



THE CITY OF WHITTIER

Gateway to Western Prince William Sound

P.O. Box 608 • Whittier, Alaska 99693 • (907) 427-2327 • Fax (907) 472-2404

**WHITTIER CITY COUNCIL
REGULAR MEETING
TUESDAY, JANUARY 16, 2018
7:00 PM
COUNCIL CHAMBERS
P-12 BUILDING**

MINUTES

1. CALL TO ORDER

Mayor Daniel Blair called the meeting to order at 7:00 p.m.

2. OPENING CEREMONY

Mayor Daniel Blair led the Pledge of Allegiance.

3. ROLL CALL

A. Council members present and establishing a quorum: Monty Irvin, Debra Hicks, Dave Dickason, Victor Shen, David Pinguoch (telephonically) and Daniel Blair.

B. Council Members Absent: Peter Denmark

MOTION: Victor Shen made a motion to excuse Peter Denmark from tonight's meeting.

SECOND: Dave Dickason

DISCUSSION: None

VOTE: Motion passed unanimously

C. Administration Present:

Mark Lynch, City Manager

Annie Reeves, Assistant City Manager

Adam Cook, Attorney

Holly Wells, City Attorney (Telephonically)

Annei Goldsmith, City Attorney

Kyle Sinclair, Harbormaster

Krista Fish, City Clerk

John Janik, Finance Officer

David Schofield, Public Safety

Scott Korbe, Public Works Director

Others Present:

Lindsey Erk

Anna Dickason

Greg Clifford

4. APPROVAL OF MINUTES

December 19, 2017 Regular Meeting Minutes

MOTION: Dave Dickason made a motion to approve the December 19, 2017, Regular Meeting Minutes as is.

SECOND: Victor Shen

DISCUSSION: None

VOTE: Motion passed unanimously

5. APPROVAL OF REGULAR MEETING AGENDA

MOTION: Dave Dickason made a motion to approve the Regular Meeting Agenda with one amendment moving Item 18 to 5a.

SECOND: Monty Irvin

DISCUSSION: None

VOTE: Motion passed unanimously

A. Video Marketing

Orion Spencer with Dreamscape Video Marketing discussed the video of Whittier that he filmed in 2017. Dan Blair asked what they would charge for a minute video link. Orion Spencer stated that their normal pricing rate is \$120 a second for the footage. He is willing to give it to the City of Whittier for \$77 a second.

Discussion ensued.

6. MAYOR’S REPORT

A. Mayor Report

None

B. Vice Mayor Report by Vice Mayor Dave Pinguoch

None

7. MANAGER’S REPORT

A. City Manager’s Report- Mark Lynch

See written report in Original Council Packet.

Mark Lynch stated that he just got some numbers from W.H. Pacific about Shotgun Cove Road, but not in time for the Council meeting.

Scott Korbe stated that he would like to propose to the Council an authorization allowing the City Manager to approve the design and bid portion of Shotgun Cove Road, which comes up to \$55,000.00. To get the design and bid *unintelligible* and specification pack packaged and advertised is around \$44,000.00. Scott Korbe stated that he believes it is \$10,000.00 for *unintelligible* assistance, what that does is cover the plans and expense of reprocatng the plans, advertisement portion of it, review and recommendation to council. Scott Korbe stated that he will bring back to the next Council meeting all the fees and services that WH Pacific charge for contract administration, right-a-way close out and surveying.

Council scheduled a special Council meeting for getting Shotgun Cove road out to bid on Monday, January 22, 2018 at 6:00 pm.

Mark stated that he wanted to make sure everyone noticed that there is a notice on his managers’ report that his contract requires a 6 month notice of expiration.

B. City Attorney’s Report

None

C. School District Report

See written report in packet.

Lindsay Erk stated that they did finish up their food drive over the holidays and that it would be nice if we can figure out how to keep that food here to benefit the local community in the future.

D. Director's Reports

1. Financial report – John Janik

See written report in original packet.

2. Harbormaster Report – Kyle Sinclair

See written report in original packet.

3. Director of Public Safety Report – Dave Schofield

See written report in original packet.

4. Public Works Report – Scott Korbe

None

5. Public Safety Building Report

The City Manager stated that they have signed the substantial completion on the Public Safety Building. January 15, 2018 was Terry Morrison's last day. We are starting to move things in and the staff plans to move on the 30th. Around the 31st there will be some days that we are not fully staffed. The City Manager stated that Kyle Sinclair, Harbormaster, volunteered some help and will start moving with the City trucks and if needed will rent a box truck.

