



# THE CITY OF WHITTIER

Gateway to Western Prince William Sound

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**WHITTIER CITY COUNCIL  
SPECIAL MEETING  
TUESDAY, DECEMBER 6, 2016  
6:00 PM  
COUNCIL CHAMBERS  
P-12 BUILDING**

## MINUTES

### 1. CALL TO ORDER

Mayor Daniel Blair called the meeting to order at 6:00 p.m.

### 2. OPENING CEREMONY

Dan Blair led the Pledge of Allegiance.

### 3. ROLL CALL

**A. Council Members Present:** Monty Irvin, Victor Shen, Dave Dickason, Peter Denmark, and Daniel Blair

**B. Administration Present:**

Mark Lynch, City Manager

Jennifer Rogers, City Clerk

Scott Korbe, Public Works Director

David Schofield, Director of Public Safety

Andy Dennis, Harbormaster

Lynette Dennis, Finance Officer

Moe Zamarron, Public Safety Bldg. Manager

**Others Present:**

Joe Bergane

Andrea Korbe

Don Stevens

### 4. APPROVAL OF SPECIAL MEETING AGENDA

**MOTION:** Dave Dickason made a motion to approve the agenda as is.

**SECOND:** Monty Irvin

**DISCUSSION:** None

**VOTE:** Peter Denmark: Yes, Monty Irvin: Yes, Dave Dickason: Yes, Victor Shen: Yes, Dan Blair: Yes

**MOTION PASSED UNANIMOUSLY**

## 5. SPECIAL MEETING BUSINESS ITEMS

### A. FY 2015 Audit Presentation by Altman, Rogers & Co.

Joe Bergene, gave a verbal presentation of the 2015 audit financial report and answered a few questions from council members.

### B. Ordinance #09-2016- An ordinance adopting an operating and capital budget for the FY2017 and appropriating the amount of \$12,285,089.00

**MOTION:** Victor Shen made a motion to introduce Ordinance #09-2016 and set the public hearing date for December 20, 2016.

**SECOND:** Dave Dickason

**DISCUSSION:** Peter Denmark stated that he has concerns regarding the internal controls of the accounting procedures; he would like to see more checks and balances in place.

Peter Denmark also asked, "How far out are we committed with cruise ship funds and to what projects?" Mark replied, "Currently, it's all committed and it's committed to either the Public Safety building and or to the harbor." There was some discussion regarding the expenditure of the CVP funds. Mark added that if everything is paid out through CVP and continue to pay through CVP, we would be committed through 2018 and part of 2019.

Mark Lynch added that Bellingham Marine Industries would like to know if they can proceed with part of the harbor project because they need to start building the floats because it will take a few months to complete them and ship them. Mark asked them to provide him with a quote, which was broken the project down into a number of components.

The first set of components is \$2.5 million dollars which would be B and C floats and the head walk. If we tell Bellingham to start the project, the paperwork for the bond would need to be submitted in January.

**VOTE:** Peter Denmark: Yes, Monty Irvin: Yes, Dave Dickason: Yes, Victor Shen: Yes, Dan Blair: Yes

**MOTION PASSED: 5-0**

### C. Resolution #34-2016- A resolution authorizing the City Manager to enter into a contract with Bellingham Marine Industries, Inc. to provide harbor improvements at the Whittier City Harbor in an amount not to exceed \$2,500,000.00

**MOTION:** Peter Denmark made a motion to adopt Resolution #34-2016.

**SECOND:** Victor Shen

**DISCUSSION:** City Manager, Mark Lynch explained we have a \$500,000 grant from the State that we need to get some kind of a commitment in place to be able to collect. That leaves us footing the bill for \$2 million dollars. The original approval from council was \$1.5 which would only total \$2 million, so this is committing us to \$500,000 more than that. The reason was to make the change to the finger designs and to do D float. C float and the head walk is \$1.8 million; we need \$2 million to get the grant. D float was added which totaled \$2.4 and there's an additional \$85,000 fee for making the floats work for the square beamed boats. The total will be \$2,494,000.00. Mark stated that if we get bond money, we can proceed with the rest of the harbor project as a change order. He also stated that the bond needs to be in place by March or April, then answered questions from the council members.

There was a lengthy discussion regarding the funding options for the harbor improvements.

Mayor Dan Blair asked what will take place with Bellingham if this resolution pass. Mark replied that they'll want him to sign a contract within the next day or two and start building floats as soon as they receive the \$250,000 deposit. The floats should be delivered and installed in March or April.

**VOTE:** Peter Denmark: Yes, Monty Irvin: Yes, Dave Dickason: Yes, Victor Shen: Yes, Dan Blair: Yes

**MOTION PASSED: 5-0**

**6. EXECUTIVE SESSION**

**A. Public Safety Building Phase II**

**MOTION:** Monty Irvin made a motion to enter into executive session to discuss the Public Safety Building Phase II, which contains matters that, if immediately disclosed would tend to Adversely affect the finances of the City.

**SECOND:** Dave Dickason

**DISCUSSION:** None

**VOTE:** Monty Irvin: Yes, Dave Dickason: Yes, Peter Denmark: Yes, Victor Shen: Yes, Dan Blair: Yes

**MOTION PASSED: 5-0**

**City Council went into executive session at 7:55 p.m.**

**MOTION:** Peter Denmark made a motion to end the executive session and return to the special meeting at 8:39 pm.

**SECOND:** Dave Dickason

**DISCUSSION:** None

**VOTE:** Peter Denmark: Yes, Monty Irvin: Yes, Dave Dickason: Yes, Victor Shen: Yes, Dan Blair: Yes

**MOTION PASSED: 5-0**

**7. COUNCIL DISCUSSION**

None

**8. CITIZEN'S DISCUSSION**

None


**9. ADJOURNMENT**

**MOTION:** Peter Denmark moved to adjourn the meeting at 8:40 p.m.

**SECOND:** Dave Dickason

**VOTE:** Motion passed unanimously.

**ATTEST:**

  
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Jennifer Rogers  
City Clerk

  
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Daniel Blair  
Mayor