



THE CITY OF WHITTIER

Gateway to Western Prince William Sound

P.O. Box 608 • Whittier, Alaska 99693 • (907) 336-1490 • Fax (907) 472-2404

**WHITTIER CITY COUNCIL
REGULAR MEETING
TUESDAY NOVEMBER 20, 2018
7:00 PM
COUNCIL CHAMBERS
PUBLIC SAFETY BUILDING**

MINUTES

1. CALL TO ORDER

Mayor Daniel Blair called the meeting to order at 7:00 p.m.

2. OPENING CEREMONY

Mayor Daniel Blair led the Pledge of Allegiance.

3. ROLL CALL

A. Council members present and establishing a quorum: Victor Shen, Debra Hicks, Peter Denmark, Dave Dickason, Monty Irvin, and Daniel Blair.

MOTION: Dave Dickason made a motion to excuse Dave Pinquoch from Tonight's meeting.

SECOND: Monty Irvin

DISCUSSION: None

VOTE: Motion Passed Unanimously

B. Administration Present:

Jim Hunt, City Manager

Scott Korbe, Director of Public Works

Annie Reeves, Assistant City Manager

Robert Baty, Director of Public Safety

Naelene Matsumiya, City Clerk

Katie Velasco, Office Assistant

Others Present: Lindsey Erk, Greg Clifford, Dutch Lucore, Gwen Granger, and George Kalli, Brand Phillips and Eric Johnson of the U.S. Army Corps of Engineers.

4. APPROVAL OF MINUTES

October 30, 2018, Regular Meeting and November 6 2018, Special Meeting Minutes.

MOTION: Dave Dickason made a motion to approve the minutes as is.

SECOND: Victor Shen

November 20, 2018

City Council, Regular Meeting

DISCUSSION: None

VOTE: Motion passed unanimously

5. APPROVAL OF THE REGULAR MEETING AGENDA

MOTION: Dave Dickasonh made a motion to approve the Regular Meeting Agenda with amendments.

SECOND: Victor Shen

DISCUSSION: Move Presentation item to 5A and amend Vice Mayor's name from David Pinquoch to Peter Denmark

VOTE: Motion to adopt the agenda with amendments passed unanimously.

5A. PRESENTATION

U.S. Army Corps of Engineers: *How We Got to Where We are*

George Kalli with the U.S. Army Corps of Engineers presented at length the progress of the project at the head of the bay. George answered questions from the Council and indicated that the City Manager write the following letters to the U.S. Army Corps of Engineers within the next month:

1. Letter addressing that the City Council will work with the Alaska Railroad regarding the spur line.
2. Letter addressing the City's financial stability to support the project.
3. Letter stating the City's intent to support the project.

Dave Goldstein asked questions. George, Brand, and Eric took turns in answering. Dave thanked the U.S. Army Corps of Engineers for their presentation and taking the time to attend the meeting to explain.

6. MAYOR'S REPORT

A. Mayor Report

Dan Blair reported on his AML conference, ACoM (Alaska Conference of Mayors) and said that from what other municipalities are experiencing is that PERS could potentially be a threat to the City. He stated that the State is looking at ways to push more of the unfunded debt towards municipalities. He stated that most of the communities in the state are in agreement that in services provided, keeping a close eye on the budget is most important. He continued on other things he was able to take-away from the conference.

B. Vice Mayor Report by Vice Mayor ~~Dave Pinquoch~~ Peter Denmark

Peter Denmark offered a plan to schedule a review of the Administrative Policy and the Municipal Code.

7. MANAGER'S REPORT

A. City Manager's Report- Jim Hunt

Jim Hunt reported on his AML conferences and echoed what Dan had said about PERS. He thanked the DOT for their work on the derelict vessel project and briefly talked about the City's finances. Council requested an audit report.

B. Assistant City Manager's Report

See written report in original packet

C. City Attorney's Report

None

D. Director's Reports

1. Financial report

None

2. Harbormaster Report – Kyle Sinclair

See written report in original packet

3. Public Safety Report – Robert Baty

Robert Baty introduced himself and gave a quick history on himself for the Council.

4. Public Works Report – Scott Korbe

See written report in original packet

8. COMMISSION/COMMITTEE REPORTS

A. Planning Commission

Nothing new to report

B. Port & Harbor Commission

Nothing new to report

C. Parks & Recreation Committee

Nothing new to report

D. Prince William Sound Aquaculture Corp.

Nothing new to report

E. Regional Citizen's Advisory Council

Nothing new to report

9. CITIZENS COMMENTS ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

None

10. APPROVAL OF CONSENT CALENDAR

None

11. PUBLIC HEARINGS (NON-ORDINANCE)

None

12. PRESENTATIONS

Item was moved to 5A

13. ORDINANCES

None

14. PUBLIC HEARING (2nd reading)

None

15. RESOLUTIONS

None

16. EXECUTIVE SESSION

(Clerk's note: Council recessed at 8:38 and reconvened at 8:45)

A. City Manager Contract – Matters, the immediate knowledge of which would clearly have an adverse effect upon the finances of the public entity; AS 44.62.310 (1)

MOTION: Dave Dickason made a motion to enter into executive session at 8:45

SECOND: Debra Hicks

DISCUSSION: None

VOTE: Motion to enter into executive session passed unanimously.

COUNCIL ENTERED INTO EXECUTIVE SESSION AT 8:45

MOTION: Dave Dickason made a motion to exit out of executive session at 10:02

SECOND: Victor Shen

DISCUSSION: None

VOTE: Motion to exit out of executive session passed unanimously.

17. UNFINISHED BUSINESS

A. Comprehensive Plan

Item was not discussed

B. Discussion: Finance Director

Item was not discussed

C. Harbor Phase 3 Construction

Item was not discussed

18. NEW BUSINESS

A. Cruise Ship Dock Request for Funds

Council requested for more information before moving forward.

B. City Manager Contract

Item was discussed during Executive Session. Council has come to terms. A special meeting for December 4 was planned.

C. Recommendations for 2019 Staffing Needs

Jim Hunt suggested to not make any changes until finances are clear.

D. Establishment of Administrative Short-Term Goals

Peter Denmark named some goals and discussed with the Council. The following goals were listed as Short-Term Goals:

- Create an Enterprise fund for the Delong Dock
- Cleaning up the Code to remove conflicts
- Budget
- Marketing Possibilities for P-12 Building
- State of Emergency Status

Peter Denmark also mentioned some medium goals that needed to be done, but not right away. The following were listed as Medium-Term Goals:

- Administration Policy Outline Draft
- Girdwood Police Contract Proposal
- Future Land Use Plan
- Come up with a true up budget
- standardization of leases

Peter stated that the only long term goal he had was the completion of the Comprehensive Plan. Dave Dickason added to the list of goals; head of the bay project and webpage update.

19. COUNCIL DISCUSSION

Council directed Jim to write letter to the U.S. Army Corps of Engineers, those that were mentioned during the presentation.

20. CITIZEN'S DISCUSSION

Greg Clifford invited everyone to join the School for their annual Thanksgiving Potluck.

21. COUNCIL AND ADMINISTRATION'S RESPONSE TO CITIZEN'S COMMENTS

22. ADJOURNMENT

All were in favor of adjourning the meeting at 10:36 p.m.

ATTEST:



Naelene Matsumiya
City Clerk



Daniel Blair
Mayor