

**WHITTIER CITY COUNCIL  
REGULAR MEETING  
TUESDAY, APRIL 17, 2018  
7:00 PM  
COUNCIL CHAMBERS  
3<sup>rd</sup> fl. PUBLIC SAFETY BUILDING**

**AGENDA**

- 1. CALL TO ORDER**
- 2. OPENING CEREMONY**
- 3. ROLL CALL**
  - A. Council Members Present
  - B. Administration Present
- 4. APPROVAL OF MINUTES**
  - A. March 20, 2018 Regular Meeting Minutes
- 5. APPROVAL OF REGULAR MEETING AGENDA**
- 6. MAYOR'S REPORT**
  - A. Mayor Report – Daniel Blair
  - B. Vice Mayor Report – David Pinquoch
- 7. MANAGER'S REPORT**
  - A. Acting City Manager's Report – Annie Reeves
  - B. City Attorney's Report – Holly Wells
  - C. School District Report – Lindsey Erk
  - D. Directors' Reports
    1. Finance Officer Report – John Janik
    2. Harbormaster Report – Kyle Sinclair
    3. Public Safety Report – Mark Hager
    4. Public Works Report – Scott Korbe
- 8. COMMISSION/COMMITTEE REPORTS**
  - A. Planning Commission
  - B. Port & Harbor Commission
  - C. Parks & Recreation Committee
  - D. Prince William Sound Aquaculture Corp.
  - E. Regional Citizen's Advisory Council
- 9. CITIZEN'S COMMENTS ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING**
- 10. APPROVAL OF THE CONSENT AGENDA**

LIQUOR LICENSE  
China Sea #4735

**11. PUBLIC HEARINGS (NON-ORDINANCE)**

**12. PRESENTATIONS**

**13. ORDINANCES**

**Introduction (1st reading)**

A. **Ord. #02-2018** – An ordinance of the City Council of Whittier, Alaska approving the three year contract for City Manager Annie Reeves

B. **Ord. #03-2018** – An ordinance of the City Council of Whittier, Alaska amending Whittier Municipal Code Section 2.08.090 entitled “Agenda-Order of Business” to provide the City necessary flexibility to organize City Council meetings efficiently and effectively

**14. PUBLIC HEARING (2<sup>nd</sup> reading)**

A. **#01-2018** – An ordinance of the Whittier City Council Approving Alaska Railroad’s request to rezone lots 3 and 5, Block 10 of Whittier Subdivision Phase II from Commercial to Industrial.

**15. RESOLUTIONS**

A. **Res. #09-2018** – A resolution of the City Council of Whittier, Alaska authorizing Annie Reeves to serve as Interim City Manager for six months

**16. EXECUTIVE SESSION**

A. **Acting City Manager Evaluation** - Subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion AS 44.62.310 (2) (Acting City Manager has requested a public discussion)

B. **Contract for Acting/City Manager** - Matters, the immediate knowledge of which would clearly have an adverse effect upon the finances of the public entity. AS 44.62.310(1)

C. **DeLong Dock Agreement Negotiations** - Matters, the immediate knowledge of which would clearly have an adverse effect upon the finances of the public entity. AS 44.62.310(1)

D. **Legal Update Regarding Grisham v. Municipality of Anchorage, et. al.** - Matters which by law, municipal charter, or ordinance are required to be confidential AS 44.62.310 (3)

**17. UNFINISHED BUSINESS**

A. Ordinance #08-2017

**18. NEW BUSINESS**

A. Employee Flowchart

B. Harbor Turning Basin Reviews

C. Introduction of the Updated Contract to Complete Phase 3 of Harbor Reconstruction

D. DeLong Dock Wharf Rates

**20. CITIZEN’S DISCUSSION**

**21. COUNCIL AND ADMINISTRATION’S RESPONSE TO CITIZEN’S COMMENTS**

**22. ADJOURNMENT**

**WHITTIER CITY COUNCIL | REGULAR MEETING | TUESDAY, MARCH 20, 2018**

**MINUTES**

**1. CALL TO ORDER**

Mayor Daniel Blair called the meeting to order at 7:00 p.m. on Tuesday March 20<sup>th</sup>, 2018 in the Whittier City Council Chambers in the P-12 Building

**2. OPENING CEREMONY**

Mayor Daniel Blair led the Pledge of Allegiance.

**3. ROLL CALL**

**A. Council members present and establishing a quorum:** Monty Irvin, Debra Hicks, Dave Dickason, Peter Denmark, Victor Shen, David Pinguoch and Daniel Blair.

**B. Administration Present:**

Annie Reeves, Acting City Manager  
Naelene Matsumiya, City Clerk  
John Janik, Finance Officer  
Holly Wells, City Attorney

Kyle Sinclair, Harbormaster  
Mark Hager, Acting Police Chief  
Dyanna Pratt, Executive Assistant

**Others Present:**

|                |                   |              |
|----------------|-------------------|--------------|
| Lindsey Erk    | Todd Perez        | Kelly Bender |
| Dave Goldstein | Torrey Wing       | Mike Bender  |
| Greg Clifford  | Gwendolyn Granger |              |
| Cathy McCord   | June Miller       |              |

**4. APPROVAL OF MINUTES**

February 20, 2018 Regular Meeting Minutes, February 26, 2018 Special Meeting Minutes, March 6, 2018, Special Meeting Minutes.

**MOTION:** Victor Shen made a motion to approve the February 20, 2018 Regular Meeting Minutes, February 26, 2018 Special Meeting Minutes, March 6, 2018, Special Meeting Minutes as they are.

**SECOND:** Dave Dickason

**VOTE:** Motion passed unanimously

**5. APPROVAL OF REGULAR MEETING AGENDA**

**MOTION:** Dave Pinguoch made a motion to approve the Regular Meeting Agenda with amendment to move Presentation Item 11 to 8A.

**SECOND:** Dave Dickason

**VOTE:** Motion passed unanimously

## **6. MAYOR'S REPORT**

### **A. Mayor Report**

None

### **B. Vice Mayor Report by Vice Mayor David Pinguoch**

Vice Mayor, David Pinguoch reported that next month there will be more information on the harbor's Phase 3 renovation process. He commented on the Tier 2 budget.

## **7. MANAGER'S REPORT**

### **A. Acting City Manager's Report- Annie Reeves**

A. Reeves, thanked the staff at the City of Whittier including: Dyanna Pratt, Johnny Janik, Naelene Matsumiya, Scott Korbe, Mark Hager and Kyle Sinclair.

### **C. School District Report**

Lindsey Erk, Head Teacher of the Whittier Community School, thanked the Whittier Public Safety department for their participation in the Meet and Greet with the students. She reported that Whittier Seafood has given the Whittier Community School funding to install a sandbox.

### **D. Director's Reports**

1. **Financial report – John Janik**
2. **Harbormaster Report – Kyle Sinclair**
3. **Director of Public Safety Report – Dave Schofield**
4. **Public Works Report – Scott Korbe**
5. **Public Safety Building Report – Mark Hager**

There were no comments from department directors.

## **8. COMMISSION/COMMITTEE REPORTS**

### **A. Planning Commission**

No report

### **B. Port & Harbor Commission**

No report

### **C. Parks & Recreation Committee**

Dickason reported that he has attended various meetings with Mark Kimmer and Alaska Trails. Shen reported that Volunteer Days are going to be on the first Saturday of every month. He also mentioned the Winter Summit.

### **D. Prince William Sound Aquaculture Corp.**

No report.

### **E. Regional Citizen's Advisory Council**

Mike Bender, Chair of RCAC, gave an update on the transition process between Crowley and Edison Chouest.

**8A. A. Sam Daniels with the Girdwood Board of Supervisors**

Sam Daniels thanked the Whittier Public Safety Officers for all the work they have been doing in Girdwood.

**B. Kelly Bender – Whittier Promotional Video**

President of the Whittier Chamber of Commerce, Kelly Bender, gave a presentation on the Alaska Channel’s video that was made for the City of Seward. She recommended to the Council that the City of Whittier make the same kind of video. The Whittier Chamber of Commerce was looking to match the price of \$5,000 with the City Council for this project.

Discussion followed.

**C. Whittier Seafood Business Plan**

CFO of Whittier Seafood, Torrey Wing, gave a presentation updating the Council on the progress Whittier Seafood has been making and talked about their plans to expand in the future.

**9. CITIZENS COMMENTS ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING**

No comments

**10. APPROVAL OF CONSENT CALENDAR**

No consent calendar

**11. PUBLIC HEARINGS (NON-ORDINANCE)**

No public hearings

**12. PRESENTATIONS**

**A. Sam Daniels with the Girdwood Board of Supervisors**

Sam Daniels thanked the Whittier Public Safety Officers for all the work they have been doing in Girdwood.

**B. Kelly Bender – Whittier Promotional Video**

President of the Whittier Chamber of Commerce, Kelly Bender, gave a presentation on the Alaska Channel’s video that was made for the City of Seward. She recommended to the Council that the City of Whittier make the same kind of video. She explained that it’ll not only help businesses in Whittier, but it will help those who are planning their next Alaskan adventure. The Whittier Chamber of Commerce was looking to match the price of \$5,000 with the City Council for this project.

Questions were later asked and answered by the President of the Chamber of Commerce.

**C. Whittier Seafood Business Plan**

CFO of Whittier Seafood, Torrey Wing, gave a presentation updating the Council on the progress Whittier Seafood has been making and talked about their plans to expand in the future.

### 13. ORDINANCES

#### Introduction (1<sup>st</sup> reading)

**Ordinance #01-2018 – An Ordinance of the Whittier City Council Approving Alaska Railroad’s request to rezone lots 3 and 5, Block 10, of Whittier Subdivision Phase II from Commercial to Industrial.**

**MOTION:** Shen moved to introduce Ordinance #01-2018 and schedule the second reading for April 17, 2018.

**DISCUSSION:** Peter Denmark requested maps of Whittier Subdivision Phase II to be included for the second reading.

Discussion continued.

**VOTE:** Motion passed unanimously.

### 14. PUBLIC HEARING (2<sup>nd</sup> reading)

**#08-2017 – An Ordinance of the City Council of the City of Whittier, Alaska, authorizing the City Manager to execute an agreement with the Alaska Railroad Corporation transferring Tract A-1 to the Alaska Railroad in exchange for Tract W and Delong dock subject to specific essential terms and conditions executed by the parties.**

**MOTION:** Shen moved to open the public hearing for Ordinance #08-2017

**VOTE:** Motion passes unanimously

Dave Goldstein inquired where potential changes will be taking place. Further conversation about the rail yard and its zoning pattern ensued.

**MOTION:** Dickason moved to close the public hearing for Ord. #08-2017

**DISCUSSION:** There was discussion to postpone the adoption to no later than April 17, 2018.

**VOTE:** Motion passes unanimously

**MOTION:** Shen made a motion to postpone the adoption of Ord. #08-2017

**VOTE:** Motion passes unanimously

### 15. RESOLUTIONS

No resolutions

### 16. EXECUTIVE SESSION

**A. Discussion of DeLong Dock Agreement/ARRC Land Issues – Matters that, if immediately disclosed, would tend to adversely affect the finances of the City. AS 44.62.310(1)**

**B. Discussion of City Manager Contract Extension– Matters that, if immediately disclosed, would tend to adversely affect the finances of the City. AS 44.62.310(1)**

No executive session was held

### 17. UNFINISHED BUSINESS

#### A. Shotgun Cove Road Project

**B. ARRC/COW Land Swap**

**C. Improve Salmon Sport Fishing in in Northwest PWS**

**D. Paddle Craft Launch**

**E. Comprehensive Plan**

Dickason requested a work sessions to begin the process of updating the plan. Reeves reported that she will be meeting with City Attorney, Katie Davies, to discuss the plan.

**18. NEW BUSINESS**

No New Business

**19. COUNCIL DISCUSSION**

Denmark inquired about the disposal of the P-12 Building and the apartments in the BTI. Reeves mentioned an appraisal.

Council briefly discussed an interim City Manager.

Council was in favor of supporting the Whittier Chamber of Commerce's proposal for the promotional video.

Blair mentioned a work session date for April 21 to invite the town to the new Public Safety Building for a grand opening.

**20. CITIZEN'S DISCUSSION**

Torrey Wing, CFO for Whittier Seafood LLC, introduced Cathy McCord as the Whittier Seafood representative for Whittier.

**21. COUNCIL AND ADMINISTRATION'S RESPONSE TO CITIZEN'S COMMENTS**

None

**22. ADJOURNMENT**

Meeting adjourned at 9:35 p.m.

**ATTEST:**

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**Naelene Matsumiya**  
City Clerk

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**Daniel Blair**  
Mayor



## ACTING CITY MANAGER REPORT CITY OF WHITTIER

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To: Mayor and Council  
From: Annie Reeves, Acting City Manager  
Date: April 17, 2018

1. **Senate Bill 86** - Senator John Coghill sponsored SB 86, which passed the Senate and is on it's way to the House of Representatives. This bill repeals the requirement for legislative approval prior to an ARRC land sale or lease and facilitates the process for ARRC to sell land they're not using. This means more land could be available for private ownership and development and is meaningful for local communities in that it creates a larger tax base. ARRC will also be required to provide notice and an opportunity to comment on the proposed action (land sale) to the governing body of the municipality where the land to be sold is located.
2. **Whittier Seafood** - met and discussed details of Whittier Seafood business plan with Torrey Wing, CFO, and Aleksey Kozlov, President and CEO. Discussions will be ongoing and will plan a community open house so that Whittier residents will have the opportunity to meet and share any concerns or ideas with Whittier Seafood management. Details of the open house will be forthcoming.
3. **Better PSB Signage** - working with Scott to address the lack of signage within the PSB. Want the front entry to be as welcoming and informing as possible.
4. **Phone System in New Building** - working with ACS and UUI to address our faulty phone system. UUI will be transferring our BTI lines to the Public Safety Building while ACS configures our harbor lines through VOIP (voice over internet protocol).
5. **Community Potluck** - a wonderful volunteer group is spearheading our first community potluck within the third floor of the Public Safety Building. It will be a Cinco de Mayo fiesta so please save the date (Saturday, May 5th) and look for informational flyers as the date gets closer.
6. **Whittier Marketing Video** - met with the Whittier Chamber of Commerce video committee and Alaska Channel to discuss the scope and style of our marketing video. We discussed the importance of highlighting an authentic Alaskan experience while featuring all the unique aspects that only Whittier provides.
7. **Comprehensive Plan** - Kitty Farnham with the Alaska Humanities Forum will present a proposal by April 20, 2018, outlining the scope of work for updating the Comprehensive Plan this year. After reviewing the proposal, will work with Kitty to develop plans for next steps.

8. **Interim Police Chief Search** - have interviewed several candidates. Looking for someone with excellent management skills. Vetting candidates and working to have someone in place soon.
9. **Outsourcing Dispatch** - Mark Hagar and I continue working towards this goal. We are currently assessing what equipment we have and what we still need and how this will interface with available networks.
10. **EMT III New Hire** - I would like to welcome Chris Lau as our new full-time EMT III beginning May 7th. Chris will not only manage our EMS services but also Fire. He will be coordinating services and volunteers and will be bringing some much-needed support and guidance in those departments.
11. **Tunnel Contract** - reviewed the Tunnel Contract in which Whittier police offers a police presence at the tunnel during summer's busiest times. Found some areas needing clarification so I cleaned up the language and will submit it to XXX for their review.
12. **Anchorage Proposition 9** - Anchorage voters passed proposition 9 whose language states: a ballot proposition amending the Anchorage Municipal Charter to allow employees of any police department to enforce parking violations and thereby enable the Assembly to delegate parking enforcement in the Girdwood Valley Service Area to Whittier Police Department. We will be meeting with the appropriate Anchorage delegates to consider how this proposition changes the scope (if at all) of our Girdwood Contract.
13. **Grant Writer** - will begin the process of seeking out a full-time grant writer for Whittier. There are many areas that need funding (Whittier levee, harbor renovation, harbor erosion, head of the bay, Buckner Building, Shotgun Cove Road, etc) and often times grants involve a multilayered approach that include permitting and environmental studies - not to mention the meticulous process of grant reporting. The City would greatly benefit from having a dedicated staff person in this area.
14. **Alaska Marine Highway System Conference (Cordova)** - several great outcomes:
  - o Learned Whittier is the number one port of embarkation and disembarkation for our Prince William Sound communities. Will work to increase marketing of our City resources (restaurants/lodging/fuel) for travelers as it's more convenient to stay/eat/fuel here than in Anchorage.
  - o Joined a task force that will work with AMHS to determine the best schedule, frequency, and community stops. We will also work on ensuring that ferry pricing is not cost-prohibitive.
  - o Travelled with Carrie Kissel who serves as the Associate Director for the NADO Research Foundation's transportation research and capacity building programs, Rural Transportation America, and wealth creation and other economic development work. Carrie is responsible for finding federal grants to help communities have better access to wealth opportunities. Through my time with her, I was able to learn of several grant opportunities for Whittier and through relationship-building, she is amenable and open to helping us with the ins and outs of the grant processes.
  - o Met Alan Lanning, Cordova City Manager. Biggest take-away was how their budget is presented to council and the community in an easy to read, fully-

transparent and explanatory format. Alan gave me a copy so that we can try and model those areas that fit Whittier's needs.

15. **Shotgun Cove Road Open House** - attended and met with CRW representatives and community members. It was a good turnout with many helpful suggestions made.
16. **Shotgun Cove Road Phase IV-B Construction** - will go out to bid this week. We should have recommendations for award by the May council meeting.
17. **DeLong Dock**
  - o Management - met with Paul Farnsworth, ARRC Director of Facilities and Energy Management (and prior DeLong Dock manager) to gain a better understanding of the management process.
  - o Upkeep and Maintenance - I have met with Kyle about several areas of interest.
    - i. The north side of the dock has metal edges that need bumpers. Kyle is confident his staff can purchase and install those bumpers.
    - ii. Spoke with Pete Belleza, CRW engineering, about establishing a maintenance schedule to ensure the dock's longevity.
18. **Small Boat Harbor Repair (outside the Triangle and near Alaska Sea Kayakers)** - reviewed a cost estimate from CRW for the design and permitting required to mitigate the erosion in this area. Kyle and I will work to determine how to take next steps.
19. **City Vehicles** - working with Kyle, Scott, and Mark to determine the City fleet of vehicles. Seems the City has many vehicles that are near the end of their serviceable years and they cost the City thousands of dollars in repairs every year. I would like to see us better utilize our resources by not duplicating vehicles and working towards getting newer models that don't require expensive fixes every few months or so.
20. **Personnel Code** - working on editing the prior draft submitted to Council in 2017. There are several topics not addressed in the Lynch version that I am adding. I am also ensuring that the authority distribution is more evenly dispersed between the city manager and the directors (allow the directors to direct their staff). I will work with staff for their ideas and insights before submitting the draft to the attorneys for their review. My hope is that we will be able to present a draft to council by the end of the year.



# Whittier Community School

PO Box 638  
Whittier, AK 99693  
(907) 472-2575 Phone  
(907) 472-2409 Fax

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To: Whittier City Council  
From: Lindsey Erk  
Date: April 5, 2018

## Recent Events:

- Step Afrika! fieldtrip to the PAC in Anchorage
- Basketball Night – Community vs. Students
- End 3<sup>rd</sup> Quarter
- PSAT 8/9 Test in Whittier
- SAT 10 Test in Whittier
- PEAKS Testing in Whittier
- Parent/Student/Teacher conferences – 3 nights
- Preschool Gym Night
- April EAC Meeting
- Tatitlek Welding Camp – 4 days of welding with an AVTEC instructor – 1 student attended
- Voyage School – Outdoor Leadership – Bike trip to Texas – 2 students attended
- Voyage School – First Trek – 1 student attended

## Upcoming Events:

- April 19-20 – No School – inservice
- April 21 – Teacher workday – inservice
- April 25 – Kickball game – game starts at 6pm
- May 6-12 – Cultural Heritage Week in Tatitlek – 4 students attending
- May 1 – Preschool Gym Night 5-6pm
- May 17 – Graduation/End of Year Party

## Voyage School Opportunities:

Culinary Arts, Drivers Education, Natural Science

We completed our required state testing (PEAKS) and have had a busy month that has included, taking all the students into a play at the Performing Arts Center in Anchorage, the community vs. student basketball night, PSAT tests and three nights of parent/student/teacher conferences. We have a busy last 4 weeks of school ahead of us. The students will be finishing up any end of year projects and working to complete any last minute work. It is important to remember that we are a performance based school, so students need to show proficiency in a standard/level before they move on. This is how we provide a well-rounded education to all students and ensure they are ready for their next adventure in life, no matter what that might be.



