	X		
2.	Whittier Code: <i>Chapter 10.08</i>	X		
3.	Other ( <i>list</i> ):			X

**FISCAL NOTE:** The Public Safety Director has worked with representatives of the Municipality of Anchorage and GVSA to negotiate a three-year contract that increases the value of the contract by 12% (an annual increase of \$84,969) from \$708,075 to \$793,044 for each of the three calendar years 2023, 2024, and 2025, and by a further 8% (annual increase of \$63,444) from \$793,044 to \$856,488 for the years 2026 and 2027.

**ATTORNEY REVIEW:** Yes   X   No            Not Applicable           

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**RECOMMENDATION:** Administration recommends approval of Resolution 2022-032.



# Municipality of Anchorage



P.O. Box 390  
Girdwood, Alaska 99587  
<http://www.muni.org/gbos>

**David Bronson, Mayor**

## GIRDWOOD VALLEY SERVICE AREA BOARD OF SUPERVISORS

Mike Edgington and Briana Sullivan, Co-Chairs  
Jennifer Wingard, Amanda Sassi, Guy Wade

### Resolution 2022-24

#### Of the Girdwood Board of Supervisors

#### RESOLUTION OF SUPPORT

#### **FOR THE MUNICIPALITY OF ANCHORAGE AND THE CITY OF WHITTIER TO CONTRACT FOR POLICE SERVICES IN THE GIRDWOOD VALLEY SERVICE AREA (GVSA)**

WHEREAS, the GVSA has received voter approval to tax for police services, and is concluding the third and final year of the existing contract with the City of Whittier for Whittier Police Department services; and,

WHEREAS, for the last six years, the contacts with the City of Whittier have been mutually agreeable and successful in providing "right sized" enforcement to the GVSA; and,

WHEREAS, after significant research and evaluation, the Girdwood Public Safety Advisory Committee (PSAC) determined that the Whittier Police Department has the qualifications, ability and experience to provide such services in the Girdwood Valley Service Area; and,

WHEREAS, the proposed contract has been reviewed by the PSAC, the Whittier Police, the Municipality of Anchorage and the City of Whittier's legal departments; and,

WHEREAS, the Girdwood Board of Supervisors has approved a Girdwood Valley Service Area Police Services budget that includes the 2023 contract cost of \$793,044.00 starting in 2023 and held at that rate throughout the duration of the 3 year contract; and,

WHEREAS, if mutually agreeable, the Girdwood Police Services contract may be extended by 1 2-year extension at an increased price of \$856,487.52; and,

WHEREAS, the Girdwood Public Safety Advisory Committee has voiced its support for this contract by a vote of 4-0 at their Regular Meeting, held November 7, 2022.

THEREFORE, the Girdwood Board of Supervisors supports the approval of the police services contract as a sole source agreement between the Municipality of Anchorage and the City of Whittier, for the purpose of continuing police services provided by the Whittier Police Department for a period of 3 years with one two-year extension, commencing January 1, 2023 at 12:00AM.

PASSED AND APPROVED by a vote of 5 to 0 this 21st day of November, 2022.

  
Amanda Sassi  
GBOS Public Safety Supervisor

  
Attest



**Municipality of Anchorage**  
**CONTRACT / CONTRACT AMENDMENT / CHANGE ORDER**  
**TRANSMITTAL FORM**

**INITIATING DEPARTMENT:** \_\_\_\_\_

Contractor / Party Name: \_\_\_\_\_

Purchase Order #: \_\_\_\_\_

Contract Subject / Grant# / Project#: Girdwood Police Service Contract

**Step 1:** After contracts are prepared, **MAKE AT LEAST THREE ORIGINALS** (purchasing, originating department, contractor) FOR TRANSMITTAL (or more depending on requirements).

Budget Unit: \_\_\_\_\_

Date: \_\_\_\_\_

Assembly Approval Date: \_\_\_\_\_

Documents: AM-\_\_\_\_ AR-\_\_\_\_ AO-\_\_\_\_  
(Attach copies of all Assembly documents)

AIM-\_\_\_\_

**Step 2:** Send **all** originals for signature in **sequence** to (mark any additional departments which apply):

	<u>Initial</u>	<u>Date</u>
<input checked="" type="checkbox"/> Contractor	_____	_____
<input checked="" type="checkbox"/> Department Director	_____	_____
<input type="checkbox"/> Executive Director	_____	_____
<input type="checkbox"/> Finance	_____	_____
<input type="checkbox"/> Purchasing	_____	_____
<input checked="" type="checkbox"/> Risk Management (if transmitted document involves insurance)	<u>jm</u>	<u>12/3/19</u>
<input checked="" type="checkbox"/> Department of Law	<u>Rup</u>	<u>12/5/19</u>
<input checked="" type="checkbox"/> Manager	<u>WDF</u>	<u>12/5/19</u>
<input type="checkbox"/> Purchasing	_____	_____

**Step 3:** Construction contracts and amendments are completed by Purchasing and a Purchase Order is added to the document package.

**Step 4a:** Distribution of originals ☐ IF IT IS A STATE OR FEDERAL CONTRACT, and the Municipality is required to sign first:

- **ALL COPIES** are returned to the originating department and that department is responsible for returning one original to Purchasing when all parties have signed.

**Step 4b:** Distribution of originals when not a state or federal contract:

- Purchasing retains one original
- Purchasing sends one original to contractor
- All other originals, the Purchase Order and this Transmittal Form are returned to the originating department for copy distribution and administrative records filing

Department: Public Works

Date: 12/3/2019

Attention: Kyle Kelley

Phone: 343-8374

Municipal Manager's Office

#19946  
Municipal Manager's Office

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## **GIRDWOOD POLICE SERVICES CONTRACT**

THIS AGREEMENT, is made and entered into this 2nd day of December, 2019, by and between the Municipality of Anchorage, a State of Alaska municipal corporation ("Anchorage"), on behalf of the Girdwood Valley Service Area ("GVSA"), and The City of Whittier, Alaska, a municipal corporation ("Whittier" or "Contractor"). This agreement shall be referred to as the Agreement or the Contract throughout this document.

WHEREAS, the GVSA wishes to procure police services furnished by the Whittier Police Department for a period of three (3) years with two one-year options upon mutual consent of the parties;

NOW, THEREFORE, in consideration of the mutual obligations and promises herein, Anchorage and Whittier agree as follows:

This contract consists of:

- A. Part I, consisting of 11 sections of Special Provisions;
- B. Part II, consisting of 11 sections of General Provisions;
- C. Appendix A – Scope of Services, consisting of 3 pages;
- D. Appendix B – Statement of 911 Services, consisting of 1 page; and
- E. Appendix C – Summary, by Category, of Estimated Expenses, consisting of 1 page
- F. Appendix D – Girdwood Valley Service Area Map AMC 27.30.020, consisting of 1 page



## **PART I**

### **SPECIAL PROVISIONS**

Part 1 of this Agreement consists of those provisions that are listed below by section number and title.

- Section 1. Definitions
- Section 2. Scope of Services
- Section 3. Time for Performance
- Section 4. Compensation; Method of Payment
- Section 5. Termination of the Contractor's Services
- Section 6. Duties Upon Termination
- Section 7. Insurance
- Section 8. Assignments
- Section 9. *Omitted.*
- Section 10. Notices
- Section 11. Force Majeure

#### **Section 1. Definitions.**

A. "Administrator" means the Director of the Municipality of Anchorage Department of Public Works, or the Director's designee.

B. "Anchorage" means the Municipality of Anchorage, including the GVSA as defined in subsection D of this section.

C. "Contractor" means The City of Whittier, Alaska.

D. "GVSA" means the area currently depicted as the Girdwood Valley Service Area in Anchorage Municipal Code 27.30.700, as shown on the map in Appendix D.

#### **Section 2. Scope of Services.**

A. The Contractor **shall** perform professional services in accordance with Appendices A and B, which is attached hereto and incorporated in this section by reference.

B. Anchorage shall not be responsible for any costs associated with additional services

unless Anchorage has consented in writing to the performance of additional services and agreed to pay costs associated with such services in its written consent. Contractor shall not perform additional services under this contract unless such services arise from and relate to this contract.

**Section 3. Time for Performance.**

A. This Contract becomes effective when signed on behalf of Anchorage and Whittier.

B. The Contractor shall commence performance of the work described in Section 2 of this Contract on January 1, 2020, for a period of thirty-six (36) months, with option to renew for two one-year extensions.

**Section 4. Compensation; Method of Payment.**

A. Subject to the Contractor's satisfactory performance and Subsection D, Anchorage shall pay the Contractor FIFTY SIX THOUSAND TWO HUNDRED FIFTY DOLLARS (\$56,250) monthly, not less than 25 days in advance of services rendered, provided the first payment shall be made not less than 20 days after execution of this Contract. For the avoidance of doubt, monthly payments made pursuant to this Contract, subject to the Contractor's satisfactory performance, shall annually total SIX HUNDRED SEVENTY FIVE THOUSAND DOLLARS (\$675,000), as possibly adjusted by subsection D.

B. The Contractor is not entitled to any compensation under this Contract, other than as expressly provided for in this section. Anchorage is not entitled to any services other than as expressly provided for in section 2, above.

C. As a condition of payment, the Contractor shall have paid all municipal taxes currently due and owing by the Contractor.

D. Annual Adjustment of Compensation. Beginning on January 1, 2021 and annually on each January 1 thereafter and for so long as this Contract remains in force, the compensation owed under subsection A shall increase by the percentage increase, if any, in the Consumer Price Index for all Urban Consumers, All Items, Anchorage, Alaska (1982-1984=100), as published by the U.S. Department of Labor, Bureau of Labor Statistics (hereafter "CPI-U"), between the figure reported for the second half of the immediately prior year and the figure reported for the second half of the year preceding the immediately prior year. In the event that CPI-U figures for Anchorage necessary to compute the annual adjustment required by this section have not been published by the time a monthly payment subject to adjustment under this section becomes due, Anchorage shall continue to make payments at the unadjusted level until such time as the CPI-U figures become available; after the CPI-U figures become available, Anchorage shall thereafter remit payment adjusted in accordance with this section, and any payments previously remitted for the year that were unadjusted due to the unavailability of the

CPI-U figures shall be retroactively trued up by additional payment by Anchorage. Contractor shall invoice for annual adjustment not later than sixty (60) days after yearly CPI-U is available.

**Section 5. Termination of the Contractor's Services.**

The Contractor's services under Part I, Section 2 this contract may be terminated:

A. By mutual consent of the parties.

B. For cause by either party where the other party fails in any material way to perform its obligations under this Contract. "Fails in any material way to perform its obligations," includes, but is not limited to, refusing or failing to investigate a major crime. "Major crime" includes but is not limited to homicide and sexual assault crimes. Termination under this subsection is subject to the condition that the terminating party notifies the other party of its intent to terminate, stating with reasonable specificity the grounds therefor and the other party fails to cure the default within thirty (30) days after receiving the notice.

C. For no cause with twelve (12) months' notice to the other party prior to termination.

**Section 6. Duties Upon Termination.**

A. *Reserved.*

B. If the Contractor's services are terminated, Anchorage shall pay the Contractor the reasonable value of the services satisfactorily rendered prior to termination. Except as otherwise provided in this contract, the reasonable value of the services rendered shall never exceed the monthly Contract rate for such services rendered prior to termination and any unpaid amount owed up to the date of termination. Contractor shall provide Anchorage with access, to the extent permitted by law and where access does not compromise any outstanding investigations or claims, to any finished or unfinished documents or materials including, but not limited to, police records, evidence in storage, videotaped materials, photographs, phone records, and GVSA-specific social media accounts, prepared by the Contractor under this Contract.

C. If Anchorage terminates the Contractor's services for convenience, Anchorage shall pay the Contractor for its actual costs reasonably incurred in performing before termination and (i) for the services rendered and goods delivered prior to termination (with services being pro-rated, if applicable), and (ii) any stranded investment or cost (including license fees, installation costs, and subcontracts or other unrecoverable amounts) reasonably incurred by Whittier as a result of the termination. Payment under this subsection shall never exceed the total compensation allowable under Part I, Section 4. All finished and unfinished documents and materials prepared by the Contractor shall become the property of Anchorage to the extent the final version thereof would become property of Anchorage had the contract not been terminated.



D. If the Contractor receives payments exceeding the amount to which it is entitled under this section, it shall remit the excess to the Administrator within ninety (90) days of receiving notice to do so and determining that the amount is in excess under the terms of the Contract.

E. The Contractor shall not be entitled to any compensation under this section until the Contractor has delivered to the Administrator all documents, records, work product, materials and equipment owed to Anchorage and requested by the Administrator.

F. If the Contractor's services are terminated, for whatever reason, the Contractor shall not claim any compensation under this contract, other than that allowed under this Contract or otherwise agreed upon in writing by both parties.

G. Except as provided in this section, termination of the Contractor's services under Part I, Section 5 does not affect any other right or obligation of a party under this contract.

**Section 7. Insurance.**

A. The Contractor shall keep in good standing the insurance described in subsection B of this section. Before rendering any services under the Contract, the Contractor shall furnish the Administrator with proof of the insurance in accordance with subsection B in a form acceptable to the Risk Manager for Anchorage.

B. The Contractor shall provide the following insurance:

1. Workers' compensation and employer's liability coverage in the amount of \$500,000 as required by Alaska law.
2. Commercial general liability, including contractual and personal injury coverage in the amount of \$5,000,000 per occurrence, \$10,000,000 aggregate to include:  
  
Premises Operations  
Products and Completed Operations  
Blanket Contractual  
Broad Form Property Damage  
Independent Contractors  
Personal Injury
3. Commercial Automobile liability per occurrence in the amount of \$1,000,000, single limit to include owned, hired and non-owned.

C. Contractor shall provide Anchorage with not less than thirty (30) days' notice prior

CONTRACT WITH WHITTIER FOR GVSA POLICE SERVICES

PAGE 5

to cancelling any insurance policy required by this section.

D. Anchorage must be listed as an additional insured on all policies, except Worker's Compensation insurance.

E. General Liability and Automobile policies shall be endorsed to waive all rights of subrogation against the Municipality of Anchorage by reason of any payment made for claims under the above coverage.

**Section 8. Assignments.**

Unless otherwise allowed by this Contract or in writing by the Administrator, any assignment by the Contractor of its interest in any part of this Contract or any delegation of duties under this Contract shall be void, and an attempt by the Contractor to assign any part of its interest or delegate duties under this Contract shall give Anchorage the right to immediately terminate this Contract without any liability for work performed after the date of assignment.

**Section 9. Omitted.**

**Section 10. Notices.**

Any notice required pertaining to the subject matter of this contract shall be either sent via facsimile (FAX) or mailed by prepaid first class registered or certified mail, return receipt requested to the following addresses:

Anchorage: Municipality of Anchorage  
c/o Superintendent Maury F. Robinson  
Department of Public Works  
P.O. Box 196650  
Anchorage, AK 99519-6650  
FAX: (907) 343-8088

Contractor: City of Whittier  
Chief of Police  
P.O. Box 608  
Whittier, AK 99693  
FAX: (907) 472-2344

Notices are effective upon the earlier date of receipt, proof of good transmission (facsimiles only), or five (5) days after proof of proper posting.

**Section 11. Force Majeure.**

A. Any failure to perform by either party due to force majeure shall not be deemed a violation or breach of this Contract.

B. As used in this Contract, force majeure means an act or event of substantial magnitude, beyond the control of the delayed party, which delays the completion of this Contract, including without limitation:

1. Strikes or work stoppages.
2. Any interruption, suspension or interference with services caused by acts of God, or acts of a public enemy, wars, blockades, insurrections, riots, arrests or restraints of governments and people, civil disturbances or similar occurrences, outside the control of Anchorage or Whittier; except that provision shall not be interpreted generally to excuse Whittier from responding to events, such as riots, civil disturbances, or similar occurrences, within the GVSA that are of a nature to which a local police force would typically be expected to respond.
3. Order of court, administrative agencies or governmental officers with jurisdiction to issue such an order, other than those issued by Anchorage, GVSA, or Whittier.



**PART II**  
**GENERAL CONTRACT PROVISIONS**

Part II of this Agreement consists of those provisions that are listed below by section number and title.

Section 1.	Relationship of Parties
Section 2.	Nondiscrimination
Section 3.	Permits, Laws and Taxes
Section 4.	Nonwaiver
Section 5.	Amendment
Section 6.	Jurisdiction; Choice of Law
Section 7.	Severability
Section 8.	Integration
Section 9.	Liability
Section 10.	Inspection and Retention of Records
Section 11.	Availability of Funds

**Section 1. Relationship of Parties.**

The Contractor shall perform its obligations hereunder as an independent contractor of Anchorage. Anchorage may administer the contract and monitor the contractor's compliance with its obligations hereunder. Anchorage shall not supervise or direct the Contractor other than as provided in the Contract.

**Section 2. Nondiscrimination.**

A. The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, national origin, ancestry, age, sex, sexual orientation, gender identity, marital status, or physical or mental disability or who is a "qualified individual with a disability" (as that phrase is defined in the Americans With Disabilities Act of 1990). The Contractor shall take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, national origin, ancestry, age, sex, sexual orientation, gender identity, marital status, or physical or mental disability except that Contractor may consider an applicant or employee's mental or physical impairment/disability in determining if they are a "qualified individual with a disability" (as that phrase is defined in the Americans with Disabilities Act of 1990).

Such affirmative action shall be applied to actions including, without limitation, employment, upgrading, demotion or transfer, recruitment or recruiting advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training including apprenticeship. The Contractor agrees to post, in conspicuous places available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause.

B. The Contractor shall state, in all solicitations or advertisements for employees to work on Contract jobs, that Contractor is an equal opportunity employer.

C. The Contractor shall comply with any and all reporting requirements that may apply to it which the Anchorage Office of Equal Employment Opportunity Contract Compliance may establish by regulation.

D. The Contractor shall include the provisions of subsections A through C of this section in every subcontract or purchase order under this contract, so as to be binding upon every such subcontractor or vendor of the Contractor under this Contract. Contractor shall not be required to amend or revise contracts with subcontractors or vendors executed prior to the Effective Date of the Contract to include subsections A through C of this section in such subcontract, vendor agreements or purchase orders under the Contract.

E. The Contractor shall comply with all applicable federal, state and municipal laws concerning the prohibition of discrimination including, but not limited to Title 5 and Title 7, Chapter 7.50 of the Anchorage Municipal Code.

### **Section 3. Permits, Laws and Taxes.**

The Contractor shall acquire and maintain in good standing all permits, licenses and other entitlements necessary to its performance under this Contract. All actions taken by the Contractor under this Contract shall comply with all applicable statutes, ordinances, rules and regulations. The Contractor shall pay all applicable taxes from which it is not exempt pertaining to its performance under this Contract.

### **Section 4. Nonwaiver.**

The failure of either party at any time to enforce a provision of the Contract shall in no way constitute a waiver of the provision, nor in any way affect the validity of this Contract or any part hereof, or the right of such party thereafter to enforce each and every provision hereof.

### **Section 5. Amendment.**

A. The Contract shall only be amended, modified, or changed by a writing, executed by authorized representatives of the parties, with the same formality as this Contract was executed.

B. For purposes of any amendment modification or change to the terms and conditions of this Contract, the only authorized representatives of the parties are:

Contractor: Jim Hunt  
City Manager

Anchorage: William D. Falsey  
Municipal Manager

C. Any attempt to amend, modify, or change this Contract by either an unauthorized representative or unauthorized means shall be void.

