



THE CITY OF WHITTIER

Gateway to Western Prince William Sound

P.O. Box 608 • Whittier, Alaska 99693 • (907) 336-1490 • Fax (907) 472-2404

**WHITTIER CITY COUNCIL
SPECIAL MEETING
FRIDAY, DECEMBER 21, 2018
AT 12:00 PM
COUNCIL CHAMBERS
PUBLIC SAFETY BUILDING**

AGENDA

1. **CALL TO ORDER**
2. **OPENING CEREMONY**
3. **ROLL CALL**
4. **APPROVAL OF SPECIAL MEETING AGENDA**
5. **CITIZEN COMMENTS ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING**
6. **RESOLUTIONS**
 - A. **Res. #34-2018 – A Resolution of the City Council of Whittier, Alaska, authorizing the City Manager to enter into a professional services agreement with Espelin & Associates, LLC for accounting and financial services for the 2019 fiscal and calendar year, and for related purposes.**
 - B. **Res. #35-2018 – A Resolution Adopting An Alternative Allocation Method For The FY 18 Shared Fisheries Business Tax Program And Certifying That This Allocation Method Fairly Represents The Distribution Of Significant Effects Of Fisheries Business Activity In FMA 15: Prince William Sound**
7. **ORDINANCE**
 - A. **Ord. #06-2018 – An Ordinance Of The City Council Of The City Of Whittier, Alaska Approving The FY 2019 Budget Of Revenue And Appropriations As Necessary For The Budget.**
8. **COUNCIL DISCUSSION**
9. **CITIZEN DISCUSSION**
10. **COUNCIL AND ADMINISTRATION RESPONSE TO CITIZEN'S COMMENTS**
11. **ADJOURNMENT**

**CITY OF WHITTIER, ALASKA
RESOLUTION #34-2018**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITTIER, ALASKA, AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH ESPELIN & ASSOCIATES, LLC FOR ACCOUNTING AND FINANCIAL SERVICES FOR THE 2019 FISCAL AND CALENDAR YEAR, AND FOR RELATED PURPOSES.

WHEREAS, the City of Whittier (City) is a municipal government; and

WHEREAS, the City desires to maintain a high level of proficiency in its accounting and financial functions; and

WHEREAS, Espelin & Associates, LLC has expressed a desire to continue working for the City and has proposed to provide for the attached scope of work for a sum not to exceed \$185,000.00; and

WHEREAS, the Whittier Municipal Code provides that professional consultants may be hired on a sole source, non-competitive basis; and

WHEREAS, the City desires to continue using Espelin & Associates, LLC for the City's accounting and financial functions;

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Whittier, Alaska, authorizes the City Manager to enter into a Professional Services Agreement with Espelin & Associates, LLC for the period 12/11/18 to 12/31/19, for the provision of financial and accounting services.

PASSED AND APPROVED by a duly constituted quorum of the Whittier City Council on this 21st day of December 2018.

Introduced by: Jim Hunt
Introduction date: December 21, 2018

ATTEST:

Naelene Matsumiya
City Clerk

Daniel Blair
Mayor

Ayes:
Nays:
Absent:
Abstain:

**CITY OF WHITTIER, ALASKA
RESOLUTION #35-2018**

A RESOLUTION ADOPTING AN ALTERNATIVE ALLOCATION METHOD FOR THE FY 17 SHARED FISHERIES BUSINESS TAX PROGRAM AND CERTIFYING THAT THIS ALLOCATION METHOD FAIRLY REPRESENTS THE DISTRIBUTION OF SIGNIFICANT EFFECTS OF FISHERIES BUSINESS ACTIVITY IN FMA 15: PRINCE WILLIAM SOUND

WHEREAS, AS 29.60.450 requires that for a municipality to participate in the FY 19 Shared Fisheries Business Tax Program, the municipality must demonstrate to the Department of Commerce Community and Economic Development (DCCED) that the municipality suffered significant effects during calendar year 2015 from fisheries business activities; and