Whittier Community School  
(907) 472-2575

Tatitlek Community School  
(907) 325-2252

Chenega Bay Community School  
(907) 573-5123

Valdez FOCUS  
Homeschool  
(907) 835-5528

Anchorage FOCUS  
Homeschool  
(907) 522-7400

Fairbanks FOCUS  
Homeschool  
(907) 457-2545

Voyage  
School  
(907) 222-2712





# THE CITY OF WHITTIER

*Gateway to Western Prince William Sound*

P.O. Box 608 • Whittier, Alaska 99693 • (907) 427-2327 • Fax (907) 472-2404

From: John Janik, Director of Finance

*JJ 4/11/18*

Via: Annie Reeves, Acting City Manager

To: Mayor Dan Blair & Whittier City Council

Subj: Finance Report as April 11, 2017 with financial statements as of March 31, 2017

**Opening Comment:** This is again a relatively lengthy report but addresses several items.

**Specific Comments:**

- The investment section of the Cash & Investment Summary report has been updated as of March 31, 2018. The cash balances in the various funds remains at general amounts with an amount entitled "allocation in progress" which reflects a combined amount allocated to the various funds as well as outstanding checks and deposits. The UBS Investment section has also been updated as of March 31<sup>st</sup>. Also, an in-depth review of the City's investments has been initiated to review both long and short term historical performance.
- As with recent monthly finance reports, included are individual graphed summaries for the Water/wastewater and Small Boat Harbor funds.
- Below are various grant tabulations. There was activity in only one grant (13-DC-508) in the amount of 24,917.90 for design work for Shotgun Cove Road. With an original grant amount of \$2,000,000.00, expenditures have reduced the remaining available balance to \$5,773.77. All other grants remain unchanged for the first quarter of 2018 and all necessary grant reports for the first quarter were completed and submitted on April 10, 2018.

| State Grant Number   | 13-DC-508         | 15-DC-160         | 10-DC-32                |
|----------------------|-------------------|-------------------|-------------------------|
| Project Name         | Shotgun Cove Road | Shotgun Cove Road | RR Station Improvements |
| Grant Amount         | 2,000,000.00      | 2,000,000.00      | 325,000.00              |
| Expenditures to Date | 1,994,226.23      | 59,400.00         | 63,389.15               |
| Funds Remaining      | 5,773.77          | 1,940,600.00      | 261,610.85              |

| Federal Grant No.    | 17-DG-11100410-033             | DTEH70-03-A-17-0077/018 |
|----------------------|--------------------------------|-------------------------|
| Project Name         | Horsetail Falls Gate & Parking | Shotgun Cove Road       |
| Grant Amount         | 40,255.00                      | 7,000,000.00            |
| Expenditures to Date | 0                              | 4,701,894.08            |
| Funds Remaining      | 40,255.00                      | 2,298,105.92            |

- As mentioned in the last financial report, the city manager (Mark Lynch) indicated he had received an email confirmation that the city has been awarded a Federal Lands Access Program (FLAP) grant in the amount \$2million although formal paperwork has not yet been received. A discussion with the Director of Public Works reveals funding has been approved although where it will be available in (fed) FY2018 or FY2019 has yet to be determined.
- The annual harbor bond principal and semi-annual interest payments are due April 20<sup>th</sup> with the check for both being issued April 11<sup>th</sup> and remitted via certified mail.

**Other Comments:**

- Advanced online training sessions with Caselle were conducted on April 5<sup>th</sup> & 6<sup>th</sup> resulting in a more in-depth understanding of the structure of the program.
- Initial contact has been made with the auditing firm Altman, Rogers & Company with a timeline and a pre-audit checklist established.
- The application for the Community Assistance Program (CAP, formerly known as State Revenue Sharing has been received and must be returned by June 1, 2018, and the application is in the process of being completed.

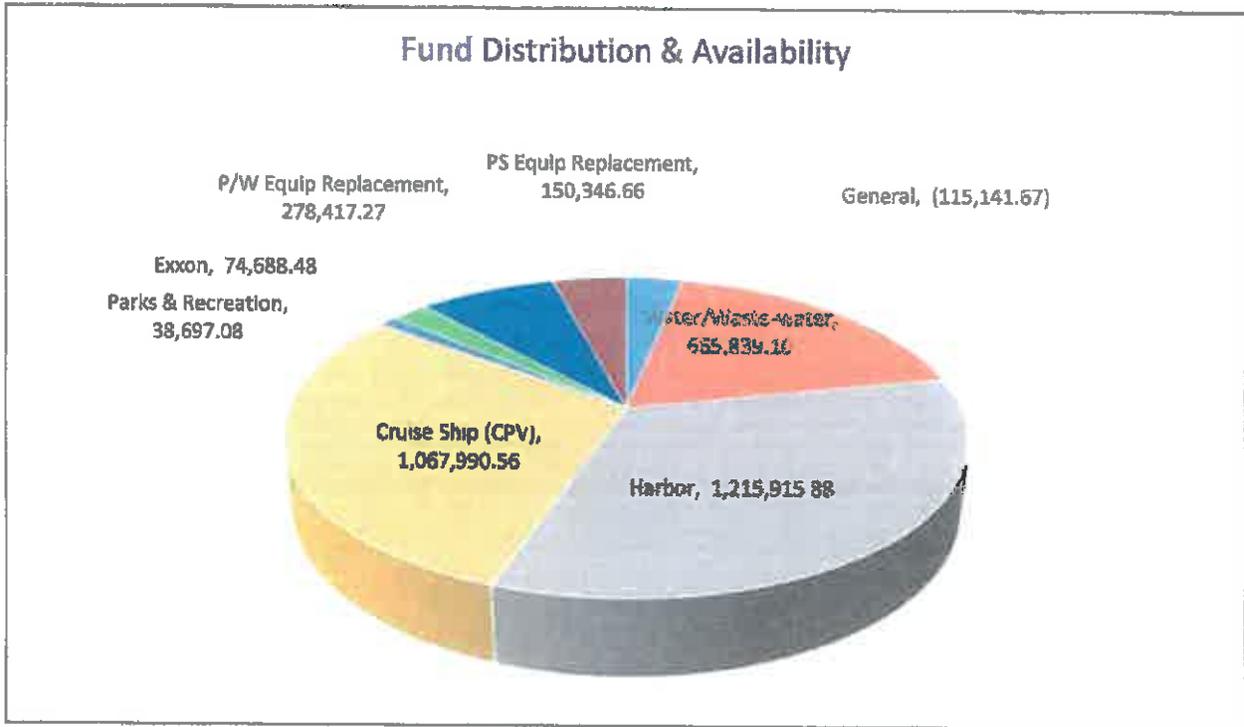
**Closing Comment:** Efforts remain in force to ensure that all financial activities are accurate, current, and transparent.

### End of Report ###

**City of Whittier  
Cash & Investment Summary  
As of March 31, 2017**

| FUND                   | FNBA Checking       | UBS Investments     | Minimum Balance     | Committed | Funds Available     |
|------------------------|---------------------|---------------------|---------------------|-----------|---------------------|
| General                | 1,500,000.00        | 384,858.48          | 2,000,000.00        | -         | (115,141.52)        |
| Water/Waste-water      | 150,000.00          | 915,839.42          | 400,000.00          | -         | 665,839.42          |
| Harbor                 | 700,000.00          | 915,916.20          | 400,000.00          | -         | 1,215,916.20        |
| Cruise Ship (CPV)      | 824,320.00          | 209,670.63          | -                   | 34,000.00 | 1,033,990.63        |
| Parks & Recreation     |                     | 38,697.10           | -                   | -         | 38,697.10           |
| Exxon                  |                     | 74,688.51           | -                   | -         | 74,688.51           |
| P/W Equip Replacement  | 100,000.00          | 178,417.33          | -                   | -         | 278,417.33          |
| P/S Equip Replacement  | 50,000.00           | 100,346.69          | -                   | -         | 150,346.69          |
| Allocation in progress | (52,587.95)         |                     |                     |           |                     |
| <b>Total</b>           | <b>3,271,732.05</b> | <b>2,818,434.36</b> | <b>2,800,000.00</b> | <b>-</b>  | <b>3,342,754.36</b> |

Note: \$34,000 from CPV committed to Parks & Recreation



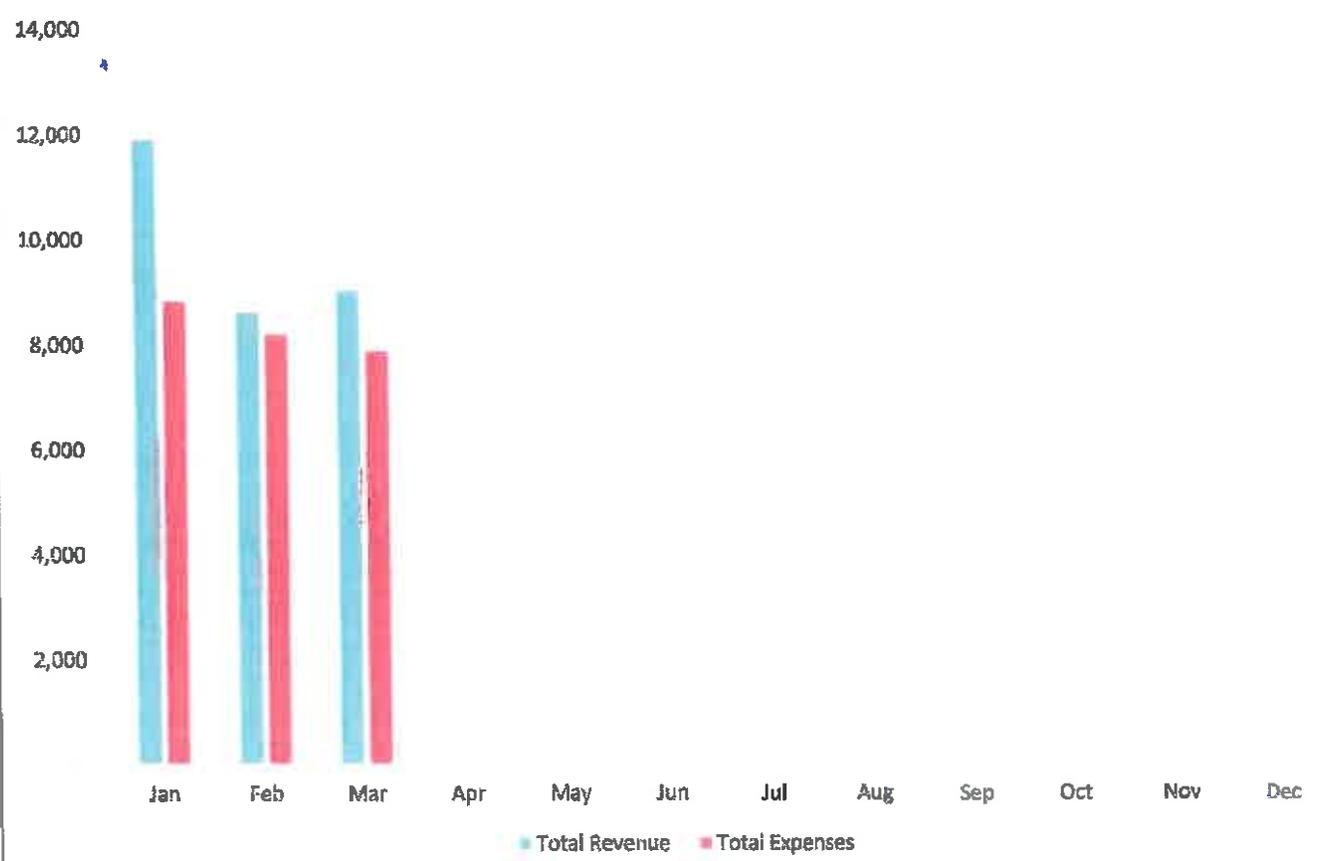
**2018 YEAR-TO-DATE INVESTMENT PERFORMANCE**

| UBS Investments      | Dec 31, 2017 Value  | Deposits or (Withdrawals) | Mar 31, 2017 Value  | Dollar Change   | Earnings Dollar Change |
|----------------------|---------------------|---------------------------|---------------------|-----------------|------------------------|
| Acct No. UC 05994 BC | 100,839.33          | 50,000.00                 | 150,690.79          | 49,851.46       | (148.54)               |
| Acct No. UC 05997 BC | 101,928.65          | 50,000.00                 | 151,758.16          | 49,829.51       | (170.49)               |
| Acct No. UC 05998 BC | 2,606,086.77        | (100,000.00)              | 2,515,985.41        | (90,101.36)     | 9,898.64               |
| <b>Totals</b>        | <b>2,808,854.75</b> | <b>-</b>                  | <b>2,818,434.36</b> | <b>9,579.61</b> | <b>9,579.61</b>        |

## Water & Wastewater Fund Performance 2018

|                                   | Jan           | Feb          | Mar          | Apr     | May     | Jun     | Jul     | Aug     | Sep     | Oct     | Nov     | Dec     | Total         |
|-----------------------------------|---------------|--------------|--------------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------------|
| Water                             | 4,722.60      | 4,748.65     | 4,969.56     |         |         |         |         |         |         |         |         |         |               |
| Sewer                             | 3,729         | 3,865        | 4,063        |         |         |         |         |         |         |         |         |         | 11,658        |
| Other                             | 3,445         |              |              |         |         |         |         |         |         |         |         |         | 3,445         |
| <b>Total Revenue</b>              | <b>11,897</b> | <b>8,614</b> | <b>9,032</b> |         |         |         |         |         |         |         |         |         | <b>29,543</b> |
| <b>Total Expenses</b>             | <b>8,825</b>  | <b>8,198</b> | <b>7,874</b> |         |         |         |         |         |         |         |         |         | <b>24,895</b> |
| <b>Net Income (Loss)</b>          | <b>3,072</b>  | <b>417</b>   | <b>1,158</b> |         |         |         |         |         |         |         |         |         | <b>4,648</b>  |
| <b>Expense Percent of Revenue</b> | <b>74%</b>    | <b>95%</b>   | <b>87%</b>   | #DIV/0! | <b>84%</b>    |

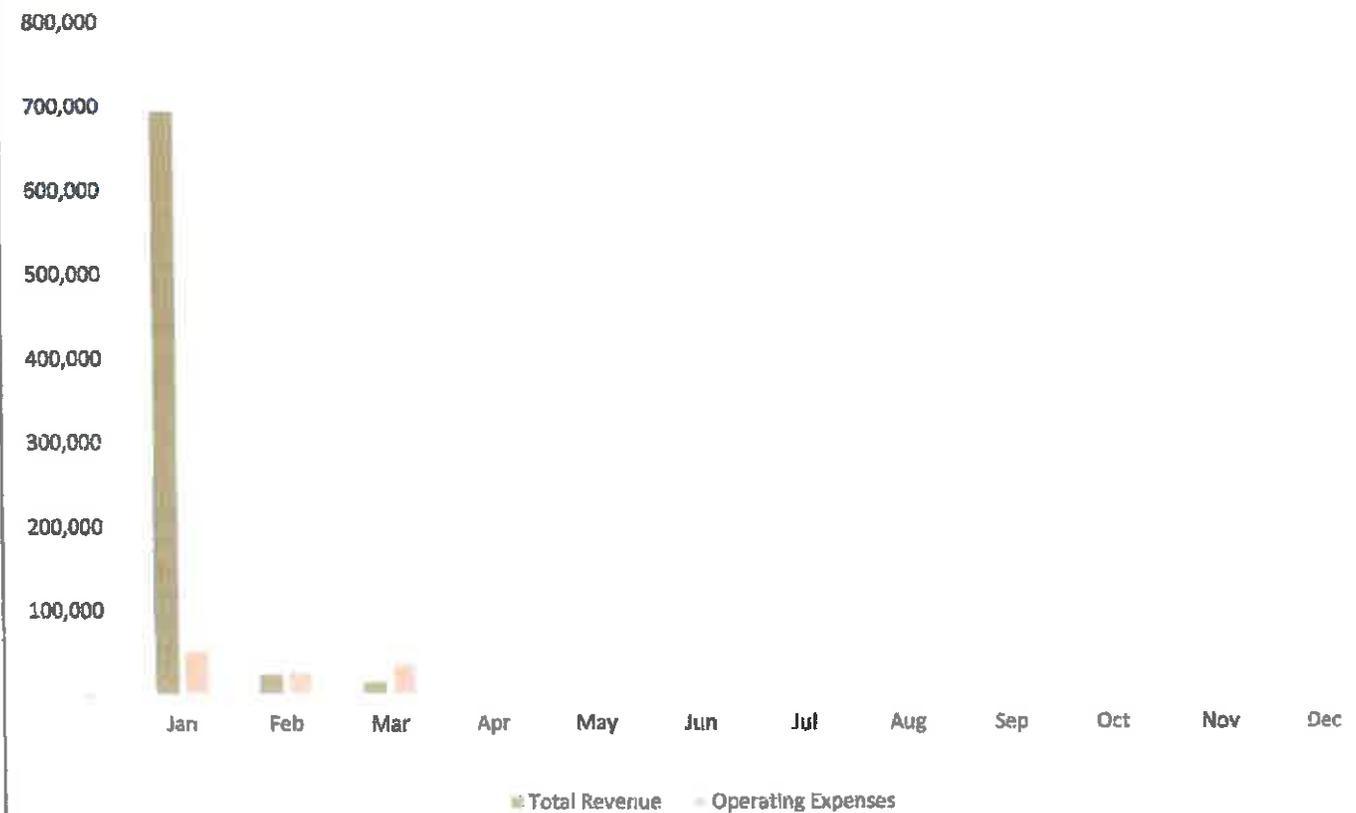
### Revenue vs Expenses 2018



## Small Boat Harbor Fund Performance 2018

|                                   | Jan            | Feb           | Mar           | Apr     | May     | Jun     | Jul     | Aug     | Sep     | Oct     | Nov     | Dec     | Total          |
|-----------------------------------|----------------|---------------|---------------|---------|---------|---------|---------|---------|---------|---------|---------|---------|----------------|
| <b>Revenue</b>                    |                |               |               |         |         |         |         |         |         |         |         |         |                |
| Services                          | 684,385        | 14,628        | 6,042         |         |         |         |         |         |         |         |         |         | 705,056        |
| Leases                            | 9,219          | 9,219         | 9,219         |         |         |         |         |         |         |         |         |         | 27,658         |
| Other                             | -              |               |               |         |         |         |         |         |         |         |         |         | -              |
| <b>Total Revenue</b>              | <b>693,604</b> | <b>23,848</b> | <b>15,262</b> | -       | -       | -       | -       | -       | -       | -       | -       | -       | <b>732,714</b> |
| <b>Operating Expenses</b>         |                |               |               |         |         |         |         |         |         |         |         |         |                |
| Operating Expenses                | 52,653         | 27,534        | 37,047        |         |         |         |         |         |         |         |         |         | 117,235        |
| <b>Net Income (Loss)</b>          |                |               |               |         |         |         |         |         |         |         |         |         |                |
| Net Income (Loss)                 | 640,951        | (3,687)       | (21,786)      |         |         |         |         |         |         |         |         |         | 615,478        |
| <b>Expense Percent of Revenue</b> |                |               |               |         |         |         |         |         |         |         |         |         |                |
| Expense Percent of Revenue        | 8%             | 115%          | 243%          | #DIV/0! | 16%            |

### Revenue vs Expenses 2018



**NOTE 1: The January spike in revenue is due to the prepayment of annual preferred moorage agreements**

CITY OF WHITTIER  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING MARCH 31, 2018

