



# THE CITY OF WHITTIER

*Gateway to Western Prince William Sound*

P.O. Box 608 • Whittier, Alaska 99693 • (907) 336-1490 • Fax (907) 472-2404

**WHITTIER CITY COUNCIL  
REGULAR MEETING  
TUESDAY MAY 22, 2018  
7:00 PM  
COUNCIL CHAMBERS  
PUBLIC SAFETY BUILDING**

## MINUTES

### 1. CALL TO ORDER

Mayor Daniel Blair called the meeting to order at 7:00 p.m.

### 2. OPENING CEREMONY

Mayor Daniel Blair led the Pledge of Allegiance.

### 3. ROLL CALL

- A. Council members present and establishing a quorum:** Monty Irvin, Debra Hicks, Dave Dickason, Peter Denmark, Victor Shen and Daniel Blair.

**MOTION:** Peter Denmark made a motion to excuse David Pinquoch from tonight's meeting.

**SECOND:** Dave Dickason

**DISCUSSION:** None

**VOTE:** Motion passed unanimously

**B. Administration Present:**

Annie Reeves, Acting City Manager  
Naelene Matsumiya, City Clerk  
John Janik, Finance Officer  
Holly Wells, City Attorney  
Scott Korbe, Public Works Director

Kyle Sinclair, Harbormaster  
Greg Russell, Acting Police Chief  
Anmei Goldsmith, City Attorney

**Others Present:**

Lindsey Erk, Greg Clifford, David Goldstein, Cathy McCord, Renae Schmunk and Don Stevens

### 4. APPROVAL OF MINUTES

April 17, 2018 Regular Meeting Minutes, April 30 Special Meeting Minutes and May 15, 2018 Board of Equalization Meeting Minutes

**MOTION:** Dave Dickason made a motion to approve the April 17, 2018 Regular Meeting Minutes, April 30 Special Meeting Minutes and May 15, 2018 Board of Equalization Meeting Minutes as they are.

**SECOND:** Monty Irvin  
**DISCUSSION:** None  
**VOTE:** Motion passed unanimously

**5. APPROVAL OF SPECIAL MEETING AGENDA**

**MOTION:** Victor Shen made a motion to approve the Special Meeting Agenda with amendments.

**SECOND:** Dave Dickason

**DISCUSSION:** Change *Special Meeting* to *Regular Meeting*

**VOTE:** Motion passed unanimously

**6. MAYOR'S REPORT**

**A. Mayor Report**

Dan Blair reported that the Hiring Committee constructed a Job Description for the City Manager position and that it has been posted on the Alaska Municipal League website as well as Monster.com

**B. Vice Mayor Report by Vice Mayor Dave Pinquoch**

None

**7. MANAGER'S REPORT**

**A. City Manager's Report- Annie Reeves**

See written report in original packet

Annie Reeves introduced and welcomed Greg Russell, the new Interim Director of Public Safety.

**B. City Attorney's Report – Anmei Goldsmith**

Dan Blair asked Anmei about management on the Delong Dock. Anmei replied that a few finalizations have to be done and that she and Holly Wells are currently working on it. She commented that they are close. She disclosed that the Alaska Railroad still owns the dock as of now.

Discussion with Annie Reeves and Council ensued.

**C. School District Report**

See written report in packet.

**D. Director's Reports**

**1. Financial report – John Janik**

See written report in original packet.

**2. Harbormaster Report – Kyle Sinclair**

Nothing new to report

**3. Public Safety Report – Greg Russell**

Nothing new to report

**4. Public Works Report – Scott Korbe**

Nothing new to report

**8. COMMISSION/COMMITTEE REPORTS**

**A. Planning Commission**

Nothing new to report

**B. Port & Harbor Commission**

Greg Clifford reported that since they are in the summer season, regular meetings won't be held until September. He reminded Council that Special Meetings can still be called. He stated that he is expecting to call a few meetings during the summer season due to all the conversations around the Delong Dock and the final phase of Harbor reconstruction coming to light.

**C. Parks & Recreation Committee**

Dave Dickason reported that a Winter Summit was held on Saturday, May 12, and said plans for the Horsetail Trail were discussed. He reported that CRW returned the master plan for the park and it is waiting to be confirmed.

**D. Prince William Sound Aquaculture Corp.**

Nothing new to report

**E. Regional Citizen's Advisory Council**

Nothing new to report

**9. CITIZENS COMMENTS ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING**

None

**10. APPROVAL OF CONSENT CALENDAR**

None

**11. PUBLIC HEARINGS (NON-ORDINANCE)**

None

**12. PRESENTATIONS**

None

**13. ORDINANCES**

None

**14. PUBLIC HEARING (2<sup>nd</sup> reading)**

None

**15. RESOLUTIONS**

**A. Res. #09-2018 – A resolution of the City Council of the City of Whittier, Alaska adopting the rate levy, date of equalization and date when taxes become delinquent for 2018 tax roll.**

**MOTION:** Victor Shen made a motion to adopt resolution #09-2018

**SECOND:** Peter

**DISCUSSION:** None

**VOTE:** Motion passed unanimously

**B. Res. #10-2018 – A resolution of the City Council of the City of Whittier, Alaska requesting FY2019 Payment in Lieu of Taxes (PILT) funding from the State of Alaska, Department of Commerce, Community, and Economic Development**