8. COMMISSION/COMMITTEE REPORTS

A. Planning Commission

Approved Minutes in Packet

B. Port & Harbor Commission

The City Manager stated that there was some talk about the resolution that he missed, it turns out that it would not have done them any good because the state did not offer the grant this year. Maybe they will have it available again in 2019. It is in the City Managers Report.

C. Parks & Recreation Committee

Dave Dickason stated that the Parks and Rec Open House had a great turnout. Victor Shen stated that they did order some supplies for the summer with left over funds in Parks and Rec budget. They bought lumber for trails, fire rings, bear resistant trash cans and bear resistant food lockers for the campground.

D. Prince William Sound Aquaculture Corp.

None

E. Regional Citizen's Advisory Council

None

9. CITIZENS COMMENTS ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

None

10. APPROVAL OF CONSENT CALENDAR

None

11. PUBLIC HEARINGS (NON-ORDINANCE)

None

12. PRESENTATIONS

None

13. ORDINANCES

Introduction (1st reading)

14. PUBLIC HEARING (2nd reading)

#08-2017 – An Ordinance of the City Council of the City of Whittier, Alaska, authorizing the City Manager to execute an agreement with the Alaska Railroad Corporation transferring Tract A-1 to the Alaska Railroad in exchange for Tract W and Delong dock subject to specific essential terms and conditions executed by the parties.

Tabled until no later than February 20, 2018.

15. RESOLUTIONS

#02-2018 – A Resolution authorizing the City Manager to enter into an agreement with John P. Johns, CPA, to provide audit services for calendar years 2017, 2018 and 2019.

MOTION: Victor Shen made a motion to adopt Resolution #02-2018.

SECOND: Dave Dickason

DISCUSSION: Dave Dickason asked who John P. Johns, CPA was, what is wrong with our system now and why are we doing this? Mark Lynch stated that it is typical to change auditors every two or three years in municipalities. He believes the audit firm they had last year did a very poor job but the year before went pretty good. He stressed that this past year it was poorly done and he was not impressed with their work at all. The last firm was researched and chosen by Lynette Dennis, former Finance Officer. He reminded the Council that this is a person that Johnny has worked with in the past and that they do the audits in a number of Alaska communities. Mark also stated that they are looking to get enough clients in Alaska to open an office in Anchorage. It was John Janik's recommendation. John P. Johns is a CPA that has done a lot of municipal audit work and he is \$7000 a year cheaper.

David Pinguoch stated that before the meeting he called CPA's that he knows very well that doesn't do audits but prepares big companies for audits. He can get a list tomorrow of three companies in Alaska, two of them she highly recommends and the third one she is not familiar with but they just under bid the company that we have been with by \$15000.00 on the next audit she is going to have to do. David Pinguoch stated that he is against it because he does not want to ship the money out of state when he thinks we can keep it in Alaska.

The Mayor stated that there is a council meeting coming up next week will that be too short of time to get quotes. Mark Lynch stated that we couldn't do a formal RFP, but John Janik could call around to get some quotes. Mark Lynch asked John Janik if he would have time to get some quotes. John Janik stated that he would.

Councilman Shen asked John Janik if he could tell his reasoning why he prefers the out of state auditor. Mark Lynch stated that looking out of state, in state never crossed their minds. They don't take that in account when looking for professional services. He is looking at the bottom line and do they do a good job.

John Janik gave the Council the reason he prefers the John P. Johns, CPA.

Dave Dickason stated that considering the economy right now, he agrees with David Pinguoch, he would rather support someone in the state of Alaska than someone out of state. He thinks we should take a little extra time rather than to send the money out of state.

Dan Blair asked David Pinguoch if he would be willing to entertain a notion of a one year contract to get a little more water under the bridge for John Janik. David Pinguoch commented that not without knowing bids with other companies in Alaska. That could be an option, if we find out if he is the cheapest priced. If he moves up to Alaska that would be good. Dan Blair ask John Janik if he would have time to get some prices for the next meeting. John Janik stated that he would be happy to.

VOTE: Victor Shen: No, Debra Hicks: No, Dave Dickason: No, David Pinguoch: No. Monty Irvin: No, Dan Blair: No

MOTION FAILED: 6-0

#03-2018 – A Resolution authorizing the City Manager to sell surplus City Personal Property during 2018.

MOTION: Victor Shen made a motion to adopt Resolution #03-2018.