GENERAL FUND

|   | PERIOD ACTUAL   | YTD ACTUAL       | BUDGET              | UNEARNED            | PCNT        |
|---|-----------------|------------------|---------------------|---------------------|-------------|
| <u>TAXES</u>                            |                 |                  |                     |                     |             |
| 01-310-4005 FISH TAX                    | .00             | .00              | 80,000.00           | 80,000.00           | .0          |
| 01-310-4006 MOTOR VEHICLE REGISTRATION  | .00             | .00              | 3,500.00            | 3,500.00            | .0          |
| 01-310-4007 LIQUOR TAX                  | .00             | .00              | 5,000.00            | 5,000.00            | .0          |
| 01-310-4009 ELEC & TELE CO-OP TAX       | .00             | .00              | 3,600.00            | 3,600.00            | .0          |
| 01-310-4200 SALES TAX                   | .00             | .00              | 550,000.00          | 550,000.00          | .0          |
| 01-310-4201 PROPERTY TAX - REAL         | .00             | .00              | 380,000.00          | 380,000.00          | .0          |
| 01-310-4202 PROPERTY TAX - PERSONAL     | .00             | .00              | 280,000.00          | 280,000.00          | .0          |
| 01-310-4205 BUSINESS TRANSPORTATION TAX | .00             | .00              | 300,000.00          | 300,000.00          | .0          |
| <b>TOTAL TAXES</b>                      | <b>.00</b>      | <b>.00</b>       | <b>1,582,100.00</b> | <b>1,582,100.00</b> | <b>.0</b>   |
| <u>LICENSES &amp; PERMITS</u>           |                 |                  |                     |                     |             |
| 01-320-4250 BUSINESS LICENSES           | .00             | .00              | 3,500.00            | 3,500.00            | .0          |
| 01-320-4251 USER FEES & PERMITS         | .00             | .00              | 250.00              | 250.00              | .0          |
| 01-320-4312 AMBULANCE FEES              | .00             | .00              | 40,000.00           | 40,000.00           | .0          |
| <b>TOTAL LICENSES &amp; PERMITS</b>     | <b>.00</b>      | <b>.00</b>       | <b>43,750.00</b>    | <b>43,750.00</b>    | <b>.0</b>   |
| <u>INTERGOVERNMENTAL REVENUE</u>        |                 |                  |                     |                     |             |
| 01-330-4002 STATE REVENUE SHARING       | .00             | .00              | 78,453.00           | 78,453.00           | .0          |
| 01-330-4003 STATE PAY-IN-LIEU OF TAXES  | .00             | .00              | 48,000.00           | 48,000.00           | .0          |
| 01-330-4011 EMS SMALL GRANT             | .00             | .00              | 2,500.00            | 2,500.00            | .0          |
| <b>TOTAL INTERGOVERNMENTAL REVENUE</b>  | <b>.00</b>      | <b>.00</b>       | <b>128,953.00</b>   | <b>128,953.00</b>   | <b>.0</b>   |
| <u>LEASES</u>                           |                 |                  |                     |                     |             |
| 01-345-4515 LEASE INCOME - CITY LAND    | 8,320.33        | 21,240.99        | 125,000.00          | 103,758.01          | 17.0        |
| 01-345-4525 LAND USE RENT               | 100.00          | 300.00           | .00                 | (300.00)            | .0          |
| <b>TOTAL LEASES</b>                     | <b>8,420.33</b> | <b>21,540.99</b> | <b>125,000.00</b>   | <b>103,458.01</b>   | <b>17.2</b> |
| <u>FINES &amp; CITATIONS</u>            |                 |                  |                     |                     |             |
| 01-350-4251 PSD FINES & CITATIONS       | .00             | .00              | 4,000.00            | 4,000.00            | .0          |
| <b>TOTAL FINES &amp; CITATIONS</b>      | <b>.00</b>      | <b>.00</b>       | <b>4,000.00</b>     | <b>4,000.00</b>     | <b>.0</b>   |

CITY OF WHITTIER  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2018

GENERAL FUND

|   | PERIOD ACTUAL    | YTD ACTUAL        | BUDGET              | UNEARNED            | PCNT        |
|---|------------------|-------------------|---------------------|---------------------|-------------|
| <u>MISCELLANEOUS</u>                    |                  |                   |                     |                     |             |
| 01-380-4099 MISCELLANEOUS REVENUE       | .00              | .00               | 5,000.00            | 5,000.00            | .0          |
| 01-380-4204 INTEREST & PENALTIES        | 931.12           | 1,082.97          | 3,000.00            | 1,937.03            | 36.4        |
| 01-380-4271 DONATIONS - EMS/FIRE/POL    | .00              | .00               | 2,500.00            | 2,500.00            | .0          |
| 01-380-4900 INTEREST ON BANK ACCOUNTS   | .00              | 2,226.56          | 15,000.00           | 12,773.44           | 14.6        |
| 01-380-4902 INTEREST ON ESCROW ACCOUNTS | .00              | .00               | 1,200.00            | 1,200.00            | .0          |
| 01-380-4914 TRANSFIELD - TUNNEL CONTRAC | .00              | .00               | 60,000.00           | 60,000.00           | .0          |
| 01-380-4915 GIRDWOOD-POLICE CONTRACT    | 51,500.00        | 103,000.00        | 618,000.00          | 515,000.00          | 18.7        |
| <b>TOTAL MISCELLANEOUS</b>              | <b>51,831.12</b> | <b>106,289.53</b> | <b>704,700.00</b>   | <b>598,410.47</b>   | <b>15.1</b> |
| <u>TRANSFERS &amp; OTHER</u>            |                  |                   |                     |                     |             |
| 01-380-4990 TRANSFER FROM CVP FUND      | .00              | .00               | 178,000.00          | 178,000.00          | .0          |
| <b>TOTAL TRANSFERS &amp; OTHER</b>      | <b>.00</b>       | <b>.00</b>        | <b>178,000.00</b>   | <b>178,000.00</b>   | <b>.0</b>   |
| <b>TOTAL FUND REVENUE</b>               | <b>58,251.45</b> | <b>127,830.52</b> | <b>2,764,503.00</b> | <b>2,636,672.48</b> | <b>4.6</b>  |

CITY OF WHITTIER  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING MARCH 31, 2018

GENERAL FUND

|   | PERIOD ACTUAL    | YTD ACTUAL        | BUDGET            | UNEXPENDED        | PCNT        |
|---|------------------|-------------------|-------------------|-------------------|-------------|
| <b>ADMIN</b>                                |                  |                   |                   |                   |             |
| 01-400-8000 SALARIES & WAGES                | 13,789.77        | 54,512.47         | 266,344.00        | 201,831.53        | 21.3        |
| 01-400-8030 FICA TAXES                      | 287.06           | 1,347.80          | 3,717.00          | 2,369.20          | 36.3        |
| 01-400-8040 WORKER'S COMP.                  | .00              | .00               | 1,450.00          | 1,450.00          | .0          |
| 01-400-8050 ESC TAXES                       | 137.15           | 538.21            | 3,625.00          | 2,986.79          | 15.3        |
| 01-400-8060 HEALTH & LIFE INSURANCE         | .00              | 6,476.28          | 43,470.00         | 36,993.72         | 14.9        |
| 01-400-8070 PERS RETIREMENT                 | 2,090.38         | 6,953.35          | 56,396.00         | 49,442.65         | 12.3        |
| 01-400-8205 ADVERTISING                     | .00              | 735.00            | 2,500.00          | 1,765.00          | 29.4        |
| 01-400-8210 B.T.I. CONDO FEES               | 928.25           | 2,784.75          | 11,319.00         | 8,534.25          | 24.6        |
| 01-400-8212 CONDO MAINTENANCE               | .00              | .00               | 10,000.00         | 10,000.00         | .0          |
| 01-400-8220 BANK SERVICES CHARGES           | .00              | .00               | 5,000.00          | 5,000.00          | .0          |
| 01-400-8240 COMMUNITY SUPPORT-DONATIONS     | .00              | .00               | 500.00            | 500.00            | .0          |
| 01-400-8280 DUES & SUBSCRIPTIONS            | 350.00           | 860.00            | 1,800.00          | 950.00            | 47.2        |
| 01-400-8410 INSURANCE - LIABILITY           | .00              | .00               | 3,488.00          | 3,488.00          | .0          |
| 01-400-8440 INSURANCE - PROPERTY            | .00              | .00               | 2,932.00          | 2,932.00          | .0          |
| 01-400-8540 LICENSES & PERMITS              | .00              | .00               | 150.00            | 150.00            | .0          |
| 01-400-8541 PENALTIES & FEES                | .00              | 240.00            | 350.00            | 110.00            | 68.6        |
| 01-400-8585 OUTSIDE CONTRACTORS             | 3,000.00         | 3,280.52          | 15,000.00         | 11,719.48         | 21.9        |
| 01-400-8570 PHYSICAL EXAMS & BACKGROUND CK  | .00              | .00               | 250.00            | 250.00            | .0          |
| 01-400-8580 POSTAGE                         | .00              | 434.14            | 5,000.00          | 4,565.86          | 8.7         |
| 01-400-8600 PROF. FEES - AUDIT              | .00              | .00               | 39,000.00         | 39,000.00         | .0          |
| 01-400-8610 PROF. FEES - ACCOUNTING         | 3,725.00         | 12,075.00         | 12,000.00         | ( 75.00)          | 100.6       |
| 01-400-8820 PROF. FEES - APPRAISAL          | 4,000.00         | 4,000.00          | 15,000.00         | 11,000.00         | 26.7        |
| 01-400-8825 PROF. FEES - FINANCIAL SOFTWARE | .00              | 638.09            | 45,000.00         | 44,363.91         | 1.4         |
| 01-400-8635 PROF. FEES - COMPUTER SUPPORT   | .00              | .00               | 15,000.00         | 15,000.00         | .0          |
| 01-400-8838 PROF FEES - WEB SITE SUPPORT    | .00              | .00               | 5,000.00          | 5,000.00          | .0          |
| 01-400-8850 PROF. FEES - LEGAL              | 21,094.15        | 76,587.97         | 150,000.00        | 73,412.03         | 51.1        |
| 01-400-8675 COMPREHENSIVE PLAN              | .00              | .00               | 20,000.00         | 20,000.00         | .0          |
| 01-400-8770 TRAVEL, TRAINING & DEV.         | 1,272.25         | 2,466.41          | 23,000.00         | 20,533.59         | 10.7        |
| 01-400-7100 REPAIRS - BUILDING              | .00              | 62.32             | .00               | ( 62.32)          | .0          |
| 01-400-7351 EQUIPMENT MAINT. AGREEMENTS     | .00              | .00               | 8,600.00          | 8,600.00          | .0          |
| 01-400-7450 REPAIRS-OFFICE EQUIPMENT        | .00              | .00               | 500.00            | 500.00            | .0          |
| 01-400-8550 SUPPLIES - OFFICE               | 481.47           | 4,077.79          | 8,500.00          | 4,422.21          | 48.0        |
| 01-400-9000 UTILITIES - INTERNET            | 1,658.51         | 3,760.68          | 10,000.00         | 6,239.32          | 37.6        |
| 01-400-9070 UTILITIES - TELEPHONE           | 420.46           | 772.63            | 7,000.00          | 6,227.37          | 11.0        |
| 01-400-9100 MISCELLANEOUS EXPENSES          | .00              | 33.08             | 2,000.00          | 1,966.94          | 1.7         |
| 01-400-9300 PROJECT DEVELOPMENT             | 1,409.50         | 12,985.00         | 35,000.00         | 22,015.00         | 37.1        |
| 01-400-9900 INTERDEPARTMENT SUPPORT         | .00              | .00               | ( 189,574.00)     | ( 189,574.00)     | .0          |
| <b>TOTAL ADMIN</b>                          | <b>54,803.85</b> | <b>195,609.47</b> | <b>646,217.00</b> | <b>453,607.53</b> | <b>30.1</b> |

CITY OF WHITTIER  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2018

GENERAL FUND

|  | PERIOD ACTUAL    | YTD ACTUAL       | BUDGET            | UNEXPENDED       | PCNT        |
|--|------------------|------------------|-------------------|------------------|-------------|
| <b>COUNCIL</b>                             |                  |                  |                   |                  |             |
| 01-401-8240 CITY COUNCIL-COMMUNITY SUPPORT | .00              | .00              | 3,000.00          | 3,000.00         | .0          |
| 01-401-8280 DUES & SUBSCRIPTIONS           | 50.00            | 50.00            | 1,000.00          | 950.00           | 6.0         |
| 01-401-8325 FIREWORKS                      | .00              | .00              | 12,500.00         | 12,500.00        | .0          |
| 01-401-8710 PUBLIC RELATIONS               | .00              | .00              | 500.00            | 500.00           | .0          |
| 01-401-8770 TRAVEL, TRAINING & DEV.        | .00              | 41.84            | 10,000.00         | 9,958.06         | .4          |
| 01-401-8650 SUPPLIES - OFFICE              | .00              | 23.87            | 800.00            | 776.03           | 3.0         |
| 01-401-8070 UTILITIES - TELEPHONE          | .00              | .00              | 400.00            | 400.00           | .0          |
| 01-401-8500 LOBBYIST FEES                  | 11,000.00        | 38,260.00        | 108,000.00        | 69,750.00        | 35.4        |
| <b>TOTAL COUNCIL</b>                       | <b>11,050.00</b> | <b>38,365.91</b> | <b>136,200.00</b> | <b>97,634.09</b> | <b>28.2</b> |
| <b>ELECTIONS</b>                           |                  |                  |                   |                  |             |
| 01-420-8100 VOLUNTEER SUPPORT              | .00              | .00              | 1,200.00          | 1,200.00         | .0          |
| 01-420-8205 ADVERTISING                    | .00              | .00              | 600.00            | 600.00           | .0          |
| <b>TOTAL ELECTIONS</b>                     | <b>.00</b>       | <b>.00</b>       | <b>1,800.00</b>   | <b>1,800.00</b>  | <b>.0</b>   |

CITY OF WHITTIER  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING MARCH 31, 2018

GENERAL FUND

|  | PERIOD ACTUAL    | YTD ACTUAL        | BUDGET              | UNEXPENDED        | PCNT        |
|--|------------------|-------------------|---------------------|-------------------|-------------|
| <b>PUBLIC SAFETY</b>                       |                  |                   |                     |                   |             |
| 01-510-8000 SALARIES & WAGES               | 38,488.98        | 144,397.97        | 804,710.00          | 480,312.03        | 23.9        |
| 01-510-8030 FICA TAXES                     | 1,187.01         | 4,206.57          | 9,940.00            | 5,733.43          | 42.3        |
| 01-510-8040 WORKER'S COMP.                 | .00              | .00               | 36,698.00           | 36,698.00         | .0          |
| 01-510-8050 ESC TAXES                      | 384.81           | 1,443.73          | 12,158.00           | 10,714.27         | 11.9        |
| 01-510-8060 HEALTH & LIFE INSURANCE        | .00              | 22,492.24         | 137,340.00          | 114,847.76        | 16.4        |
| 01-510-8070 PERS RETIREMENT                | 4,852.83         | 20,058.98         | 125,791.00          | 105,732.04        | 18.0        |
| 01-510-8091 UNIFORM ALLOWANCE              | .00              | 320.00            | 4,800.00            | 4,280.00          | 7.0         |
| 01-510-8100 VOLUNTEER SUPPORT              | .00              | .00               | 1,500.00            | 1,500.00          | .0          |
| 01-510-8205 ADVERTISING                    | .00              | .00               | 250.00              | 250.00            | .0          |
| 01-510-8210 B.T.I. CONDO FEES              | 165.65           | 498.95            | 2,600.00            | 2,003.05          | 18.9        |
| 01-510-8280 DUES & SUBSCRIPTIONS           | .00              | .00               | 200.00              | 200.00            | .0          |
| 01-510-8410 INSURANCE - LIABILITY          | .00              | .00               | 8,248.00            | 8,248.00          | .0          |
| 01-510-8420 INSURANCE - AUTO               | .00              | .00               | 15,000.00           | 15,000.00         | .0          |
| 01-510-8440 INSURANCE - PROPERTY           | .00              | .00               | 5,058.00            | 5,058.00          | .0          |
| 01-510-8490 POLICE-INSURANCE CLAIMS-DEDUCT | .00              | .00               | 15,000.00           | 15,000.00         | .0          |
| 01-510-8540 LICENSES & PERMITS             | .00              | 185.00            | 200.00              | 15.00             | 82.5        |
| 01-510-8585 OUTSIDE CONTRACTORS            | .00              | .00               | 1,500.00            | 1,500.00          | .0          |
| 01-510-8570 PHYSICAL EXAMS                 | .00              | .00               | 3,400.00            | 3,400.00          | .0          |
| 01-510-8580 POSTAGE                        | .00              | .00               | 400.00              | 400.00            | .0          |
| 01-510-8700 PUBLICATIONS & SUBSCRIPTIONS   | .00              | .00               | 2,000.00            | 2,000.00          | .0          |
| 01-510-8735 EQUIPMENT PURCHASE             | .00              | 4,179.50          | 14,000.00           | 9,820.50          | 29.9        |
| 01-510-8781 TRAINING - EMS SUPVSG MD       | 2,000.00         | 4,000.00          | 12,000.00           | 8,000.00          | 33.3        |
| 01-510-8770 TRAVEL, TRAINING & DEV.        | 375.00           | 700.12            | 16,000.00           | 15,299.88         | 4.4         |
| 01-510-7100 BUILDING MAINT.                | .00              | 62.32             | 1,500.00            | 1,437.68          | 4.2         |
| 01-510-7150 REPAIRS - COMMUNICATION EQUIPM | .00              | .00               | 3,800.00            | 3,800.00          | .0          |
| 01-510-7200 REPAIRS-COMPUTER SYSTEM        | .00              | .00               | 1,000.00            | 1,000.00          | .0          |
| 01-510-7350 REPAIRS - EQUIPMENT            | .00              | 175.02            | 5,000.00            | 4,824.98          | 3.5         |
| 01-510-7400 REPAIRS - VEHICLES             | 1,029.60         | 1,698.71          | 30,000.00           | 28,300.29         | 5.7         |
| 01-510-7750 GAS & OIL - VEHICLES           | .00              | 3,957.19          | 32,000.00           | 28,042.81         | 12.4        |
| 01-510-8020 SUPPLIES - AMMUNITION          | .00              | .00               | 2,500.00            | 2,500.00          | .0          |
| 01-510-8100 SUPPLIES - COMPUTERS           | .00              | .00               | 1,500.00            | 1,500.00          | .0          |
| 01-510-8150 SUPPLIES - CONSUMABLE          | 220.60           | 220.60            | 5,000.00            | 4,779.40          | 4.4         |
| 01-510-8200 SUPPLIES - COPIER              | .00              | 415.13            | 1,200.00            | 784.87            | 34.6        |
| 01-510-8550 SUPPLIES - OFFICE              | .00              | 58.97             | 4,000.00            | 3,940.03          | 1.5         |
| 01-510-8650 SUPPLIES & DRUGS BILLABLE      | .00              | .00               | 4,800.00            | 4,800.00          | .0          |
| 01-510-8850 SUPPLIES - UNIFORMS            | .00              | 877.85            | 12,000.00           | 11,122.15         | 7.3         |
| 01-510-9000 UTILITIES - INTERNET           | 1,518.52         | 3,958.52          | 21,000.00           | 17,041.48         | 18.9        |
| 01-510-9010 UTILITIES - ELECTRICITY        | .00              | 1,523.30          | 3,200.00            | 1,676.70          | 47.8        |
| 01-510-9040 UTILITIES - HEATING FUELS      | .00              | 3,283.17          | 6,400.00            | 3,116.83          | 51.3        |
| 01-510-9070 UTILITIES - TELEPHONE          | 707.99           | 1,785.11          | 18,000.00           | 16,214.89         | 9.9         |
| 01-510-9200 GRANT EXPENDITURES             | .00              | .00               | 2,000.00            | 2,000.00          | .0          |
| 01-510-9520 CAPITAL OUTLAY - EQUIPMENT     | 6,814.95         | 6,814.95          | 28,833.00           | 22,018.05         | 23.8        |
| <b>TOTAL PUBLIC SAFETY</b>                 | <b>57,745.64</b> | <b>227,313.88</b> | <b>1,212,022.00</b> | <b>984,708.12</b> | <b>18.8</b> |

CITY OF WHITTIER  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING MARCH 31, 2018

