



THE CITY OF WHITTIER

Gateway to Western Prince William Sound

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**PLANNING COMMISSION
SPECIAL MEETING
WEDNESDAY, OCTOBER 3, 2018
COUNCIL CHAMBERS
PUBLIC SAFETY BUILDING
6:00 p.m.**

MINUTES

1. CALL TO ORDER

Charlene Arneson called the meeting to order at 6:00 pm and led the opening ceremony.

2. ROLL CALL

Charlene Arneson, Dyanna Pratt, Lindsey Erk and Jean Swingle and Ed Hedges

3. ADMINISTRATION PRESENT

Annie Reeves, Assistant City Manager
Naelene Matsumiya, City Clerk
Scott Korbe, Public Works Director

PUBLIC PRESENT

Dave Dickason, Victor Shen, Dave Schofield, Cathy McCord, and Brenda Tolman

4. APPROVAL OF SPECIAL MEETING AGENDA

MOTION: Dyanna Pratt made a motion to approve the October 3, 2018 Special Meeting Agenda as is.

SECOND: Lindsey Erk

DISCUSSION: None

VOTE: Passed unanimously

5. APPROVAL OF MINUTES

MOTION: Dyanna Pratt made a motion to approve the Regular Meeting Minutes of August 1, 2018.

SECOND: Jean Swingle

DISCUSSION: None

VOTE: Passed unanimously

6. PUBLIC HEARING

A. Whittier Seafood LLC Public Hearing – Variance Request

Charlene Arneson called the Public Hearing to order at 6:03

She asked if any member of the Commission would like to abstain: None
She asked if any member of the Commission declare a conflict of interest: None
She asked if any member of the Commission would declare an ex-parte report: None

She asked if any member of the audience would like to challenge the jurisdiction of the Planning Commission: None
She asked if any member of the audience would like to challenge any member of the Planning Commission: None

The floor was open to Whittier Seafood LLC representative, Dave Schofield, for a brief introduction. Dave presented the application and detailed the pros to having the variance stating that the housing for Whittier Seafood's workers will be closer to the plant and that traffic will not be an issue. He explained the purpose of the variance by stating that the structures cannot be defined as a hotel because they are Rooming houses for the workers of Whittier Seafood. He went on to describe other ways the definition for Rooming house reflected the variance.

The Commission opened the floor for public testimony.

Brenda Tolman did not approach the stand, but she voiced her support for the variance from the audience and stated that Whittier Seafood has contributed to the community numerous times. She commented that Whittier Seafood has helped stabilize prices of units and concluded by sharing that she sees no harm in moving forward.

No further comments from the audience in both opposition or neutrality.

The Public testimony for the hearing closed and was opened to the Commission for discussion.

Ed Hedges asked if the Fire Marshall has approved of the plan. Scott Korbe replied that the plan had been approved. Jean Swingle asked where the density of the structure exceeded. Scott explained and gave a brief background on the site that the rooming houses will be on.

The Commission thanked Dave Schofield for his presentation, Scott Korbe for the information, and the audience for their participation.

MOTION: Ed Hedges made a motion to approve the variance request submitted by Whittier Seafood.
SECOND: Jean Swingle
DISCUSSION: None
VOTE: Motion passed unanimously

MOTION: Dyanna Pratt made a motion to close the public hearing and resume the regular meeting.
SECOND: Ed Hedges
DISCUSSION: None
VOTE: Motion passed unanimously

Public Hearing closed at 6:14 and Regular Meeting resumed.

7. UNFINISHED BUSINESS

A. Hazard Mitigation Plan
Item was briefly discussed.

8. NEW BUSINESS

A. Whittier Seafood Conditional Use Application

Dave Schofield explained the purpose of the condition which was determining whether or not the structure will be categorized as Hotel or Rooming house. Lindsey Erk asked if it will meet requirements. Dave replied that it will and that he is working towards making sure the structure is compliant with the code.

MOTION: Dyanna Pratt made a motion to approve the Conditional Use application from Whittier Seafood.

SECOND: Ed Hedges

DISCUSSION: None

VOTE: Motion passed unanimously.

9. MISCELLANEOUS BUSINESS

The Commission greeted Jean Swingle a happy birthday and presented a card.

10. PUBLIC COMMENTS

None

11. COMMISSION COMMENTS

Lindsey Erk wanted clarification on the agenda items that were previously taken off the agenda. Charlene stated that Shotgun Cove Road Project, Smitty's Cove and the Tank Farm will remain on the agenda. Scott Korbe updated the Commission on the projects happening around the City. He gave a brief description and update on the items listed below:

Emerald Point

Shotgun Cove Road

Second Salmon Run

1964 Earthquake Monument in the Triangle

Monument by the Pedestrian Tunnel

12. NEXT MEETING AGENDA ITEMS

Items are undetermined at this point.

13. NEXT MEETING ATTENDANCE PLANS

None

14. ADJOURNMENT:

MOTION: Ed Hedges made a motion to adjourn the meeting

SECOND: Jean Swingle

DISCUSSION: None

VOTE: Unanimous

Charlene Ameson adjourned the meeting at 6:45 pm.

ATTEST:



Naelene Matsumiya
City Clerk



Charlene Arneson
Commission Chairperson