WHEREAS, 3 AAC 134.060 provides for the allocation of available program funding to eligible municipalities located within fisheries management areas specified by the Department of Commerce, Community and Economic Development (DCCED); and

WHEREAS, 3 AAC 134.070 provides for the use, at the discretion of the Department of Commerce, Community and Economic Development, of alternate allocation methods which may be used within fisheries management areas if all eligible municipalities within the area agree to use the method, and the method incorporates some measure of the relative significant effect of fisheries business activity on the respective municipalities in the area; and

WHEREAS, the Whittier City Council proposes to an alternative allocation method for allocation of FY 2019 funding available within the FMA 15: Prince William Sound in agreement with all other municipalities in this area participating in the FY 2019 Shared Fisheries Business Tax Program;

THEREFORE BE IT RESOLVED, that the Whittier City Council by this resolution certifies that the following alternative allocation method fairly represents the distribution of significant effects during 2019 of the fisheries business activity in FMA 15: Prince William Sound:

All municipalities receive an equal share of the allocation.

PASSED AND APPROVED by a duly constituted quorum of the City Council for the City of Whittier, Alaska this 21st day of December 2018.

Introduced By: Jim Hunt
Introduction Date: 21 December, 2018

ATTEST:

Naelene Matsumiya
City Clerk

Daniel Blair
Mayor

Ayes:
Nays:
Absent:
Abstain:

**CITY OF WHITTIER, ALASKA
ORDINANCE #06-2018**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WHITTIER, ALASKA APPROVING THE FY 2019 BUDGET OF REVENUE AND APPROPRIATIONS AS NECESSARY FOR THE BUDGET.

WHEREAS, the City of Whittier must annually adopt an operation budget outlining the expected revenues and expenditures to occur during the succeeding fiscal period; and

NOW, THEREFORE, THE WHITTIER CITY COUNCIL ORDAINS:

Section 1: This is a non-code ordinance.

Section 2: That the following tables listing estimated revenues and expenditures are hereby adopted and established as the budget for the period beginning on January 1, 2019 and ending on December 31, 2019.

Section 3: For the period beginning January 1, 2019 and ending December 31, 2019 the following amendments are hereby adopted and authorized as indicated. The City Manager may transfer up to ten percent of any line item within the same department.

Section 4: That the following table reflects only Operating Fund Revenues and Expenses.

Operating Funds Revenues & Expenses

	Revenues	Expenses	Revenues Over/(Under) Expenditures
General Fund Revenue	\$2,612,850		
Operating Transfers from Enterprise Funds	\$185,000		
Total General Fund Revenues	\$2,797,850		
Administration		\$966,400	
City Council		\$151,200	
Elections		\$1,800	
Police		\$911,750	
Fire		\$13,830	
Emergency Medical Services		\$264,510	
Clinic		\$22,000	
Public Works		\$435,750	
Property and Facilities		\$8,000	
Parks and Recreation		\$22,000	
Total General Fund Expenditures		\$2,797,240	\$610
Water Wastewater	\$354,100	\$287,400	\$66,700
Whittier Boat Harbor	\$1,386,450	\$1,261,200	\$125,250

Section 5: That the following table reflects Capital Projects and Capital Acquisitions.

Capital Projects & Capital Acquisitions & Investments

Railroad Station Improvements	\$254,612	\$254,612
Shotgun Cove Road Federal	\$2,000,000	\$2,000,000
Shotgun Cove Road DCCED	\$18,000	\$18,000

Section 6: Effective Date. This ordinance shall take effect immediately upon adoption.