GENERAL FUND

|  | PERIOD ACTUAL    | YTD ACTUAL       | BUDGET            | UNEXPENDED        | PCNT        |
|--|------------------|------------------|-------------------|-------------------|-------------|
| <b>CLINIC</b>                            |                  |                  |                   |                   |             |
| 01-535-8210 B.T.I. CONDO FEE             | 908.07           | 2,727.21         | 11,684.00         | 8,956.79          | 23.3        |
| 01-535-8211 RENTAL UNIT                  | .00              | .00              | 1,000.00          | 1,000.00          | .0          |
| 01-535-8440 INSURANCE - PROPERTY         | .00              | .00              | 1,775.00          | 1,775.00          | .0          |
| 01-535-8100 MISCELLANEOUS EXP            | .00              | .00              | 9,000.00          | 9,000.00          | .0          |
| <b>TOTAL CLINIC</b>                      | <b>908.07</b>    | <b>2,727.21</b>  | <b>23,459.00</b>  | <b>20,731.79</b>  | <b>11.6</b> |
| <b>PUBLIC WORKS</b>                      |                  |                  |                   |                   |             |
| 01-600-8000 SALARIES & WAGES             | 13,717.07        | 40,640.88        | 255,483.00        | 214,842.02        | 15.9        |
| 01-600-8030 FICA TAXES                   | 207.28           | 684.50           | 3,722.00          | 3,057.50          | 17.9        |
| 01-600-8040 WORKER'S COMP.               | .00              | .00              | 10,797.00         | 10,797.00         | .0          |
| 01-600-8050 ESC TAXES                    | 137.19           | 408.43           | 4,533.00          | 4,126.57          | 9.0         |
| 01-600-8060 HEALTH & LIFE INSURANCE      | .00              | 6,207.52         | 38,430.00         | 32,222.48         | 18.2        |
| 01-600-8070 PERS RETIREMENT              | 2,988.03         | 8,674.17         | 45,684.00         | 37,009.83         | 19.0        |
| 01-600-8410 INSURANCE - LIABILITY        | .00              | .00              | 3,458.00          | 3,458.00          | .0          |
| 01-600-8420 INSURANCE - AUTO             | .00              | .00              | 2,137.00          | 2,137.00          | .0          |
| 01-600-8430 INSURANCE EQUIPMENT          | .00              | .00              | 3,216.00          | 3,216.00          | .0          |
| 01-600-8440 INSURANCE - PROPERTY         | .00              | .00              | 3,831.00          | 3,831.00          | .0          |
| 01-600-8490 INSURANCE CLAIMS-DEDUCTIBLES | .00              | .00              | 5,000.00          | 5,000.00          | .0          |
| 01-600-8540 LICENSES & FEES              | .00              | 105.00           | 250.00            | 146.00            | 42.0        |
| 01-600-8565 OUTSIDE CONTRACTORS          | .00              | .00              | 10,000.00         | 10,000.00         | .0          |
| 01-600-8570 PHYSICAL EXAMS               | .00              | .00              | 500.00            | 500.00            | .0          |
| 01-600-8740 SMALL TOOLS                  | 60.00            | 138.96           | 1,500.00          | 1,363.04          | 9.1         |
| 01-600-8770 TRAVEL, TRAINING & DEV.      | .00              | .00              | 2,000.00          | 2,000.00          | .0          |
| 01-600-7100 REPAIRS - BUILDINGS          | .00              | 118.96           | 5,000.00          | 4,881.04          | 2.4         |
| 01-600-7210 REPAIRS - ROADS              | .00              | .00              | 15,000.00         | 15,000.00         | .0          |
| 01-600-7350 REPAIRS - EQUIPMENT          | 12.68            | 849.85           | 30,000.00         | 29,150.35         | 2.8         |
| 01-600-7750 GAS & OIL - VEHICLES         | .00              | 4,005.59         | 30,000.00         | 25,994.41         | 13.4        |
| 01-600-8550 SUPPLIES - OFFICE            | .00              | .00              | 600.00            | 600.00            | .0          |
| 01-600-8950 SUPPLIES - UNIFORMS          | .00              | .00              | 1,220.00          | 1,220.00          | .0          |
| 01-600-8970 SUPPLIES - SAFETY            | .00              | .00              | 2,000.00          | 2,000.00          | .0          |
| 01-600-8995 SUPPLIES & MATERIALS         | .00              | 398.97           | 15,000.00         | 14,601.03         | 2.7         |
| 01-600-9000 UTILITIES - INTERNET         | 667.72           | 2,027.17         | 5,938.00          | 3,910.83          | 34.1        |
| 01-600-9010 UTILITIES - ELECTRICITY      | .00              | 9,984.17         | 31,500.00         | 21,515.83         | 31.7        |
| 01-600-9040 UTILITIES - HEATING FUEL     | .00              | 14,774.29        | 35,000.00         | 20,225.71         | 42.2        |
| 01-600-9070 UTILITIES - TELEPHONE        | 192.24           | 238.53           | 2,600.00          | 2,283.47          | 8.5         |
| 01-600-9095 UTILITIES - WATER/SEWER      | .00              | 59.73            | 8,000.00          | 7,940.27          | .8          |
| 01-600-9900 INTERDEPARTMENT SUPPORT      | .00              | .00              | ( 35,000.00)      | ( 35,000.00)      | .0          |
| <b>TOTAL PUBLIC WORKS</b>                | <b>18,182.21</b> | <b>89,290.62</b> | <b>537,199.00</b> | <b>447,908.38</b> | <b>16.6</b> |

CITY OF WHITTIER  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING MARCH 31, 2018

GENERAL FUND

|   | PERIOD ACTUAL       | YTD ACTUAL           | BUDGET              | UNEXPENDED          | PCNT          |
|---|---------------------|----------------------|---------------------|---------------------|---------------|
| <u>PROPERTY &amp; FACILITIES</u>          |                     |                      |                     |                     |               |
| 01-700-6210 B.T.I. CONDO FEES             | 472.44              | 1,417.32             | 5,889.00            | 4,251.88            | 25.0          |
| 01-700-6215 CONDO MAINTENANCE             | .00                 | .00                  | 1,000.00            | 1,000.00            | .0            |
| 01-700-7100 REPAIRS - BUILDINGS           | .00                 | .00                  | 5,000.00            | 5,000.00            | .0            |
| 01-700-8000 UTILITIES - INTERNET SERVICE  | 109.89              | 218.98               | 2,000.00            | 1,780.02            | 11.0          |
| <b>TOTAL PROPERTY &amp; FACILITIES</b>    | <b>582.43</b>       | <b>1,637.30</b>      | <b>13,869.00</b>    | <b>12,031.70</b>    | <b>12.0</b>   |
| <u>PARKS AND RECREATION</u>               |                     |                      |                     |                     |               |
| 01-800-7340 PROFESSIONAL SERVICES         | .00                 | 5,664.50             | .00                 | 5,664.50            | .0            |
| 01-800-7350 REPAIRS EQUIPMENT             | .00                 | .00                  | 2,000.00            | 2,000.00            | .0            |
| 01-800-8950 SUPPLIES AND MATERIALS        | 122.76              | 11,897.33            | 8,000.00            | 3,897.33            | 148.7         |
| 01-800-9510 CAPITAL OUTLAY - EQUIPMENT    | .00                 | .00                  | 10,000.00           | 10,000.00           | .0            |
| <b>TOTAL PARKS AND RECREATION</b>         | <b>122.76</b>       | <b>17,561.83</b>     | <b>20,000.00</b>    | <b>2,438.17</b>     | <b>87.8</b>   |
| <u>GF ADMN CAPITAL OUTLAY</u>             |                     |                      |                     |                     |               |
| 01-910-9520 CAPITAL OUTLAY - EQUIPMENT    | .00                 | .00                  | 10,000.00           | 10,000.00           | .0            |
| 01-910-9530 CAPITOL OUTLAY - COMP         | .00                 | .00                  | 1,000.00            | 1,000.00            | .0            |
| <b>TOTAL GF ADMN CAPITAL OUTLAY</b>       | <b>.00</b>          | <b>.00</b>           | <b>11,000.00</b>    | <b>11,000.00</b>    | <b>.0</b>     |
| <u>TRANSFERS TO OTHER FUNDS</u>           |                     |                      |                     |                     |               |
| 01-990-9991 TRANSFER TO F 14 EQUIP REP PW | .00                 | .00                  | 80,000.00           | 80,000.00           | .0            |
| 01-990-9992 CAPITAL EQUIPMENT SET ASIDE   | .00                 | .00                  | 75,000.00           | 75,000.00           | .0            |
| <b>TOTAL TRANSFERS TO OTHER FUNDS</b>     | <b>.00</b>          | <b>.00</b>           | <b>155,000.00</b>   | <b>155,000.00</b>   | <b>.0</b>     |
| <b>TOTAL FUND EXPENDITURES</b>            | <b>143,195.96</b>   | <b>572,506.22</b>    | <b>2,759,568.00</b> | <b>2,187,059.78</b> | <b>20.8</b>   |
| <b>NET REVENUE OVER EXPENDITURES</b>      | <b>( 84,944.51)</b> | <b>( 444,875.70)</b> | <b>4,937.00</b>     | <b>449,812.70</b>   | <b>(9007.</b> |

CITY OF WHITTIER  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2018

CRUISE SHIP TAX

|                        |                               | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED    | PCNT |
|------------------------|-------------------------------|---------------|------------|--------|---------------|------|
| <u>TAXES - REVENUE</u> |                               |               |            |        |               |      |
| 20-310-4008            | CRUISE SHIP TAX               | .00           | 674,320.00 | .00    | ( 674,320.00) | .0   |
|                        | TOTAL TAXES - REVENUE         | .00           | 674,320.00 | .00    | ( 674,320.00) | .0   |
|                        | TOTAL FUND REVENUE            | .00           | 674,320.00 | .00    | ( 674,320.00) | .0   |
|                        | NET REVENUE OVER EXPENDITURES | .00           | 674,320.00 | .00    | ( 674,320.00) | .0   |



CITY OF WHITTIER  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2018

WATER AND WASTEWATER

|   | PERIOD ACTUAL   | YTD ACTUAL       | BUDGET            | UNEXPENDED        | PCNT        |
|---|-----------------|------------------|-------------------|-------------------|-------------|
| <u>CHARGES FOR SERVICES</u>             |                 |                  |                   |                   |             |
| 50-340-4300 WATER SERVICE CHARGES       | 4,989.56        | 14,487.98        | 250,000.00        | 235,512.02        | 5.8         |
| 50-340-4350 WASTE WATER SERVICE CHARGES | 4,062.93        | 11,657.50        | 100,000.00        | 88,342.50         | 11.7        |
| 50-340-4600 ENTERPRISE-PERMIT FEES      | .00             | .00              | 100.00            | 100.00            | .0          |
| <b>TOTAL CHARGES FOR SERVICES</b>       | <b>9,052.49</b> | <b>26,145.48</b> | <b>350,100.00</b> | <b>323,954.52</b> | <b>7.6</b>  |
| <u>MISCELLANEOUS</u>                    |                 |                  |                   |                   |             |
| 50-360-4901 INTEREST ON BANK ACCOUNTS   | .00             | .00              | 4,000.00          | 4,000.00          | .0          |
| 50-360-4910 MISCELLANEOUS INCOME        | .00             | 3,444.62         | .00               | ( 3,444.62)       | .0          |
| <b>TOTAL MISCELLANEOUS</b>              | <b>.00</b>      | <b>3,444.62</b>  | <b>4,000.00</b>   | <b>555.38</b>     | <b>86.1</b> |
| <b>TOTAL FUND REVENUE</b>               | <b>9,052.49</b> | <b>29,590.10</b> | <b>354,100.00</b> | <b>324,509.90</b> | <b>8.4</b>  |

CITY OF WHITTIER  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING MARCH 31, 2018

WATER AND WASTEWATER

|  | PERIOD ACTUAL   | YTD ACTUAL         | BUDGET            | UNEXPENDED        | PCNT          |
|--|-----------------|--------------------|-------------------|-------------------|---------------|
| <b>WATER &amp; WASTE WATER OPERATING</b>       |                 |                    |                   |                   |               |
| 50-800-6000 SALARIES & WAGES                   | 6,026.31        | 18,590.77          | 98,811.00         | 81,220.23         | 18.8          |
| 50-800-6030 FICA TAXES                         | 87.30           | 268.59             | 1,453.00          | 1,184.41          | 18.5          |
| 50-800-6040 WORKER'S COMP.                     | .00             | .00                | 2,793.00          | 2,793.00          | .0            |
| 50-800-6050 ESC TAXES                          | 60.21           | 185.22             | 1,309.00          | 1,123.78          | 14.2          |
| 50-800-6060 HEALTH & LIFE INSURANCE            | .00             | 2,870.70           | 16,750.00         | 13,079.30         | 17.0          |
| 50-800-6070 PERS RETIREMENT                    | 1,268.50        | 3,803.90           | 21,958.00         | 18,154.10         | 17.3          |
| 50-800-6260 BAD DEBT EXPENSE                   | .00             | 324.86             | .00               | ( 324.86)         | .0            |
| 50-800-6410 INSURANCE - LIABILITY              | .00             | .00                | 1,351.00          | 1,351.00          | .0            |
| 50-800-6420 INSURANCE - AUTO                   | .00             | .00                | 1,219.00          | 1,219.00          | .0            |
| 50-800-6430 INSURANCE - EQUIP                  | .00             | .00                | 182.00            | 182.00            | .0            |
| 50-800-6440 INSURANCE - PROPERTY               | .00             | .00                | 3,467.00          | 3,467.00          | .0            |
| 50-800-6490 INSURANCE - CLAIMS DEDUCTIBLE      | .00             | .00                | 5,000.00          | 5,000.00          | .0            |
| 50-800-6540 LICENSES & PERMITS                 | .00             | .00                | 1,400.00          | 1,400.00          | .0            |
| 50-800-6565 OUTSIDE CONTRACTORS                | .00             | .00                | 10,000.00         | 10,000.00         | .0            |
| 50-800-6570 PHYSICAL EXAMS                     | .00             | .00                | 500.00            | 500.00            | .0            |
| 50-800-6590 POSTAGE                            | .00             | .00                | 250.00            | 250.00            | .0            |
| 50-800-6740 SMALL TOOLS                        | .00             | .00                | 2,500.00          | 2,500.00          | .0            |
| 50-800-6760 TESTING WATER/SEWER                | .00             | .00                | 5,000.00          | 5,000.00          | .0            |
| 50-800-6770 TRAVEL, TRAINING & DEV.            | .00             | .00                | 5,000.00          | 5,000.00          | .0            |
| 50-800-7100 REPAIRS - BUILDING                 | .00             | 62.34              | 5,000.00          | 4,937.66          | 1.3           |
| 50-800-7350 REPAIRS - EQUIPMENT                | .00             | .00                | 8,000.00          | 8,000.00          | .0            |
| 50-800-7650 REPAIRS - SYSTEM                   | .00             | .00                | 5,000.00          | 5,000.00          | .0            |
| 50-800-7750 GAS & OIL - VEHICLES               | .00             | 130.47             | 3,500.00          | 3,369.53          | 3.7           |
| 50-800-8550 SUPPLIES - OFFICE                  | .00             | .00                | 500.00            | 500.00            | .0            |
| 50-800-8950 UNIFORMS                           | .00             | .00                | 380.00            | 380.00            | .0            |
| 50-800-8970 SUPPLIES - SAFETY                  | .00             | .00                | 2,500.00          | 2,500.00          | .0            |
| 50-800-8995 SUPPLIES & MATERIALS               | .00             | .00                | 4,000.00          | 4,000.00          | .0            |
| 50-800-9000 UTILITIES -INTERNET                | 433.88          | 878.93             | .00               | ( 878.93)         | .0            |
| 50-800-9010 UTILITIES - ELECTRICITY            | .00             | 3,787.88           | 32,250.00         | 28,462.12         | 11.8          |
| 50-800-9040 UTILITIES - HEATING FUEL           | .00             | 8,319.24           | 11,000.00         | 4,680.76          | 57.5          |
| 50-800-9070 UTILITIES - TELEPHONE              | .00             | 28.22              | 487.00            | 460.78            | 5.4           |
| 50-800-9900 INTERDEPARTMENT SUPPORT            | .00             | .00                | 24,709.00         | 24,709.00         | .0            |
| <b>TOTAL WATER &amp; WASTE WATER OPERATING</b> | <b>7,874.20</b> | <b>37,057.12</b>   | <b>276,279.00</b> | <b>239,221.88</b> | <b>13.4</b>   |
| <b>TOTAL FUND EXPENDITURES</b>                 | <b>7,874.20</b> | <b>37,057.12</b>   | <b>276,279.00</b> | <b>239,221.88</b> | <b>13.4</b>   |
| <b>NET REVENUE OVER EXPENDITURES</b>           | <b>1,158.29</b> | <b>( 7,487.02)</b> | <b>77,821.00</b>  | <b>85,288.02</b>  | <b>( 9.8)</b> |

CITY OF WHITTIER  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING MARCH 31, 2018

SMALL BOAT HARBOR

|  | PERIOD ACTUAL    | YTD ACTUAL        | BUDGET              | UNEXPENDED        | PCNT        |
|--|------------------|-------------------|---------------------|-------------------|-------------|
| <b>CHARGES FOR SERVICES</b>              |                  |                   |                     |                   |             |
| 51-340-4401 MOORAGE - PREFERENTIAL       | .00              | 523,791.85        | 800,000.00          | 76,208.35         | 87.3        |
| 51-340-4402 MOORAGE - TRANSIENT          | ( 5,327.98)      | 143,492.40        | 385,000.00          | 241,507.60        | 37.3        |
| 51-340-4403 BOAT LIFT FEES               | 1,808.03         | 2,029.28          | 15,000.00           | 12,970.74         | 13.6        |
| 51-340-4404 UTILITY FEES                 | 5,878.19         | 20,784.28         | 80,000.00           | 39,235.72         | 34.8        |
| 51-340-4408 WHARFAGE FEES                | 631.50           | 4,111.41          | 10,000.00           | 5,868.59          | 41.1        |
| 51-340-4407 VESSEL TOW FEES              | .00              | .00               | 3,000.00            | 3,000.00          | .0          |
| 51-340-4408 USED OIL COLLECTION F        | .00              | .00               | 1,200.00            | 1,200.00          | .0          |
| 51-340-4409 WAITING LIST FEES            | 100.00           | ( 750.00)         | 17,000.00           | 17,750.00         | ( 4.4)      |
| 51-340-4410 PUMP OUT FEES                | .00              | .00               | 1,000.00            | 1,000.00          | .0          |
| 51-340-4411 LAUNCH FEES                  | 220.00           | 700.00            | 115,000.00          | 114,300.00        | .8          |
| 51-340-4412 SHOWERS                      | 23.80            | 28.56             | 2,750.00            | 2,721.44          | 1.0         |
| 51-340-4413 GRID                         | 196.02           | 196.02            | 1,000.00            | 803.98            | 19.6        |
| 51-340-4414 VESSEL MAINTENANCE           | .00              | .00               | 500.00              | 500.00            | .0          |
| 51-340-4416 DRY STORAGE FEES             | 592.00           | 1,879.00          | 3,000.00            | 1,321.00          | 66.0        |
| 51-340-4418 PARKING - ANNUAL             | .00              | .00               | 60,000.00           | 60,000.00         | .0          |
| 51-340-4426 PARKING DAILY                | 2,396.00         | 9,187.00          | 75,000.00           | 65,813.00         | 12.3        |
| 51-340-4446 MISC. SERVICES               | ( 174.00)        | ( 174.00)         | 1,000.00            | 1,174.00          | ( 17.4)     |
| <b>TOTAL CHARGES FOR SERVICES</b>        | <b>6,042.18</b>  | <b>705,055.58</b> | <b>1,350,450.00</b> | <b>845,384.42</b> | <b>52.2</b> |
| <b>LEASES INCOME</b>                     |                  |                   |                     |                   |             |
| 51-345-4512 LEASE - ARRC NET OF RR SHARE | 9,219.35         | 27,658.05         | 66,000.00           | 38,341.95         | 41.9        |
| 51-345-4515 LEASE - GARBAGE REVENUE      | .00              | .00               | 2,400.00            | 2,400.00          | .0          |
| <b>TOTAL LEASES INCOME</b>               | <b>9,219.35</b>  | <b>27,658.05</b>  | <b>68,400.00</b>    | <b>40,741.95</b>  | <b>40.4</b> |
| <b>OTHER REVENUE</b>                     |                  |                   |                     |                   |             |
| 51-360-4417 FUEL FLOAT INCOME            | .00              | .00               | 20,000.00           | 20,000.00         | .0          |
| 51-360-4430 CAMPING                      | .00              | .00               | 11,000.00           | 11,000.00         | .0          |
| 51-360-4900 INTEREST & LATE FEES ON A/R  | .00              | .00               | 4,000.00            | 4,000.00          | .0          |
| 51-360-4901 INTEREST ON BANK ACCO        | .00              | .00               | 5,000.00            | 5,000.00          | .0          |
| <b>TOTAL OTHER REVENUE</b>               | <b>.00</b>       | <b>.00</b>        | <b>40,000.00</b>    | <b>40,000.00</b>  | <b>.0</b>   |
| <b>TOTAL FUND REVENUE</b>                | <b>15,281.53</b> | <b>732,713.63</b> | <b>1,458,850.00</b> | <b>726,136.37</b> | <b>50.2</b> |

CITY OF WHITTIER  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING MARCH 31, 2018

