



# THE CITY OF WHITTIER

*Gateway to Western Prince William Sound*

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**WHITTIER CITY COUNCIL  
REGULAR MEETING  
TUESDAY NOVEMBER 20, 2018  
7:00 PM  
COUNCIL CHAMBERS  
PUBLIC SAFETY BUILDING**

## MINUTES

### 1. CALL TO ORDER

Mayor Daniel Blair called the meeting to order at 7:00 p.m.

### 2. OPENING CEREMONY

Mayor Daniel Blair led the Pledge of Allegiance.

### 3. ROLL CALL

**A. Council members present and establishing a quorum:** Victor Shen, Debra Hicks, Peter Denmark, Dave Dickason, Monty Irvin, and Daniel Blair.

**MOTION:** Dave Dickason made a motion to excuse Dave Pinquoch from Tonight's meeting.

**SECOND:** Monty Irvin

**DISCUSSION:** None

**VOTE:** Motion Passed Unanimously

**B. Administration Present:**

Jim Hunt, City Manager

Annie Reeves, Assistant City Manager

Naelene Matsumiya, City Clerk

Katie Velasco, Office Assistant

Scott Korbe, Director of Public Works

Robert Baty, Director of Public Safety

**Others Present:** Lindsey Erk, Greg Clifford, Dutch Lucore, Gwen Granger, and George Kalli, Brand Phillips and Eric Johnson of the U.S. Army Corps of Engineers.

### 4. APPROVAL OF MINUTES

October 30, 2018, Regular Meeting and November 6 2018, Special Meeting Minutes.

**MOTION:** Dave Dickason made a motion to approve the minutes as is.

**SECOND:** Victor Shen

November 20, 2018

City Council, Regular Meeting

**DISCUSSION:** None

**VOTE:** Motion passed unanimously

## **5. APPROVAL OF THE REGULAR MEETING AGENDA**

**MOTION:** Dave Dickasonh made a motion to approve the Regular Meeting Agenda with amendments.

**SECOND:** Victor Shen

**DISCUSSION:** Move Presentation item to 5A and amend Vice Mayor's name from David Pinquoch to Peter Denmark

**VOTE:** Motion to adopt the agenda with amendments passed unanimously.

### **5A. PRESENTATION**

#### **U.S. Army Corps of Engineers: *How We Got to Where We are***

George Kalli with the U.S. Army Corps of Engineers presented at length the progress of the project at the head of the bay. George answered questions from the Council and indicated that the City Manager write the following letters to the U.S. Army Corps of Engineers within the next month:

1. Letter addressing that the City Council will work with the Alaska Railroad regarding the spur line.
2. Letter addressing the City's financial stability to support the project.
3. Letter stating the City's intent to support the project.

Dave Goldstein asked questions. George, Brand, and Eric took turns in answering. Dave thanked the U.S. Army Corps of Engineers for their presentation and taking the time to attend the meeting to explain.

## **6. MAYOR'S REPORT**

### **A. Mayor Report**

Dan Blair reported on his AML conference, ACoM (Alaska Conference of Mayors) and said that from what other municipalities are experiencing is that PERS could potentially be a threat to the City. He stated that the State is looking at ways to push more of the unfunded debt towards municipalities. He stated that most of the communities in the state are in agreement that in services provided, keeping a close eye on the budget is most important. He continued on other things he was able to take-away from the conference.

### **B. Vice Mayor Report by Vice Mayor ~~Dave Pinquoch~~ Peter Denmark**

Peter Denmark offered a plan to schedule a review of the Administrative Policy and the Municipal Code.

## **7. MANAGER'S REPORT**

### **A. City Manager's Report- Jim Hunt**

Jim Hunt reported on his AML conferences and echoed what Dan had said about PERS. He thanked the DOT for their work on the derelict vessel project and briefly talked about the City's finances. Council requested an audit report.