**Section 6. Jurisdiction; Choice of Law.**

Any civil action rising from this Contract shall be brought in the Superior Court for the Third Judicial District of the State of Alaska at Anchorage. The law of the State of Alaska shall govern the rights and obligations of the parties under this Contract.

**Section 7. Severability.**

Any provision of this Contract decreed invalid by a court of competent jurisdiction shall not invalidate the remaining provisions of the Contract.

**Section 8. Integration.**

This instrument and all appendices and amendments hereto embody the entire agreement of the parties. There are no promises, terms, conditions or obligations other than those contained herein; and this Contract shall supersede all previous communications, representations or agreements, either oral or written, between the parties hereto.

**Section 9. Liability.**

A. The Contractor shall indemnify, defend, save and hold Anchorage (or Municipality) harmless from any and all claims, lawsuits, or liability, including attorney fees and costs, allegedly arising from any wrongful or negligent act, error, or omission of Contractor, Contractor's agents, employees, subcontractors or invitees, occurring during the course of or as a result of the Contractor's, Contractor's agents, employees, contractors, subcontractors or invitees' performance pursuant to this Contract.

B. The Contractor shall indemnify, defend, save and hold Anchorage (or Municipality) harmless from any and all claims, lawsuits or liability, including attorney fees and costs, allegedly arising out of loss, damage or injury to persons or property, to the extent not attributable to any wrongful or negligent act, error or omission of Anchorage to: (i) a Whittier

CONTRACT WITH WHITTIER FOR GVSA POLICE SERVICES

PAGE 10



Police Officer performing services pursuant to this Contract or (ii) Whittier property used in the performance of services pursuant to this Contract. For purposes of this provision, the phrase "wrongful or negligent act, error or omission of Anchorage" shall not include Anchorage's selection, administration, or monitoring of Whittier's performance under this Contract, or in approving or accepting Whittier's work. All liabilities for salaries, wages, any other compensation, injury or sickness, employment taxes, and employment claims arising out of or stemming from an Officer's performance under this Contract shall be the responsibility of the Contractor.

C. Anchorage and Contractor shall each pay half of any fees and costs, including but not limited to reasonable attorney's fees (at rates typically paid by Contractor for similar work) and costs, arising out of or resulting from legal claims filed against Contractor or public records requests made of contractor when those claims or requests (a) relate to this Contract or its performance and (b) intentionally harass or unduly burden Contractor. A decision maker appointed and employed by the State of Alaska's Office of Administrative hearings (hereafter referred to as the "Hearing Officer") shall determine whether a claim or request (a) relate to this Contract or its performance and 9b) was filed with the substantial intent of harassing or unduly burdening Contractor. The costs and fees associated with retaining the Hearing Officer shall be paid by contractor but if the challenged claims or requests are found by the Hearing Officer to relate to this Contract or its performance and be intentionally harassing or unduly burdensome, Anchorage shall reimburse Contractor for half of the costs and fees for retaining the Hearing Officer. In the event that the Office of Administrative Hearings is unable to provide the services detailed in this subsection, a hearing officer agreed upon by both parties shall be retained. The parties may mutually consent to waiving the Hearing Officer determination if the parties agree that it is more likely than not that a claim or request relates to this Contract or its performance and was brought or made to intentionally harass or unduly burden Contractor. Contractor may elect to pay all costs associated with any claims or requests even if such claims or requests appear to qualify for cost-sharing under this subsection.

D. Nothing in this Agreement is intended to abrogate or limit either parties' ability to avail itself to any legal defenses it may have, including the doctrine of qualified immunity.

#### **Section 10. Inspection and Retention of Records.**

Every six (6) months from the effective date of this Contract, and upon request with reasonable notice, the Contractor shall submit such other information and reports relating to its activities under this Contract, to Anchorage, in such form and at such times as Anchorage may reasonably require subject to the limitations under law and in this section. The Contractor shall permit Anchorage to audit, examine and make copies of such records, and to make audits of all invoices, materials, payrolls, records of personnel and other data relating to all matters covered by this Contract to the extent permitted by law during regular business hours. Contractor shall not be required to create, compile, calculate or categorize records or information to meet a request made by Anchorage or any other entity or person. Anchorage may, at its option, permit

CONTRACT WITH WHITTIER FOR GVSA POLICE SERVICES

PAGE 11

the Contractor to submit its records to Anchorage in lieu of retention requirements under this section. Nothing in this Agreement is intended to, or does, waive any rights or obligations under the Public Records laws contained in the Alaska Statutes or any discovery request, subpoena or other court order that is a part of a litigation proceeding.

**Section 11. Availability of Funds.**

To the extent that payments and performance under this Contract requires funds from future appropriations, payments and performance under this Contract are subject to such future appropriations. If sufficient funds are not appropriated for payments required under this Contract, this Contract shall terminate without penalty to either party and neither party shall be obligated to make payments or perform under this Contract beyond those which have previously been appropriated.

IN WITNESS WHEREOF, the parties have executed this Contract on the date and at the place shown below. This Agreement may be executed in counterparts, each of which when executed and delivered shall constitute a duplicate original, but all counter parts shall constitute a single agreement.

MUNICIPALITY OF ANCHORAGE

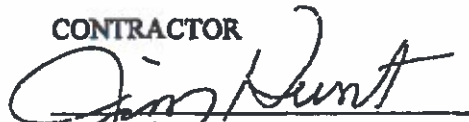


Name: William D. Falsey

Title: Municipal Manager

Date: 12-5-17

CONTRACTOR



Name: Jim Hunt

Title: City Manager

Date: 12-2-2019

IRS Tax Identification No. 92-0041440

Tax Status: Taxable ( ) Non-Taxable (X)

**APPENDIX A**  
**~Scope of Work~**

1. *Officers. Time of Performance.* Whittier will make available to the GVSA for response to police matters within the GVSA no less than two (2) sworn police officers ("Officers"). Both parties agree that Officers are not required to be present in the GVSA every hour of every day. Except as otherwise provided in this Contract, and as practicable within the discretion of the Whittier Chief of Police, Whittier will provide a minimum of three (3) physical patrols lasting not less than 45 minutes each per day in the GVSA.
2. *Qualifications of Officers.* Officers shall:
  - a. Hold a valid police officer certificate from the Alaska Police Standards Council; or
  - b. Be actively working toward certification and
    - i. Meet the eligibility standards of 13 AAC 85.010(a) (requiring persons hired by a police department to be citizens, 21 years of age or older, of good moral character, in good mental and physical health, and with minimum educational qualifications) and .010(b) (requiring persons hired by a police department not to have certain disqualifying convictions, certain disqualifying license actions, or to have engaged in certain disqualifying activities related to controlled substances)
    - ii. Have attested and subscribed to the law enforcement Code of Ethics set out in 13 AAC 85.040(b)(5), and
    - iii. Have either successfully completed a basic officer academy meeting the standards of 13 AAC 85.050, or be entitled to waiver and reciprocity under 13 AAC 85.060.

For the avoidance of doubt, no Officer may be provided to the GVSA who has been denied certification, or has had his or her basic certification revoked, unless the denial or revocation has been rescinded by the Alaska Police Standards Council or by the responsible licensing agency of the certificate-issuing jurisdiction.

3. *Substance of Work.* Whittier will provide general law enforcement services to the GVSA, as follows:
  - a. Whittier will enforce State law, including, but not limited to major crimes such as homicide and sexual assault, and may enforce Anchorage

CONTRACT WITH WHITTIER FOR GVSA POLICE SERVICES

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Municipal Code (AMC) Chapter 9.30, Stopping, Standing and Parking Generally, of the Anchorage Municipal Code and any related laws and regulations within GVSA

- b. Officers will respond to calls for service within GVSA, 24 hours a day, 7 days a week
  - c. Officers will work with the State's District Attorney's Office and appear in Court, as needed to support legal proceedings
  - d. Officers will be under the exclusive supervision and control of Whittier
  - e. Officers will provide service for major festivals and events in Girdwood, including but not limited to, New Year's Eve Celebration, Forest Fair, and Spring Carnival.
4. *Equipment.* Whittier, or its subcontractors, will supply all equipment necessary to fulfill the terms of this Contract.
5. *Prisoner Transport.* Whittier will transport to the Anchorage Jail the following individuals, if any, arrested by Officers providing service under this Contract.
- a. All individuals arrested for felonies
  - b. All individuals arrested for crimes of domestic violence as defined in AS 18.66.990(3)
  - c. All individuals with outstanding warrants; and
  - d. All individuals arrested for misdemeanors for which the statewide bail schedule does not permit release on the individual's own recognizance.
6. *Other Individuals Requiring Transport.* Whittier will transport to a suitable facility in Anchorage, individuals within the GVSA, if any, for whom Whittier determines commitment proceedings should be initiated in accordance with Alaska Statutes Title 47.
7. *Telecommunications.* Whittier shall maintain radio systems and any needed Alaska Land Mobile Radio Communications System agreements to permit radio interoperability with the Alaska State Troopers, Anchorage Fire Department, Girdwood Volunteer Fire Department, and the Anchorage Police Department to the same extent and with the same licenses and systems licensed or employed by Contractor on the day the Contract is executed.



8. *Public Safety Committee of Girdwood Board of Supervisors.* Whittier shall make a good faith effort to attend regularly scheduled meetings of the Public Safety Committee of the Girdwood Board of Supervisors. Anchorage anticipates that meetings of the Public Safety Committee will occur monthly, within the GVSA, after regularly scheduled business hours. Public Safety Committee meetings will provide a forum for communication between Whittier and the GVSA. Whittier will at least once annually provide the Public Safety Committee with statistical information regarding calls for service. The Public Safety Committee will exercise no control or direction over Whittier or any Office; the Committee will meet for the purpose for receiving and exchanging information, and solely in an advisory capacity.
9. *Description of Whittier's Allocation of Amounts Paid.* Not later than 30 days after January 1, 2020 and annually thereafter, Whittier shall provide Anchorage with at least a summary, with at least as much detail as the summary appended to this document as Appendix C, of how payments made to Whittier pursuant to this Contract were allocated by Whittier. Said summary shall, at a minimum, disclose to Anchorage the total amount of money that Whittier spent for purposes of fulfilling this Contract, for (a) wages and benefits, and (b) equipment and supplies, and (c) any risk mitigations or contingency costs. The summary under this section shall not constitute a budget for services under this Contract nor shall Whittier be required to separately account for or itemize costs, fees or services that were expended, paid for and/or procured on behalf of the Whittier Police Department.
10. *Emergencies.* Both parties agree that Whittier will not be deemed to have breached this Contract if law enforcement services agreed upon in this Contract are unavailable due to an unanticipated and ongoing emergency within the GVSA or Whittier that requires immediate police attention. The need for police services shall be determined within the sole, reasonable discretion of the Whittier Police Chief.

**APPENDIX B**  
*~Statement of 911 Services~*

At the time of execution of the Contract, Whittier receives GVSA 911 calls for service from land lines and cellular calls, and is capable of accepting calls forwarded from other federal, state, and municipal agencies. GVSA 911 calls are received through APD Dispatch which routes the 911 based in GVSA to Cordova Dispatch.

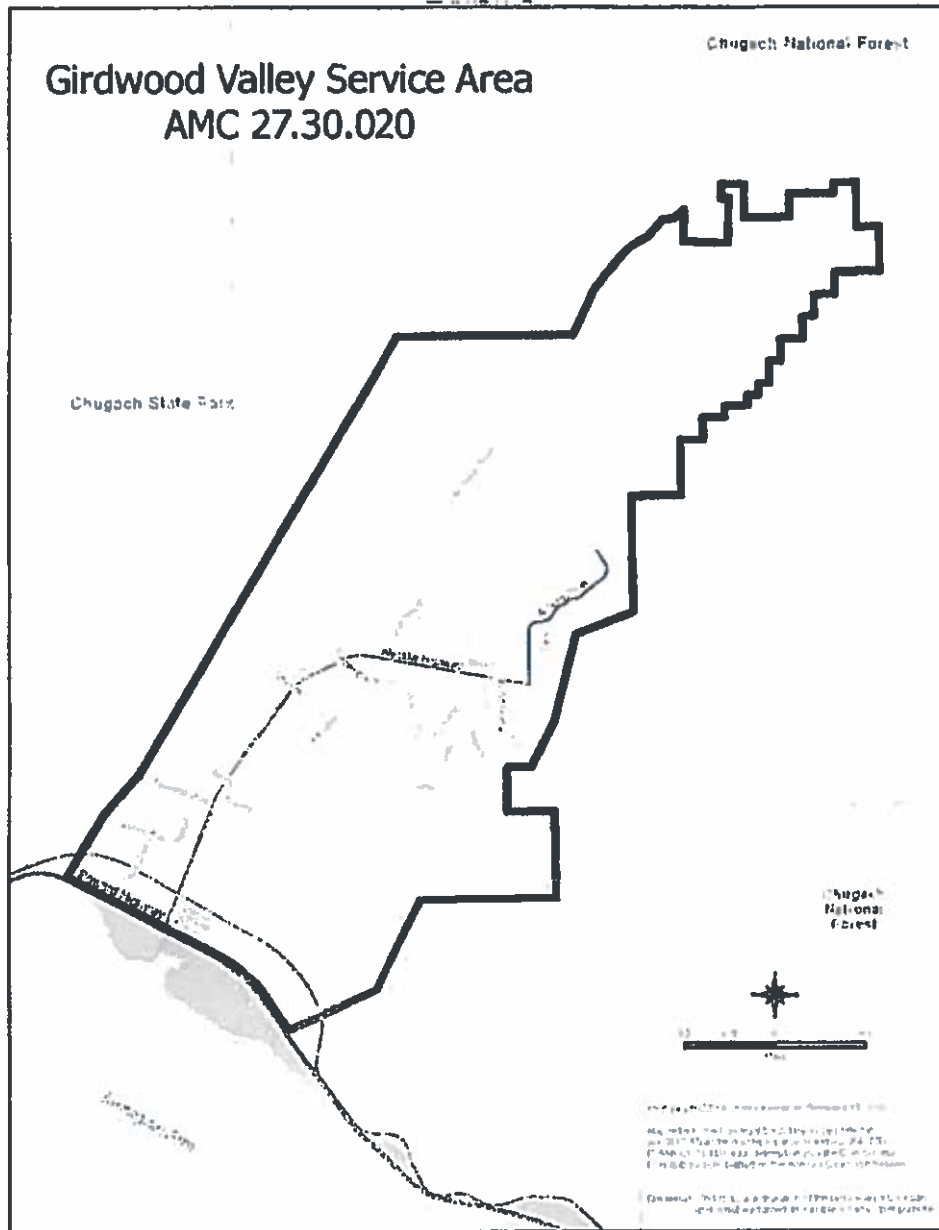
Calls received through Cordova Dispatch are recorded and logged in to Whittier Police Department's eFORCE system. All calls are handled through secure encrypted ALMR radio communications.

Whittier maintains a non-emergency local number: 907-783-3223.

**APPENDIX C**  
*~Summary, by Category, of Estimated Expenses~*

<b>Summary of 2020 Costs for Girdwood Contract</b>	
<b>Officer Wages and Benefits</b>	<b>\$474,836.70</b>
<b>Uniform and Equipment</b>	<b>\$14,000.00</b>
<b>Liability and Auto Insurance</b>	<b>\$11,250.00</b>
<b>Dispatch Services</b>	<b>\$25,000.00</b>
<b>Vehicle and Equipment Cost, Including Depreciation</b>	<b>\$58,000.00</b>
<b>Vehicle Fuel</b>	<b>\$21,120.00</b>
<b>Supplies including Ammunition</b>	<b>\$8,850.00</b>
<b>Officer Travel and Training</b>	<b>\$5,200.00</b>
<b>Internet</b>	<b>\$10,500.00</b>
<b>Misc. Expenses</b>	<b>\$3,750.00</b>
<b>Admin Costs</b>	<b>\$44,275.47</b>
<b>Total</b>	<b>\$676,782.17</b>

**APPENDIX D**  
*~Girdwood Valley Service Area Map AMC 27.30.020~*





**CITY OF WHITTIER, ALASKA  
RESOLUTION 2022-033**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
WHITTIER, ALASKA, ESTABLISHING THE CITY OF WHITTIER'S  
CALENDAR YEAR 2023 CITY LEGISLATIVE PRIORITIES**

**WHEREAS**, the City annually meets to discuss and prioritize the City's top capital needs and projects, and the resulting list represents the City's most important legislative priorities; and

**WHEREAS**, the compiled list of projects and priorities is distributed to members of the Alaska State Legislature, the Governor's Office and the City's state lobbying firm, with the intent of presenting the desires of the City with respect to State and Federal legislative funding requests; and

**WHEREAS**, this resolution serves to identify and validate the City Council's prioritized list of community projects and capital needs, and focuses the efforts of the City Council and administration in their lobbying efforts; and

**WHEREAS**, passage of this priority list results from a public process which encourages input from members of the community and the City's elected council members; and

**WHEREAS**, the projects on this list are consistent with the City's Comprehensive Plan; and

**WHEREAS**, it is the intent of the City Council to provide the City's lobbying firms, members of the Alaska State Legislature, and the Governor, as well as the President, Alaska Congressional Delegation, and appropriate federal officials, adequate information to represent the desires of the City concerning legislative requests including necessary funding requirements.

1 **NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE**  
2 **CITY OF WHITTIER, ALASKA** that:

3  
4 **Section 1.** The following Capital Budget priorities are identified as the City of  
5 Whittier State Legislative Priorities for Calendar Year 2023:

6  
7 Acquisition of ARRC Non-Operational Lands at the Head of the Bay and in City  
8 Core  
9 Shotgun Cove Road  
10 Head of Bay Planning and Infrastructure Project  
11 Whittier Harbor Improvements and continued support for the State of Alaska  
12 Department of Transportation and Public Facilities Municipal Harbor Grant  
13 Program  
14 Whittier Creek Levee Repair  
15

16 **Section 2.** The City Manager is hereby instructed to advise the City's lobbying  
17 firm, members of the Alaska State Legislature, and the Governor, of the City's  
18 legislative priorities and take all appropriate steps to provide background  
19 information and testimony in representing the City's best interests.  
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21 **PASSED AND APPROVED** by a duly constituted quorum of the Whittier City Council  
22 on this 13<sup>th</sup> day of December 2022.  
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27 \_\_\_\_\_  
28 **Dave Dickason**  
29 Mayor

30 AYES:  
31 NAYS:  
32 ABSENT:  
33 ABSTAIN:

34 **ATTEST:**  
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39 \_\_\_\_\_  
40 **Shelby Carlson**  
City Clerk

(City Seal)

# Council Agenda Statement

**Meeting Date:** December 13, 2022

**To:** City Council

**Through:** Jim Hunt, City Manager

**Agenda Item:** **RESOLUTION 2022-033** Establishing 2023 City Legislative Priorities



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## **BACKGROUND, JUSTIFICATION & INTENT:**

The City annually meets to discuss and prioritize the City's top capital needs and projects, and the resulting list represents the City's most important legislative priorities. The compiled list of projects and priorities is distributed to members of the Alaska State Legislature, the Governor's Office and the City's state lobbying firm, with the intent of presenting the desires of the City with respect to State and Federal legislative funding requests. This resolution serves to identify and validate the City Council's prioritized list of community projects and capital needs and focuses the efforts of the City Council and administration in their lobbying efforts.

It is the intent of the City Council to provide the City's lobbying firms, members of the Alaska State Legislature, and the Governor, as well as the President, Alaska Congressional Delegation, and appropriate federal officials, adequate information to represent the desires of the City concerning legislative requests including necessary funding requirements.