SMALL BOAT HARBOR

|   | PERIOD ACTUAL    | YTD ACTUAL        | BUDGET              | UNEXPENDED          | PCNT        |
|---|------------------|-------------------|---------------------|---------------------|-------------|
| <b>HARBOR OPERATIONS EXP</b>              |                  |                   |                     |                     |             |
| 51-800-8000 SALARIES & WAGES              | 28,115.88        | 94,325.24         | 423,834.00          | 329,308.76          | 22.3        |
| 51-800-8030 FICA TAXES                    | 738.71           | 2,758.59          | 10,588.00           | 7,808.31            | 26.1        |
| 51-800-8040 WORKER'S COMP.                | .00              | .00               | 10,797.00           | 10,797.00           | .0          |
| 51-800-8050 ESC TAXES                     | 280.88           | 840.34            | 8,510.00            | 7,569.66            | 11.1        |
| 51-800-8060 HEALTH & LIFE INSURANCE       | .00              | 8,420.34          | 71,760.00           | 62,339.66           | 13.1        |
| 51-800-8070 PERS RETIREMENT               | 4,823.44         | 14,040.54         | 77,498.00           | 63,455.48           | 18.1        |
| 51-800-8205 ADVERTISING                   | .00              | .00               | 1,500.00            | 1,500.00            | .0          |
| 51-800-8215 COLLECTION EXPENSE            | .00              | .00               | 5,000.00            | 5,000.00            | .0          |
| 51-800-8220 BANK SERVICE CHARGES          | .00              | .00               | 22,000.00           | 22,000.00           | .0          |
| 51-800-8280 BAD DEBT EXPENSE              | .00              | .00               | 10,000.00           | 10,000.00           | .0          |
| 51-800-8285 BOND INTEREST EXPENSE         | .00              | .00               | 92,825.00           | 92,825.00           | .0          |
| 51-800-8280 DUES & SUBSCRIPTIONS          | .00              | .00               | 500.00              | 500.00              | .0          |
| 51-800-8410 INSURANCE - LIABILITY         | .00              | .00               | 19,071.00           | 19,071.00           | .0          |
| 51-800-8420 INSURANCE - AUTO              | .00              | .00               | 2,659.00            | 2,659.00            | .0          |
| 51-800-8430 INSURANCE EQUIPMENT           | .00              | .00               | 316.00              | 316.00              | .0          |
| 51-800-8440 INSURANCE - PROPERTY          | .00              | .00               | 22,938.00           | 22,938.00           | .0          |
| 51-800-8490 INSURANCE CLAIMS-DEDU         | .00              | .00               | 5,000.00            | 5,000.00            | .0          |
| 51-800-8540 ENTERPRISE-LICENSES & PERMITS | .00              | 70.00             | 250.00              | 180.00              | 26.0        |
| 51-800-8565 OUTSIDE CONTRACTORS           | .00              | 394.96            | 25,000.00           | 24,805.04           | 1.8         |
| 51-800-8570 PHYSICAL EXAMS                | .00              | .00               | 500.00              | 500.00              | .0          |
| 51-800-8580 POSTAGE                       | .00              | .00               | 2,500.00            | 2,500.00            | .0          |
| 51-800-8635 PROF. FEES - COMPUTER SUPPORT | 285.00           | 885.00            | 5,000.00            | 4,115.00            | 17.7        |
| 51-800-8638 PROF FEES - WEB SITE          | .00              | .00               | 2,500.00            | 2,500.00            | .0          |
| 51-800-8650 PROF. FEES - LEGAL            | .00              | .00               | 10,000.00           | 10,000.00           | .0          |
| 51-800-8700 PUBLICATIONS&SUBS.            | .00              | .00               | 350.00              | 350.00              | .0          |
| 51-800-8730 EQUIPMENT RENTAL              | .00              | .00               | 2,000.00            | 2,000.00            | .0          |
| 51-800-8740 SMALL TOOLS                   | .00              | .00               | 3,000.00            | 3,000.00            | .0          |
| 51-800-8770 TRAVEL, TRAINING & DEV.       | .00              | .00               | 5,000.00            | 5,000.00            | .0          |
| 51-800-8780 WASTE DISPOSAL - EVOS         | .00              | 2,730.45          | 3,000.00            | 289.55              | 91.0        |
| 51-800-7100 REPAIRS - BUILDINGS           | .00              | .00               | 2,500.00            | 2,500.00            | .0          |
| 51-800-7350 REPAIRS - EQUIPMENT           | .00              | .00               | 12,000.00           | 12,000.00           | .0          |
| 51-800-7400 REPAIRS - VEHICLES            | 349.35           | 616.63            | 2,000.00            | 1,384.37            | 30.8        |
| 51-800-7600 PARKING LOT MAINTENANCE       | .00              | .00               | 2,000.00            | 2,000.00            | .0          |
| 51-800-7810 REPAIRS - UTILITIES           | .00              | .00               | 6,000.00            | 6,000.00            | .0          |
| 51-800-7750 GAS & OIL - VEHICLES          | .00              | 637.91            | 6,000.00            | 5,362.09            | 10.6        |
| 51-800-7820 REPAIRS - DOCKS               | .00              | .00               | 8,000.00            | 8,000.00            | .0          |
| 51-800-8150 SUPPLIES - CONSUMABLE         | 2,194.18         | 5,150.20          | 10,000.00           | 4,849.80            | 51.5        |
| 51-800-8200 SUPPLIES - PARKING            | .00              | .00               | 4,000.00            | 4,000.00            | .0          |
| 51-800-8400 SUPPLIES - FIRE SUPPRESSION   | .00              | .00               | 2,500.00            | 2,500.00            | .0          |
| 51-800-8550 SUPPLIES - OFFICE             | .00              | 45.39             | 7,500.00            | 7,454.61            | .6          |
| 51-800-8970 SUPPLIES - SAFETY             | .00              | 57.08             | 4,000.00            | 3,942.92            | 1.4         |
| 51-800-9000 UTILITIES - INTERNET          | .00              | 194.59            | 7,000.00            | 6,805.41            | 2.8         |
| 51-800-9010 UTILITIES - ELECTRICITY       | .00              | 22,401.58         | 60,000.00           | 37,598.44           | 37.3        |
| 51-800-9040 UTILITIES - HEATING FUEL      | .00              | 1,472.94          | 4,500.00            | 3,027.06            | 32.7        |
| 51-800-9050 UTILITIES - SOLID WASTE       | .00              | 2,870.72          | 100,000.00          | 97,328.28           | 2.7         |
| 51-800-9070 UTILITIES - TELEPHONE         | 221.98           | 315.47            | 6,000.00            | 5,684.53            | 5.3         |
| 51-800-9095 UTILITIES - WATER/WASTEWATER  | 228.19           | 785.35            | 25,000.00           | 24,204.65           | 3.2         |
| 51-800-9510 SNOW REMOVAL                  | .00              | .00               | 35,000.00           | 35,000.00           | .0          |
| 51-800-9900 INTERDEPARTMENT SUPPORT       | .00              | .00               | 144,885.00          | 144,885.00          | .0          |
| <b>TOTAL HARBOR OPERATIONS EXP</b>        | <b>37,047.87</b> | <b>159,923.40</b> | <b>1,282,539.00</b> | <b>1,132,615.60</b> | <b>12.4</b> |



# THE CITY OF WHITTIER

*Gateway to Western Prince William Sound*

P.O. Box 608 • Whittier, Alaska 99693 • (907) 427-2327 • Fax (907) 472-2404

## PORT & HARBOR COMMISSION SPECIAL MEETING

Thursday, December 14, 2017

Council Chambers

6:00 pm

### MINUTES

#### CALL TO ORDER

Ed Hedges called the meeting to order at 6:14 pm.

#### OPENING CEREMONY

Ed Hedges led the Pledge of Allegiance.

#### ROLL CALL

Commission members present: Ed Hedges, Greg Clifford, Ron Graham, Dave Goldstein (telephonically), and Mark Mitchell

#### ABSENT MEMBERS

Brad VonWichman

Arnie Arneson

#### ADMINISTRATION PRESENT

Kyle Sinclair – Harbormaster

Krista Fish – City Clerk

#### PUBLIC CITIZENS PRESENT

None

#### APPOINTMENT OF NEW MEMBERS/RE-ESTABLISHING COMMISSION

Commission agreed to swear Ron Graham in at the next meeting.

#### APPROVAL OF AGENDA

**MOTION:** Dave Goldstein made a motion to approve the Special Meeting Agenda of the Ports and Harbor Commission, December 14, 2017 as is.

**SECOND:** Greg Clifford

**DISCUSSION:** None

**VOTE:** Passed unanimously

**APPROVAL OF MINUTES**

**MOTION:** Greg Clifford made a motion to approve the minutes of October 11, 2017 special meeting.

**SECOND:** Mark Mitchell

**DISCUSSION:** None

Mark Mitchell, Yes; Dave Goldstein, Yes; Greg Clifford, Yes; Ed Hedges, Yes.

**VOTE:** Passed unanimously

**ADMINISTRATIVE REPORTS**

**A. Harbormaster Report**

None

**B. City Manager's Report**

None

**CORRESPONDENCE**

None

**NEW BUSINESS**

**A. Review and Approval of the 2018 Whittier Harbor Budget**

Dave Goldstein stated that he received an email from Mark Lynch with the latest budget proposals for the Harbor fund. The numbers are a little bit different from the ones in the packet. Dave Goldstein went over the new budget proposal from Mark Lynch for the Harbor fund with the commission. Kyle Sinclair, Harbor Master, asked Dave Goldstein if he felt comfortable with everything. Dave Goldstein replied yes. Discussion ensued.

**MOTION:** Mark Mitchell made a motion to approve the 2018 Proposed Harbor budget.

**SECOND:** Greg Clifford

**DISCUSSION:** None

Mark Mitchell, Yes; Dave Goldstein, Yes; Greg Clifford, Yes; Ed Hedges, Yes.

**VOTE:** Passed Unanimously

**MISCELLANEOUS BUSINESS**

None

**PUBLIC COMMENTS**

None

**COMMISSION COMMENT**

Greg Clifford commented on the garbage budget, Mark Lynch has suggested that the city buy themselves a garbage truck. Kyle Sinclair stated that right now it is in preliminary planning stage of it. What they are looking at is the cost of taking over and purchasing our own garbage service type. They are looking at what it is costing, what we can buy a truck for, what we can operate it for, and operating expenses. The belief is right now we are

going to save somewhere around \$35,000. Just looking at it. There is still a lot of discussion on it. Mark Lynch is working on a proposal back to the council on how to proceed with it. Kyle Sinclair also stated that the harbor is the heaviest bill payer on the trash, he has been harping on it since he got here.

Ed Hedges asked if anyone has talked with the State with the Ferry Terminal to see if they would be interested. Kyle Sinclair commented that that is a possibility. Ron Graham asked if Alaska Waste is the only one that we have. Kyle Sinclair stated that Alaska Waste is the only one that will come out here. Kyle Sinclair stated that are looking at probably ten dumpsters for Harbor and Public Works. If we have partners in this, the school, Joe Shin, or the Ferry System, we'll probably be looking at 12 to 15 dumpsters.

Dave Goldstein stated that for years several of them have been looking at recycling. He thinks the Harbor now has a cardboard recycling container. Perfect opportunity to put Whittier in the forefront and recycle the things we can recycle. Ron Graham stated that he tried checking into a compactor. The compactor he was looking into was a 110 but could only do four foot bales. So he contacted the recyclers and asked what they paid for them. Basically they don't pay for the little bales. They bale them in 2000 pound bales, they stack them in and ship them out that way. Otherwise they got to break it apart and redo it again. And most of it they don't pay anything for it. Kyle Sinclair stated that another option that we are looking at too is an incinerator. May be a possibility of both, an incinerator and a truck that has compactor. Everything can go out in that one load. Everybody is paying about twice what it could cost.

Discussion ensued.

Ed Hedges asked Kyle Sinclair if there are spare lightbulbs for the new lights in the Harbor. Kyle Sinclair stated that there is and Lane from \*unintelligible\* going through making inventory of the ones burned out and the ones that are bad. He gave me an inventory Sunday so he can start working on that.

Greg Clifford brought up Evos, oil and coolant recycling. It is a little thing, to improve the city's relationship with boat owners. Somehow to make that free again and so they do dump it in the dumpsters. Ed Hedges stated that if the city gets their own dumpsters and garbage truck, they will want to make sure there is no oil dumped in the dumpsters.

Ron Graham commented on contractors using boat owners' electric outlets. Kyle Sinclair stated that they adjusted the electric bill for that person and charged it to the contractor. They are keeping an eye on this.

Mark Mitchell commented on the fire extinguishers. Wants to make sure that all the fire extinguishers work in the harbor and on the docks. Kyle Sinclair, Harbor Master, stated that it is all taken care of.

Greg Clifford brought up the pump-out skiff. He stated that he will go to the next City Council meeting to bring it up for a Resolution. Ron Graham asked how often do you think they will use the pump-out skiff. Kyle Sinclair commented a lot. He stated that this year he has had quite a few of people ask for pump outs. Kyle stated that a lot of people have left upset because they couldn't pump out. Greg Clifford stated that they could use it for fighting fires and pump out sinking boats.

Dave Goldstein stated that in the past the chairman of the Port and Harbor commission has been at the Council meeting. He feels like now that they are only meeting 4 times a year someone from the Port and Harbor Commission needs to go to the Council meeting. Ed Hedges stated that Greg Clifford is going to the Council meetings. The commission also discussed reappointing a Chair and Vice Chair, will bring it up in the next meeting since the Vice Chair, Arnie Arneson was absent from the meeting.

**ADJOURNMENT**

**MOTION:** Ron Graham made a motion to adjourn the meeting.

**SECOND:** Mark Mitchell

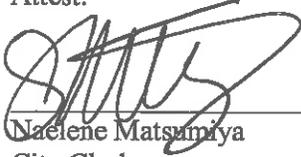
**DISCUSSION:** None

Mark Mitchell, Yes; Dave Goldstein, Yes; Greg Clifford, Yes; Ed Hedges, Yes.

**VOTE:** Unanimous

Meeting adjourned at 7:25 pm

Attest:

  
\_\_\_\_\_  
Naelele Matsumiya  
City Clerk

  
\_\_\_\_\_  
Greg Clifford  
Chair of Port & Harbor Commission



Alcohol and Marijuana Control Office  
 550 W 7<sup>th</sup> Avenue, Suite 1600  
 Anchorage, AK 99501  
[alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
 Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Restaurant or Eating Place License

**Form AB-17a: 2018/2019 Renewal License Application**

**What is this form?**

This renewal license application form is required for all individuals or entities seeking to apply for renewal of an existing restaurant or eating place liquor license that will expire on December 31, 2017. All fields of this form must be complete and correct, or the application will be returned to you in the manner in which it was received, per AS 04.11.270 and 3 AAC 304.105. The Community Council field only should be verified/completed by licensees whose establishments are located within the Municipality of Anchorage or outside of city limits within the Matanuska-Susitna Borough.

This form must be completed correctly and submitted to the Alcohol & Marijuana Control Office (AMCO)'s main office, along with all other required documents and fees, before any renewal license application will be considered complete.

**Section 1 – Establishment and Contact Information**

Enter information for the business seeking to have its license renewed. If any populated information is incorrect, please contact AMCO.

|                       |   |            |                 |
|-----------------------|---|------------|-----------------|
| Licensee:             | Kyung O Yoo   | License #: | 4735            |
| License Type:         | Restaurant/Eating Place - Public Convenience Seasonal | Statute:   | AS 04.11.400(g) |
| Doing Business As:    | China Sea Restaurant                                  |            |                 |
| Premises Address:     | Lot 6 & 7 Whittier Harbor Triangle                    |            |                 |
| Local Governing Body: | City of Whittier                                      |            |                 |
| Community Council:    | None  |            |                 |

|                  |          |        |    |            |
|------------------|----------|--------|----|------------|
| Mailing Address: | PO BOX   |        |    |            |
| City:            | Whittier | State: | AK | ZIP: 99693 |

Enter information for the individual who will be designated as the primary point of contact regarding this application. This individual must be a licensee who is required to be listed in and authorized to sign this application.

|                   |             |                 |              |
|-------------------|-------------|-----------------|--------------|
| Point of Contact: | Kyung O Yoo |                 |              |
| Contact Phone:    |             | Business Phone: | 907-473-3663 |
| Contact Email:    |             |                 |              |

Seasonal License?  Yes  No

If "Yes", write your six-month operating period: MAY - Sep





Alcohol and Marijuana Control Office  
 550 W 7<sup>th</sup> Avenue, Suite 1600  
 Anchorage, AK 99501  
[alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
 Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Restaurant or Eating Place License

**Form AB-17a: 2018/2019 Renewal License Application**

**Section 2 – Authorization**

Communication with AMCO staff:

Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

If "Yes", disclose the name of the individual and the reason for this authorization:

[Empty box for authorization details]

**Section 3 – Sole Proprietor Ownership Information**

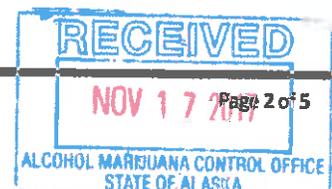
This section must be completed by any sole proprietorship who is applying for license renewal. Entities should skip to Section 4. If more space is needed, please attach a separate sheet with the required information. The following information must be completed for each licensee and each affiliate (spouse).

This individual is an:  applicant  affiliate

|                  |              |        |    |      |       |
|------------------|--------------|--------|----|------|-------|
| Name:            | KYUNG OK YOO |        |    |      |       |
| Mailing Address: | PO BOX       |        |    |      |       |
| City:            | Whittier     | State: | AK | ZIP: | 99693 |
| Email:           |              |        |    |      |       |
| Contact Phone:   |              |        |    |      |       |

This individual is an:  applicant  affiliate

|                  |                |        |    |      |       |
|------------------|----------------|--------|----|------|-------|
| Name:            | YOUNG SHIK YOO |        |    |      |       |
| Mailing Address: |                |        |    |      |       |
| City:            | Whittier       | State: | AK | ZIP: | 99693 |
| Email:           |                |        |    |      |       |
| Contact Phone:   |                |        |    |      |       |





Alcohol and Marijuana Control Office  
 550 W 7<sup>th</sup> Avenue, Suite 1600  
 Anchorage, AK 99501  
[alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
 Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board  
**Restaurant or Eating Place License**  
**Form AB-17a: 2018/2019 Renewal License Application**

**Section 5 – License Operation**

Check a single box for each calendar year that best describes how this liquor license was operated:

|   | 2016                                | 2017                                |
|---|-------------------------------------|-------------------------------------|
| The license was regularly operated continuously throughout each year, for 8 or more hours each day.   | <input type="checkbox"/>            | <input type="checkbox"/>            |
| The license was regularly operated during a specific season each year, for 8 or more hours each day.  | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| The license was only operated to meet the minimum requirement of 30 days each year, 8 hours each day.<br><i>If this box is checked, a complete copy of Form AB-30: Proof of Minimum Operation Checklist, and all necessary documentation must be provided with this application.</i>  | <input type="checkbox"/>            | <input type="checkbox"/>            |
| The license was not operated at all or was not operated for at least the minimum requirement of 30 days each year, 8 hours each day, during one or both of the calendar years.<br><i>If this box is checked, a complete copy of Form AB-29: Waiver of Operation Application and corresponding fees must be submitted with this application for each calendar year during which the license was not operated for at least the minimum requirement.</i> | <input type="checkbox"/>            | <input type="checkbox"/>            |

**Section 6 – Violations and Convictions**

Applicant violations and convictions in calendar years 2016 and 2017:

|   | Yes                      | No                                  |
|---|--------------------------|-------------------------------------|
| Have any notices of violation (NOVs) been issued to this licensee in the calendar years 2016 or 2017?   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Has any person or entity named in this application been convicted of a violation of Title 04, of 3 AAC 304, or a local ordinance adopted under AS 04.21.010 in the calendar years 2016 or 2017? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

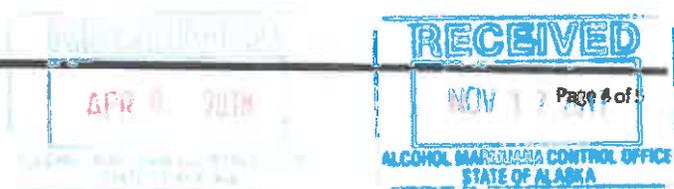
If "Yes" to either of the previous two questions, attach a separate page to this application listing all NOVs and/or convictions.

**Section 7 – Alcohol Server Education**

Read the line below, and then sign your initials in the box to the right of the statement:

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check identification of a patron have completed an alcohol server education course approved by the ABC Board and keep current, valid copies of their course completion cards on the licensed premises during all working hours, as required under AS 04.21.025 and 3 AAC 304.465.

Initials KY





Alcohol and Marijuana Control Office  
 550 W 7<sup>th</sup> Avenue, Suite 1600  
 Anchorage, AK 99501  
[alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
 Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Restaurant or Eating Place License

Form AB-17a: 2018/2019 Renewal License Application

**Section 8 – Gross Receipts**

Enter the dollar amounts of the food and gross (food + alcohol) receipts on the licensed premises, and calculate the percentage of gross receipts that are from food sales on the licensed premises for each calendar year. (Food Receipts ÷ Gross Receipts x 100 = %)

|                     |               |                      |               |              |        |
|---------------------|---------------|----------------------|---------------|--------------|--------|
| 2016 Food Receipts: | \$ 137,436.15 | 2016 Gross Receipts: | \$ 145,060.00 | % From Food: | 94.7 % |
| 2017 Food Receipts: | \$ 156,515.00 | 2017 Gross Receipts: | \$ 164,624.00 | % From Food: | 95.1 % |

**Section 9 -- Certifications**

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that all current licensees (as defined in AS 04.11.260) and affiliates have been listed on this application.