ENACTED BY THE CITY COUNCIL OF THE CITY OF WHITTIER, this 21st day of December, 2018

Introduced By:

Introduction Date: 21 December 2018

Public Hearing: 27 December 2018

ATTEST:

Naelene Matsumiya
City Clerk

Daniel Blair
Mayor

Ayes:

Nays:

Absent:

Abstain:

City of Whittier
2019 Budget - Original

	2015 Actual	2016 Actual	2017 Approved	2017 Actual	2018 Approved
GENERAL FUND REVENUE:					
Taxes	1,733,600	1,568,635	1,582,100	1,666,070	1,627,100
Licenses & Permits	13,380	19,375	43,750	6,191	13,750
Intergovernmental	151,775	135,723	126,953	49,323	98,500
Leases	121,234	121,234	165,000	159,532	165,000
Fines and Citations	18,391	3,480	4,000	750	4,000
Miscellaneous	306,303	705,033	704,700	691,781	704,500
TOTAL REVENUES					2,612,850
Transfer from Enterprise Funds	158,000	158,000	158,000	158,000	185,000
TOTAL REVENUES AND TRANSFERS	2,502,682	2,711,480	2,784,503	2,731,647	2,797,850
GENERAL FUND APPROPRIATIONS:					
Administration	712,518	711,493	838,076	775,957	966,400
City Council	129,472	140,831	151,200	125,884	151,200
Elections	747	1,009	1,800	1,515	1,800
Police (formerly Public Safety)	733,611	1,040,143	1,183,197	1,030,573	911,750
Fire	48,571	-	-	-	13,830
EMS	258,107	-	-	-	264,510
Clinic	20,575	20,296	23,459	8,182	22,000
Public Works	303,721	368,957	572,231	341,285	435,750
Property & Facilities	10,635	7,234	13,669	4,772	8,000
Parks & Rec	175	11,734	10,000	39,484	22,000
TOTAL EXPENDITURES	2,218,132	2,301,697	2,793,632	2,327,652	2,797,240
REVENUE LESS EXPENSES	284,549	409,783	(9,129)	403,995	610

2019 Budget

GENERAL FUND REVENUES

01-100-XXXX

2016	2017	2018	2018	2019
Actual	Actual	Approved	YTD NOV	Approved

TAXES:

01-310-4005	Shared Fisheries Business Tax	106,950	40,503	60,000	23,144	30,000
01-310-4006	Motor Vehicle Registration	2,308	3,584	3,500	2,389	3,500
01-310-4007	Liquor Tax	5,600	3,550	5,000	5,600	5,000
01-310-4009	Electric & Telephone Co-Op Tax	3,638	3,176	3,600	-	3,600
01-310-4200	Sales Tax	582,038	442,650	550,000	590,083	550,000
01-310-4201	Property Tax-Real	384,183	369,698	380,000	368,098	380,000
01-310-4202	Property Tax-Personal	253,571	301,574	280,000	294,791	280,000
01-310-4205	Passenger Trans Business Tax	395,312	403,899	300,000	381,965	375,000
		1,733,600	1,568,635	1,582,100	1,666,070	1,627,100

LICENSES & PERMITS:

01-320-4250	Business Licenses	3,600	4,575	3,500	4,050	3,500
01-320-4251	User Fees & Permits	70	1,250	250	1,591	250
01-320-4312	Ambulance Fees	9,710	13,550	40,000	550	10,000
		13,380	19,375	43,750	6,191	13,750

INTERGOVERNMENTAL REVENUES:

01-330-4002	Revenue Sharing / Comm. Support	68,796	88,143	78,453	-	50,000
01-330-4003	Payment in Lieu of Taxes	46,181	45,819	46,000	47,323	46,000
01-330-4011	EMS Small Grant	2,863		2,500	2,000	2,500
		151,775	135,723	126,953	49,323	98,500

LEASES

01-345-4512	Lease Income-ARRC Agreement	15,274		-	12,000	-
01-345-4515	Lease Income	104,760	162,706	150,000	131,532	150,000
01-345-4525	Land Use Rent	1,200	15,380	15,000	16,000	15,000
		121,234	178,086	165,000	159,532	165,000

FINES & CITATIONS:

01-350-4261	PSD Fines & Citations	18,391	3,480	4,000	750	4,000
		18,391	3,480	4,000	750	4,000

MISCELLANEOUS:

01-360-4099	Miscellaneous Revenue	35,001	1,586	5,000	30,945	5,000
01-360-4204	Interest & Penalties	3,289	5,886	3,000	1,969	3,000
01-360-4271	Donations-EMS	3,200	14,643	2,500	70	2,500
01-360-4900	Interest on Bank Accts	5,036	6,406	15,000	11,723	15,000
01-360-4902	Interest on Investments	462	1,073	1,200	917	1,000
01-360-4914	Transfield-Tunnel Contract	72,534	57,412	60,000	76,052	60,000
01-360-4915	Girdwood-Police Contract	156,638	618,000	618,000	570,105	618,000
		306,303	705,033	704,700	691,781	704,500

TOTAL FUND REVENUE:

2,344,682	2,610,332	2,626,503	2,573,647	2,612,850
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TRANSFERS IN/(OUT)

Operating Transfers In from Harbor	158,000	158,000	158,000	-	150,000
Operating Transfers In From WWS			27,221	-	50,000
Operating Transfer out to Museum			15,000	-	(15,000)

TOTAL TRANSFERS IN

158,000	158,000	200,221	-	185,000
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TOTAL REVENUES AND TRANSFERS

2,502,682	2,768,332	2,826,724	2,573,647	2,797,850
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2019 Budget						
ADMINISTRATION						
GENERAL FUND		2016	2017	2018	2018	2019
01-400-XXXX		Actual	Actual	Approved	YTD NOV	Approved
ADMIN EXPENSES						
01-400-6000	Salaries & Wages	245,144	245,144	257,650	195,933	245,000
01-400-6030	FICA/Medicare	4,230	4,230	3,736	6,289	6,000
01-400-6040	Worker's Comp.	2,270	2,270	8,230	-	2,500
01-400-6050	ESC	8,524	8,524	3,537	5,968	5,000
01-400-6060	Health, Life, Dis.	39,429	39,429	43,470	36,534	40,000
01-400-6070	PERS Retirement	61,991	61,991	56,683	100,876	55,000
01-400-6205	Advertising	2,032	2,032	2,500	3,590	2,500
01-400-6210	Condo Fees	9,812	9,812	11,319	8,356	15,000
01-400-6212	Condo Maintenance	3,587	3,587	10,000	68	5,000
01-400-6220	Bank Services Charges	4,118	4,118	5,000	7,944	5,000
01-400-6240	Community Support	-	-	500	500	500
01-400-6280	Dues & Subscriptions	1,754	1,754	1,800	1,926	1,800
01-400-6410	Insurance - Liability	23,737	23,737	3,518	-	3,000
01-400-6440	Insurance - Property	7,192	7,192	2,932	-	3,000
01-400-6541	Penalties & Fees	49	49	350	1,056	350
01-400-6565	Outside Contractors	13,227	13,227	15,000	23,415	20,000
01-400-6570	Physical Exams	126	126	250	498	250
01-400-6580	Postage	2,151	2,151	5,000	6,170	5,000
01-400-6600	Prof. Fees - Audit	32,279	32,279	39,000	44,553	40,000
01-400-6610	Prof. Fees - Accounting	10,800	10,800	12,000	14,775	150,000
01-400-6620	Prof. Fees - Appraisal	7,500	7,500	15,000	6,000	10,000
01-400-6625	Prof. Fees - Financial Software	46,050	46,050	45,000	23,957	30,000
01-400-6635	Prof. Fees - Computer Support	3,114	3,114	15,000	1,691	15,000
01-400-6636	Prof. Fees - Website Support	4,965	4,965	5,000	3,620	20,000
01-400-6645	Prof. Fees - Grant Assistance	-	-	-	-	-
01-400-6650	Prof. Fees - Legal	103,406	103,406	150,000	177,797	150,000
01-400-6670	Reimbursement	-	-	-	-	-
01-400-6675	Comprehensive Plan	250	250	20,000	-	30,000
01-400-6700	Publications & Subscriptions	-	-	-	300	-
01-400-6770	Travel, Training & Dev.	11,253	11,253	23,000	11,522	15,000
01-400-7100	Repairs - Building	-	-	-	62	-
01-400-7351	Equipment Maint. Agreements	3,548	3,548	8,600	603	3,500
01-400-7450	Repairs - Office Equipment	48	48	500	-	500
01-400-8550	Supplies - Office	5,713	5,713	8,500	9,655	7,500
01-400-9000	Utilities - Internet Service	7,102	7,102	10,000	26,386	20,000
01-400-9070	Utilities - Telephone	4,865	4,865	7,000	11,184	7,000
01-400-9100	Miscellaneous Expenses	783	783	2,000	1,272	2,000
01-400-9300	Project Development	40,445	40,445	35,000	43,457	40,000
01-400-9520	Capital Outlay - Equipment	-	-	10,000	-	10,000
01-400-9530	Capital Outlay - Computer Equipment	1,025	-	1,000	-	1,000
01-400-9540	Capital Outlay - Land & Improv	-	-	-	-	-
	Total Admin Expenses	712,518	711,493	838,076	775,957	966,400