<b><u>CONSISTENCY CHECKLIST:</u></b>		Yes	No	N/A
1.	Comprehensive Plan: <i>pgs 90-94</i>	X		
2.	Whittier Code			X
3.	Other ( <i>list</i> ):			X

**FISCAL NOTE:** None

**ATTORNEY REVIEW:** Yes \_\_\_\_\_ No X Not Applicable \_\_\_\_\_

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**RECOMMENDATION:** Administration recommends approval of Resolution 2022-033.

Sponsored by: Administration

**CITY OF WHITTIER, ALASKA  
RESOLUTION 2022-002**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
WHITTIER, ALASKA, AMENDING THE CITY OF WHITTIER'S  
CALENDAR YEAR 2022 CITY LEGISLATIVE PRIORITIES**

**WHEREAS**, the City annually meets to discuss and prioritize the City's top capital needs, projects and important issues and the resulting list represents the City's most important local legislative priorities; and

**WHEREAS**, this resolution validates the City's capital projects and prioritizes the needs of the city, focusing the efforts of the City administration and the City Council in their lobbying efforts; and

**WHEREAS**, the passage of this resolution occurs through a public process which provides an opportunity for the community members and the City Council to identify and prioritize local capital needs and priority issues; and

**WHEREAS**, all projects on this list are consistent with the City of Whittier's Comprehensive Plan and Strategic Plan.

**NOW, THEREFORE BE IT RESOLVED**, by the City Council of Whittier, Alaska that the following Capital Budget priorities are identified as the City of Whittier's local priorities for Calendar Year 2022:

1. Long Term Lease of Non-Operational and/or Non-Essential ARRC Head of Bay Property To The City Of Whittier; Master Lease And Legislature Presentation
2. Economic Development Opportunities Water/Wastewater Infrastructure Project- Head of Bay
3. Whittier Harbor Infrastructure Improvements
4. Whittier Harbor Business District Restroom Improvements
5. Whittier Park Infrastructure Improvements

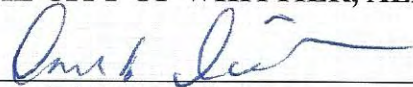


**CITY OF WHITTIER, ALASKA  
RESOLUTION 2022-002**

**BE IT FURTHER RESOLVED** that the City Manager is hereby instructed to advise the City's state and federal delegations, including the Governor and the President, as appropriate, of the City's legislative priorities, and to take all appropriate steps to provide background information and testimony in representing the City's best interests.

**PASSED AND APPROVED** by a duly constituted quorum of the Whittier City Council on this 18<sup>th</sup> day of January, 2022.

**THE CITY OF WHITTIER, ALASKA**

  
\_\_\_\_\_  
Dave Dickason, Mayor

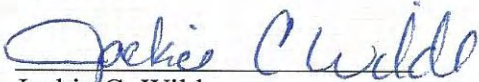
AYES: Blair, Shen, Wagner, McCord, Dickason

NAYS: Denmark, Pinqouch

ABSENT:

ABSTAIN:

ATTEST:

  
\_\_\_\_\_  
Jackie C. Wilde

Assistant City Manager/Acting City Clerk

**CITY OF WHITTIER, ALASKA  
RESOLUTION 2022-034**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
WHITTIER, ALASKA, ESTABLISHING THE CITY OF WHITTIER'S  
CALENDAR YEAR 2023 STATE LEGISLATIVE PRIORITIES**

**WHEREAS**, the City annually meets to discuss and prioritize the City's top capital needs and projects, and the resulting list represents the City's most important State legislative priorities; and

**WHEREAS**, the compiled list of projects and priorities is distributed to members of the Alaska State Legislature, the Governor's Office and the City's state lobbying firm, with the intent of presenting the desires of the City with respect to State legislative funding requests; and

**WHEREAS**, this resolution serves to identify and validate the City Council's prioritized list of community projects and capital needs, and focuses the efforts of the City Council and administration in their lobbying efforts; and

**WHEREAS**, passage of this priority list results from a public process which encourages input from members of the community and the City's elected council members; and

**WHEREAS**, the projects on this list are consistent with the City's Comprehensive Plan; and

**WHEREAS**, it is the intent of the City Council to provide the City's lobbying firms, members of the Alaska State Legislature, and the Governor, as well as the President, Alaska Congressional Delegation, and appropriate federal officials, adequate information to represent the desires of the City concerning legislative requests including necessary funding requirements.

1 **NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE**  
2 **CITY OF WHITTIER, ALASKA** that:

3  
4 **Section 1.** The following Capital Budget priorities are identified as the City of  
5 Whittier State Legislative Priorities for Calendar Year 2023:

6  
7 Acquisition of ARRC Non-Operational Lands at the Head of the Bay and in City  
8 Core  
9 Head of Bay Economic Development: Water/Wastewater Infrastructure  
10 Shotgun Cove Road  
11 Whittier Harbor Improvements and continued support for the State of Alaska  
12 Department of Transportation and Public Facilities Municipal Harbor Grant  
13 Program  
14 Whittier Creek Levee Repair  
15

16 **Section 2.** The City Manager is hereby instructed to advise the City's State  
17 lobbying firm, members of the Alaska State Legislature, and the Governor, of the  
18 City's legislative priorities and take all appropriate steps to provide background  
19 information and testimony in representing the City's best interests.  
20

21 **PASSED AND APPROVED** by a duly constituted quorum of the Whittier City Council  
22 on this 13<sup>th</sup> day of December 2022.  
23  
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26  
27 \_\_\_\_\_  
28 **Dave Dickason**  
Mayor

29 AYES:  
30 NAYS:  
31 ABSENT:  
32 ABSTAIN:  
33

34 **ATTEST:**  
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36  
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38 \_\_\_\_\_  
39 **Shelby Carlson**  
City Clerk

(City Seal)

# Council Agenda Statement

**Meeting Date:** December 13, 2022  
**To:** City Council  
**Through:** Jim Hunt, City Manager



**Agenda Item:** **RESOLUTION 2022-034** Establishing 2023 State Legislative Priorities

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## **BACKGROUND, JUSTIFICATION & INTENT:**

The City annually meets to discuss and prioritize the City's top capital needs and projects, and the resulting list represents the City's most important State legislative priorities. The compiled list of projects and priorities is distributed to members of the Alaska State Legislature, the Governor's Office and the City's state lobbying firm, with the intent of presenting the desires of the City with respect to State legislative funding requests. This resolution serves to identify and validate the City Council's prioritized list of community projects and capital needs and focuses the efforts of the City Council and administration in their lobbying efforts.

It is the intent of the City Council to provide the City's state lobbying firm, members of the Alaska State Legislature, and the Governor, as well as the President, Alaska Congressional Delegation, and appropriate federal officials, adequate information to represent the desires of the City concerning legislative requests including necessary funding requirements.

<b><u>CONSISTENCY CHECKLIST:</u></b>		Yes	No	N/A
1.	Comprehensive Plan: <i>pgs 90-94</i>	X		
2.	Whittier Code			X
3.	Other ( <i>list</i> ):			X

**FISCAL NOTE:** None

**ATTORNEY REVIEW:** Yes \_\_\_\_\_ No X Not Applicable \_\_\_\_\_

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**RECOMMENDATION:** Administration recommends approval of Resolution 2022-034.



**CITY OF WHITTIER, ALASKA  
RESOLUTION 2022-001**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITTIER,  
ALASKA, AMMENDING THE CITY OF WHITTIER'S CALENDAR YEAR  
2022 STATE LEGISLATIVE PRIORITIES**

**WHEREAS**, the city annually meets to discuss and prioritize the City's top capital needs, projects and the resulting list represents the City's most important State legislative priorities; and

**WHEREAS**, the compiled list of projects and priorities is distributed to members of the Alaska State Legislature, the Governor's Office and the City's state lobbying firm, with the intent of presenting the desires of the city with respect to State legislative funding requests; and

**WHEREAS**, this resolution serves to identify and validate the City Council's prioritized list of community projects and capital needs, and focuses the efforts of the City Council and administration in their lobbying efforts; and

**WHEREAS**, passage of this priority list results from a public process which encourages input from members of the community and the City's elected council members; and

**WHEREAS**, the projects on this list are consistent with the City's Comprehensive and Strategic Plans; and

**WHEREAS**, it is the intent of the City Council to provide the City's lobbying firm, members of the Alaska State Legislature, and the Governor, as well as the President, Alaska Congressional Delegation, and appropriate federal officials, adequate information to represent the desires of the city concerning legislative requests including necessary funding requirements.

**CITY OF WHITTIER, ALASKA  
RESOLUTION 2022-001**


**NOW, THEREFORE BE IT RESOLVED**, by the City Council of Whittier, Alaska that the following Capital Budget priorities replace Resolution 027-2021 are identified as the City of Whittier State Legislative Priorities for Calendar Year 2022.

1. Economic Development water/wastewater infrastructure project- Head of bay
2. Long term lease of Alaska Railroad Head of Bay property to the City of Whittier
3. Shotgun Cove Road
4. Whittier Harbor Improvements and continued support for the State of Alaska Department of Transportation and Public Facilities Municipal Harbor Grant Program
5. Whittier Creek levee repairs

**BE IT FURTHER RESOLVED** that the City Manager is hereby instructed to advise the City's lobbying firm, members of the Alaska State Legislature, and the Governor, of the City's legislative priorities and take all appropriate steps to provide background information and testimony in representing the City's best interests.

**PASSED AND APPROVED** by a duly constituted quorum of the Whittier City Council on this 18<sup>th</sup> day of January, 2022.

**THE CITY OF WHITTIER, ALASKA**

  
Dave Dickason, Mayor

AYES: Blair, Shen, Wagner, McCord, Dickason

NAYS: Denmark, Pinqouch

ABSENT:

ABSTAIN:

ATTEST:

  
Jackie C. Wilde

Assistant City Manager/Acting City Clerk

**CITY OF WHITTIER, ALASKA  
RESOLUTION 2022-035**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITTIER,  
ALASKA, ESTABLISHING THE CITY OF WHITTIER'S CALENDAR  
YEAR 2023 FEDERAL LEGISLATIVE PRIORITIES**

**WHEREAS**, the City annually meets to discuss and prioritize the City's top capital needs and projects, and the resulting list represents the City's most important Federal legislative priorities; and

**WHEREAS**, the compiled list is distributed to the City's Congressional Delegation and the City of Whittier's Federal lobbying firm, with the intent of presenting the desires of the City with respect to Congressional funding requests; and

**WHEREAS**, this resolution identifies top projects, prioritizes community needs, and focuses the administration and Council's efforts in lobbying on behalf of the community; and

**WHEREAS**, passage of this priority list results from a public process which encourages input from members of the community and the City's elected council members; and

**WHEREAS**, the projects on this list are consist with the City's Comprehensive Plan.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE  
CITY OF WHITTIER, ALASKA** that:

**Section 1.** The following Capital Budget priorities are identified as the City of Whittier's Federal legislative priorities for Calendar Year 2023:

Buckner Building Environmental Remediation  
Shotgun Cove Road  
Head of Bay Planning and Infrastructure  
New Whittier Freight Port / De Long Dock Replacement Project. An ice-free, deep-water port facility to provide the Department of Defense year-round shipping, serve as backup to Anchorage and the Interior, ability to receive and ship unique material, commercial freight, rail access, and serve as a transfer base for the Prince William Sound fishing industry.

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**Section 2.** The City Manager is hereby instructed to advise the President, members of Alaska’s Congressional Delegation, the City’s Federal lobbying firm and other appropriate Federal officials of the City’s legislative priorities and to take all appropriate steps to provide background information and testimony in representing the City’s best interests.

**PASSED AND APPROVED** by a duly constituted quorum of the Whittier City Council on this 13<sup>th</sup> day of December 2022.

\_\_\_\_\_  
**Dave Dickason**  
Mayor

AYES:  
NAYS:  
ABSENT:  
ABSTAIN:

**ATTEST:**

\_\_\_\_\_  
**Shelby Carlson**  
City Clerk

(City Seal)



# Council Agenda Statement

**Meeting Date:** December 13, 2022

**To:** City Council

**Through:** Jim Hunt, City Manager

**Agenda Item:** **RESOLUTION 2022-035** Establishing 2023 Federal Legislative Priorities



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## **BACKGROUND, JUSTIFICATION & INTENT:**

The City annually meets to discuss and prioritize the City's top capital needs and projects, and the resulting list represents the City's most important Federal legislative priorities. The compiled list of projects and priorities is distributed to members of the Alaska State Legislature, the Governor's Office and the City's federal lobbying firm, with the intent of presenting the desires of the City with respect to Federal legislative funding requests. This resolution serves to identify and validate the City Council's prioritized list of community projects and capital needs and focuses the efforts of the City Council and administration in their lobbying efforts.

It is the intent of the City Council to provide the City's federal lobbying firm, members of the Alaska State Legislature, and the Governor, as well as the President, Alaska Congressional Delegation, and appropriate federal officials, adequate information to represent the desires of the City concerning legislative requests including necessary funding requirements.

<b><u>CONSISTENCY CHECKLIST:</u></b>		Yes	No	N/A
1.	Comprehensive Plan: <i>pgs 90-94</i>	X		
2.	Whittier Code			X
3.	Other ( <i>list</i> ):			X

**FISCAL NOTE:** None

**ATTORNEY REVIEW:** Yes \_\_\_\_\_ No X Not Applicable \_\_\_\_\_

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**RECOMMENDATION:** Administration recommends approval of Resolution 2022-035.

**CITY OF WHITTIER, ALASKA  
RESOLUTION #03-2021**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITTIER, ALASKA,  
ESTABLISHING THE CITY'S 2021 FEDERAL LEGISLATIVE PRIORITIES**

**WHEREAS**, in 2020, the Whittier City Council discussed the City's FFY 2021 federal legislative priorities; and

**WHEREAS**, it is the intent of the City Council to provide the President, Alaska Congressional Delegation, and appropriate federal officials adequate information to represent the desires of the City concerning legislative requests including necessary funding requirements.

**NOW, THEREFORE BE IT RESOLVED**, by the City Council of Whittier, Alaska that the following Capital Budget priorities are identified as the City of Whittier's federal legislative priorities for FFY 2021:

1. Shotgun Cove Road
2. MARAD DeLong Dock Replacement Project
3. DoD Land Transfer
4. Head of Passage Canal Project
5. Buckner Building Environmental Remediation
6. Whittier Levee Project

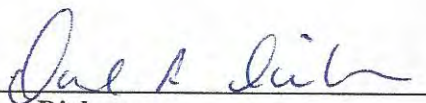
**BE IT FURTHER RESOLVED**, that the listed federal legislative priorities are identified as the City of Whittier's priorities for FY 2021:

**BE IT FURTHER RESOLVED** that the City Manager is hereby instructed to advise the President, Alaska Congressional Delegation, and appropriate federal officials of the City's legislative priorities and take all appropriate steps to provide background information and testimony in representing the City's best interests.

**PASSED AND APPROVED** by a duly constituted quorum of the Whittier City Council on this 26<sup>th</sup> day of January 2021

**Introduced by: Jim Hunt**

**Introduction date: January 26, 2021**

  
**Dave Dickason**  
**Mayor**

**ATTEST:**

  
**Jim Hunt**  
**City Manager**

Ayes: 7  
Nays: 0  
Absent: 0  
Abstain: 0

**CITY OF WHITTIER, ALASKA  
RESOLUTION 2022-036**

**A RESOLUTION ADOPTING AN ALTERNATIVE ALLOCATION METHOD  
FOR THE FY2023 SHARED FISHERIES BUSINESS TAX PROGRAM AND  
CERTIFYING THAT THIS ALLOCATION METHOD FAIRLY REPRESENTS  
THE DISTRIBUTION OF SIGNIFICANT EFFECTS OF FISHERIES BUSINESS  
ACTIVITY IN FISHERIES MANAGEMENT AREA 15 - PRINCE WILLIAM  
SOUND**

**WHEREAS**, AS 29.60.450 requires that for a municipality to participate in the Shared Fisheries Business Tax Program, the municipality must demonstrate to the State of Alaska Department of Commerce, Community and Economic Development (DCCED) that the municipality suffered significant effects during the year, from fisheries business activities; and

**WHEREAS**, 3 AAC 134.060 provides for the allocation of available program funding to eligible municipalities located within fisheries management areas specified by the DCCED; and

**WHEREAS**, 3 AAC 134.070 provides for the use, at the discretion of the DCCED, of alternate allocation methods which may be used within fisheries management areas if all municipalities within the area agree to use the method, and the method incorporates some measure of the relative significant effect of fisheries business activity on the respective municipalities in the area; and

**WHEREAS**, the Whittier City Council proposes to use an alternative allocation method to distribute the FY2023 funding available within Fisheries Management Area 15 – Prince William Sound Area, in agreement with all other municipalities in the area participating in the FY2023 Shared Fisheries Business Tax Program, consistent with how the shared fisheries business taxes have been allocated in recent years, and 3AAC 134.100 requires the governing body to include with the municipality’s application, an approved resolution certifying the information contained in the application to be true and correct.

1  
2 **NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF**  
3 **WHITTIER, ALASKA** that:

4  
5 **Section 1.** The Whittier City Council hereby certifies that the alternative allocation  
6 method is considered to fairly reflect the distribution of significant effects of fisheries  
7 business activity in Fisheries Management Area 15 – Prince William Sound Area and  
8 approves the alternative method which results in the communities of Cordova, Valdez  
9 and Whittier sharing equal portions of the allocation.

10  
11 **PASSED AND APPROVED** by a duly constituted quorum of the Whittier City Council on this  
12 13<sup>th</sup> day of December 2022.

13  
14  
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16  
17 **Dave Dickason**  
18 Mayor

19  
20 AYES:  
21 NAYS:  
22 ABSENT:  
23 ABSTAIN:

24  
25 **ATTEST:**

26  
27  
28  
29 **Shelby Carlson**  
30 City Clerk

(City Seal)



# Council Agenda Statement

**Meeting Date:** December 13, 2022  
**To:** City Council  
**Through:** Jim Hunt, City Manager  
**From:** Kris Erchinger, Finance Director  
**Agenda Item:**



**RESOLUTION 2022-036** Adopting an Alternative Allocation Method for the FY2023 Shared Fisheries Business Tax Program and Certifying that this Allocation Method Fairly Represents the Distribution of Significant Effects of Fisheries Business Activity in Fisheries Management Area 15 - Prince William Sound

## **BACKGROUND. JUSTIFICATION & INTENT:**

The City of Whittier is required to apply to the State of Alaska Department of Community and Economic Development (DCCED) each year to qualify for funding under the State's *Shared Fisheries Business Tax Program*. The purpose of the program is to share state fish tax collected outside municipal boundaries, with municipalities that have been affected by fishing industry activities. This program is different from the state fish tax sharing program which shares fish tax revenues collected inside municipal boundaries.

State law requires that funding be allocated first to fisheries management areas across the state based on the level of fish and shellfish processed in each area relative to total statewide fish and shellfish processed. Funds are then allocated among municipalities located within each fisheries management area, based on the relative level of impacts experienced by each municipality.

Whittier is located within Fisheries Management Area 15 – Prince William Sound Area which includes the communities of Whittier, Cordova and Valdez. For many years, the communities in FMA15 have agreed to utilize the alternative allocation method as it is considered to fairly distribute the significant effects of fisheries business activity. Under the alternative method, the three communities will share equal portions (one-third each) of the total allocation.