### **B. Assistant City Manager's Report**

See written report in original packet

**C. City Attorney's Report**

None

**D. Director's Reports**

**1. Financial report**

None

**2. Harbormaster Report – Kyle Sinclair**

See written report in original packet

**3. Public Safety Report – Robert Baty**

Robert Baty introduced himself and gave a quick history on himself for the Council.

**4. Public Works Report – Scott Korbe**

See written report in original packet

**8. COMMISSION/COMMITTEE REPORTS**

**A. Planning Commission**

Nothing new to report

**B. Port & Harbor Commission**

Nothing new to report

**C. Parks & Recreation Committee**

Nothing new to report

**D. Prince William Sound Aquaculture Corp.**

Nothing new to report

**E. Regional Citizen's Advisory Council**

Nothing new to report

**9. CITIZENS COMMENTS ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING**

None

**10. APPROVAL OF CONSENT CALENDAR**

None

**11. PUBLIC HEARINGS (NON-ORDINANCE)**

None

**12. PRESENTATIONS**

Item was moved to 5A

**13. ORDINANCES**

None

**14. PUBLIC HEARING (2<sup>nd</sup> reading)**

None

**15. RESOLUTIONS**

None

**16. EXECUTIVE SESSION**

(Clerk's note: Council recessed at 8:38 and reconvened at 8:45)

**A. City Manager Contract – Matters, the immediate knowledge of which would clearly have an adverse effect upon the finances of the public entity; AS 44.62.310 (1)**

**MOTION:** Dave Dickason made a motion to enter into executive session at 8:45

**SECOND:** Debra Hicks

**DISCUSSION:** None

**VOTE:** Motion to enter into executive session passed unanimously.

COUNCIL ENETERED INTO EXECUTIVE SESSION AT 8:45

**MOTION:** Dave Dickason made a motion to exit out of executive session at 10:02

**SECOND:** Victor Shen

**DISCUSSION:** None

**VOTE:** Motion to exit out of executive session passed unanimously.

**17. UNFINISHED BUSINESS**

**A. Comprehensive Plan**

Item was not discussed

**B. Discussion: Finance Director**

Item was not discussed

**C. Harbor Phase 3 Construction**

Item was not discussed

**18. NEW BUSINESS**

**A. Cruise Ship Dock Request for Funds**

Council requested for more information before moving forward.

**B. City Manager Contract**

Item was discussed during Executive Session. Council has come to terms. A special meeting for December 4 was planned.

**C. Recommendations for 2019 Staffing Needs**

Jim Hunt suggested to not make any changes until finances are clear.

**D. Establishment of Administrative Short-Term Goals**

Peter Denmark named some goals and discussed with the Council. The following goals were listed as Short-Term Goals:

- Create an Enterprise fund for the Delong Dock
- Cleaning up the Code to remove conflicts
- Budget
- Marketing Possibilities for P-12 Building
- State of Emergency Status

Peter Denmark also mentioned some medium goals that needed to be done, but not right away. The following were listed as Medium-Term Goals:

- Administration Policy Outline Draft
- Girdwood Police Contract Proposal
- Future Land Use Plan
- Come up with a true up budget
- standardization of leases

Peter stated that the only long term goal he had was the completion of the Comprehensive Plan. Dave Dickason added to the list of goals; head of the bay project and webpage update.

**19. COUNCIL DISCUSSION**

Council directed Jim to write letter to the U.S. Army Corps of Engineers, those that were mentioned during the presentation.

**20. CITIZEN'S DISCUSSION**

Greg Clifford invited everyone to join the School for their annual Thanksgiving Potluck.

**21. COUNCIL AND ADMINISTRATION'S RESPONSE TO CITIZEN'S COMMENTS**

**22. ADJOURNMENT**

All were in favor of adjourning the meeting at 10:36 p.m.

**ATTEST:**

  
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Naelene Matsumiya  
City Clerk

  
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Daniel Blair  
Mayor