2019 Budget						
CITY COUNCIL						
GENERAL FUND		2016	2017	2018	2018	2019
01-401-XXXX		Actual	Actual	Approved	YTD NOV	Approved
CITY COUNCIL EXPENSES						
01-401-6240	Community Support	720	4,815	3,000	2,068	3,000
01-401-6241	Museum Support			15,000	-	15,000
01-401-6280	Dues & Subscriptions	50	641	1,000	686	1,000
01-401-6325	Fireworks	12,500	12,500	12,500	12,500	12,500
01-401-6710	Public Relations	216	341	500	-	500
01-401-6770	Travel, Training & Dev.	8,401	3,539	10,000	3,522	10,000
01-401-6800	Council Chamber Imp.	6,200	15,114		-	-
01-401-8550	Supplies - Office	114	1,050	800	338	800
01-401-9070	Utilities - Telephone	22	81	400	20	400
01-401-9500	Lobbyist Fees	101,250	102,750	108,000	106,750	108,000
TOTAL CITY COUNCIL EXPENSES		129,472	140,831	151,200	125,884	151,200

2019 Budget						
ELECTIONS						
GENERAL FUND		2016	2017	2018	2018	2019
01-420-XXXX		Actual	Actual	Approved	YTD NOV	Approved
ELECTIONS EXPENSES						
01-420-6100	Volunteer Support	522	784	1,200	902	1,200
01-420-6205	Advertising	225	225	600	613	600
TOTAL ELECTIONS EXPENSES		747	1,009	1,800	1,515	1,800