KY

I certify that in accordance with AS 04.11.450, no one other than the licensee(s) has a direct or indirect financial interest in the licensed business.

KY

I certify that I have not altered the functional floor plan or reduced or expanded the area of the licensed premises, and I have not changed the business name or the ownership (including officers, managers, general partners, or stakeholders) from what is currently on file with the Alcoholic Beverage Control Board.

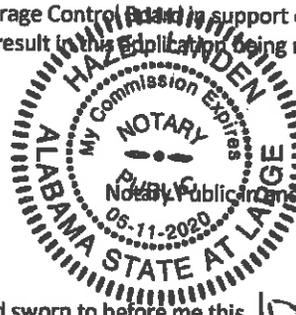
KY

I certify on behalf of myself or of the organized entity that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

KY

As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, is true, correct, and complete. I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in the application being returned to me as incomplete.

[Signature]  
 Signature of licensee



[Signature]  
 Signature of Notary Public

KYIN267 OK YOO  
 Printed name of licensee

Notary Public for the State of Alabama

My commission expires: 05-11-2020

Subscribed and sworn to before me this 10 day of November, 2017.

|  |           |                  |           |        |           |
|--|-----------|------------------|-----------|--------|-----------|
| License Fee:   | \$ 300.00 | Application Fee: | \$ 200.00 | TOTAL: | \$ 500.00 |
| Late Fee of \$500.00 – if received or postmarked after 01/02/2018: |           |                  |           |        |           |
| Miscellaneous Fees:  |           |                  |           |        |           |
| GRAND TOTAL (if different than TOTAL):                             |           |                  |           |        |           |





THE STATE  
of **ALASKA**  
GOVERNOR BILL WALKER

Department of Commerce, Community,  
and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE  
550 West 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
Main: 907.269.0350

December 4, 2017

Kyung O Yoo

Via Email: [kyung.yoo@live.com](mailto:kyung.yoo@live.com)

Re: Incomplete Renewal Application for License #4735 DBA China Sea Restaurant

Dear Applicant:

I have received and reviewed your application for renewal of your liquor license. At this time, your application is considered incomplete. Please make the following necessary changes and/or submit the required documents in order for your application to be deemed complete:

- **Page 1:**
  - The dates listed for the six-month operating period for the Seasonal License only add up to five months.
- **Page 4:**
  - Under Section 5 – License Operations, please only check one box per calendar year that best describes how this liquor license was operated.

To make corrections, use the attached application and make your changes to the copy. You may then scan and email it back to the address below, or mail or drop it off to our office.

Please submit all documents to complete your application within seven (7) days from the date of this notice. If, after seven days, your application is still incomplete due to any of the above listed reasons, your application will be returned to you in the manner in which it was received, per 3 AAC 304.105(e).

Any application that is still incomplete after January 2, 2018 will be assessed an additional \$500.00 late fee, per AS 04.11.270. Any application that is still incomplete at midnight on February 28, 2018 will be expired, per AS 04.11.540.

Completed documents may be scanned and emailed, and any questions or concerns may be sent to [alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov).

Thank you for your diligence toward completing your application.

Respectfully,

A handwritten signature in blue ink, appearing to read "TJ Zielinski".

TJ Zielinski  
Occupational Licensing Examiner



THE STATE  
of **ALASKA**  
GOVERNOR BILL WALKER

**Department of Commerce, Community,  
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE

550 West 7<sup>th</sup> Avenue, Suite 1600

Anchorage, AK 99501

Main: 907.269.0350

April 5, 2018

City of Whittier

Attn: Jennifer Rogers

VIA Email: [cityclerk@whittieralaska.gov](mailto:cityclerk@whittieralaska.gov)

**Re: Notice of 2018/2019 Liquor License Renewal Application**

|                           |                                    |                        |      |
|---------------------------|------------------------------------|------------------------|------|
| <b>License Type:</b>      | Restaurant/Eating Place – Seasonal | <b>License Number:</b> | 4735 |
| <b>Licensee:</b>          | Kyung O Yoo                        |                        |      |
| <b>Doing Business As:</b> | China Sea Restaurant               |                        |      |

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director and the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

Erika McConnell, Director

[amco.localgovernmentonly@alaska.gov](mailto:amco.localgovernmentonly@alaska.gov)

**CITY OF WHITTIER, ALASKA  
ORDINANCE #02-2018**

**AN ORDINANCE OF THE CITY COUNCIL OF WHITTIER, ALASKA APPROVING  
THE THREE YEAR CONTRACT FOR CITY MANAGER ANNIE REEVES**

**WHEREAS**, the City Council of Whittier, Alaska (“City”) has determined that it is in the City’s best interest to employ Annie Reeves as the Whittier City Manager for a three (3) year term; and

**WHEREAS**, pursuant to Whittier Municipal Code 3.32.130(b), multi-year contracts shall be approved by ordinance;

**THE WHITTIER CITY COUNCIL ORDAINS:**

**Section 1.** The City of Whittier hereby approves the three (3) year contract between the City of Whittier and Annie Reeves hiring Ms. Reeves to serve as the City Manager of Whittier for a three-year term and subject to the terms and conditions identified in the agreement.

**Section 2. Classification.** This ordinance is a non-code ordinance.

**Section 3. Severability.** If any provision of this ordinance or any application thereof to any person or circumstances is held invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

**Section 4. Effective Date.** This ordinance shall become effective upon adoption.

**PASSED AND APPROVED** by a duly constituted quorum of the Whittier City Council on this \_\_\_ day of \_\_\_\_\_, 2018.

Introduced by: \_\_\_\_\_

1st reading: \_\_\_\_\_, 2018

2nd reading and public hearing: \_\_\_\_\_, 2018

\_\_\_\_\_  
Daniel Blair  
MAYOR

ATTEST:

\_\_\_\_\_  
Naelene Matsumiya

CITY CLERK

Ayes:  
Nays:  
Absent:  
Abstain:

CITY OF WHITTIER, ALASKA  
ORDINANCE #03-2018

**AN ORDINANCE OF THE CITY COUNCIL OF WHITTIER, ALASKA AMENDING  
WHITTIER MUNICIPAL CODE SECTION 2.08.090 ENTITLED “AGENDA- ORDER  
OF BUSINESS” TO PROVIDE THE CITY THE NECESSARY FLEXIBILITY TO  
ORGANIZE CITY COUNCIL MEETINGS EFFICIENTLY AND EFFECTIVELY**

WHEREAS, the City of Whittier, Alaska’s (the “City’s”) current “Order of Business” prescribing the order of agenda items to be heard during City Council meetings is overly restrictive and does not provide the City Council the necessary flexibility to order agenda items in a practical and efficient manner; and

WHEREAS, it is in the City’s best interest to amend the “Order of Business” to ensure that the City has the ability to organize its City Council meetings in a manner that best serves the needs of the community; and

**THE WHITTIER CITY COUNCIL ORDAINS:**

**Section 1.** Whittier Municipal Code section 2.08.090 entitled “Agenda- Order of business” is amended to read as follows:

A. The order of business for the regular Council meetings of the City Council shall be **identified in the City of Whittier City Council Operating Manual. The Manual shall be adopted by City Council via resolution and any amendments to this manual shall be subject to Council approval.** as follows:

- ~~1. Call to order;~~
- ~~2. Opening ceremony;~~
- ~~3. Roll call;~~
- ~~4. Approval of minutes;~~
- ~~5. Approval of regular meeting agenda;~~
- ~~6. City Manager’s report;~~
- ~~7. Citizens’ comments on agenda items not scheduled for public hearing;~~
- ~~8. Approval of consent calendar;~~
- ~~9. Public hearings (non ordinance):~~

~~a. Contracts;~~

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**[ADDED LANGUAGE BOLD AND UNDERLINED; DELETED LANGUAGE STRICKEN THROUGH]**  
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- ~~b. Real property acquisition or disposal;~~
  - ~~c. Other;~~
- ~~10. Presentations;~~
- ~~11. Ordinances:~~
  - ~~a. Introductions (first reading);~~
  - ~~b. Public hearings (second reading);~~
- ~~12. Resolutions;~~
- ~~13. Unfinished business;~~
- ~~14. New business;~~
- ~~15. Council discussion;~~
- ~~16. Citizens' discussion;~~
- ~~17. Council and administration response to citizens' comments;~~
- ~~18. Adjournment.~~

~~B. Those items on the Council agenda which are considered routine by the City Manager and City Clerk shall be listed under that portion of the agenda entitled "consent calendar." Unless the Mayor or a Council member specifically requests that such an item on the consent agenda be considered under the regular meeting agenda, and thus removed from the consent calendar and considered separately in a specific order on the regular agenda, these items so designated shall be approved, adopted, accepted or ratified by motion of the Council and roll call vote under that portion of the agenda entitled "approval of consent calendar." Those items so approved under the consent calendar shall appear in the Council minutes as if acted upon individually.~~

~~C. The certification of any election shall be made under that portion of the agenda entitled "new business."~~

~~D. Under appropriate circumstances, the City Manager may invite department administrators or other staff members to make individual department reports under that portion of the agenda entitled "City Manager's report."~~

~~E. Communications with the Council will be placed by the City Clerk under that portion of the agenda appropriate to the subject matter of the communication.~~

~~F. The presiding officer may at any time permit a member to introduce an ordinance, a resolution~~  
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~~or a motion out of the regular order, provided a majority of the Council members consent.~~

~~G. No matters other than those on the agenda shall be finally acted upon by the City Council; provided, that matters declared to be emergencies or of an urgent need by the Mayor, or any Council member, or the City Manager, with a full explanation of the emergency or urgency stated in open Council meeting, may with the consent of the Council by majority vote, be considered and acted upon by the Council.~~

~~H. New business may require a public hearing before final action is taken approving the expenditure of \$5,000 or more.~~

**Section 2. Classification.** This Ordinance is a permanent code ordinance.

**Section 3. Severability.** If any provision of this ordinance or any application thereof to any person or circumstances is held invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

**Section 4. Effective Date.** This ordinance shall become effective upon adoption.

**PASSED AND APPROVED** by a duly constituted quorum of the Whittier City Council on this \_\_\_ day of \_\_\_\_\_, 2018.

Introduced by: \_\_\_\_\_

1st reading: \_\_\_\_\_, 2018

2nd reading and public hearing: \_\_\_\_\_, 2018

\_\_\_\_\_  
Daniel Blair  
MAYOR

ATTEST:

\_\_\_\_\_  
Naelene Matsumiya  
CITY CLERK

Ayes:

Nays:

Absent:

Abstain:

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Non-Code Ordinance

**City of Whittier  
Ordinance #01-2018**

**An Ordinance Of The Whittier City Council Approving Alaska Railroad's Request To Rezone  
Lots 3 and 5, Block 10 Of Whittier Subdivision Phase II From Commercial to Industrial.**

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**Whereas**, WMC 17.32.010 states that the City Council may, from time to time, amend, supplement or repeal the regulations and provisions of this title, and

**Whereas**, the Whittier Planning Commission held a Public Hearing on December 6, 2017, and

**Whereas**, the Planning Commission referred the decision to the Whittier City Council for final review, and

**Whereas**, the Acting City Manager hereby recommends the approval of the rezone request submitted by the Alaska Railroad.

**Now, therefore The Whittier City Council Ordains:**

**Section 1. Classification.** This is a non-code ordinance.

**Section 2. Approving Rezone Request.** The City Council approves the rezone request submitted by the Alaska Railroad to rezone lots 3 & 5, Block 10, of Whittier Subdivision Phase II from Commercial to Industrial. The zoning map will be updated accordingly.

**Section 3. Effective date.** This ordinance shall take effect upon adoption by the Whittier City Council.

**Adopted** by the Whittier City Council on April 17th, 2018.

**ATTEST:**

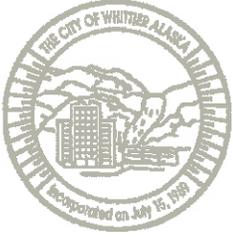
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**Naelene Matsumiya  
City Clerk**

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**Daniel Blair  
Mayor**

Yes:  
No:  
Absent:



# THE CITY OF WHITTIER

*Gateway to Western Prince William Sound*

P.O. Box 608 • Whittier, Alaska 99693 • (907) 427-2327 • Fax (907) 472-2404

**PLANNING COMMISSION  
REGULAR MEETING  
WEDNESDAY, DECEMBER 6, 2017  
Homeowners' Lounge, BTI Building  
6:00 p.m.**

**MINUTES**

**1. CALL TO ORDER**

Charlene Arneson called the meeting to order at 6:03 pm.

**2. ROLL CALL**

Charlene Arneson, Dyanna Pratt, Lindsey Erk and Jean Swingle

**COMMISSION MEMBERS ABSENT**

Ed Hedges

**MOTION:** Dyanna Pratt made a motion to excuse Ed Hedges from tonight's meeting

**SECOND:** Jean Swingle

**DISCUSSION:** None

**VOTE:** Motion Passed

**3. ADMINISTRATION PRESENT**

Naelene Matsumiya, Office Assistant

John Janik, Finance Officer

Scott Korbe, Public Works Director

**PUBLIC PRESENT**

Paul Farnsworth, Doug Stephens, Ron Noland

**4. APPROVAL OF REGULAR MEETING AGENDA**

**MOTION:** Dyanna Pratt made a motion to approve the December 6, 2017 Regular Meeting Agenda as is.

**SECOND:** Jean Swingle

**DISCUSSION:** None

**VOTE:** Passed Unanimously

**5. APPROVAL OF MINUTES**

**MOTION:** Dyanna Pratt made a motion to approve the Regular Meeting Minutes of November 1, 2017, with amendments.

**SECOND:** Jean Swingle

**DISCUSSION:** Change typo regarding term date for newly appointed members.

**VOTE:** Passed Unanimously

## **6. CORRESPONDENCE**

None

## **7. NEW BUSINESS:**

### **A. ARR Public Hearing – A Public Hearing for ARR’s Rezone Request**

Charlene Arneson closed the regular meeting and opened up the Public Hearing for Alaska Railroad’s Rezone request at 6:07 pm.

Charlene Arneson called to order the Public Hearing to allow the rezoning of lots 3 & 5 of Whittier Subdivision Phase II from commercial to industrial to allow truck and rail traffic to support the development of the Del Long Dock and ITB Facilities and other Alaska Railroad barge and rail operations.

Charlene called for any Planning and Zoning Commission members who would like to abstain from the hearing. Seeing none, she continued. She asked if any members of the audience would like to challenge the jurisdiction of the Planning and Zoning Commission for hearing the matter. Seeing none, she continued.

She then called for any City of Whittier Staff who could share information on the project before turning the public hearing over the Paul Farnsworth and Doug Stephens of the Alaska Railroad. Seeing none, she allowed Mr. Farnsworth and Mr. Stephens to begin their testimonies and present their proposal.

Mr. Farnsworth explained that an application for this rezone was submitted a few years ago, but he was more than willing to refresh the Commission. He told the Commission that the Alaska Railroad acquired lots in the hopes of creating more land in the Smitty’s Cove area. He described that the idea was to purchase the lots and take the rock out of there to take the lots down to the same grade as Tract 1A and the roads around them. He clarified that one of the reasons to have more land down in the area was more than just for work. Mr. Farnsworth stated that there is a plan to put a designated road directly to the boat ramp because right now, the road crosses paths with commercial vehicles and it can be dangerous to civilians.

Mr. Farnsworth continued by saying their plan is to bring the cliffs in the area down to the same elevation as the existing lands in Smitty’s Cove. Charlene stated that they can go forward with that without a rezoning request. Mr. Farnsworth clarified that according to the City’s code, they cannot. He explained that if the land has to be zoned industrial before they can begin extraction activities.

Director of Public works, Scott Korbe commented that if the Alaska Railroad were grating and mining rocks for their own purposes, they would not need to have the lots rezoned, however, if they were going to use it as commercial operations to sell it for profit, it would be deemed as a mineral source for sale, then they would have to have it rezoned.

Paul Farnsworth advised that he does not know what the future plans will be other than maybe selling some of the product to the Department of Transportation. He reminded that since there aren’t any projects for the product as of yet, but there are potential projects they are looking at. Mr. Farnsworth said that if they are going to grade the cliff to the same level as the parking lot at Smitty’s cove, a great amount of product will come out of that and if someone requested the material, it would expedite the project.

Doug Stephens added that there are several reasons to rezone and one of those reasons was to allow the potential of selling material removed from the sight to another party. Another reason was for future land uses. He mentioned that if they succeed in bringing the cliff to grade with the lot, it is most likely going to be used for railroad purposes. He stated that there aren’t any specific plans yet, but the land can be used as a yard for railroad activity. He mentioned the leasing of the lot to clients just as they are doing in some of their other properties.

Charlene Arneson expressed that whatever configuration the land is, it is of no real issue when rezoning. Mr. Stephen clarified that in order to sell it, the lands must be rezoned for industrial. Scott Korbe commented that if the Alaska Railroad was opening up a mine for retail sales, they’d become an industrial operation. He said if the

Alaska Railroad has a grading plan to bring the elevation down, how to dispose of extra material is up to them, but if their sole purpose is to drill and resale, it becomes a mine operation.

Mr. Farnsworth understood. He replied that they will be removing the material to create property for railroad use and purposes. Charlene Arneson asked Paul Farnsworth if there is a plan in place for the lots. She expressed her concerns about the vagueness of their proposal. Mr. Farnsworth replied that once it is zoned to industrial, that's when they can begin setting a plan in motion to put things on top of the lots. He stated that the main concern was moving the access road to Smitty's Cove away from the road that the Commercial vehicles use. He reminded the Commission that the safety of the civilians and the people working around the area, are what they're thinking about during this early stage.

Doug Stephens mentioned that there isn't a specific plan yet, but the land is a Commercial/Industrial checkerboard, and it would be appropriate if the land be zoned as, just and only, industrial.

**Commission recessed at 6:25 – 6:26**

Charlene Arneson opened the Public Hearing up to those who would like to testify against the proposal. Seeing none, she closed that portion of the public hearing and opened it up for those who are neutral.

Terry Bender came forward and testified as neutral for the proposal. She introduced herself and inquired about the road. She asked if a road is going to be built in the part that will be blasted in exchange for the already existing road. Charlene clarified that in the Ordinance, an alternate road must be available if the main roadway will be vacated.

Terry Bender also mentioned the noise that this project will generate. Paul Farnsworth assured that the blasting will be small and very well contained in the early stages. He commented that it will take a while for it to reach the later stages. Terry asked about the traffic that the construction will generate. Mr. Farnsworth replied that most of the material that will be removed from the site will be transported by train. He hopes that the project will not generate as much traffic. Terry Bender was satisfied with Mr. Farnsworth's answers.

Scott Korbe asked if the Railroad ran a theoretical gross \*unintelligible\*. Mr. Farnsworth stated that there was some core drilling and the rocks that came back were better than what they were expecting. He was expecting subgrade material and rocks that had to be processed, but it was not bad at all. Mr. Farnsworth continued saying that depending on the slope, the yield is going to be somewhere between 100,000-200,000 yards. He anticipates that what he'd really like to do is have a grade separated road from the yard going down to Smitty's Cove. He reassured that a guard rail will go along the road.

Mr. Stephens reminded the Commission that there isn't a preliminary plan, let alone a design in place for this.

Charlene asked who will maintain the road and be responsible for snow removal. She admitted that her mind is beginning to wrap about the issue. Scott Korbe stated that he cannot speak to that as of yet. Charlene asked if it would become a new issue. Scott replied that it can possibly become a new issue.

Mr. Farnsworth stated that there is a contract with the City and the Railroad stating that the Railroad will maintain access to Smitty's Cove. He assures that it will remain that way for years until they agree on a different route.

Charlene closed the Public Hearing for the audience at 6:47 pm and opened it up for the Commission.

**MOTION:** Dyanna Pratt made a motion to approve the re-proposed rezoning of lots 3 and 5 on Block 10 of Whittier Subdivision Phase II from Commercial to Industrial.

**SECOND:** Jean Swingle

**DISCUSSION:** Jean Swingle stated that the more the City does for the railroad, the more they don't take the community into account. She said that she was concerned about the only access across town. She mentioned that

the railroad does not take tunnel times into consideration and the tourists that are trying to make the tunnel.

Mr. Farnsworth stated that one of the options that they're looking at is extending the tracks at Smitty's Cove so that more of the train will be south. He mentioned that he'd have to be careful in not blocking Smitty's Cove. He stated that most of their freight duties have been moved to when the tunnel is closed and midnight to accommodate the City. He reminded that it is the success with the cruise line that's obstructing the access way.

Charlene stated that the railroad has always been very good at accommodating the City's Emergency Response Team. Charlene said that it was a lot to wrap her head around because unlike their proposal last time, this one was different. She said she did not feel comfortable with the vagueness of their proposal.