**MOTION:** Victor Shen made a motion to adopt resolution #10-2018

**SECOND:** Dave Dickason

**DISCUSSION:** Adoption date on resolution was amended from 2017 to 2018

**VOTE:** Motion passed unanimously

**C. Res. #11-2018 – A resolution of the City Council of the City of Whittier, Alaska accepting FY 2019 Community Revenue Sharing Funds from the State of Alaska, Department of Commerce Community and Economic Development.**

**MOTION:** Dave Dickason made a motion to adopt resolution #11-2018

**SECOND:** Monty Irvin

**DISCUSSION:** None

**VOTE:** Motion passed unanimously

**D. Res. #12-2018 – A resolution of the City Council of the City of Whittier, Alaska authorizing the Acting City Manager to enter into a contract with Pruhs Construction, LLC. To build Shotgun Cove Road station 65+00 to 114+00 for \$2,562,590.00.**

**MOTION:** Victor Shen made a motion to adopt resolution #12-2018

**SECOND:** Monty Irvin

**DISCUSSION:** Peter Denmark asked about the scope of work. Scott Korbe replied that they [Pruhs] will continue from where they left off.

**VOTE:** Motion passed unanimously

## **16. EXECUTIVE SESSION**

None

## **17. UNFINISHED BUSINESS**

### **A. Alaska Railroad Road Crossing**

Topic was briefly discussed. A motion was not made. A vote was not taken.

## **18. NEW BUSINESS**

### **A. Review of Ordinance #03-2017**

Item was discussed at length. Annie Reeves stated that there is a lot to do and suggested a work session to discuss outdated and conflicting language. Council scheduled a work session for the topic for Monday, June 18 at 6 pm.

### **B. Employee Flowchart**

Item was discussed under previous item A. *Review of Ordinance #03-2017.*

### **C. Bellingham Marine Quote for Harbor Reconstruction**

Kyle Sinclair reported that a final quote was submitted to the City. He explained the potential revenue that the Harbor will gain from the reconstruction by changing the walkway across C & D floats. He explained further.

### **D. Delong Dock Wharf Rates**

Daniel Blair asked if Holly Wells has reported back on the wharf rates for the Delong Dock. Annie Reeves replied that there has not been a response from Holly on whether or not the City can designate funds. She disclosed that the AKRR has been helpful. Kyle Sinclair stated that the rates were not determined as of yet. Discussion about docking fees and priority docking ensued.

### **E. Council Approval for Rental of City Owned Condos to Whittier Seafood LLC**

Annie Reeves reported that she and Cathy McCord of Whittier Seafood LLC met and discussed the

possibility of Whittier Seafood renting out condos that are owned by the City. Annie clarified that it had to be brought in front of Council. Cathy specified the condos that the company is interested in renting. Peter Denmark asked about procedure. Victor Shen voiced his concern with the City of Whittier becoming land lords.

**MOTION:** Peter Demark made a motion to direct the Acting City Manager to research the procedures for renting City spaces and call for a special meeting.

**SECOND:** Monty Irvin

**DISCUSSION:** None

**VOTE:** motion passed with Peter Denmark, Monty Irvin, Debra Hicks and Dan Blair in favor, Victor Shen against, and Dave Dickason absent from the vote.

#### **E. Army Corp. of Engineers Request for Additional Funding Regarding the Head of the Bay Project**

Annie Reported that two representatives from the Army Corp. of Engineers were meant to attend tonight's meeting to give a presentation on the item. Said representatives were absent from the meeting. Annie gave a summary of the topic to the Council and item was moved to Unfinished Business for the next scheduled regular meeting.

#### **19. COUNCIL DISCUSSION**

Daniel Blair reported that he had met with the Whittier Manor Board meeting regarding parking. He said that they inquired ideas as to how they can proceed with their expiration of their lease. He mentioned an Essential Terms and Conditions and explained further.

#### **20. CITIZEN'S DISCUSSION**

Don Stevens asked about the Delong Dock. Council addressed and answered his questions.

Greg Clifford reported that a Special Meeting for the Commission will be called to update members of the Commission on the activities regarding all topics that pertain to the Port and Harbor that were discussed during tonight's Council meeting.

Dave Goldstein mentioned the Nuisance Ordinance and shortly spoke on the topic.

(Clerk's note: Dave Dickason exited the meeting at 8:56)

Cathy McCord of Whittier Seafood LLC invited everyone to an Open House of the Whittier Seafood Plant.

Ted Spencer of the Whittier Museum reported his idea to erect an Earthquake monument in the Triangle area.

#### **21. COUNCIL AND ADMINISTRATION'S RESPONSE TO CITIZEN'S COMMENTS**

Council directed item for *Earthquake Monument* to be moved to New Business for the next scheduled regular meeting.

#### **22. ADJOURNMENT**

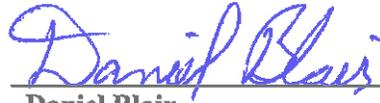
All were in favor of adjourning the meeting at 9:25 p.m.

**ATTEST:**



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**Naelene Matsumiya  
City Clerk**



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**Daniel Blair  
Mayor**