**2019 Budget
POLICE-formerly PUBLIC SAFETY**

GENERAL FUND		2016	2017	2018	2018	2019
01-510-XXXX		Actual	Actual	Approved	YTD NOV	Approved
PUBLIC SAFETY EXPENSES						
01-510-6000	Salaries & Wages	394,201	542,132	604,710	642,465	450,000
01-510-6030	FICA/Medicare	10,890	15,623	9,940	20,282	12,000
01-510-6040	Worker's Comp.	27,145	11,680	36,696	-	25,000
01-510-6050	ESC	12,629	7,008	12,158	5,064	7,500
01-510-6060	Health, Life, Dis.	37,514	102,181	137,340	87,708	75,000
01-510-6070	PERS Retirement	81,361	81,650	125,791	75,903	75,000
01-510-6091	Uniform Allowance	1,899	3,185	4,600	1,160	6,000
01-510-6100	Volunteer Support	1,125	125	1,500	709	1,500
01-510-6205	Advertising	-	-	250	-	250
01-510-6210	Condo Fees	2,138	8,033	2,500	1,491	2,500
01-510-6280	Dues & Subscriptions	100	-	200	154	500
01-510-6410	Insurance - Liability	3,595	9,248	8,257	5,435	7,500
01-510-6420	Insurance - Auto	7,197	6,749	15,000	248	15,000
01-510-6440	Insurance - Property	1,557	4,039	5,056	-	5,000
01-510-6490	Insurance - Claims Deductible	2,500	-	15,000	-	15,000
01-510-6540	Licenses & Permits	20	261	200	2,100	200
01-510-6565	Outside Contractors	1,833	4,487	1,500	37,323	2,800
01-510-6570	Physical Exams	597	2,898	3,400	6,391	5,000
01-510-6580	Postage	69	34	400	-	400
01-510-6700	Publications	952	63	2,000	200	2,000
01-510-6735	Equipment Purchase	14,857	21,671	14,000	16,305	14,000
01-510-6761	Training - EMS SUPVSG MD	11,000	10,431	12,000	10,074	10,000
01-510-6770	Travel, Training & Dev.	9,995	18,255	16,000	2,115	16,000
01-510-7100	Building Maintenance	419	4,678	1,500	3,711	1,500
01-510-7150	Repairs - Communication Equipment	6,084	3,039	3,600	617	-
01-510-7200	Repairs - Computer System	1,363	746	1,000	893	1,000
01-510-7350	Repairs - Equipment	4,447	8,883	5,000	2,260	5,000
01-510-7400	Repairs - Vehicles	21,796	37,862	30,000	23,361	30,000
01-510-7750	Gas & Oil - Vehicles	18,067	31,370	32,000	23,598	32,000
01-510-8020	Supplies - Ammunition	365	2,868	2,500	848	5,000
01-510-8100	Supplies - Computers	783	2,135	1,500	840	1,500
01-510-8150	Supplies - Consumable	4,700	6,189	5,000	2,017	5,000
01-510-8200	Supplies - Copier	886	128	1,200	670	1,200
01-510-8550	Supplies - Office	3,457	1,884	4,000	7,162	4,000
01-510-8650	Supplies & Drugs Billable	5,055	6,326	4,800	4,220	4,800
01-510-8950	Supplies - Uniforms	6,429	27,608	12,000	6,369	22,000
01-510-9000	Utilities - Internet Service	15,306	33,639	21,000	14,865	21,000
01-510-9010	Utilities - Electricity	3,095	3,108	3,200	4,732	3,200
01-510-9040	Utilities - Heating Fuels	5,317	5,933	6,400	4,114	6,400
01-510-9070	Utilities - Telephone	12,272	8,661	18,000	15,169	18,000
01-510-9200	Grant Expenditures	597	5,334	2,000	-	2,000
01-510-9520	Capital Outlay - Equipment	5,804	132,487	123,833	6,815	95,000
	Total Police Expenditures	733,611	1,040,143	1,183,197	1,030,573	911,750

2019 Budget

FIRE DEPARTMENT

GENERAL FUND		2014	2015	2016	2019
01-520-XXXX		Actual	Actual	Moved to PS	Approved
FIRE EXPENSES					
01-520-6000	Salaries & Wages	20,511	20,775	20,775	0
01-520-6030	FICA/Medicare Taxes	234	386	386	0
01-520-6040	Worker's Comp.	3,925	3,084	3,084	0
01-520-6050	ESC Taxes	336	154	154	0
01-520-6060	Health & Life Insurance	2,611	2,805	2,805	0
01-520-6070	PERS Retirement	9,600	4,130	4,130	0
01-520-6091	Uniform Allowance	30	120	120	100
01-520-6100	Volunteer Support	703	146	146	150
01-520-6205	Advertising		39	39	0
01-520-6280	Dues & Subscriptions	0	0	0	0
01-520-6420	Insurance - auto	1,780	1,780	1,780	2,000
01-520-6540	Licenses & Permits	0	30	30	30
01-520-6565	Outside Contractors	250	0	0	0
01-520-6700	Publications & Subscriptions (training)	0	0	0	0
01-520-6735	Equipment Purchase	1,977	3,676	3,676	3,500
01-520-6770	Travel, Training & Dev.	1,801	199	199	200
01-520-7100	Repairs - Building	597	148	148	200
01-520-7350	Repairs - Equipment	711	2,996	2,996	3,000
01-520-7400	Repairs - Vehicles	820	1,336	1,336	1,500
01-520-7750	Gas & Oil Vehicles	743	2,290	2,290	2,000
01-520-8550	Supplies - Office	0	178	178	150
01-520-8950	Supplies - Uniforms	4,886	1,141	1,141	1,000
01-520-9010	Utilities - Electricity	1,718	305	305	0
01-520-9040	Utilities - Heating Fuels	2,297	2,560	2,560	0
01-520-9070	Utilities - Telephone	491	293	293	0
	Total Fire Expenses	56,020	48,571	48,571	13,830