<b><u>CONSISTENCY CHECKLIST:</u></b>		Yes	No	N/A
1.	2020 Comprehensive Plan ( <i>document source here</i> ):			X
2.	Whittier Code:			X
3.	Other ( <i>list</i> ): Correspondence from the communities of Cordova and Valdez, agreeing to continue the practice of submitting the Alternative Allocation based on an equal sharing of the allocation	X		

**FISCAL NOTE:** The total allocation is expected to be \$110,234.51 and when allocated equally, is expected to generate \$36,744.84 for Whittier, which is an increase of \$14,593.30 over the previous year.

**ATTORNEY REVIEW:** Yes\_\_\_\_\_ No\_\_\_\_\_ Not Applicable\_\_\_X\_\_\_\_\_

**RECOMMENDATION:** Administration recommends the Whittier City Council approve the Alternative Allocation Method, Resolution 2022-036, and submit a request to the State of Alaska for the FY23 Shared Fisheries Business Tax Program.

**CITY OF WHITTIER, ALASKA  
RESOLUTION 2022-037**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITTIER,  
ALASKA, AUTHORIZING THE PURCHASE OF A SNOWBLOWER FROM BSI  
EQUIPMENT UTILIZING THE SOURCEWELL COMPETITIVE  
PROCUREMENT CONTRACT IN AN AMOUNT NOT TO EXCEED \$401,860  
AND APPROPRIATING FUNDS**

**WHEREAS**, the ability to consistently and timely remove snow in Whittier is a critical public service due to the magnitude of Whittier's annual snowfall and the impact of heavy snowfall on public safety; and

**WHEREAS**, the City's primary snowblower is a 12-year-old Oshkosh Road Blower and is increasingly unreliable, experiencing extended downtime up to 22 weeks necessitating major repairs in the past two winters, taking the blower out of service and risking significant impacts to local residents and businesses, as well as public safety; and

**WHEREAS**, the City's existing snowblower was manufactured by Oshkosh and there is a single dealer in Alaska that services this equipment, and the service and availability of parts is no longer sufficient to ensure the reliability and availability of the snowblower during critical snow events; and

**WHEREAS**, the City's backup snowblower is a 1974 Idaho Norland and is only capable of removing snow at 1/5<sup>th</sup> the pace of the primary snowblower, and due to its age and the general lack of availability of replacement parts, is in a constant state of disrepair, constituting an unreliable piece of equipment; and

**WHEREAS**, Sourcewell issued a nationwide competitive request for bids for snowblower equipment and awarded a contract to R.P.M. Tech Incorporated for this equipment, which is deemed to be a lower price than the City of Whittier could obtain by going out on its own for competitive bids; and

**WHEREAS**, the contracted vendor currently has a heavily discounted demonstration unit available for purchase, saving \$113,000 over a brand new unit and \$21,000 over a brand new unit of the smaller model; and

**WHEREAS**, Whittier Municipal Code 3.32.210 (E) allows for competitive procurement process utilizing competitive bids obtained by other governmental units, and the Public Works Department recommends purchasing the snowblower utilizing the Sourcewell joint purchasing contract; and

**WHEREAS**, the Public Works department has underspent the 2023 annual budget by more

1 than \$200,000 and requests to reallocate \$200,000 in unspent funds toward the purchase of a  
2 snowblower; and  
3

4 **WHEREAS**, funding for the remaining \$201,860 is proposed to come from General Fund  
5 Major Repair and Replacement Fund reserves, to be repaid by the General Fund beginning in 2024,  
6 over seven equal payments of \$28,837, to save the Whittier taxpayers the interest costs associated  
7 with alternative capital lease financing.  
8  
9

10 **NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY**  
11 **OF WHITTIER, ALASKA** that:  
12  
13

14 **Section 1.** The City Manager is hereby authorized to purchase a R.P.M. Tech Incorporated  
15 RPM52R snowblower from BSI Equipment in an amount not to exceed \$401,860.  
16

17 **Section 2.** Funds in the amount of \$401,860 are hereby appropriated as follows: 1) \$200,000  
18 appropriated from the General Fund's unspent Public Works funding in 2023, to the General  
19 Fund Major Repair and Replacement Fund capital equipment account; and 2) the remaining  
20 \$201,860 appropriated from the General Fund Major Repair and Replacement Fund reserves  
21 account to the capital equipment account, to be reimbursed by the General Fund over a period  
22 of seven (7) years beginning in 2024, in equal installments of \$28,837.  
23

24 **Section 3.** The Whittier City Council hereby finds that it is in the public interest to purchase  
25 this snowblower utilizing the Sourcewell competitive procurement contract in accordance with  
26 the recitals above which are incorporated herein.  
27

28 **Section 4.** In the event delivery of this equipment is delayed to 2023, the appropriations in  
29 this resolution shall take effect January 1, 2023.  
30

31 **Section 5.** This resolution shall take effect upon adoption.  
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**PASSED AND APPROVED** by the City Council of the City of Whittier, Alaska, this 13<sup>th</sup> day of December 2022.

# THE CITY OF WHITTIER, ALASKA

**Dave Dickason**  
Mayor

AYES:

NOES:

ABSENT:

ABSTAIN:

**ATTEST:**

**Shelby Carlson**  
City Clerk

(City Seal)



# Council Agenda Statement

**Meeting Date:** December 13, 2022  
**To:** City Council  
**Through:** Jim Hunt, City Manager  
**From:** Scott Korbe, Public Works Director



**Agenda Item:** **RESOLUTION 2022-037** Authorizing the Purchase of a Snowblower from BSI Equipment Utilizing the Sourcewell Competitive Procurement Contract in an Amount not to Exceed \$401,860 and Appropriating Funds

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## **BACKGROUND, JUSTIFICATION & INTENT:**

The ability to remove snow consistently and promptly in Whittier is a critical public service due to the magnitude of Whittier's annual snowfall and the impact of heavy snowfall on public safety.

The City's primary snowblower is a 12-year-old Oshkosh Road Blower and is increasingly unreliable, experiencing extended downtime up to 22 weeks necessitating major repairs in the past two winters, taking the blower out of service and risking significant impacts to local residents and businesses, as well as public safety. There is a single dealer in Alaska that services this equipment, and the service and availability of parts is no longer sufficient to ensure the reliability and availability of the snowblower during critical snow events

Additionally, the City's backup snowblower is a 1974 Idaho Norland and is only capable of removing snow at a fifth of the pace of the primary snowblower, and due to its age and the general lack of availability of replacement parts, is in a constant state of disrepair, constituting an unreliable piece of equipment.

Sourcewell issued a nationwide competitive request for bids for snowblower equipment and awarded a contract to R.P.M. Tech Incorporated for this equipment, which is deemed to be a lower price than the City of Whittier could obtain by going out on its own for competitive bids. The contracted vendor currently has a heavily discounted demonstration unit available for purchase, saving \$113,000 over a brand-new unit and \$21,000 over a brand-new unit of the smaller model. Whittier Municipal Code 3.32.210 (E) allows for competitive procurement process utilizing competitive bids obtained by other governmental units, and the Public Works Department recommends purchasing the snowblower utilizing the Sourcewell joint purchasing contract.

The Public Works department has underspent the 2023 annual budget by more than \$200,000 and requests to reallocate \$200,000 in unspent funds toward the purchase of a snowblower. Funding for the remaining \$201,860 is proposed to come from General Fund Major Repair and Replacement Fund reserves, to be repaid by the General Fund beginning in 2024, over seven equal payments of \$28,837, to save the Whittier taxpayers the interest costs associated with alternative capital lease financing.

<b><u>CONSISTENCY CHECKLIST:</u></b>		Yes	No	N/A
1.	Comprehensive Plan			X
2.	Whittier Code: <i>WMC 2.34.030(J)</i>	X		
3.	Other ( <i>list</i> ):			X

**FISCAL NOTE:** Through October, public works expenditures in general fund are under budget by \$331K with about \$300K of that reflecting unspent salary/benefits. Part of this is due to the delay in hiring a mechanic, part due to vacancies in seasonal workers. By the end of the year, we expect the department's overall savings to be at least \$200K.

Through October, general fund revenues exceed budget (at 118%) by \$539K. Of this, \$260K of the overage is related to taxes coming in over budget, and the remainder is state grant funds. When compared to the previous year, fish tax through October is higher by \$288K (at \$293K), PTBT is higher by \$230K and (at \$389K), and sales tax is higher by \$188K (at 598K). Intergovernmental revenues are higher by \$448K due to state grants.

Approximately half of the cost of the snowblower will be paid utilizing General Fund MRRF reserves, to be repaid by the GF over seven years at approx. \$28,837 each year. The General Fund contributes \$25K annually to the PW Equipment Fund and could repay the MRRF Loan with that source of funds or from the General Fund. Using \$215K of the General Fund MRRF reserves in 2023 will reduce the reserves in the GF MRRF to about \$600K at the end of 2023; however, loan payments will go back into the GF MRRF to rebuild those reserves.

**ATTORNEY REVIEW:** Yes\_\_\_\_\_ No\_\_\_\_\_ Not Applicable X

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**RECOMMENDATION:** Administration recommends approval of Resolution 2022-037.



## CONTRACT EXTENSION

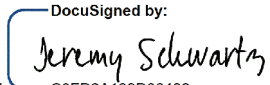
**Contract Number: #080818-RPM**

Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and R.P.M. Tech Incorporated (Vendor) have entered into Contract #080818-RPM for the procurement of Snow and Ice Handling Equipment, Supplies and Accessories. The Contract has an expiration date of October 29, 2022, but the parties may extend the Contract by mutual consent.

Sourcewell and Vendor acknowledge that extending the Contract benefits the Vendor, Sourcewell and Sourcewell's Members. Vendor and Sourcewell agree to extend the Contract listed above for an additional period, with a new Contract expiration date of October 29, 2023. All other terms and conditions of the Contract remain in full force and effect.

Sourcewell

R.P.M. Tech Incorporated

DocuSigned by:  
  
By: C0FD2A139D06489...  
Jeremy Schwartz  
Title: Chief Procurement Officer  
Date: 7/18/2022 | 4:02 PM CDT

DocuSigned by:  
  
By: F3E046E5FD2A4EE...  
Mike Minicucci  
Title: Division Sales Manager  
Date: 7/20/2022 | 9:07 AM PDT



2040 Spar Avenue Anchorage, AK 99501

Quote Date: 10/11/2022  
 Prepared By: Jim Lackey  
 Cell: (907) 841-9999  
 Email: [jlackey@bsiequipment.com](mailto:jlackey@bsiequipment.com)

QUOTE FOR: City of Whittier  
 CONTACT: Scott Korbe  
 PHONE: (907) 240-2019  
 EMAIL: skorbe@whittieralaska.gov

**Sourcwell Quotation**  
**QUOTE VALID THROUGH**  
**11/11/2022**

### New 2022 RPM Tech RPM52R Loader Mounted Snow Blower

- 580 HP Caterpillar C15 Tier IV Diesel Engine
- Capacity, 5500 TPH
- Two Stage, Ribbon
- Side Casting Chute
- Wireless Radio Remote Control
- LCD Instrument Screen and Joystick
- 52" Dia Ribbons
- Width - 132"
- Working Height, 64 1/2"
- Arctic Cold Weather package
- Blank Quick Coupler Hitch Plate
- Steering Vanes, fixed
- One Year or 1500 hour Bumper to Bumper Manufacturer's Warranty (Excluding consumables)
- Two Year or 3,000 hour Engine Warranty
- Three Year or 5,000 hour Engine SCR and DPF System Warranty
- ✚ One unit in stock, subject to availability
- ✚ 100 test hours on unit, sold as new at reduced price

2022 RPM Tech RPM52R Sourcwell Price:	\$ 407,301.00
Additional Municipal discount:	\$ (15,000.00)
<b>RPM52R Subtotal Price:</b>	<b>\$ 392,301.00</b>

Quick Coupler Hooks to match Customers Hitachi ZW330	\$ 8279.00
--	------------

PDI, plus In Service at location:	\$ 1,280.00
Factory to Tacoma, WA:	\$ Incl.

**Total Purchase Price: \$ 401,860.00**  
**FOB – Port of Tacoma, WA**

This pricing is in accordance with the terms and conditions set forth by and for Sourcwell Contracting.  
 Reference RPM Tech Incorporated, No. 080818-RPM City of Whittier Member No. 176730



### Warranty Coverage Summary - RPM220 & RPM36R

Component	Length of Warranty	Reference Document
<b>Whole Snow Blower Unit</b>	1 year or 1,500 hours whichever comes first	RPM Tech Standard Warranty
<b>Transmission System</b> (Including primary and secondary drive, belts, gearbox, and drive shafts)	2 year or 2,000 hours whichever comes first	RPM Tech Standard Warranty
<b>Caterpillar Engine</b>	2 year or 3,000 hours whichever comes first	Caterpillar Limited Warranty (document version SELF5720)
	Low Usage: if the engine use does not exceed 500 hours/year, the warranty period is extended for (1) one additional year or until the engine use reaches a total of 1500 hours in the 3rd year of warranty, whichever occurs first	
<b>Engine SCR and DPF System</b> (North America Only)	3 year or 5,000 hours whichever comes first	Caterpillar Emission Warranty

*Note: The warranty coverage summary is for general guidelines only. Each manufacturer's Warranty Document mentioned in references, has precedence over the summary. Refer to them for complete warranty coverage details.*

**CITY OF WHITTIER, ALASKA  
RESOLUTION 2022-038**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITTIER,  
ALASKA, APPROVING THE AMENDED AND RESTATED  
ORGANIZATIONAL CHART REFLECTING THE CURRENT  
ORGANIZATION OF WHITTIER'S CITY GOVERNMENT**

**WHEREAS**, Whittier Municipal Code 2.02.030 states the city shall be organized as shown on an organizational chart which may be amended by resolution; and

**WHEREAS**, it is in the City's best interest to revise the current organizational chart to ensure it accurately reflects the City of Whittier's government organization.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WHITTIER, ALASKA** that:

**Section 1.** The updated Organizational Chart, as shown in the chart attached as Exhibit A, is hereby adopted as the official City of Whittier Organizational Chart.

**Section 2.** This resolution shall take effect January 1, 2023.

**PASSED AND APPROVED** by a duly constituted quorum of the Whittier City Council, this 13<sup>th</sup> day of December 2022.

**THE CITY OF WHITTIER, ALASKA**

\_\_\_\_\_  
**Dave Dickason**  
Mayor

AYES:

NOES:

ABSENT:

ABSTAIN:

**ATTEST:**

\_\_\_\_\_  
**Shelby Carlson**  
City Clerk

(City Seal)



# Council Agenda Statement

**Meeting Date:** December 13, 2022  
**To:** City Council  
**Through:** Jim Hunt, City Manager



**Agenda Item:** **RESOLUTION 2022-038** Approving the Amended and Restated Organizational Chart Reflecting the Current Organization of Whittier's City Government

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**BACKGROUND, JUSTIFICATION & INTENT:**

The City Council has passed a resolution and an ordinance which impacts the current structure of the organizational chart, which was most recently approved via Resolution 2018-10. This Resolution updates the organizational chart to bring it in alignment with the new structure of City administration.

<b><u>CONSISTENCY CHECKLIST:</u></b>		Yes	No	N/A
1.	Comprehensive Plan			X
2.	Whittier Code: WMC 2.02.030	X		
3.	Other ( <i>list</i> ): Ordinance 2022-005, Resolution 2022-026	X		

**FISCAL NOTE:** N/A

**ATTORNEY REVIEW:** Yes\_\_\_\_\_ No\_\_\_\_X\_\_\_\_ Not Applicable\_\_\_\_\_

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**RECOMMENDATION:** Administration recommends approval of Resolution 2022-038.



**CITY OF WHITTIER  
RESOLUTION #10-2018**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITTIER,  
ALASKA ADOPTING A NEW ORGANIZATIONAL CHART REFLECTING  
THE CURRENT ORGANIZATION OF WHITTIER'S CITY GOVERNMENT**

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WHEREAS, it is in the City of Whittier's best interest to revise the current organizational chart to ensure it accurately reflects the City of Whittier's government organization.

NOW, THEREFORE, The Whittier City Council resolves that the City of Whittier Organizational Chart is hereby updated to appear as shown in the organizational chart attached as Exhibit A.

ENACTED this 26<sup>th</sup> day of February 2018.



Daniel Blair  
Daniel Blair  
Mayor

ATTEST:



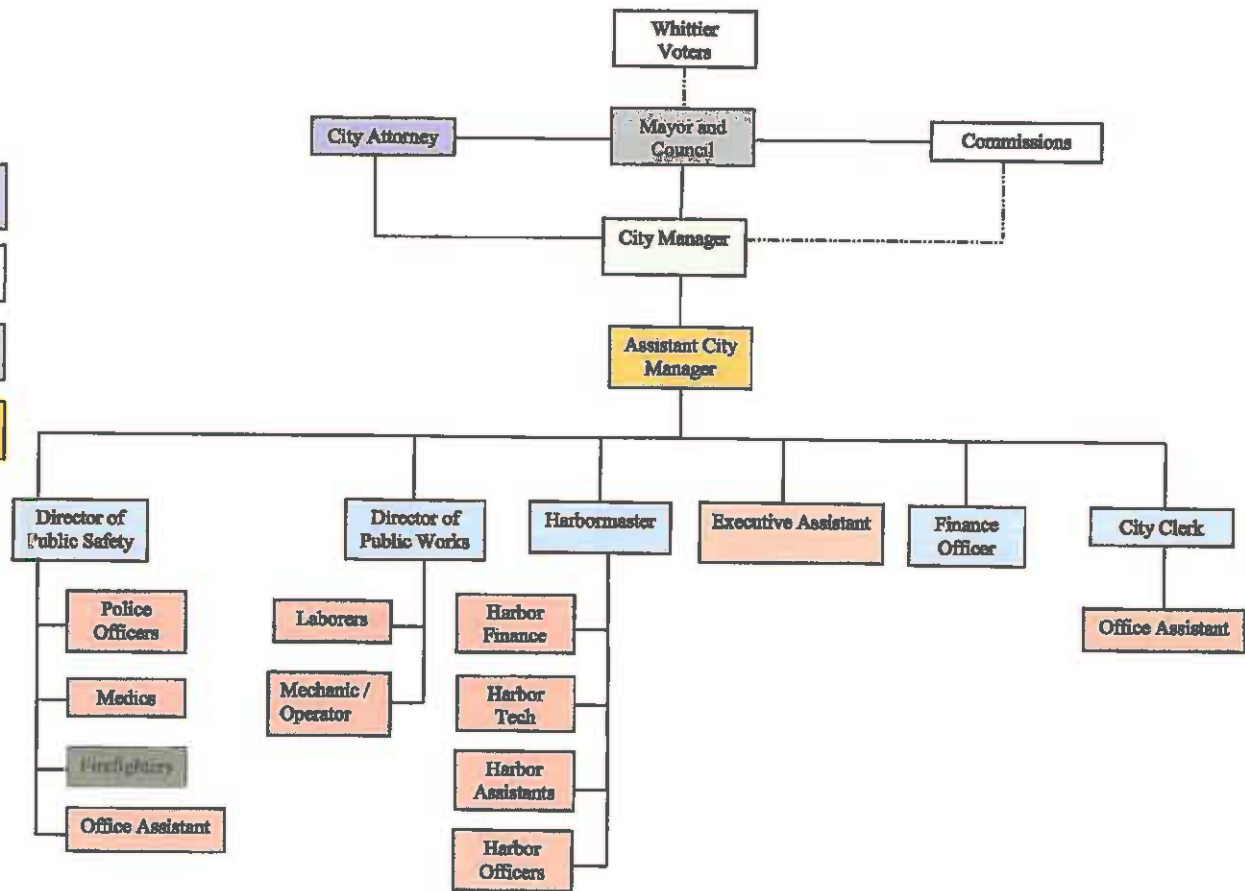
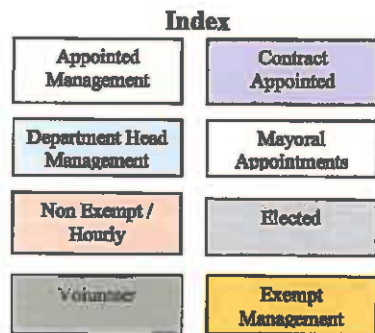
Krista Fish  
Krista Fish  
City Clerk