Mr. Farnsworth stated that before anything can be done, the lots have to be zoned as industrial so that the yard is a uniformed industrial yard. He said it makes it very difficult to operate business when the yard is an industrial/commercial checkerboard.

Mr. Stephens indicated that if it remains commercial and they did lower the grade to match the yard, they are still not permitted to park trucks on the lot. Charlene replied saying that they can because it is their lot. Mr. Stephens pulled up the code in which it states that it is prohibited. Charlene referenced a chart that shows allowance for commercial and Industrial activity in 17.16.230.

Paul Farnsworth indicated that on the chart that is being referenced, natural resource storage, extraction and transportation is listed under retail, and it does not stated if it is permitted on a commercial lot or not. He said that the process can begin without the lot being rezoned. Mr. Farnsworth explained to Charlene that he believes that rezoning the lots to industrial will be the best use of the property in order to bring the area down to grade. He reminded the Commission that it will open up land that can be used to service the existing marine industrial uses in the area.

Lindsey Erk referenced title 17.16.040 and stated the different facilities allowed on industrial lots and commercial lots.

Charlene indicated that their proposal was unclear. She commented that she was used to having a plan that was set in stone whenever applicants presented their proposals during public hearings.

Mr. Stephens reiterated with an apology saying that there is no distinct plan as of yet, but rezoning the lots will open up options to what they can be used for in the future. Mr. Stephens explained that the land can be leased out during heavy fishing seasons. He said that they tend to respond more to needs than having a plan.

Charlene replied that even so, there is the possibility of more rail traffic and it won't be good for the tourism that Whittier has now. She reassured that she wasn't trying to stop production; she was directing it in the right way so that it benefits everyone. She asked once more if there was a plan.

Mr. Farnsworth was willing to withdraw the application for the time being and return with a concrete plan.

Charlene stressed that she was not opposed to the proposal. She clarified that she was just considering the people of Whittier. Mr. Farnsworth replied that he understands.

Charlene listed options and said that we can either table this rezone for now until they have more conversations with Public Works Director Scott Korbe, or the Commission can approve this to go in front of Council. She recommended the latter. She commented that she would feel more comfortable if it were taken into the care of the City Council.

Mr. Farnsworth agreed to have the approval go in front of the City Council and apologized for not having a plan as of yet.

Jean Swingle mentioned that the proposal is more than reasonable and she agrees that it should go to Council for final approval.

Lindsey Erk communicated that what was presented in front of the Commission was a zoning issue, not a building permit proposal.

Charlene asked if there was any more discussion.

**VOTE:** Motion failed.

Dyanna Pratt amended her motion.

**MOTION:** Dyanna Pratt made a motion to send the approval of the rezoning of lots 3 & 5 of Whittier Subdivision Phase II from Commercial to Industrial to the City Council for final review.

**SECOND:** Jean Swingle

**DISCUSSION:** None

**VOTE:** Dyanna Pratt, Yes; Jean Swingle, Yes; Lindsey Erk, Yes; Charlene Arneson, Yes.

**Commission recessed at 7:08-7:10**

**B. Passage Canal Development Parcels for Final Plat Procedures**

**MOTION:** Dyanna Pratt made a motion to move the Passage Canal Development Parcels for Final Plat Procedure to Non-Action items.

**SECOND:** Jean Swingle

**DISCUSSION:** None

**VOTE:** Motion Passed Unanimously

**C. Whittier Seafood LLC's Variance Request Application Introduction**

Ron Noland, Whittier Seafood LLC's representative, introduced the Variance Request Application. He explained that for better processing, Whittier Seafood LLC wants to expand their freezer capacity and to do so, they had to apply for a Variance. Mr. Noland showed a photo of the desired area for these freezers to the Commission. Scott Korbe told the Commission that he and Mr. Noland were able to sit down and discuss this and he did not object to the expansion.

Charlene Arneson explained to Mr. Noland that a representative from Alaska Railroad may need to attend the meeting as they are the owners of the land. Mr. Noland said that he can send out a letter requesting they participate in the Public Hearing. Charlene stated that she will clarify with the City's attorney.

Charlene stated that the Public Hearing will be held at the Planning Commissions regular meeting on January 3<sup>rd</sup> of next year (2018).

**8. MISCELLANEOUS BUSINESS**

None

**9. PUBLIC COMMENTS**

None

**10. COMMISSION COMMENTS**

None

**11. NEXT MEETING AGENDA ITEMS**

Public Hearing for Whittier Seafood LLC's request for a variance.

**12. NEXT MEETING ATTENDANCE PLANS**

None

**13. ADJOURNMENT:**

**MOTION:** Ed Hedges made a motion to adjourn the meeting

**SECOND:** Jean Swingle

**DISCUSSION:** None

**VOTE:** Unanimous

Charlene Arneson adjourned the meeting at 8:18 pm.

**ATTEST:**



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**Naclene Matsumiya  
Office Assistant**

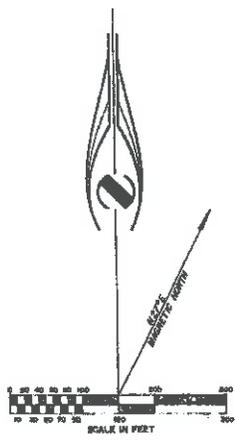


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**Charlene Arneson  
Commission Chairperson**

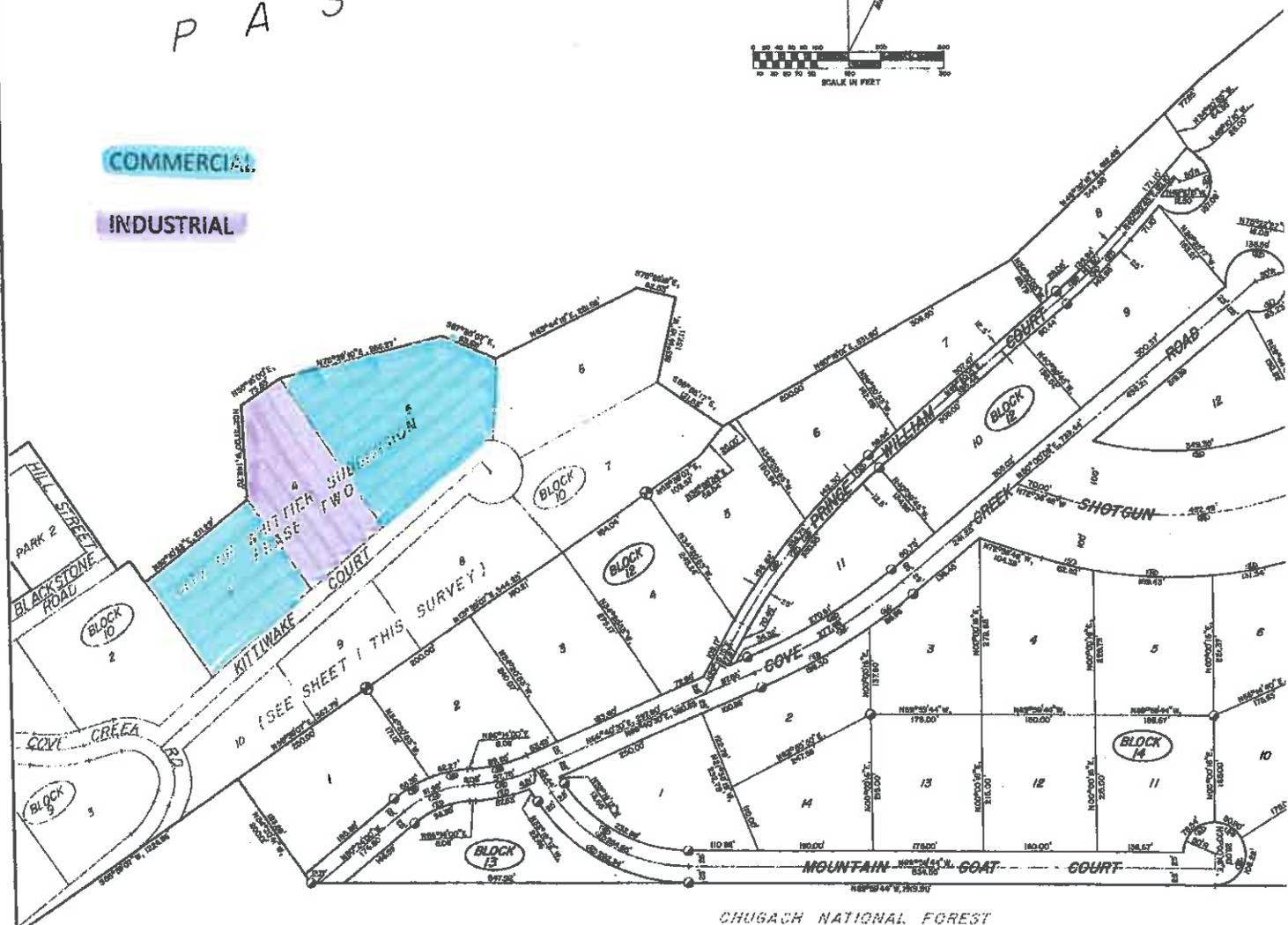
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COMMERCIAL

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CHUGACH NATIONAL FOREST

## CITY OF WHITTIER SUBDIVISION PHASE TWO

**17.16.040 C – Commercial district.**

This district is intended to foster a concentrated area of shopping, entertainment, office facilities and tourist-oriented development in a compact, convenient and pleasant pedestrian-oriented community center. [Ord. 7-19-84 § 1, 1984. Prior code § 23.20.040].

**17.16.050 I – Industrial district.**

This district is intended to provide an area for manufacturing, storage, shipping terminals and railroad-related uses. This is an area of development which is generally not compatible with residential and commercial uses because of conflicts from vehicle traffic, noise, dust and danger. The area is characterized by loading docks, railroad yards, storage buildings, and wholesale commercial enterprises. This is an area which provides for those marine uses which are not compatible with the small boat harbor. Campgrounds, public use areas and recreational uses may be allowed in industrial zoned districts by conditional use. Campground, public use areas and recreational uses existing as of March 1, 2015, shall be considered a permitted use but may not be enlarged upon, expanded or used as grounds for adding additional structures or uses without applying for and obtaining approval as a conditional use. [Ord. 24-2015 § 2, 2015; Ord. 7-19-84 § 1, 1984. Prior code § 23.20.050].

**17.16.230 Table of allowed uses.**

Table 1, allowed uses, shall be as follows:

P = Permitted

C = Conditional

**Table of Allowed Uses**

|                                    | Single-Family | Multifamily | Commercial | Industrial | Open Space | Small Boat Harbor | Marine Park |
|------------------------------------|---------------|-------------|------------|------------|------------|-------------------|-------------|
| Accessory Residential <sup>1</sup> |               |             |            | P          |            |                   |             |
| Airport                            |               |             |            | P          |            |                   |             |
| Banks and financial institutions   |               |             | P          |            |            |                   |             |
| Barge operations                   |               |             |            | P          |            | P                 | P           |
| Bulk fuel storage and transfer     |               |             |            | P          |            |                   |             |
| Campgrounds                        |               |             |            | C          | P          |                   | P           |
| Churches                           | C             | C           | P          |            |            |                   |             |
| Clubs, meeting halls               |               |             | P          |            |            |                   |             |

|   | Single-Family | Multifamily | Commercial | Industrial | Open Space | Small Boat Harbor | Marine Park |
|---|---------------|-------------|------------|------------|------------|-------------------|-------------|
| Commercial animal kennel and services               |               | P           | P          |            |            |                   |             |
| Commercial fishing operations                       |               |             | P          |            |            | P                 |             |
| Commercial garages, auto body shops                 |               |             | C          | P          |            |                   |             |
| Day care and elderly centers                        | C             | C           | P          |            |            |                   |             |
| Duplexes  | C             | P           | C          |            |            |                   |             |
| Ferry terminal                                      |               |             |            | C          |            | P                 |             |
| Freight terminal                                    |               |             |            | P          |            |                   |             |
| Garbage and/or refuse transfer storage and disposal | C             | C           | C          | P          |            |                   |             |
| Hazardous or noxious materials storage              |               |             |            | P          |            |                   |             |
| Heavy equipment storage and repair                  |               |             |            | P          |            |                   |             |
| Heliport and terminals                              |               |             |            | P          |            |                   |             |
| Home occupation <sup>2</sup>                        | P             | P           | P          |            |            |                   |             |
| Hospitals and health care facilities                |               | C           | P          |            |            |                   |             |
| Hotel   |               | C           | P          |            |            |                   |             |
| Indoor recreation                                   | C             | P           |            |            |            |                   |             |
| Junkyard  |               |             |            | C          |            |                   |             |
| Houseboat   | C             | C           |            |            |            |                   |             |
| Lumber and building material storage yard           |               |             | P          | P          |            |                   |             |
| Manufacturing and wholesaling                       |               |             |            | P          |            |                   |             |
| Marine services                                     |               |             | P          | P          |            | P                 | C           |
| Mobile home   | C             | C           |            |            |            |                   |             |

|  | Single-Family | Multifamily | Commercial | Industrial | Open Space | Small Boat Harbor | Marine Park |
|--|---------------|-------------|------------|------------|------------|-------------------|-------------|
| Mobile vendor  |               |             | C          |            |            | C                 |             |
| Movie hall and theater                                   |               |             | P          |            |            |                   |             |
| Multifamily  |               | P           |            |            |            |                   |             |
| Museum and libraries                                     |               | P           |            |            |            |                   |             |
| Natural resource extraction storage and transfer         |               |             |            | P          |            |                   |             |
| Neighborhood commercial <sup>3</sup>                     | C             | C           |            |            |            |                   |             |
| Parking lots and garages: commercial or private          |               | C           | P          | P          |            |                   |             |
| Parks, playgrounds, public use areas                     | P             | P           | P          | C          | P          |                   | P           |
| Police, fire stations and municipal offices              | P             | P           | P          | C          |            | P                 |             |
| Post office  | C             | P           | P          |            |            |                   |             |
| Private garage storage, and related accessory structures | P             | P           |            |            |            |                   |             |
| Professional offices                                     | C             | P           | C          |            |            |                   |             |
| Recreational use   | P             | P           | C          | C          | P          | P                 | P           |
| Restaurant and cafe                                      |               | C           | P          |            |            | P                 |             |
| Retail fuel sales  |               | C           | P          |            | C          | P                 |             |
| Retailing of merchandise and services                    |               | C           | P          |            |            | P                 |             |
| Retail liquor sales and bars                             |               |             | P          |            |            | P                 |             |
| Roominghouse   |               | P           | C          |            |            |                   |             |
| Sawmills, log transfer                                   |               |             |            | P          |            |                   |             |
| Seafood processing                                       |               |             |            | P          |            |                   |             |

|                                       | Single-Family | Multifamily | Commercial | Industrial | Open Space | Small Boat Harbor | Marine Park |
|---------------------------------------|---------------|-------------|------------|------------|------------|-------------------|-------------|
| Schools and educational uses          | C             | C           | C          |            |            |                   | C           |
| Shipyards                             |               |             |            | P          |            |                   |             |
| Signs                                 |               | C           | P          | P          |            | C                 |             |
| Single-family attached, condominiums  |               | P           |            |            |            |                   |             |
| Single-family residential             | P             | P           | C          |            |            |                   |             |
| Temporary storage: building materials | P             | P           | C          | C          |            |                   |             |
| Utility facilities and structures     | C             | C           | C          | C          | C          | C                 |             |
| Visitor center                        |               |             | C          |            | C          | P                 | P           |
| Warehouses                            |               |             |            | P          |            |                   |             |

TABLE 1

## NOTES

1. **Accessory Residential Use.** One dwelling unit may be occupied as a permanent accessory use and development may occur which is clearly incidental to the permitted principal use and structures. Roominghouses and hotels may be permitted only as temporary residential accessory uses related to specific industrial activities and time tables. Such temporary residential accessory uses shall be removed in accordance with a time limit established by the Zoning Administrator.

2. **Home Occupations.** Provided, that the primary use and appearance of the area remains or will be residential in nature and generally conforming to the existing development in the surrounding area and/or other areas in this district, and that:

- a. There is no change in the outside of the building or premises;
- b. No equipment or process shall be used which creates noise, vibration, glare, fumes, or odors, detectable to normal senses off the lot or interference in any radio or television receivers off the premises, or causes any line voltage fluctuation off the premises. No hazardous or noxious materials shall be used or stored on the premises;
- c. No outside storage of materials or stock shall be allowed except on a temporary, less than six months, basis;
- d. When located in the principal dwelling, the home occupation must share the same common entrance with the residential use of the building;
- e. No traffic parking or utility demands shall be generated by such home occupation, in greater volume than would normally be expected in a residential neighborhood;

f. Home occupation does not include the following occupancies as defined by Table 5-A of the 1979 Uniform Building Code: A, B-1, B-3, B-4, E, H, I and R-1.

3. Neighborhood Commercial. These uses must not generate large volumes of traffic; they must be generally small, compact and compatible with the surrounding neighborhood; and must be located in buildings of residential design, scale, architecture, and exterior materials in order to preserve the residential character of the area.

[Ord. 24-2015 § 3, 2015; Ord. 531-08 § 2, 2008; Ord. 98-88 § 2, 1987; Ord. 71-88 § 1, 1987; Ord. 7-19-84 § 1, 1984. Prior code § 23.20.090].

**CITY OF WHITTIER, ALASKA  
RESOLUTION #09-2018**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITTIER, ALASKA  
AUTHORIZING ANNIE REEVES TO SERVE AS INTERIM  
CITY MANAGER FOR SIX MONTHS**

**WHEREAS**, the City Manager of Whittier, Alaska (“City”) resigned without notice and, therefore, Assistant City Manager Annie Reeves is currently serving as the Acting City Manager; and

**WHEREAS**, the City Council of Whittier hereby authorizes Annie Reeves to serve as Interim City Manager for six (6) months or until the City hires a full-time City Manager; and

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Whittier that Annie Reeves will serve as the Interim City Manager for six (6) months or until the City hires a full-time City Manager.

**PASSED AND APPROVED** by a duly constituted quorum of the Whittier City Council on this \_\_\_ day of \_\_\_\_\_ 2018.

**ATTEST:**

\_\_\_\_\_  
Naelene Matsumiya  
CITY CLERK

MAYOR

\_\_\_\_\_  
Daniel Blair

Ayes:

Nays:

Absent:

Abstain:

**CITY OF WHITTIER, ALASKA  
ORDINANCE #08-2017**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WHITTIER, ALASKA, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH THE ALASKA RAILROAD CORPORATION TRANSFERRING TRACT A-1 TO THE ALASKA RAILROAD CORPORATION IN EXCHANGE FOR TRACT W AND THE DELONG DOCK, SUBJECT TO SPECIFIC ESSENTIAL TERMS AND CONDITIONS EXECUTED BY THE PARTIES.**

**WHEREAS**, in 2000, the Alaska Legislature passed CSHB 320, a bill that authorized and directed the Alaska Railroad Corporation (“ARRC”) to receive Tract W, including the DeLong Dock, from the United States, and further directed ARRC to reconvey Tract W, excluding the DeLong Dock, to the City of Whittier (“City”); and

**WHEREAS**, CSHB 320 stated, “the corporation [ARRC] and the City of Whittier shall agree to diligently work together in good faith to resolve disputes and to collaborate with each other in developing a management agreement for operation of the DeLong Dock facility with the goal of operating the facility as a single entity for economic development purposes”; and

**WHEREAS**, it has been seventeen years since the 2000 legislation, during which time ARRC has held exclusive use of the DeLong Dock, refused to allow the City access to the Dock, shared no revenues from the Dock, and used the Dock unilaterally to support the financial interest of ARRC, while causing significant detriment to the City and the Prince William Sound region; and

**WHEREAS**, in May of 2017, the United States quitclaimed Tract W and the DeLong Dock to ARRC; and

**WHEREAS**, ARRC must reconvey Tract W, excluding the DeLong Dock, to the City as directed in CSHB 320; and

**WHEREAS**, it is in the best interest of and advantageous to the City to enter into an agreement with ARRC whereby ARRC will convey Tract W and the DeLong Dock to the City, in exchange for City-owned Tract A-1; and

**WHEREAS**, Whittier Municipal Code 3.36.150.E. allows the City to exchange a parcel of City property with property owned by another party, after City Council approval and public notice of the exchange, and subject to conditions imposed by the City Council; and

**WHEREAS**, the City Manager has negotiated and agreed with ARRC a Joint Statement of Essential Terms of the proposed agreement to exchange Tract W and the DeLong Dock for Tract A-1 to be presented to the City Council for approval; and

**WHEREAS**, upon the City Council’s approval of the essential terms of the agreement, the City must negotiate the non-essential terms of the agreement and all the conveyance documents, and execute the final agreement and conveyance documents.