2019 Budget						
EMS						
GENERAL FUND	2014	2015	2016	2019		
01-530-XXXX	Actual	Actual	Moved to PS	Budget		
EMS EXPENSES						
01-530-6000	151,040	138,728	138,728	150,000		
Salaries & Wages						
01-530-6030	4,485	3,824	3,824	4,000		
FICA/Medicare Taxes						
01-530-6040	16,837	22,267	22,267	20,000		
Worker's Comp.						
01-530-6050	3,090	1,325	1,325	1,500		
ESC Taxes						
01-530-6060	12,747	13,597	13,597	14,000		
Health & Life Insurance						
01-530-6070	49,986	22,827	22,827	23,000		
PERS Retirement						
01-530-6091	30	120	120	120		
Uniform Allowance						
01-530-6100	806	60	60	100		
Volunteer Support						
01-530-6410	5,435	5,435	5,435	5,000		
Insurance - Liability						
01-530-6420	4,077	4,078	4,078	4,000		
Insurance - Auto						
01-530-6540	10	20	20	20		
Licenses & Permits						
01-530-6580	21	20	20	20		
Postage						
01-530-6735	594	682	682	1,000		
Equipment Purchase						
01-530-6761	12,000	13,704	13,704	10,000		
Training - EMS SUPVSG MD						
01-530-6770	3,372	2,084	2,084	2,000		
Travel, Training & Dev.						
01-530-7150	154	442	442	500		
Repairs - Communication Equipment						
01-530-7350	-	349	349	250		
Repairs - Equipment						
01-530-7400	1,348	19,345	19,345	20,000		
Repairs - Vehicles						
01-530-7750	3,507	2,198	2,198	2,000		
Gas & Oil - Vehicles						
01-530-8150	5,577	3,573	3,573	3,500		
Supplies - Consumable						
01-530-8550	114	598	598	500		
Supplies - Office						
01-530-8650	5,301	2,830	2,830	3,000		
Supplies & Drugs Billable						
Total EMS Expenses	280,529	258,107	258,107	264,510		

2019 Budget						
CLINIC						
GENERAL FUND		2016	2017	2018	2018	2019
01-535-XXXX		Actual	Actual	Approved	YTD NOV	Approved
CLINIC EXPENSES						
01-535-6210	Condo Fees	11,039	10,909	11,684	8,182	11,000
01-535-6211	Condo Maintenance	536		1,000	-	1,000
01-535-6440	Insurance - Property	-	388	1,775	-	1,000
01-535-9100	Miscellaneous Expenses	9,000	9,000	9,000	-	9,000
TOTAL CLINIC EXPENSES		20,575	20,296	23,459	8,182	22,000