Ayes: 6

Nays: 0

Absent: 1

Abstain: 0



**Sponsored by:** Administration  
**Introduction Date:** August 16, 2022  
**Public Hearing:** September 20, 2022  
**Public Hearing/2<sup>nd</sup> Reading:** October 18, 2022  
**Public Hearing/Enactment Date:** November 14, 2022

**CITY OF WHITTIER, ALASKA  
CODE ORDINANCE 2022-005 AS AMENDED**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WHITTIER, ALASKA, AMENDING WMC CHAPTER 2.27 FIRE DEPARTMENT TO A FIRE/EMS DEPARTMENT WITH A FIRE/EMS CHIEF AS DEPARTMENT HEAD AND AMENDING WMC CHAPTER 2.30 DEPARTMENT OF PUBLIC SAFETY TO REMOVE RESPONSIBILITY FOR FIRE AND EMS FROM THE DIRECTOR OF PUBLIC SAFETY IN ORDER TO EXPAND FIRE AND EMS SERVICES FOR THE BENEFIT OF THE COMMUNITY**

**WHEREAS**, the Whittier Municipal Code provides for the division of volunteer fire services and the division of emergency medical services as divisions of a broader department of public safety supervised by the director of public safety; and

**WHEREAS**, the community of Whittier is experiencing growth in population, in activities and especially in the number of summer visitors to Whittier participating in boating, fishing, hiking, cruises, outdoor recreation and other outdoor and water-based Alaskan adventure activities; and

**WHEREAS**, it is necessary for Whittier to expand its ability to ensure prompt response to emergencies, whether they be fire or emergency service-related in order to protect local citizens and remain an attractive community for businesses and visitors; and

**WHEREAS**, the local community health center is currently closed due to an inability to attract and retain healthcare providers making it all the more important that Whittier have emergency responders capable of providing local emergency medical services; and

**WHEREAS**, the community has experienced a number of serious fire and emergency medical events that could have resulted in the loss of life and did result in severe injuries and damage to property, highlighting the need to expand local capacity to respond to such emergencies; and

**WHEREAS**, it is in the community's interest to supplement a declining number of volunteer fire and EMS responders, with additional paid fire and EMS positions in order to expand coverage of emergency fire and emergency medical service needs in Whittier and be better able to support consistent training and development of community volunteers.

**THE WHITTIER CITY COUNCIL ORDAINS that:**

**Section 1.** Whittier Municipal Code Chapter 2.27 entitled “Fire Department” is amended to read as follows:

*(New language is in bold, italic and underlined and ~~deleted language is stricken through and bold~~)*

**CHAPTER 2.27 FIRE/EMS DEPARTMENT**

**2.27.010 Established.**

There shall be a fire department in and for the city to be known as the “Whittier Fire/EMS Department”, ***the head of which shall be the Fire/EMS chief.*** It shall consist of a Fire/EMS chief and ~~assistant chief (or chiefs), and~~ as many other officers and firefighters as the city manager may deem necessary for the effective operation of the department. ***Additional paid Fire/EMS department employees will require Council approval.***

**2.27.020 Fire/EMS Chief.**

***The Fire/EMS chief shall be appointed by the city manager and shall hold office at the discretion of the city manager.***

**2.27.030 Duties of the Fire/EMS Chief.**

***Under the supervision of the city manager, the Fire/EMS chief shall have the following duties:***

- A. ***Supervise all activities of the divisions of fire and emergency medical services; and***
- B. ***Perform other such duties as may be specified in this Code or by the city manager.***

**2.27.040 Duties of the division of volunteer fire services.**

***It shall be the duty of the division of volunteer fire services, among others, to do the following:***

- A. ***Attempt to extinguish fires;***
- B. ***Attempt to rescue persons endangered by fire; and***
- C. ***Promote fire prevention.***

**2.27.045 Staffing of the division of volunteer fire services.**

***The Fire/EMS chief may appoint and supervise others to administer the division of volunteer fire services. The Fire/EMS chief will recruit and supervise the volunteer staff.***

**2.27.050 Rules and regulations of the division of volunteer fire services.**

***The Fire/EMS chief shall establish a set of rules and regulations governing the discipline, training, and operation of the division of volunteer fire services.***



**2.27.020-060 Volunteer fire department—Organization.**

Members of the fire department who are not ~~regular~~ *full-time employees of the City* ~~department officers~~ may organize into a voluntary association with the right to elect their own officers and adopt by-laws. This association shall be known as the volunteer fire department.

**2.27.030 070 Volunteer fire department—Generally.**

The functions and duties of the officers of the volunteer fire department shall not interfere with those of the regular *Fire/EMS employees* ~~department officers~~ who are charged with responsibility for all fire service activities of the department. The volunteer fire department shall in no way limit the power of the Fire/*EMS* chief. All property used by the volunteer fire department shall be paid by check upon proper voucher by the regular city authorities.

**2.27.040-080 Volunteer fire department—Reimbursement.**

From time to time in such amounts as the city manager deems advisable, payments may be made to the volunteer fire department for the purpose of giving that association funds with which to reimburse members for personal property damaged while attending fires and for such other purposes in keeping with its functions.

**2.27.050 Fire chief—Appointment.**

~~The fire chief shall be elected by the members of the volunteer fire department and confirmed by the director of public safety and shall be responsible to the director of public safety. His/her appointment shall be for a two-year term, depending on his/her good conduct and efficiency. He/she shall be technically qualified through training and experience and shall have the ability to command other volunteers. He/she shall be removed only for just cause by members of the volunteer fire department upon the recommendation of the public safety director.~~

~~(Prior code § 10.05.030(a); Ord. No. 165-90, § 1, 1990; Ord. No. 347-97, § 2, 1997)~~

**Note(s)—Formerly § 2.26.050.**

**2.27.060 090 Fire/*EMS* chief—Composition of companies.**

The Fire/*EMS* chief shall determine the number and kind of companies of which the department is to be composed and the response of such companies to alarms.

**2.27.070 100 Fire/*EMS* chief—Officer appointments.**

The Fire/*EMS* chief shall appoint all other officers and firefighters (both paid and volunteer). Such appointments shall be, insofar as possible, following fair and impartial competitive examination. All officers shall be accountable to the fire/*EMS* chief or his representative

**2.27.080 110 Fire/*EMS* chief—Budget submittal.**

The Fire/*EMS* chief shall annually submit a tentative budget *proposal* for ~~his~~ *the* department.

**2.27.090 120 Fire/EMS chief—Arson suppression.**

The Fire/EMS chief shall assist the proper authorities in suppressing the crime of arson by investigating or causing to be investigated the cause, origin and circumstances of all fires.

**2.27.100 130 Fire/EMS chief—Rules and regulations.**

The Fire/EMS chief shall maintain and enforce an up-to-date, comprehensive set of rules and regulations governing the discipline, training and operation of the fire department. Such rules, regulations and any elections, changes or additions shall be effective when approved by and filed with the ~~public safety~~ FIRE/EMS ~~director~~ chief with the concurrence of the city manager.

**2.27.110 140 Fire/EMS chief—Training requirements.**

The Fire/EMS chief or ~~his~~ representative shall, at least two times per month, provide for suitable drills covering the operation and handling of all equipment essential for efficient department operation. In addition, he shall provide, at least four times per year, quarterly sessions of instructions to include such subjects as first aid, water supplies, and other subjects related to fire suppression.

**2.27.120 150 Fire/EMS chief—Records maintenance.**

The Fire/EMS chief shall see that complete records are kept of all apparatus, equipment, personnel, training, inspections, fires and other department activities.

**2.27.130 160 Annual report.**

Current records and comparative data for previous years and recommendations for improving the effectiveness of the department shall be included in an annual report. Such other reports as may be required concerning the department in general, giving suggestions and recommendations for major improvements, and listing other data so as to maintain a complete record of the activities of the department shall also be prepared

**2.27.140 170 Equipment—Responsibility.**

The Fire/EMS chief shall be responsible ~~to the public safety director~~ for recommending such apparatus or other firefighting equipment as may be required to maintain fire department efficiency, and for providing suitable arrangements and equipment for reporting fires or emergencies, and for notifying all members of the department to assure prompt response to such incidents

**2.27.150 180 Equipment—Assignment authority.**

The Fire/EMS chief or ~~his~~ authorized representative shall have power to assign equipment for response to calls for outside aid where agreements are in force and in other cases only when the absence of such equipment will not jeopardize protection of the city.

**2.27.160 190 Equipment—Prohibited uses.**

No person shall use any fire apparatus or equipment for any private purpose, nor shall any person willfully and without proper authority take away or conceal any article used in any way by the department.

**2.27.170 195 Equipment—Use permitted—When.**

No person shall enter any place where fire apparatus is housed or handle apparatus or equipment belonging to the department unless accompanied by or having the special permission of an officer or authorized member of the department.

**2.27.180 200 Private vehicle—Insignia issuance.**

Each member of the volunteer fire department driving a private car shall be issued a suitable insignia to be attached to the car designating him as a member of the department.

**2.27.190 205 Private vehicle—Equipment—Right-of-way privilege.**

All personal cars of volunteer fire department members shall be equipped with a flashing blue light and shall have right-of-way over all other traffic when responding to an alarm but shall observe all city traffic ordinances.

**2.27.200 210 Establishment of fire service fee schedule.**

The Fire/EMS chief ~~public safety director~~ for the Whittier Fire/EMS Department shall adopt a fee schedule for fire services. The fees shall be based on the costs involved in providing services.

- A. All charges for services shall be the obligation of the individual or entity requiring service.
- B. Billing to insurance companies for such services ~~shall not be the responsibility of the city,~~ shall be coordinated through a third-party billing service and ~~although~~ incident reports required for insurance filing will be provided.

**2.27.250 Duties of the division of emergency medical services.**

**It shall be the duty of the division of emergency medical services, among others, to do the following:**

- A. Attempt to ensure ambulance response to requests for emergency assistance; and
- B. Maintain adequate membership of emergency medical technicians in the volunteer ambulance service.

**2.27.260 Staffing of the division of emergency medical services.**

**The Fire/EMS Chief may appoint and supervise a coordinator(s) to administer the division of emergency medical services. The coordinator(s) will recruit and supervise the volunteer staff.**

**2.27.270 Rules and regulations of the division of emergency medical services.**  
**The Fire/EMS chief shall establish a set of rules and regulations governing the discipline, training, and operation of the division of emergency medical services.**

**Section 2.** Whittier Municipal Code Chapter 2.30 entitled “Department of Public Safety” is amended to read as follows:

## **CHAPTER 2.30 DEPARTMENT OF PUBLIC SAFETY**

### **2.30.010 Department of public safety.**

There is created a department of public safety, the head of which shall be the director of public safety.

### **2.30.020 Director of public safety.**

The director of public safety shall be appointed by the city manager and shall hold office at the discretion of the city manager.

### **2.30.030 Duties of the director of public safety.**

Under the supervision of the city manager, the director of public safety shall have the following duties:

- A. Supervise all activities of the divisions of police, ~~fire, and emergency medical services~~; and
- B. **Coordinate emergency response with the city manager (Incident Commander); and**
- C. **In coordination with the Fire/EMS chief, manage the City’s Hazard Mitigation Plan, disaster response, and tsunami readiness efforts; and**
- D. **Perform other such duties as may be specified in this Code or by the city manager.**



\*\*\*\*\*

**~~2.30.080 Duties of the division of volunteer fire services.~~**

~~It shall be the duty of the division of volunteer fire services, among others, to do the following:~~

- ~~A. Attempt to extinguish fires;~~
- ~~B. Attempt to rescue persons endangered by fire; and~~
- ~~C. Promote fire prevention.~~

~~(Ord. No. 535-08, § 7, 2008)~~

**~~2.30.090 Staffing of the division of volunteer fire services.~~**

~~The director of public safety may appoint and supervise a fire chief to administer the division of volunteer fire services. The fire chief will recruit and supervise the volunteer staff.~~

~~(Ord. No. 535-08, § 7, 2008)~~

**~~2.30.100 Rules and regulations of the division of volunteer fire services.~~**

~~The director of public safety shall establish a set of rules and regulations governing the discipline, training, and operation of the division of volunteer fire services.~~

~~(Ord. No. 535-08, § 7, 2008)~~

**~~2.30.110 Duties of the division of emergency medical services.~~**

~~It shall be the duty of the division of emergency medical services, among others, to do the following:~~

- ~~A. Attempt to ensure ambulance response to requests for emergency assistance; and~~
- ~~B. Maintain adequate membership of emergency medical technicians in the volunteer ambulance service.~~

~~(Ord. No. 535-08, § 7, 2008)~~

**~~2.30.120 Staffing of division of emergency medical services.~~**

~~The director of public safety may appoint and supervise a coordinator to administer the division of emergency medical services. The coordinator will recruit and supervise the volunteer staff.~~

~~(Ord. No. 535-08, § 7, 2008)~~

**Section 3.** This ordinance is a permanent code ordinance.

**Section 4.** This ordinance shall take effect ten (10) days following its enactment.

**ENACTED BY THE CITY COUNCIL OF THE CITY OF WHITTIER, ALASKA** this 14<sup>th</sup>  
of November, 2022

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**Dave Dickason**

Mayor

AYES: Wagner, Blair, Pinguoch, Denmark, Dickason

NAYS: None

ABSENT: McCord, Shen

ABSTAIN: None

**ATTEST:**

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**Shelby Carlson**

City Clerk

**Sponsored by:** Administration

**CITY OF WHITTIER, ALASKA  
RESOLUTION 2022- 026**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
WHITTIER, ALASKA, APPROPRIATING FUNDS FOR TWO  
PAID FIRE & EMS POSITIONS AS AUTHORIZED BY WMC  
2.27.010**

**WHEREAS**, the City has recently experienced two significant accidents resulting in serious bodily injury that could have resulted in multiple fatalities; and

**WHEREAS**, during a July 27 fire at the harbor launch ramp, City response vehicles were located on the other side of the Tunnel transporting patients from the cruise ship, leaving reduced coverage for fire and EMS in Whittier; and

**WHEREAS**, Whittier Municipal Code 2.27.010 established a fire department with a fire chief and assistant fire chief position and the City has not historically funded those positions; and

**WHEREAS**, the City's fire and EMS services are currently staffed by a single paid full-time EMS Coordinator position and with the closure of the Whittier Clinic, it is imperative that the City seek solutions to ensure more consistent and reliable response to emergencies; and

**WHEREAS**, the City Council desires to address the potential life/safety concerns resulting from insufficient full-time emergency responders through the creation of two additional full-time positions in Fire/EMS; and

**WHEREAS**, the City Council desires to separate the Fire/EMS Department from the Police Department in order to enhance the focus on fire and EMS coverage, training, volunteer recruitment and retention, and emergency response, and recommends creation of a Fire/EMS Chief position and a second EMS Coordinator position.

**NOW, THEREFORE, BE IT RESOLVED** by the Whittier City Council that:

**Section 1.** Two new positions are added to the City's full-time exempt employee roster, a Fire/EMS Chief and a second EMS Coordinator.

**Section 2.** The Fire/EMS Chief shall be an exempt position equivalent to a department head in the City's classification plan, and responsible to oversee all aspects

**CITY OF WHITTIER, ALASKA**  
**RESOLUTION 2022-026**

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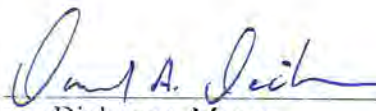
of the fire and emergency response functions and those functions shall no longer reside under the supervision of the director of public safety.

**Section 3.** The EMS Coordinator shall be at the same classification as the existing EMS Coordinator position to avoid the creation of a position that could be subject to PERS termination costs should the City elect to eliminate the position in the future.

**Section 4.** Funding in the amount of \$259,000 is hereby approved and appropriated from the Commercial Passenger Vessel Tax reserves account no. 20-000-3000 as follows: 1) \$132,931 to the General Fund Fire salary and benefit accounts 01-520-6XXX; and \$126,069 to the General Fund EMS salary and benefit accounts 01-530-6XXX, to restore two full-time positions.

**Section 5.** This resolution shall take effect immediately upon adoption.

**PASSED AND APPROVED** by a duly constituted quorum of the Whittier City Council on this 16<sup>th</sup> day of August, 2022.

  
\_\_\_\_\_  
Dave Dickason, Mayor

**AYES:** Blair, Wagner, Denmark, Shen, Dickason

**NAYS:** Pinqouch

**ABSENT:** McCord

**ABSTAIN:** None

**ATTEST:**

  
\_\_\_\_\_  
Jackie C. Wilde

Assistant City Manager/Acting City Clerk



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## CALL TO ORDER

The November 14, 2022, regular meeting of the Whittier City Council was called to order at 6:09 p.m. by Mayor Dickason.

## OPENING CEREMONY

Mayor Dickason led the pledge of allegiance to the flag

## ROLL CALL

There were present:  
Dave Dickason, presiding, and  
David Pinquoch, Dan Blair,  
Peter Denmark, and Tom Wagner

Comprising a quorum of the Board; and  
Absent: Cathy McCord and Victor Shen

Also Present:

Jim Hunt, City Manager  
Jackie C. Wilde, Assistant City Manager  
Shelby Carlson, City Clerk  
Dave Borg, Harbormaster  
Scott Korbe, Public Works  
Andre Achee, Police Chief  
Holly Wells, City Attorney

## CITIZENS' COMMENTS ON ANY SUBJECT EXCEPT THOSE ITEMS SCHEDULED FOR PUBLIC HEARING

**Todd Perez** – brought up concerns with the Council's approach to waste management

**Kelly Bender** – submitted a letter which was read into the record by **Wilde** regarding waste management, and which was distributed to each member of the Council

## APPROVAL OF THE REGULAR MEETING AGENDA AND CONSENT AGENDA

Motion (Blair/Wagner)

Approval of Agenda and Consent Agenda

### Items approved on Consent Agenda

\* **RESOLUTION 2022-031** - A Resolution of The City Council of the City of Whittier, Alaska, Authorizing Unspent 2022 Parks and Recreation Funding for Trail Repairs and Recreation Equipment to be Reallocated to 2023

\* Appoint Dorinda Yelverton to the Port and Harbor Advisory Commission Seat E with a Term to Expire 2025

\* Non-Objection to Liquor License Renewal for the Inn at Whittier

- 
- \* Approval of the August 16, 2022, Regular Meeting Minutes
  - \* Approval of the September 20, 2022, Regular Meeting Minutes
  - \* Approval of the October 18, 2022, Regular Meeting Minutes

**Motion Passed**

**Unanimous**

## **PRESENTATIONS AND REPORTS**

Proclamations recognizing:

Mark Mitchell, Port and Harbor Advisory Commission

**Mayor Report** — None

**Vice Mayor Report** — None

**City Manager Report** — **Hunt** reported the Buckner Building grant applications totaling \$800,000 was submitted. The paperwork for the Shotgun Cove effort was also submitted to the lobbyists and discussed with U.S. Senator Murkowski at her visit. **Wilde** reminded Council of the Alaska Municipal League training available to them virtually. **Wilde** noted Carlson and Wilde will be in training December 4 – 9. She introduced the new City Clerk. She also stated both the Ports and Harbor Advisory Commission and the Planning and Zoning Commission will be holding several work sessions at the beginning of 2023. **Dickason** noted the Community Health Fair is happening tomorrow at the Whittier Community School.