SECOND: Dave Dickason

DISCUSSION: Mark stated that we did one in 2017, things have not gone as quickly as he hoped, so now we are going to try to get it done in 2018 and if we don't get it done in 2018 we will do it in 2019. Mark Lynch suggested to Council that they should probably authorize one every year to sell off surplus property.

VOTE: Motion passed unanimously

#04-2018 – A Resolution authorizing the City Manager to purchase a Trash Truck.

MOTION: Victor Shen made a motion to adopt Resolution #04-2018

SECOND: Dave Dickason

DISCUSSION: Dave Dickason asked if this was for the smaller truck and is it still available. Mark Lynch stated that he will be seeing it tomorrow. The reason there is not a price on the resolution is that he is going to try to negotiate him down.

Mark Lynch stated the he is going to price dumpsters at Bob's. Victor Shen asked where the funds would come from. Mark Lynch also stated that he believes that it should set up its own enterprise fund just like water and sewer. It's a standalone fund. One way to do that is to fund it out of the Harbor or the General fund and soon as it starts earning some revenue, pay that money back then it is its own standalone fund. Mayor Blair asked David Pinguoch since the harbor could be the biggest winner of the trash truck innovation would it be a reasonable point to borrow money from the Harbor. David Pinguoch stated that we are looking at least reducing the cost by \$25,000 or more. To him it is a worthy risk for the Harbor.

Debra Hicks asked about other businesses utilizing this trash service and if we will charge them anything for the service. Mark Lynch stated that he would recommend creating a fee schedule. Once we get it and get a better grip on the operating costs we would need to come up with a rate schedule that would be reasonable.

Mark Lynch also stated that they are going to have an issue with the cardboard dumpster. We can't haul that on any of the trucks we own. If we pull all our business from Waste Management they may take the cardboard container away. He is not sure what is going to happen there.

Discussion ensued.

VOTE: Motion passed unanimously

16. EXECUTIVE SESSION

A. Discussion of DeLong Dock Agreement/ARRC Land Issues – Matters that, if immediately disclosed, would tend to adversely affect the finances of the City. AS 44.62.310(1)

B. Discussion of Potential Legal Matter – Matters that, if immediately disclosed, would tend to adversely affect the finances of the City. AS 44.62.310(1)

MOTION: Dave Dickason made a motion to enter executive session to discuss the DeLong Dock Agreement/ARRC Land Issues – Matters that, if immediately disclose, would tend to adversely affect the finances of the City. AS 44.62.310(1)

To Discuss the Potential Legal Matter. Matters that, if immediately disclosed, would tend to adversely affect the finances of the City. AS 44.62.310(1)

SECOND: Victor Shen

DISCUSSION: None

VOTE: Motion passed unanimously

Council entered into Executive Session at 8:16 pm.

MOTION: Dave Dickason made a motion to close executive session at 8:36 p.m. and return to the regular meeting.

SECOND: Debra Hicks

DISCUSSION: None

VOTE: Motion passed unanimously

Council ended Executive Session and returned to the regular meeting at 8:36 pm.

17. UNFINISHED BUSINESS

A. Shotgun Cove Road Project

Nothing new to report.

B. ARRC/COW Land Swap

Nothing new to report.

C. Improve Salmon Sport Fishing in in Northwest PWS

Nothing new to report.

D. Paddle Craft Launch

Nothing new to report.

18. NEW BUSINESS

A. Video Marketing

Moved to 5a

19. COUNCIL DISCUSSION

Councilman Dickason:

- Asked about John Wros on the property up on Portage. Mark Lynch stated that John Wros has asked to be on the February agenda.

Councilman Shen:

- Stated that he had a citizen ask him why the City supports fireworks on the 4th of July but not on New Years'. Mayor Blair stated that he personally would be happy to put something together for next year. Scott Korbe stated that there were businesses and private individuals that contributed to the winter fireworks. Council members were all in agreement with contributing \$2000 for the winter fireworks.
- Asked about the Harbors Enterprise Funds and if the Harbor is doing a replacement schedule. Council discussed this further.

20. CITIZEN'S DISCUSSION

None

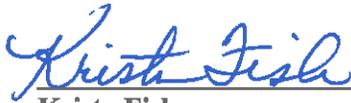
21. COUNCIL AND ADMINISTRATION'S RESPONSE TO CITIZEN'S COMMENTS

None

22. ADJOURNMENT

All were in favor of adjourning the meeting at 9:12 p.m.

ATTEST:



Krista Fish
City Clerk



Daniel Blair
Mayor