**NOW, THEREFORE, the Whittier City Council ordains:**

Section 1. The form and content of the Joint Statement of Essential Terms Between the Alaska Railroad Corporation and the City of Whittier, Alaska, signed on August 22, 2017 by the City and on August 18, 2017 by ARRC (attached as exhibit A), now before this meeting, are in all respects authorized, approved and confirmed by this ordinance.

Section 2. The City Council authorizes, empowers, and directs the City Manager to negotiate the non-essential terms of the agreement between the City and ARRC for the exchange of Tract W and the DeLong Dock with Tract A-1. The City Council also authorizes, empowers, and directs the City Manager to execute and deliver on behalf of the City a final agreement for the exchange of Tract W and the DeLong Dock with Tract A-1, containing the essential terms as approved in Section 1 and the non-essential terms as negotiated by the City Manager with ARRC, with such changes, modifications, additions and deletions therein as he shall deem necessary, desirable or appropriate.

Section 3. The City Council further authorizes, empowers, and directs the City Manager to do all acts and things and to execute all documents as may be necessary to carry out and comply with the provisions of the final agreement as executed, including any and all property conveyance documents.

Section 4. Effective date. This ordinance shall be effective immediately upon adoption.

1st reading: December 6, 2017

2nd reading and public hearing: March 20, 2018

**ADOPTED** by the Whittier City Council on April 17, 2018.

ATTEST:

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Naelene Matsumiya  
City Clerk

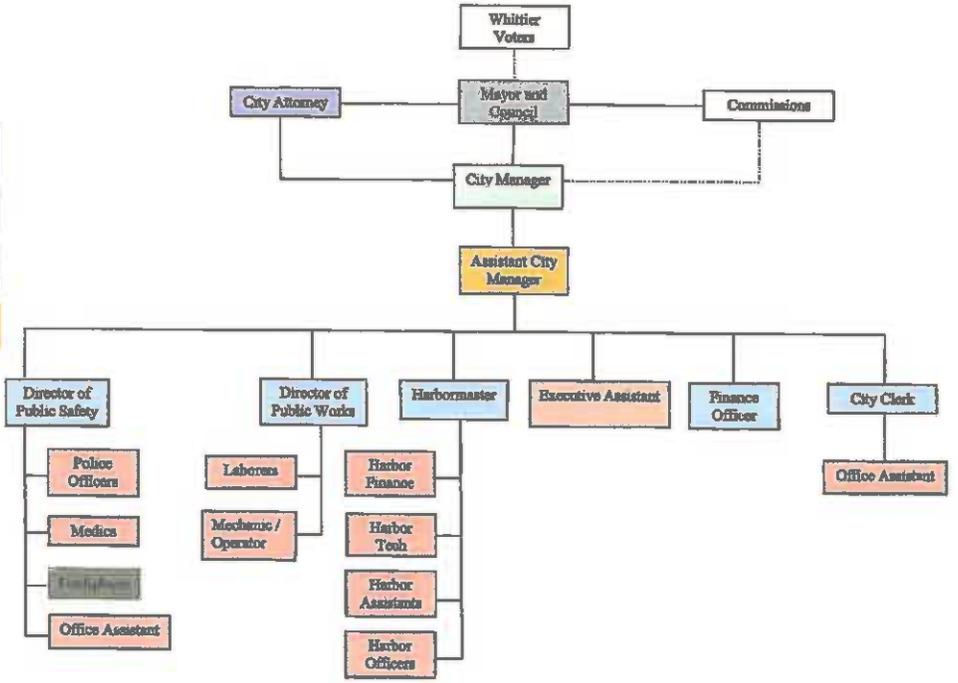
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Daniel Blair  
Mayor

Yes:  
No:  
Absent:

**Index**

|                            |                      |
|----------------------------|----------------------|
| Appointed Management       | Contract Appointed   |
| Department Head Management | Mayoral Appointments |
| Non Exempt / Hourly        | Elected              |
| Volunteer                  | Exempt Management    |



## Harbor Design Modification Reconsideration - Turning Basin

**Original design** provides preferential moorage for 4 -40 foot boats and about 10 -26' boats. This design will also capture tax revenue on 4-40' boats that is being lost today.

**Pros** - Approximately \$29,000 revenue from preferential moorage

Original head walk design will be easier and likely a bit cheaper to install. Probably has aesthetic appeal as well.

**Cons**- Will make maneuvering in the fairway challenging. A lot of boats using this area are larger than what could be accommodated with this configuration. Will no longer be able to be used for large boats in the off season.

**Current design** option creates a turning basin that does help with navigation- the fairway between Whiskey float(wooden docks) and the head walk is less than desirable. The harbor has been able to utilize the wider area termed "turning basin" to accommodate up to 24 bow pickers during the fishing season and is also used for bigger vessels in the off season. The turning basin is popular with boaters.

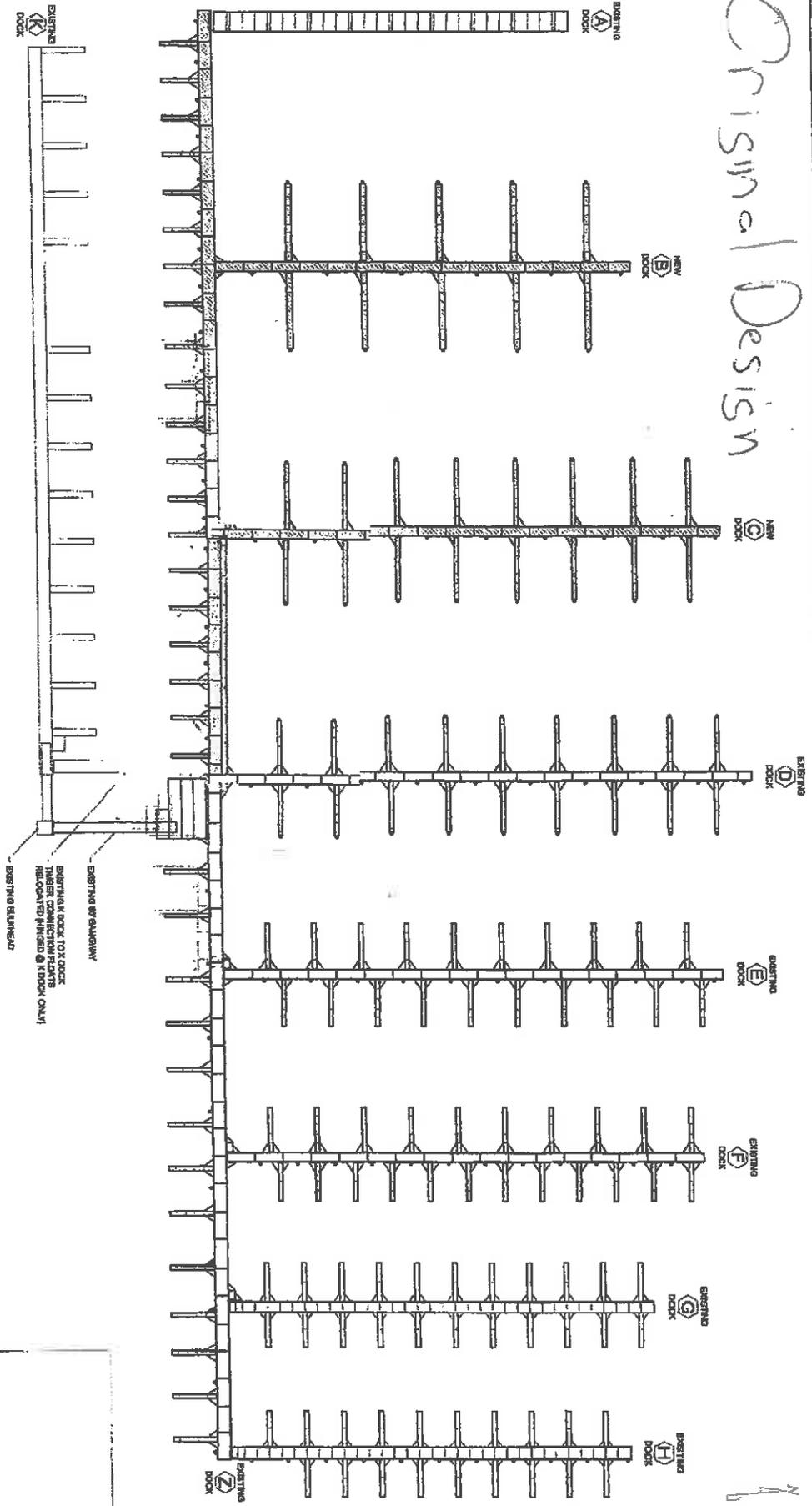
When council opted for this configuration we were told the revenue from housing the bow pickers was approximately neutral. I believe this was based solely on the loss of revenue from the 4 -40' boats,(\$11,000) and did not account for the 10 -26' boats.

Revenue from this design is hard to confirm, but I doubt it would exceed \$20,000, resulting in a loss of about \$10K to the harbor.

**An alternative design** is to return the head walk to the original design(favored by BMI) and not put fingers on the south side of the head walk. This should allow off season use by larger boats and accommodate about 10 bow pickers rafted 2 deep, instead of 4 deep and would provide a usable turning basin when the during the 10-11 months that the harbor doesn't have the commercial fishing in the harbor.

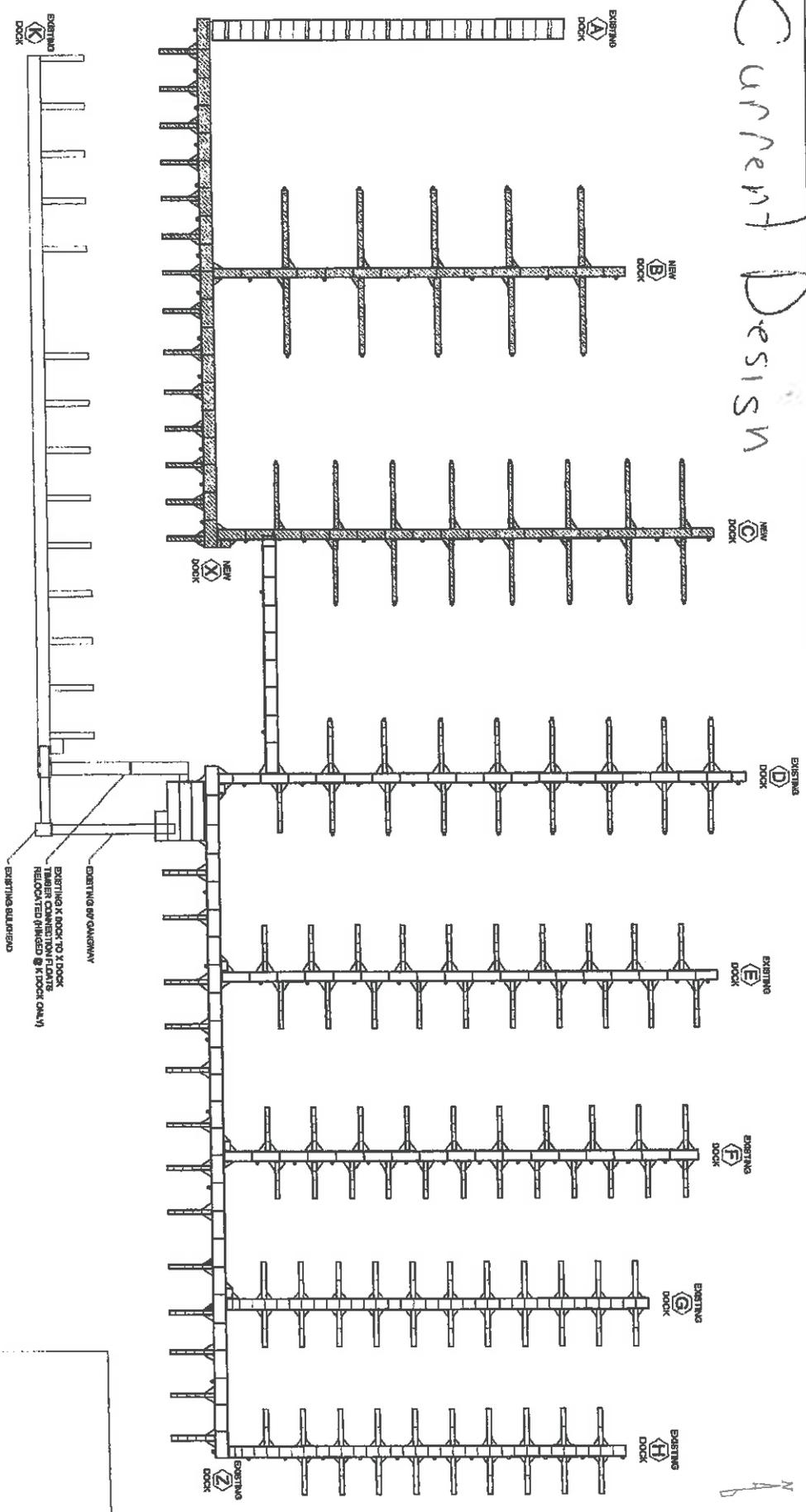
This design would recover the \$11K lost to the 4-40 boats, would capture taxes on those boats and accommodate about half of the bow pickers that we have in the past. If my assumptions on bow picker revenue is accurate, this design would put the revenue for the turning basin area at about \$22K, instead of the potential \$29K, but the additional \$7K was still be captured by rafting the overflow on A float so there would actually be a gain of about \$10K from the existing configuration.

*Original Design*



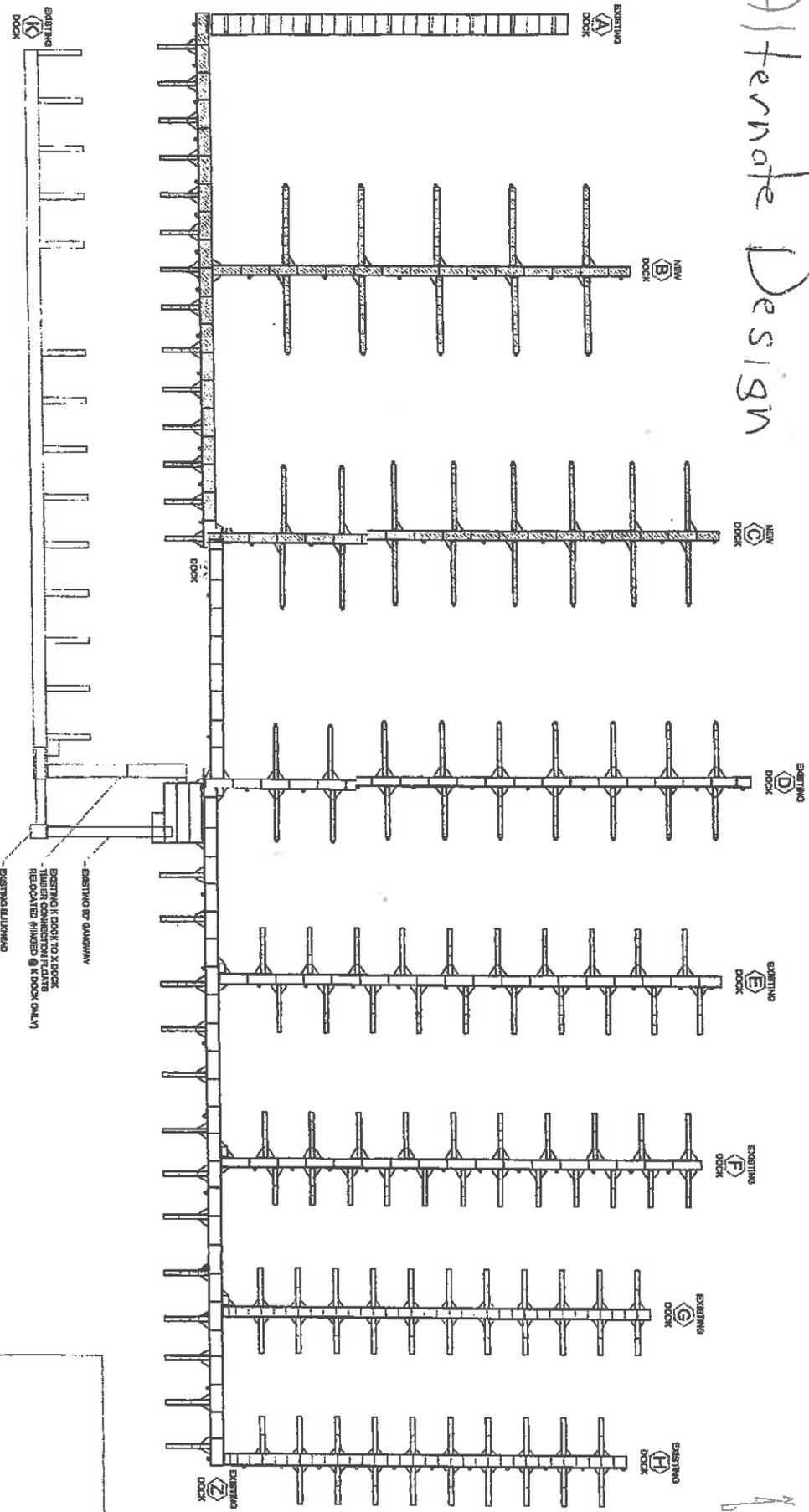
|  |  |                                      |                                   |
|--|--|--------------------------------------|-----------------------------------|
| <b>Bollinger</b><br>Incorporated<br>10000 Highway 100<br>Houston, TX 77036<br>Phone: (281) 416-1000<br>Fax: (281) 416-1001<br>Website: www.bollinger.com |  | <b>JOB NUMBER:</b><br><b>17-1711</b> | <b>SCALE:</b><br><b>N.T.S.</b>    |
| <b>DATE:</b><br><b>02/17/2017</b>  |  | <b>DRAWN BY:</b><br><b>C. M. K.</b>  | <b>DATE:</b><br><b>02/17/2017</b> |
| <b>PAPER SIZE:</b><br><b>11x17</b>   |  | <b>DRAWING:</b><br><b>CL 1.0</b>     | <b>DATE:</b><br><b>02/17/2017</b> |
| <b>DESCRIPTION:</b><br><b>REPLACEMENT FLOATS PHASE 2</b>   |  | <b>SHEET NO.:</b><br><b>1</b>        | <b>DATE:</b><br><b>02/17/2017</b> |
| <b>CITY OF WHITTIER</b><br><b>REPLACEMENT FLOATS PHASE 2</b><br><b>WHITTIER, AK</b><br><b>OVERALL LAYOUT</b>   |  |                                      |                                   |

# CURRENT DESIGN



|   |  |                               |  |                              |  |  |  |
|---|--|-------------------------------|--|------------------------------|--|--|--|
| <b>Ballingham</b><br>Mechanical Division<br>1702 15th Street SW<br>Everett, WA 98201<br>TEL: 425.336.3100<br>FAX: 425.336.3101<br>www.ballingham.com  |  | <b>Job Number:</b><br>17-1711 |  | <b>Scale:</b><br>N.T.S.      |  | <b>City of Whittier</b><br><b>Replacement Floats Phase 2</b><br>Whittier, AK |  |
| <b>Rev. / Date</b>  |  | <b>Paper Size:</b><br>11x17   |  | <b>Date:</b><br>02/17/2017   |  | <b>Overall Layout</b>  |  |
| <b>Description</b>  |  | <b>Drawn By:</b><br>C. M. K.  |  | <b>Drawings:</b><br>O.L. 1.0 |  | <b>Sheet No.:</b><br>1   |  |
| This drawing is subject to engineering, architectural, and other disciplines. It is not to be used for construction without the approval of the engineer of record. The engineer of record is not responsible for the accuracy of the information provided by others. |  | <b>Rev. / Date</b>            |  | <b>Description</b>           |  | <b>Rev. / Date</b>   |  |

# Alternate Design



|   |  |                               |                          |  |
|---|--|-------------------------------|--------------------------|--|
| <b>Bellingham</b><br><small>Engineering &amp; Construction Services, Inc.<br/>         1000 West 1st Street, Suite 100<br/>         Bellingham, WA 98201-3844<br/>         Phone: 360.738.1111<br/>         Fax: 360.738.1112<br/>         www.bellingham-engineering.com</small> |  | <b>JOB NUMBER:</b><br>17-1711 | <b>SCALE:</b><br>N.T.S.  | <b>CITY OF WHITTIER</b><br><b>REPLACEMENT FLOATS PHASE 2</b><br>Whittier, AK<br>OVERALL LAYOUT |
| <b>PAPER SIZE:</b><br>11x17   |  | <b>DATE:</b><br>02/17/2017    | <b>DRAWING:</b><br>OL1.0 |  |
| <b>DESCRIPTION:</b><br>871  |  | <b>DRAWN BY:</b><br>C. M. K.  | <b>SHEET NO.:</b><br>1   |  |
| <b>REV. DATE:</b>   |  |                               |                          |  |