**City Attorney Report** — None

**Commission/Committee Reports** — None

## **PUBLIC HEARINGS**

**ORDINANCE 2022-005 AS AMENDED** (on 10/18/2022) Amending WMC Chapter 2.27 Fire Department to a Fire/EMS Department with a Fire/EMS Chief as Department Head and Amending WMC Chapter 2.30 Department of Public Safety to Remove Responsibility for Fire and EMS from the Director of Public Safety in Order to Expand Fire and EMS Services for the Benefit of the Community (*postponed from 10/18/2022 Council Meeting*)

**Pinquoch** spoke in favor of this Ordinance.

**Blair** asked questions regarding the proposed organizational chart. He also raised questions regarding the chain of command for these two new positions.

**Public Hearing Opened**

**Public Hearing Closed**

**Denmark** asked if the positions were slated to be exempt or non-exempt. **Achee** responded both positions should be exempt.

**Motion (Wagner/Blair)**

**ORDINANCE 2022-005 AS AMENDED**  
(on 10/18/2022) Amending WMC Chapter 2.27 Fire Department to a Fire/EMS Department with a Fire/EMS Chief as

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Department Head and Amending WMC Chapter 2.30 Department of Public Safety to Remove Responsibility for Fire and EMS from the Director of Public Safety in Order to Expand Fire and EMS Services for the Benefit of the Community (*postponed from 10/18/2022 Council Meeting*)

**Motion Passed**

**Unanimous**

**NON-CODE ORDINANCE 2022-007** Approving The 2023-2027 Five-Year Capital Improvement Plan and the 2023 Operating Budget and Related Revenues, Expenditures/Expenses and Interfund Transfers, and Appropriating Funds

**Motion (Blair/Wagner)**

**Motion to amend** the Non-Code Ordinance 2022-007 as presented by Administration and changing Page 113, Item 58 of the Capital Improvement Plan presented at the November 14, 2022, meeting to planning in 2023 with construction date beginning in 2024

**Blair** asked to add an amendment to Item 58 of the Capital Improvement Plan on page 113 of the packet to change \$75,000 beginning in 2025 to \$75,000 annually with construction beginning in 2024. **Wilde** noted administration can change the Capital Improvement Plan without an amendment.

**Blair** asked again about removing the organizational chart. **Wells** stated the organizational chart is appropriate to keep with the ordinance and suggested following up with a resolution adopting the organizational chart at the next meeting. **Wells** responded to Blair's concern of the placement of the City Clerk on the organizational chart, noting the Council initiated a transition plan two years ago to move the City Clerk directly under the City Council. **Dickason** asked that the plan be brought back to Council.

**Wilde** clarified the organizational chart is backup information, not part of the ordinance for approval. **Wells** suggested the Council use wording such as, "we are not approving the substance of the organizational chart. It has been submitted for informational purposes only and we expect a resolution to be brought forward at the next City Council meeting".

**Blair** asked to revise his change to the Capital Improvement Plan to keep the amount at the one-time fee of \$75,000 and change the planning date to 2023 with a construction date beginning in 2024.

**Motion Passed**

**AYES:** Blair, Wagner, Dickason

**NAYES:** Pinquoch, Denmark

**Motion (Wagner/Dickason)**

**Motion to postpone** Non-Code Ordinance 2022-007 Approving The 2023-2027 Five-

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Year Capital Improvement Plan and the 2023 Operating Budget and Related Revenues, Expenditures/Expenses and Interfund Transfers, and Appropriating Funds as amended to the December 13, 2022, City Council meeting

**Motion Passed**

**Unanimous**

**Blair** asked for clarification on the definition of a passing vote with a 3-2 split. **Wilde** asked for a five-minute recess.

**Five-minute recess granted**

**Unanimous**

**Mayor Dickason relaxed the rules**

**Unanimous**

**Motion (Blair/Wagner)**

**Motion to Reconsider the Amendments to Non-Code Ordinance 2022-007** Approving The 2023-2027 Five-Year Capital Improvement Plan and the 2023 Operating Budget and Related Revenues, Expenditures/Expenses and Interfund Transfers, and Appropriating Funds as amended

**Motion to Reconsider Passed**

**AYES:** Blair, Denmark, Wagner, Mayor Dickason  
**NAYES:** Pinguoch

General discussion given

**Ended relaxed rules**

**Unanimous**

**Wilde** referenced Alaska State Statute 29.25.020(a)(2) and Robert's Rules. **Wells** added the Whittier Municipal Code does not expressly clarify how many affirmative votes are needed to pass a motion and recommend looking at votes taken in the past.

**Motion (Wagner/Dickason)**

**Motion to amend** the Non-Code Ordinance 2022-007 as presented by Administration and changing Page 113, Item 58 of the Capital Improvement Plan presented at the November 14, 2022 meeting to planning in 2023 with construction date beginning in 2024

General discussion given

**Motion Passed**

**AYES:** Blair, Denmark, Wagner, Dickason



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**NAYES:** Pinguoch

## **NEW BUSINESS**

### **ORDINANCES FOR INTRODUCTION**

**NON-CODE ORDINANCE 2022-008** Amending the Whittier Fee Schedule For 2023 to Increase Certain Harbor Rates and Charges By 4.9%, Remove One-Time Annual \$275 Trash Dump Fee, Prohibit All Hotels and Restaurants from Using Public Dumpsters to Dispose of Trash and Imposing \$500 Fine Per Occurrence, Require All Hotels and Restaurants to Secure and Pay for Their Own Locking, Bear-Resistant Dumpsters, Add Charge for Electronic Files On Thumb Drive, and Clarify to Which Businesses/Lessees Seasonal Monthly Trash Fees Apply

General discussion given. **Wells** noted WMC 8.20.075 dictates bear-proof containers are required. She also recommended the issue of waste management be tackled within the Whittier Municipal Code Title 8 regarding waste management.

**RESOLUTIONS** – None

### **OTHER NEW BUSINESS ITEMS**

1. Reschedule December 20, 2022, meeting to December 13, 2022, at 6:00 pm - **Unanimous**
2. Discussion of 2023 City, State, and Federal Priorities

### **INFORMATIONAL ITEMS AND REPORTS**

1. September 2022 Financial Reports for the City of Whittier *Please see City Council packet which contains monthly Financial Statements*
2. Girdwood Police Contract Timeline Memo and Draft Contract
3. State of Alaska Lobbyist Report November 6, 2022
4. Whittier Community School Community Health Fair Flyer

### **COUNCIL COMMENTS**

**Pinguoch** – recommended that a citizen start a private trash service for the City of Whittier and asked a clarifying question regarding telephonic attendance of commission meetings

**Denmark** – questioned why the Ports and Harbor Advisory Commission did not have many recent meetings. **Borg** gave Port and Harbor Advisory Commission update.

### **CITIZENS COMMENTS**

**Todd Perez** – asked for clarification around the land lease priority

### **COUNCIL AND ADMINISTRATION RESPONSE TO CITIZEN COMMENTS**

**Achee** recognized the firefighters who responded to the vehicle fire this past month and reported on the drowning that also occurred.

## **ADJOURNMENT**

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The meeting adjourned at 9:04 p.m.

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Shelby Carlson  
City Clerk

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Dave Dickason  
Mayor

(City Seal)

DRAFT

CITY OF WHITTIER  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING OCTOBER 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
01-310-4005 FISH TAX	270,913.89	293,065.43	50,000.00	( 243,065.43)	586.1
01-310-4006 MOTOR VEHICLE REGISTRATION	527.16	2,739.76	3,500.00	760.24	78.3
01-310-4007 LIQUOR TAX	.00	6,550.00	5,000.00	( 1,550.00)	131.0
01-310-4009 ELEC & TELE CO-OP TAX	.00	3,742.26	3,500.00	( 242.26)	106.9
01-310-4200 SALES TAX	257,331.10	598,316.93	575,000.00	( 23,316.93)	104.1
01-310-4201 PROPERTY TAX - REAL	3,440.54	413,567.17	380,000.00	( 33,567.17)	108.8
01-310-4202 PROPERTY TAX - PERSONAL	( 426.77)	315,021.72	340,000.00	24,978.28	92.7
01-310-4205 BUSINESS TRANSPORTATION TAX	234,169.53	389,446.53	405,000.00	15,553.47	96.2
TOTAL TAXES	765,955.45	2,022,449.80	1,762,000.00	( 260,449.80)	114.8
<u>LICENSES &amp; PERMITS</u>					
01-320-4250 BUSINESS LICENSES	200.00	3,400.00	4,000.00	600.00	85.0
01-320-4251 USER FEES & PERMITS	.00	1,516.25	1,000.00	( 516.25)	151.6
01-320-4312 AMBULANCE FEES	.00	.00	2,000.00	2,000.00	.0
TOTAL LICENSES & PERMITS	200.00	4,916.25	7,000.00	2,083.75	70.2
<u>INTERGOVERNMENTAL REVENUE</u>					
01-330-4000 GRANT REVENUE - MISCELLANEOUS	.00	750.00	.00	( 750.00)	.0
01-330-4002 STATE REVENUE SHARING	.00	81,155.11	50,000.00	( 31,155.11)	162.3
01-330-4003 STATE PAY-IN-LIEU OF TAXES	.00	42,625.46	55,000.00	12,374.54	77.5
01-330-4006 STATE OF ALASKA GRANT DCCED	.00	477,401.91	.00	( 477,401.91)	.0
01-330-4025 NAT'L FOREST SERVICE RECEIPTS	.00	28,292.38	21,000.00	( 7,292.38)	134.7
TOTAL INTERGOVERNMENTAL REVENUE	.00	630,224.86	126,000.00	( 504,224.86)	500.2
<u>LEASES</u>					
01-345-4512 LEASE INCOME - ARRC AGREEMENT	12,646.09	26,337.54	.00	( 26,337.54)	.0
01-345-4513 LEASE CREDITS (CONTRA)	.00	.00	( 4,000.00)	( 4,000.00)	.0
01-345-4515 LEASE INCOME - CITY LAND	6,589.58	142,785.78	272,751.00	129,965.22	52.4
01-345-4517 LEASES - ARRC LAND	1,176.49	11,764.90	.00	( 11,764.90)	.0
01-345-4520 LEASE INCOME - CONDOMINIUMS	471.16	5,965.32	12,000.00	6,034.68	49.7
01-345-4525 LAND USE RENT	105.00	12,798.08	12,250.00	( 548.08)	104.5
TOTAL LEASES	20,988.32	199,651.62	293,001.00	93,349.38	68.1
<u>FINES &amp; CITATIONS</u>					
01-350-4261 PSD FINES & CITATIONS	.00	750.00	500.00	( 250.00)	150.0
01-350-4262 PSD PARKING TICKETS CIVIL	.00	1,625.00	500.00	( 1,125.00)	325.0
TOTAL FINES & CITATIONS	.00	2,375.00	1,000.00	( 1,375.00)	237.5

CITY OF WHITTIER  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING OCTOBER 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS</u>					
01-360-4099 MISCELLANEOUS REVENUE	60.73	19,175.46	2,500.00	( 16,675.46)	767.0
01-360-4204 INTEREST & PENALTIES	.00	3,765.46	.00	( 3,765.46)	.0
01-360-4271 DONATIONS - EMS/FIRE/POL	5,000.00	5,000.00	.00	( 5,000.00)	.0
01-360-4900 INTEREST ON BANK ACCOUNTS	5,032.16	19,958.93	50,000.00	30,041.07	39.9
01-360-4914 TRANSFIELD - TUNNEL CONTRAC	.00	36,586.54	77,825.00	41,238.46	47.0
01-360-4915 GIRDWOOD-POLICE CONTRACT	59,006.25	590,062.50	675,000.00	84,937.50	87.4
TOTAL MISCELLANEOUS	69,099.14	674,548.89	805,325.00	130,776.11	83.8
<u>TRANSFERS &amp; OTHER</u>					
01-390-4990 TRANSFER IN FROM CVP FUND	.00	347,287.00	347,287.00	.00	100.0
01-390-4991 TRANSFER IN	.00	100,000.00	100,000.00	.00	100.0
01-390-4994 TRANSFER IN FROM HARBOR	13,091.66	130,916.60	157,100.00	26,183.40	83.3
01-390-4995 TRANSFER IN FROM WWS	2,909.16	29,091.60	34,910.00	5,818.40	83.3
01-390-4996 TRANSFER IN FROM DELONG DOCK	3,241.66	32,416.60	38,900.00	6,483.40	83.3
TOTAL TRANSFERS & OTHER	19,242.48	639,711.80	678,197.00	38,485.20	94.3
TOTAL FUND REVENUE	875,485.39	4,173,878.22	3,672,523.00	( 501,355.22)	113.7



CITY OF WHITTIER  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING OCTOBER 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMIN</u>					
01-400-6000 SALARIES & WAGES	40,964.67	293,400.91	338,650.00	45,249.09	86.6
01-400-6030 FICA TAXES	587.38	6,015.43	4,829.00	( 1,186.43)	124.6
01-400-6040 WORKER'S COMP.	.00	( 1,455.05)	1,596.00	3,051.05	( 91.2)
01-400-6050 ESC TAXES	2,609.63	5,057.91	3,330.00	( 1,727.91)	151.9
01-400-6060 HEALTH & LIFE INSURANCE	10,251.13	60,464.28	67,906.00	7,441.72	89.0
01-400-6070 PERS RETIREMENT	7,941.35	61,463.41	72,608.00	11,144.59	84.7
01-400-6205 ADVERTISING	2,050.00	4,840.00	5,000.00	160.00	96.8
01-400-6220 BANK SERVICES CHARGES	699.32	6,185.56	7,000.00	814.44	88.4
01-400-6240 COMMUNITY SUPPORT-DONATIONS	.00	.00	2,000.00	2,000.00	.0
01-400-6280 DUES & SUBSCRIPTIONS	2,243.28	5,647.12	5,000.00	( 647.12)	112.9
01-400-6410 INSURANCE - LIABILITY	1,098.28	20,095.66	8,750.00	( 11,345.66)	229.7
01-400-6440 INSURANCE - PROPERTY	.00	372.37	.00	( 372.37)	.0
01-400-6540 LICENSES & PERMITS	40.00	160.00	250.00	90.00	64.0
01-400-6541 PENALTIES & FEES	.00	.00	1,200.00	1,200.00	.0
01-400-6565 OUTSIDE CONTRACTORS	6,157.50	19,657.53	15,000.00	( 4,657.53)	131.1
01-400-6570 PHYSICAL EXAMS & BACKGROUND CK	.00	53.00	400.00	347.00	13.3
01-400-6580 POSTAGE	.00	2,423.39	2,500.00	76.61	96.9
01-400-6610 PROF. FEES - ACCOUNTING	.00	4,800.00	25,200.00	20,400.00	19.1
01-400-6620 PROF. FEES - APPRAISAL	.00	12,000.00	12,500.00	500.00	96.0
01-400-6625 PROF. FEES - FINANCIAL SOFTWARE	2,616.00	29,360.00	22,000.00	( 7,360.00)	133.5
01-400-6635 PROF. FEES - COMPUTER SUPPORT	.00	.00	7,500.00	7,500.00	.0
01-400-6636 PROF. FEES - WEB SITE SUPPORT	.00	3,933.95	4,800.00	866.05	82.0
01-400-6640 PROF. FEES-ENGINEERING	.00	.00	30,000.00	30,000.00	.0
01-400-6650 PROF. FEES - LEGAL	8,844.24	44,448.06	62,000.00	17,551.94	71.7
01-400-6670 REIMBURSEMENT	.00	24.00	.00	( 24.00)	.0
01-400-6700 PUBLICATIONS & SUBSCRIPTIONS	.00	599.99	1,200.00	600.01	50.0
01-400-6735 EQUIPMENT AND FURNISHINGS	.00	3,000.00	.00	( 3,000.00)	.0
01-400-6770 TRAVEL, TRAINING & DEV.	583.56	27,973.84	10,000.00	( 17,973.84)	279.7
01-400-7100 REPAIRS - BUILDING	.00	439.68	.00	( 439.68)	.0
01-400-7351 EQUIPMENT MAINT. AGREEMENTS	.00	.00	2,000.00	2,000.00	.0
01-400-7450 REPAIRS-OFFICE EQUIPMENT	.00	.00	1,000.00	1,000.00	.0
01-400-8150 SUPPLIES - CONSUMABLE	.00	1,431.74	.00	( 1,431.74)	.0
01-400-8550 SUPPLIES - OFFICE	185.38	7,660.37	5,000.00	( 2,660.37)	153.2
01-400-8750 SUPPLIES - PRINTING	261.99	2,273.15	500.00	( 1,773.15)	454.6
01-400-9000 UTILITIES - INTERNET	1,866.65	21,411.21	14,000.00	( 7,411.21)	152.9
01-400-9070 UTILITIES - TELEPHONE	583.17	7,411.29	9,500.00	2,088.71	78.0
01-400-9100 MISCELLANEOUS EXPENSES	.00	.00	2,000.00	2,000.00	.0
01-400-9520 CAPITAL OUTLAY - EQUIPMENT	.00	5,648.57	13,000.00	7,351.43	43.5
01-400-9530 CAPITAL OUTLAY-COMPUTER EQUIP	.00	.00	5,000.00	5,000.00	.0
TOTAL ADMIN	89,583.53	656,797.37	763,219.00	106,421.63	86.1

CITY OF WHITTIER  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING OCTOBER 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COUNCIL</u>					
01-401-6240 CITY COUNCIL-COMMUNITY SUPPORT	124.00	5,477.79	4,000.00	( 1,477.79)	136.9
01-401-6241 WEBSITE - CODE UPDATES	.00	.00	2,500.00	2,500.00	.0
01-401-6280 DUES & SUBSCRIPTIONS	.00	1,453.90	600.00	( 853.90)	242.3
01-401-6325 FIREWORKS	.00	12,500.00	12,500.00	.00	100.0
01-401-6600 PROF. FEES - AUDIT	.00	39,010.08	42,000.00	2,989.92	92.9
01-401-6636 PROF FEES - WEB SITE SUPPORT	.00	350.00	.00	( 350.00)	.0
01-401-6650 PROF. FEES - LEGAL	.00	.00	10,000.00	10,000.00	.0
01-401-6710 PUBLIC RELATIONS	.00	62.81	2,500.00	2,437.19	2.5
01-401-6770 TRAVEL, TRAINING & DEV.	.00	3,206.15	3,000.00	( 206.15)	106.9
01-401-6800 COUNCIL CHAMBER IMPROV	.00	.00	1,500.00	1,500.00	.0
01-401-8550 SUPPLIES - OFFICE	.00	71.96	800.00	728.04	9.0
01-401-9500 LOBBYIST FEES	6,000.00	100,000.00	120,000.00	20,000.00	83.3
TOTAL COUNCIL	6,124.00	162,132.69	199,400.00	37,267.31	81.3
<u>ELECTIONS</u>					
01-420-6000 SALARIES & WAGES	333.25	333.25	.00	( 333.25)	.0
01-420-6100 VOLUNTEER SUPPORT	705.00	705.00	1,200.00	495.00	58.8
01-420-6205 ADVERTISING	.00	.00	600.00	600.00	.0
01-420-8150 SUPPLIES - CONSUMABLE	.00	.00	550.00	550.00	.0
TOTAL ELECTIONS	1,038.25	1,038.25	2,350.00	1,311.75	44.2

CITY OF WHITTIER  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING OCTOBER 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY</u>					
01-510-6000 SALARIES & WAGES	92,617.14	638,753.78	851,273.00	212,519.22	75.0
01-510-6030 FICA TAXES	1,394.52	11,143.75	22,870.00	11,726.25	48.7
01-510-6040 WORKER'S COMP.	.00	9,190.59	41,417.00	32,226.41	22.2
01-510-6050 ESC TAXES	2,617.78	8,262.13	8,203.00	( 59.13)	100.7
01-510-6060 HEALTH & LIFE INSURANCE	18,934.09	85,886.73	106,542.00	20,655.27	80.6
01-510-6070 PERS RETIREMENT	18,081.94	125,666.57	142,041.00	16,374.43	88.5
01-510-6091 UNIFORM ALLOWANCE	480.00	2,200.00	2,000.00	( 200.00)	110.0
01-510-6100 VOLUNTEER SUPPORT	.00	.00	1,000.00	1,000.00	.0
01-510-6205 ADVERTISING	.00	.00	250.00	250.00	.0
01-510-6210 B.T.I. CONDO FEES	.00	.00	1,200.00	1,200.00	.0
01-510-6280 DUES & SUBSCRIPTIONS	14.99	89.94	500.00	410.06	18.0
01-510-6410 INSURANCE - LIABILITY	1,377.44	27,001.91	17,500.00	( 9,501.91)	154.3
01-510-6420 INSURANCE - AUTO	.00	9,470.42	9,000.00	( 470.42)	105.2
01-510-6540 LICENSES & PERMITS	.00	50.00	2,000.00	1,950.00	2.5
01-510-6565 OUTSIDE CONTRACTORS	13,332.00	51,079.30	55,000.00	3,920.70	92.9
01-510-6570 PHYSICAL EXAMS	.00	466.00	2,000.00	1,534.00	23.3
01-510-6580 POSTAGE	.00	9.45	300.00	290.55	3.2
01-510-6635 PROF. FEES - COMPUTER SUPPORT	.00	.00	1,000.00	1,000.00	.0
01-510-6700 PUBLICATIONS & SUBSCRIPTIONS	.00	.00	500.00	500.00	.0
01-510-6735 EQUIPMENT PURCHASE	.00	.00	6,000.00	6,000.00	.0
01-510-6740 SMALL TOOLS	.00	.00	3,000.00	3,000.00	.0
01-510-6761 TRAINING - EMS SUPVSG MD	.00	.00	2,000.00	2,000.00	.0
01-510-6770 TRAVEL, TRAINING & DEV.	3,045.61	845.37	5,000.00	4,154.63	16.9
01-510-7100 BUILDING MAINT.	.00	293.80	1,500.00	1,206.20	19.6
01-510-7150 REPAIRS - COMMUNICATION EQUIPM	.00	60.00	2,000.00	1,940.00	3.0
01-510-7200 REPAIRS-COMPUTER SYSTEM	.00	.00	1,500.00	1,500.00	.0
01-510-7350 REPAIRS - EQUIPMENT	.00	32.95	8,000.00	7,967.05	.4
01-510-7400 REPAIRS - VEHICLES	3,620.00	4,084.52	5,000.00	915.48	81.7
01-510-7750 GAS & OIL - VEHICLES	.00	17,150.33	15,000.00	( 2,150.33)	114.3
01-510-8020 SUPPLIES - AMMUNITION	.00	1,095.00	5,000.00	3,905.00	21.9
01-510-8100 SUPPLIES - COMPUTERS	.00	.00	2,500.00	2,500.00	.0
01-510-8150 SUPPLIES - CONSUMABLE	887.45	3,986.87	4,000.00	13.13	99.7
01-510-8550 SUPPLIES - OFFICE	.00	477.42	2,000.00	1,522.58	23.9
01-510-8650 SUPPLIES & DRUGS BILLABLE	.00	169.48	.00	( 169.48)	.0
01-510-8950 SUPPLIES - UNIFORMS	.00	4,232.51	4,000.00	( 232.51)	105.8
01-510-9000 UTILITIES - INTERNET	1,659.81	12,421.61	14,000.00	1,578.39	88.7
01-510-9070 UTILITIES - TELEPHONE	760.00	8,010.72	8,000.00	( 10.72)	100.1
01-510-9525 CAPITAL - MOTOR POOL FUNDING	.00	15,000.00	15,000.00	.00	100.0
TOTAL PUBLIC SAFETY	158,822.77	1,037,131.15	1,368,096.00	330,964.85	75.8

CITY OF WHITTIER  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING OCTOBER 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE</u>					
01-520-6000 SALARIES & WAGES	1,727.97	12,905.53	147,608.00	134,702.47	8.7
01-520-6030 FICA TAXES	25.05	191.11	1,102.00	910.89	17.3
01-520-6040 WORKERS COMP	.00	34.23	874.00	908.23	( 3.9)
01-520-6050 ESC TAXES	.00	64.60	144.00	79.40	44.9
01-520-6100 VOLUNTEER SUPPORT	.00	.00	8,000.00	8,000.00	.0
01-520-6410 INSURANCE - LIABILITY	56.16	997.02	1,000.00	2.98	99.7
01-520-6420 INSURANCE - AUTO	.00	3,289.96	4,500.00	1,210.04	73.1
01-520-6565 OUTSIDE CONTRACTORS	.00	1,900.00	.00	1,900.00	.0
01-520-6735 EQUIPMENT PURCHASE	3,271.00	3,271.00	5,000.00	1,729.00	65.4
01-520-6750 TESTING	.00	2,235.60	2,500.00	264.40	89.4
01-520-6770 TRAVEL, TRAINING & DEV.	.00	290.00	1,000.00	710.00	29.0
01-520-7350 REPAIRS - EQUIPMENT	.00	852.35	2,000.00	1,147.65	42.6
01-520-7400 REPAIRS - VEHICLES	.00	.00	1,500.00	1,500.00	.0
01-520-7750 GAS & OIL - VEHICLES	.00	120.42	1,000.00	879.58	12.0
01-520-8550 SUPPLIES - OFFICE	.00	.00	150.00	150.00	.0
01-520-8950 SUPPLIES - UNIFORMS	.00	1,690.00	2,750.00	1,060.00	61.5
TOTAL FIRE	5,080.18	27,773.36	179,128.00	151,354.64	15.5

EMS

01-530-6000 SALARIES & WAGES	13,172.84	109,251.61	260,065.00	150,813.39	42.0
01-530-6030 FICA TAXES	311.97	3,488.02	5,698.00	2,209.98	61.2
01-530-6040 WORKER'S COMP.	.00	5,354.33	12,378.00	7,023.67	43.3
01-530-6050 ESC TAXES	29.55	1,212.28	1,324.00	111.72	91.6
01-530-6060 HEALTH & LIFE INSURANCE	2,802.12	13,497.51	15,611.00	2,113.49	86.5
01-530-6070 PERS RETIREMENT	1,817.45	13,429.72	15,981.00	2,551.28	84.0
01-530-6091 UNIFORM ALLOWANCE	80.00	440.00	600.00	160.00	73.3
01-530-6100 EMS VOLUNTEER SUPPORT	1,267.50	1,267.50	6,000.00	4,732.50	21.1
01-530-6410 INSURANCE - LIABILITY	.00	10,007.26	8,000.00	2,007.26	125.1
01-530-6420 INSURANCE - AUTO	.00	2,362.02	3,500.00	1,137.98	67.5
01-530-6565 OUTSIDE CONTRACTORS	.00	4,700.00	.00	4,700.00	.0
01-530-6570 PHYSICAL EXAMS	.00	.00	400.00	400.00	.0
01-530-6735 EQUIPMENT PURCHASE	.00	.00	1,000.00	1,000.00	.0
01-530-6750 TESTING	.00	.00	250.00	250.00	.0
01-530-6761 TRAINING - EMS SUPVSG MD	1,000.00	10,000.00	10,000.00	.00	100.0
01-530-6770 TRAVEL, TRAINING & DEV.	1,740.00	3,233.50	2,000.00	1,233.50	161.7
01-530-7350 REPAIRS - EQUIPMENT	.00	776.89	.00	776.89	.0
01-530-7400 REPAIRS - VEHICLES	.00	218.79	1,500.00	1,281.21	14.6
01-530-7750 GAS & OIL - VEHICLES	.00	1,528.82	2,500.00	971.18	61.2
01-530-8150 SUPPLIES - CONSUMABLE	.00	236.97	3,000.00	2,763.03	7.9
01-530-8550 SUPPLIES - OFFICE	.00	9.02	250.00	240.98	3.6
01-530-8650 SUPPLIES AND DRUGS BILLABLE	70.51	3,716.81	2,500.00	1,216.81	148.7
01-530-8950 SUPPLIES - UNIFORMS	.00	.00	2,000.00	2,000.00	.0
01-530-9000 UTILITIES - INTERNET	625.64	6,234.08	6,500.00	265.92	95.9
01-530-9070 UTILITIES - TELEPHONE	50.34	503.16	500.00	3.16	100.6
TOTAL EMS	22,967.92	191,468.29	361,557.00	170,088.71	53.0



CITY OF WHITTIER  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING OCTOBER 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CLINIC</u>					
01-535-6210 B.T.I. CONDO FEE	.00	3,402.09	6,879.00	3,476.91	49.5
01-535-6440 INSURANCE - PROPERTY	.00	.00	1,200.00	1,200.00	.0
TOTAL CLINIC	.00	3,402.09	8,079.00	4,676.91	42.1
<u>PUBLIC WORKS</u>					
01-600-6000 SALARIES & WAGES	20,231.64	175,322.55	310,666.00	135,343.45	56.4
01-600-6030 FICA TAXES	293.37	2,604.86	5,498.00	2,893.14	47.4
01-600-6040 WORKER'S COMP.	.00	7,136.90	21,124.00	13,987.10	33.8
01-600-6050 ESC TAXES	75.05	1,974.53	3,063.00	1,088.47	64.5
01-600-6060 HEALTH & LIFE INSURANCE	5,884.19	35,738.27	58,540.00	22,801.73	61.1
01-600-6070 PERS RETIREMENT	4,085.11	40,157.33	64,595.00	24,437.67	62.2
01-600-6410 INSURANCE - LIABILITY	.00	11,580.15	7,750.00	( 3,830.15)	149.4
01-600-6420 INSURANCE - AUTO	.00	3,530.73	4,800.00	1,269.27	73.6
01-600-6430 INSURANCE EQUIPMENT	.00	3,606.20	5,000.00	1,393.80	72.1
01-600-6440 INSURANCE - PROPERTY	.00	435.89	1,000.00	564.11	43.6
01-600-6540 LICENSES & FEES	.00	180.00	250.00	70.00	72.0
01-600-6565 OUTSIDE CONTRACTORS	.00	1,798.05	8,000.00	6,201.95	22.5
01-600-6570 PHYSICAL EXAMS	208.00	737.00	750.00	13.00	98.3
01-600-6635 PROF. FEES - COMPUTER SUPPORT	.00	.00	2,000.00	2,000.00	.0
01-600-6740 SMALL TOOLS	.00	608.74	3,000.00	2,391.26	20.3
01-600-6770 TRAVEL, TRAINING & DEV.	.00	838.75	2,000.00	1,161.25	41.9
01-600-7100 REPAIRS	.00	76.44	5,000.00	4,923.56	1.5
01-600-7210 REPAIRS - ROADS	.00	37,779.78	107,000.00	69,220.22	35.3
01-600-7350 REPAIR & MAINTENANCE	176.21	25,801.66	32,896.17	7,094.51	78.4
01-600-7750 GAS & OIL - VEHICLES	738.05	18,026.63	25,000.00	6,973.37	72.1
01-600-8150 SUPPLIES - CONSUMABLE	.00	401.22	1,000.00	598.78	40.1
01-600-8550 SUPPLIES - OFFICE	.00	.00	500.00	500.00	.0
01-600-8950 SUPPLIES - UNIFORMS	.00	.00	750.00	750.00	.0
01-600-8970 SUPPLIES - SAFETY	.00	247.40	5,000.00	4,752.60	5.0
01-600-8995 SUPPLIES & MATERIALS	.00	1,143.65	15,000.00	13,856.35	7.6
01-600-9000 UTILITIES - INTERNET	1,039.31	8,313.36	9,500.00	1,186.64	87.5
01-600-9010 UTILITIES - ELECTRICITY	1,104.91	10,973.84	14,000.00	3,026.16	78.4
01-600-9070 UTILITIES - TELEPHONE	226.49	3,077.76	1,750.00	( 1,327.76)	175.9
01-600-9095 UTILITIES - WATER/SEWER	.00	.00	5,000.00	5,000.00	.0
01-600-9520 CAPITAL OUTLAY - EQUIPMENT	.00	7,180.04	30,000.00	22,819.96	23.9
01-600-9900 INTERDEPARTMENT SUPPORT	.00	( 35,000.00)	( 35,000.00)	.00	(100.0)
TOTAL PUBLIC WORKS	34,062.33	364,271.73	715,432.17	351,160.44	50.9

CITY OF WHITTIER  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING OCTOBER 31, 2022

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PROPERTY &amp; FACILITIES</u>					
01-700-6210 B.T.I. CONDO FEES	.00	8,480.88	13,099.00	4,618.12	64.7
01-700-6410 INSURANCE - LIABILITY	.00	3,048.63	1,500.00	( 1,548.63)	203.2
01-700-6440 INSURANCE - PROPERTY	.00	21,624.15	22,000.00	375.85	98.3
01-700-6565 PROP & FAC-CONTRACTED SERVICES	.00	11,883.06	14,000.00	2,116.94	84.9
01-700-7100 REPAIRS - BUILDINGS	4,049.03	5,425.30	5,000.00	( 425.30)	108.5
01-700-7350 REPAIRS - EQUIPMENT	450.00	1,666.10	5,000.00	3,333.90	33.3
01-700-8150 SUPPLIES - CONSUMABLE	.00	6,723.77	1,500.00	( 5,223.77)	448.3
01-700-8550 JANITORIAL SUPPLIES	.00	99.14	500.00	400.86	19.8
01-700-8970 SUPPLIES - SAFETY	.00	.00	500.00	500.00	.0
01-700-9010 UTILITIES - ELECTRICITY	2,569.06	26,149.63	35,000.00	8,850.37	74.7
01-700-9040 UTILITIES - HEATING FUEL	1,874.92	15,044.77	22,000.00	6,955.23	68.4
01-700-9050 UTILITIES - SOLID WASTE	73.91	726.66	2,000.00	1,273.34	36.3
01-700-9095 UTILITIES - WATER/SEWER	.00	405.81	2,000.00	1,594.19	20.3
TOTAL PROPERTY & FACILITIES	9,016.92	101,277.90	124,099.00	22,821.10	81.6
<u>PARKS AND RECREATION</u>					
01-800-6000 SALARIES AND WAGES	1,458.40	4,108.29	6,448.00	2,339.71	63.7
01-800-6030 FICA TAXES	111.57	314.25	493.00	178.75	63.7
01-800-6040 WORKER'S COMP	.00	.00	31.00	31.00	.0
01-800-6050 ESC TAX	22.31	62.85	64.00	1.15	98.2
01-800-6565 OUTSIDE CONTRACTORS	.00	.00	3,000.00	3,000.00	.0
01-800-7340 PROFESSIONAL SERVICES	.00	9,400.00	20,000.00	10,600.00	47.0
01-800-7350 REPAIRS EQUIPMENT	.00	28.30	3,000.00	2,971.70	.9
01-800-8950 SUPPLIES AND MATERIALS	.00	5,603.98	5,000.00	( 603.98)	112.1
01-800-9510 CAPITAL OUTLAY - EQUIPMENT	.00	.00	5,000.00	5,000.00	.0
TOTAL PARKS AND RECREATION	1,592.28	19,517.67	43,036.00	23,518.33	45.4
<u>GF ADMN CAPITAL OUTLAY</u>					
01-910-9540 CAPITAL OUTLAY - LAND & IMPROV	.00	63,800.00	63,800.00	.00	100.0
TOTAL GF ADMN CAPITAL OUTLAY	.00	63,800.00	63,800.00	.00	100.0
<u>TRANSFERS TO OTHER FUNDS</u>					
01-990-9990 TRANSFER OUT	.00	23,341.00	23,341.00	.00	100.0
01-990-9991 TRANSFER TO F 14 EQUIP REP PW	.00	25,000.00	25,000.00	.00	100.0
01-990-9992 CAPITAL EQUIPMENT SET ASIDE	.00	60,000.00	60,000.00	.00	100.0
TOTAL TRANSFERS TO OTHER FUNDS	.00	108,341.00	108,341.00	.00	100.0
TOTAL FUND EXPENDITURES	328,288.18	2,736,951.50	3,936,537.17	1,199,585.67	69.5

CITY OF WHITTIER  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING OCTOBER 31, 2022

GENERAL FUND					
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
NET REVENUE OVER EXPENDITURES	547,197.21	1,436,926.72	( 264,014.17)	( 1,700,940.89)	544.3

CITY OF WHITTIER  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING OCTOBER 31, 2022

WATER AND WASTEWATER

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>CHARGES FOR SERVICES</u>					
50-340-4300	WATER SERVICE CHARGES	10,744.26	281,257.91	250,000.00	( 31,257.91)	112.5
50-340-4350	WASTE WATER SERVICE CHARGES	6,709.85	83,065.03	80,000.00	( 3,065.03)	103.8
50-340-4500	ENTERPRISE-PERMIT FEES	.00	.00	100.00	100.00	.0
	TOTAL CHARGES FOR SERVICES	17,454.11	364,322.94	330,100.00	( 34,222.94)	110.4
	<u>MISCELLANEOUS</u>					
50-360-4901	INTEREST ON BANK ACCOUNTS	.00	.00	17,500.00	17,500.00	.0
50-360-4910	MISCELLANEOUS INCOME	218.09	12,734.09	1,500.00	( 11,234.09)	848.9
	TOTAL MISCELLANEOUS	218.09	12,734.09	19,000.00	6,265.91	67.0
	<u>PROPERTY &amp; SURPLUS SALES</u>					
50-390-4990	TRANSFERS IN	.00	23,341.00	23,341.00	.00	100.0
	TOTAL PROPERTY & SURPLUS SALES	.00	23,341.00	23,341.00	.00	100.0
	TOTAL FUND REVENUE	17,672.20	400,398.03	372,441.00	( 27,957.03)	107.5



CITY OF WHITTIER  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING OCTOBER 31, 2022

WATER AND WASTEWATER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER &amp; WASTE WATER OPERATING</u>					
50-800-6000 SALARIES & WAGES	15,369.97	111,119.54	140,535.00	29,415.46	79.1
50-800-6030 FICA TAXES	222.20	1,646.62	2,517.00	870.38	65.4
50-800-6040 WORKER'S COMP.	.00	1,723.35	5,724.00	4,000.65	30.1
50-800-6050 ESC TAXES	25.01	967.45	1,383.00	415.55	70.0
50-800-6060 HEALTH & LIFE INSURANCE	3,294.01	16,647.95	19,123.00	2,475.05	87.1
50-800-6070 PERS RETIREMENT	2,954.64	22,904.10	28,020.00	5,115.90	81.7
50-800-6260 BAD DEBT EXPENSE	.00	280.46	.00	( 280.46)	.0
50-800-6270 DEPRECIATION	.00	.00	330,898.00	330,898.00	.0
50-800-6280 DUES & SUBSCRIPTIONS	.00	.00	500.00	500.00	.0
50-800-6410 INSURANCE - LIABILITY	.00	5,912.37	3,600.00	( 2,312.37)	164.2
50-800-6430 INSURANCE - EQUIP	.00	.00	250.00	250.00	.0
50-800-6440 INSURANCE - PROPERTY	.00	4,585.60	3,500.00	( 1,085.60)	131.0
50-800-6540 LICENSES & PERMITS	.00	1,175.00	1,200.00	25.00	97.9
50-800-6565 OUTSIDE CONTRACTORS	.00	717.04	10,000.00	9,282.96	7.2
50-800-6570 PHYSICAL EXAMS	.00	.00	500.00	500.00	.0
50-800-6580 POSTAGE	.00	.00	1,300.00	1,300.00	.0
50-800-6635 PROF. FEES - COMPUTER SUPPORT	.00	.00	1,200.00	1,200.00	.0
50-800-6740 SMALL TOOLS	.00	.00	4,000.00	4,000.00	.0
50-800-6750 TESTING WATER/SEWER	.00	7,409.00	9,000.00	1,591.00	82.3
50-800-6770 TRAVEL, TRAINING & DEV.	.00	343.50	5,500.00	5,156.50	6.3
50-800-7100 REPAIRS - BUILDING	.00	.00	5,000.00	5,000.00	.0
50-800-7350 REPAIRS - EQUIPMENT	.00	350.71	5,000.00	4,649.29	7.0
50-800-7650 REPAIRS - SYSTEM	.00	.00	5,000.00	5,000.00	.0
50-800-7750 GAS & OIL - VEHICLES	.00	3,843.74	4,000.00	156.26	96.1
50-800-8550 SUPPLIES - OFFICE	.00	259.98	500.00	240.02	52.0
50-800-8950 UNIFORMS	.00	.00	500.00	500.00	.0
50-800-8970 SUPPLIES - SAFETY	.00	414.67	1,500.00	1,085.33	27.6
50-800-8995 SUPPLIES & MATERIALS	.00	.00	3,500.00	3,500.00	.0
50-800-9000 UTILITIES -INTERNET	625.64	5,753.42	1,500.00	( 4,253.42)	383.6
50-800-9010 UTILITIES - ELECTRICITY	1,564.93	22,193.47	30,000.00	7,806.53	74.0
50-800-9040 UTILITIES - HEATING FUEL	264.19	2,027.45	5,000.00	2,972.55	40.6
50-800-9070 UTILITIES - TELEPHONE	99.42	993.26	600.00	( 393.26)	165.5
50-800-9900 TRANSFER OUT TO GF	2,909.16	29,091.60	34,910.00	5,818.40	83.3
50-800-9901 TRANSFERS OUT - OTHER	.00	20,000.00	20,000.00	.00	100.0
<b>TOTAL WATER &amp; WASTE WATER OPERATING</b>	<b>27,329.17</b>	<b>260,360.28</b>	<b>685,760.00</b>	<b>425,399.72</b>	<b>38.0</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>27,329.17</b>	<b>260,360.28</b>	<b>685,760.00</b>	<b>425,399.72</b>	<b>38.0</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 9,656.97)</b>	<b>140,037.75</b>	<b>( 313,319.00)</b>	<b>( 453,356.75)</b>	<b>44.7</b>

CITY OF WHITTIER  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING OCTOBER 31, 2022

SMALL BOAT HARBOR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CHARGES FOR SERVICES</u>					
51-340-4399 MOORAGE - TRANSIENT WINTER	28,964.24	30,605.48	20,000.00	( 10,605.48)	153.0
51-340-4401 MOORAGE - PREFERENTIAL	( 328.10)	483,762.57	545,000.00	61,237.43	88.8
51-340-4402 MOORAGE - TRANSIENT	8,092.52	520,121.85	425,000.00	( 95,121.85)	122.4
51-340-4403 BOAT LIFT FEES	.00	3,755.75	.00	( 3,755.75)	.0
51-340-4404 UTILITY FEES	4,599.17	50,747.18	60,000.00	9,252.82	84.6
51-340-4406 WHARFAGE FEES	.00	3,353.20	15,000.00	11,646.80	22.4
51-340-4407 VESSEL TOW FEES	.00	.00	1,000.00	1,000.00	.0
51-340-4409 WAITING LIST FEES	250.00	16,750.00	16,000.00	( 750.00)	104.7
51-340-4410 PUMP OUT FEES	150.00	825.00	500.00	( 325.00)	165.0
51-340-4411 LAUNCH FEES	220.00	119,939.00	150,000.00	30,061.00	80.0
51-340-4412 SHOWERS	50.00	3,804.92	3,000.00	( 804.92)	126.8
51-340-4413 GRID	.00	2,122.34	2,000.00	( 122.34)	106.1
51-340-4414 VESSEL MAINTENANCE	.00	325.00	7,000.00	6,675.00	4.6
51-340-4415 DRY STORAGE FEES	1,056.00	2,968.92	5,000.00	2,031.08	59.4
51-340-4416 PARKING - ANNUAL	.00	49,250.00	45,000.00	( 4,250.00)	109.4
51-340-4426 PARKING DAILY	319.00	112,453.00	60,000.00	( 52,453.00)	187.4
51-340-4445 MISC. SERVICES	7,382.29	11,599.91	3,000.00	( 8,599.91)	386.7
TOTAL CHARGES FOR SERVICES	50,755.12	1,412,384.12	1,357,500.00	( 54,884.12)	104.0
<u>LEASES INCOME</u>					
51-345-4512 LEASE - ARRC NET OF RR SHARE	22,158.28	151,648.13	95,000.00	( 56,648.13)	159.6
51-345-4513 LEASE CREDITS (CONTRA)	.00	( 82,572.70)	.00	82,572.70	.0
51-345-4515 LEASE - GARBAGE REVENUE	2,775.00	30,200.00	30,000.00	( 200.00)	100.7
TOTAL LEASES INCOME	24,933.28	99,275.43	125,000.00	25,724.57	79.4
<u>OTHER REVENUE</u>					
51-360-4416 STORAGE IN LIEU OF LEASE	.00	.00	25,000.00	25,000.00	.0
51-360-4417 FUEL FLOAT INCOME	18,867.25	38,709.77	25,000.00	( 13,709.77)	154.8
51-360-4430 CAMPING	.00	25,944.00	12,000.00	( 13,944.00)	216.2
51-360-4900 INTEREST & LATE FEES ON A/R	.00	50.12	1,500.00	1,449.88	3.3
51-360-4901 INTEREST ON BANK ACCO	.00	.00	10,000.00	10,000.00	.0
51-360-4910 MISCELLANEOUS INCOME	.00	.00	15,000.00	15,000.00	.0
51-360-4957 AMORTIZATION OF BOND PREMIUM	.00	.00	8,843.00	8,843.00	.0
TOTAL OTHER REVENUE	18,867.25	64,703.89	97,343.00	32,639.11	66.5
<u>TRANSFERS IN AND OTHER</u>					
51-390-4991 TRANSFER FROM CPV FUND	.00	215,150.00	221,050.00	5,900.00	97.3
TOTAL TRANSFERS IN AND OTHER	.00	215,150.00	221,050.00	5,900.00	97.3

CITY OF WHITTIER  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING OCTOBER 31, 2022

SMALL BOAT HARBOR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND REVENUE	94,555.65	1,791,513.44	1,800,893.00	9,379.56	99.5

CITY OF WHITTIER  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING OCTOBER 31, 2022

SMALL BOAT HARBOR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HARBOR OPERATIONS EXP</u>					
51-800-6000 SALARIES & WAGES	63,272.44	436,730.20	494,503.00	57,772.80	88.3
51-800-6030 FICA TAXES	1,052.15	9,439.68	11,291.00	1,851.32	83.6
51-800-6040 WORKER'S COMP.	.00	7,984.54	20,584.00	12,599.46	38.8
51-800-6050 ESC TAXES	449.12	4,818.46	4,888.00	69.54	98.6
51-800-6060 HEALTH & LIFE INSURANCE	17,047.54	77,747.19	103,264.00	25,516.81	75.3
51-800-6070 PERS RETIREMENT	12,793.14	80,316.65	96,561.00	16,244.35	83.2
51-800-6205 ADVERTISING	.00	.00	500.00	500.00	.0
51-800-6220 BANK SERVICE CHARGES	4,717.22	51,702.99	38,000.00	( 13,702.99)	136.1
51-800-6260 BAD DEBT EXPENSE	.00	.00	10,000.00	10,000.00	.0
51-800-6265 BOND INTEREST EXPENSE	.00	80,150.00	80,150.00	.00	100.0
51-800-6270 DEPRECIATION	.00	.00	940,000.00	940,000.00	.0
51-800-6280 DUES & SUBSCRIPTIONS	.00	668.56	500.00	( 168.56)	133.7
51-800-6410 INSURANCE - LIABILITY	.00	47,605.52	32,000.00	( 15,605.52)	148.8
51-800-6420 INSURANCE - AUTO	.00	751.66	1,000.00	248.34	75.2
51-800-6430 INSURANCE EQUIPMENT	.00	815.41	600.00	( 215.41)	135.9
51-800-6440 INSURANCE - PROPERTY	.00	44,431.53	40,000.00	( 4,431.53)	111.1
51-800-6490 INSURANCE CLAIMS-DEDU	.00	.00	5,000.00	5,000.00	.0
51-800-6540 ENTERPRISE-LICENSES & PERMITS	5,700.00	8,000.50	125.00	( 7,875.50)	6400.4
51-800-6565 OUTSIDE CONTRACTORS	.00	37,643.36	49,046.00	11,402.64	76.8
51-800-6570 PHYSICAL EXAMS	178.00	454.00	500.00	46.00	90.8
51-800-6580 POSTAGE	500.00	2,000.00	2,500.00	500.00	80.0
51-800-6635 PROF. FEES - COMPUTER SUPPORT	.00	869.44	3,000.00	2,130.56	29.0
51-800-6636 PROF FEES - WEB SITE	.00	.00	250.00	250.00	.0
51-800-6650 PROF. FEES - LEGAL	.00	.00	2,000.00	2,000.00	.0
51-800-6700 PUBLICATIONS&SUBS.	.00	194.62	350.00	155.38	55.6
51-800-6730 EQUIPMENT RENTAL	.00	.00	1,000.00	1,000.00	.0
51-800-6740 SMALL TOOLS	.00	49.96	2,500.00	2,450.04	2.0
51-800-6770 TRAVEL, TRAINING & DEV.	492.36	5,704.99	3,000.00	( 2,704.99)	190.2
51-800-6780 WASTE DISPOSAL - EVOS	.00	2,399.64	4,000.00	1,600.36	60.0
51-800-7100 REPAIRS - BUILDINGS	1,699.50	1,751.88	6,000.00	4,248.12	29.2
51-800-7350 REPAIRS - EQUIPMENT	1,103.57	1,997.81	15,000.00	13,002.19	13.3
51-800-7400 REPAIRS - VEHICLES	.00	399.20	2,000.00	1,600.80	20.0
51-800-7500 PARKING LOT MAINTENANCE	.00	187.00	1,000.00	813.00	18.7
51-800-7610 REPAIRS - UTILITIES	.00	.00	10,000.00	10,000.00	.0
51-800-7750 GAS & OIL - VEHICLES	85.93	5,932.95	6,000.00	67.05	98.9
51-800-7820 REPAIRS - DOCKS	.00	1,954.36	20,000.00	18,045.64	9.8
51-800-8150 SUPPLIES - CONSUMABLE	507.67	19,468.71	30,000.00	10,531.29	64.9
51-800-8200 SUPPLIES - PARKING	24.50	24.50	1,000.00	975.50	2.5
51-800-8400 SUPPLIES - FIRE SUPPRESSION	.00	704.00	3,000.00	2,296.00	23.5
51-800-8550 SUPPLIES - OFFICE	492.67	1,932.19	6,000.00	4,067.81	32.2
51-800-8950 SUPPLIES - UNIFORMS	.00	841.72	2,500.00	1,658.28	33.7
51-800-8970 SUPPLIES - SAFETY	.00	2,585.39	5,000.00	2,414.61	51.7
51-800-9000 UTILITIES - INTERNET	1,664.95	19,231.27	17,000.00	( 2,231.27)	113.1
51-800-9010 UTILITIES - ELECTRICITY	5,437.93	57,846.37	83,000.00	25,153.63	69.7
51-800-9040 UTILITIES - HEATING FUEL	275.15	2,481.74	7,000.00	4,518.26	35.5
51-800-9050 UTILITIES - SOLID WASTE	.00	92,305.18	108,000.00	15,694.82	85.5
51-800-9070 UTILITIES - TELEPHONE	179.15	1,699.77	2,400.00	700.23	70.8
51-800-9095 UTILITIES - WATER/WASTEWATER	18,597.27	51,967.62	35,000.00	( 16,967.62)	148.5
51-800-9213 HARBOR EMERGENCY REPAIR	.00	481.10	10,000.00	9,518.90	4.8
51-800-9510 SNOW REMOVAL	.00	35,000.00	35,000.00	.00	100.0
51-800-9515 CAPITAL - PARKING METERS	.00	.00	2,000.00	2,000.00	.0
51-800-9900 TRANSFER OUT TO GF	13,091.66	130,916.60	157,100.00	26,183.40	83.3



CITY OF WHITTIER  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING OCTOBER 31, 2022

SMALL BOAT HARBOR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-800-9901 TRANSFERS OUT - OTHER	.00	60,000.00	60,000.00	.00	100.0
TOTAL HARBOR OPERATIONS EXP	149,361.92	1,390,188.26	2,571,112.00	1,180,923.74	54.1
<u>DEPARTMENT 801</u>					
51-801-6565 OUTSIDE CONTRACTORS	1,440.00	1,440.00	.00	( 1,440.00)	.0
TOTAL DEPARTMENT 801	1,440.00	1,440.00	.00	( 1,440.00)	.0
<u>CAPITAL OUTLAY - FROM RESERVE</u>					
51-900-9510 CAPITAL OUTLAY - BLDG & FACIL	.00	.00	31,000.00	31,000.00	.0
51-900-9520 CAPITAL OUTLAY - EQUIPMENT	.00	65,400.00	65,900.00	500.00	99.2
51-900-9530 CAPITAL OUTLAY - COMP	.00	.00	2,000.00	2,000.00	.0
51-900-9575 BOND PRINCIPAL	.00	75,000.00	75,000.00	.00	100.0
TOTAL CAPITAL OUTLAY - FROM RESERVE	.00	140,400.00	173,900.00	33,500.00	80.7
TOTAL FUND EXPENDITURES	150,801.92	1,532,028.26	2,745,012.00	1,212,983.74	55.8
NET REVENUE OVER EXPENDITURES	( 56,246.27)	259,485.18	( 944,119.00)	( 1,203,604.18)	27.5

CITY OF WHITTIER  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING OCTOBER 31, 2022

DELONG DOCK

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>DELONG DOCK CHARGES FOR SERVIC</u>					
53-341-4251	USER FEES & PERMITS	.00	11,000.00	9,000.00	( 2,000.00)	122.2
53-341-4402	MOORAGE - TRANSIENT	692.50	31,903.02	5,000.00	( 26,903.02)	638.1
53-341-4404	UTILITY FEES	36.50	15,211.96	15,000.00	( 211.96)	101.4
53-341-4406	WHARFAGE FEES	186,511.14	188,011.14	360,000.00	171,988.86	52.2
	TOTAL DELONG DOCK CHARGES FOR SERVI	187,240.14	246,126.12	389,000.00	142,873.88	63.3
	TOTAL FUND REVENUE	187,240.14	246,126.12	389,000.00	142,873.88	63.3

CITY OF WHITTIER  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING OCTOBER 31, 2022

DELONG DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 801</u>					
53-801-6000 SALARES & WAGES	504.34	42,458.80	54,945.00	12,486.20	77.3
53-801-6030 FICA/MEDICARE	22.57	939.39	1,255.00	315.61	74.9
53-801-6040 WORKER'S COMP.	.00	.00	2,287.00	2,287.00	.0
53-801-6050 ESC TAXES	7.71	416.38	543.00	126.62	76.7
53-801-6060 HEALTH & LIFE INSURANCE	.07	6,455.27	11,474.00	5,018.73	56.3
53-801-6070 PERS RETIREMENT	56.79	7,578.68	10,729.00	3,150.32	70.6
53-801-6410 INSURANCE - LIABILITY	.00	10,025.11	15,000.00	4,974.89	66.8
53-801-6440 INSURANCE - PROPERTY	.00	11,427.50	10,000.00	( 1,427.50)	114.3
53-801-6565 OUTSIDE CONTRACTORS	.00	.00	20,000.00	20,000.00	.0
53-801-6730 EQUIPMENT RENTAL	.00	.00	2,500.00	2,500.00	.0
53-801-6740 SMALL TOOLS	.00	.00	1,000.00	1,000.00	.0
53-801-7750 GAS & OIL - VEHICLES	.00	.00	500.00	500.00	.0
53-801-7820 REPAIRS - DOCKS	.00	.00	20,000.00	20,000.00	.0
53-801-8150 SUPPLIES - CONSUMABLE	.00	.00	2,500.00	2,500.00	.0
53-801-8400 SUPPLIES - FIRE SUPPRESSION	.00	.00	1,000.00	1,000.00	.0
53-801-8950 SUPPLIES - UNIFORMS	.00	.00	1,000.00	1,000.00	.0
53-801-8970 SUPPLIES - SAFETY	.00	.00	2,000.00	2,000.00	.0
53-801-9010 UTILITIES - ELECTRICITY	282.45	13,568.10	19,000.00	5,431.90	71.4
53-801-9050 UTILITIES - SOLID WASTE	.00	.00	1,500.00	1,500.00	.0
53-801-9095 UTILITIES - WATER/WASTEWATER	.00	.00	5,000.00	5,000.00	.0
53-801-9900 TRANSFER OUT TO GF	3,241.66	32,416.60	38,900.00	6,483.40	83.3
TOTAL DEPARTMENT 801	4,115.59	125,285.83	221,133.00	95,847.17	56.7
<u>CAPITAL OUTLAY</u>					
53-900-9504 CAPITAL IMPROVEMENTS	.00	.00	45,000.00	45,000.00	.0
53-900-9540 CAP EXP EMERGENCY REPAIRS	.00	.00	5,000.00	5,000.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	50,000.00	50,000.00	.0
TOTAL FUND EXPENDITURES	4,115.59	125,285.83	271,133.00	145,847.17	46.2
NET REVENUE OVER EXPENDITURES	183,124.55	120,840.29	117,867.00	( 2,973.29)	102.5



Artwork by Katriona Pese

# all is bright

Happy Holidays from the City of Whittier





*Artwork by Niah Ioane*

**wishing you a wonderful  
holiday season**

Card Artwork by Whittier Community School  
Students  
City of Whittier  
2nd Annual Holiday Card Contest