2019 Budget						
PUBLIC WORKS						
GENERAL FUND		2016	2017	2018	2018	2019
01-600-XXXX		Actual	Actual	Approved	YTD NOV	Approved
PUBLIC WORKS EXPENSES						
01-600-6000	Salaries & Wages	110,512	177,423	255,483	164,662	185,000
01-600-6030	FICA/Medicare	2,188	2,788	3,722	3,337	3,500
01-600-6040	Worker's Comp.	8,376	5,857	10,797	-	8,500
01-600-6050	ESC	3,781	1,777	4,533	992	3,500
01-600-6060	Health, Life, Dis.	14,965	39,770	38,430	42,143	40,000
01-600-6070	PERS Retirement	30,947	38,066	45,684	34,812	35,000
01-600-6410	Insurance - Liability	-	1,659	3,489		3,000
01-600-6420	Insurance - Auto	2,646	1,018	2,137		2,000
01-600-6430	Insurance - Equipment	-	1,557	3,216		3,000
01-600-6440	Insurance - Property	17,265	3,969	3,831		3,000
01-600-6490	Insurance - Claims deductible	-		5,000		5,000
01-600-6540	Licenses & Fees	244		250	361	250
01-600-6565	Outside Contractors	927	2,404	10,000		10,000
01-600-6570	Physical Exams	206	832	500	383	500
01-600-6740	Shop equipment & tools	1,226	194	1,500	626	1,500
01-600-6770	Travel, Training & Dev.	747	532	2,000	567	2,000
01-600-7100	Repairs - Buildings	2,658	1,011	5,000	1,050	5,000
01-600-7210	Repairs - Roads	841	1,020	15,000	2,380	15,000
01-600-7350	Repairs - Equipment	11,948	15,635	30,000	7,113	15,000
01-600-7410	Repairs - Emergency	21,396	1,037			
01-600-7750	Gas & Oil - Vehicles	9,212	12,012	30,000	4,740	12,000
01-600-8550	Supplies - Office	569		500	714	500
01-600-8950	Uniforms	10		1,220		1,000
01-600-8970	Supplies - Safety	791		2,000	275	2,000
01-600-8995	Supplies & Materials	7,720	6,880	15,000	7,849	15,000
01-600-9000	Utilities - Internet Service	2,918	4,918	5,938	5,814	6,000
01-600-9010	Utilities - Electricity	27,765	25,030	31,500	41,503	30,000
01-600-9040	Utilities - Heating Fuel	21,406	22,407	35,000	20,652	25,000
01-600-9050	Utilities - Sanitation	-				
01-600-9070	Utilities - Telephone	2,345	1,038	2,500	1,252	2,500
01-600-9095	Utilities - Water/Sewer/Garbage	113	119	8,000	60	1,000
01-600-9520	Capital Outlay - Equipment			30,000		30,000
	Total Public Works Expenditures	303,721	368,957	572,231	341,285	435,750

2019 Budget						
PROPERTY & FACILITIES						
GENERAL FUND		2016	2017	2018	2018	2019
01-700-XXXX		Actual	Actual	Approved	YTD NOV	Approved
PROP. & FACILITIES EXPENSES						
01-700-6210	Condo Fees	7,085	6,062	5,669	4,552	5,000
01-700-6215	Condo Maintenance	1,686		1,000		1,000
01-700-7100	Repairs - Buildings	65		5,000		1,000
01-700-9000	Utilities - Internet Service	1,799	1,172	2,000	220	1,000
TOTAL PROPERTIES & FACILITIES		10,635	7,234	13,669	4,772	8,000

**2019 Budget
PARKS & REC**

GENERAL FUND		2016	2017	2017	2018	2019
01-800-XXXX		Actual	Actual	Approved	YTD NOV	Approved
PARKS & REC EXPENSES						
01-800-6000	Salaries & Wages					-
01-800-6030	FICA/Medicare Taxes					-
01-800-6040	Worker's Comp.					-
01-800-6050	ESC Taxes					-
01-800-6060	Health & Life Insurance				11,654	
01-800-6070	PERS Retirement					
01-800-7340	Professional Services		7,701		10,910	12,000
01-800-7350	Repairs - Equipment			2,000	226	2,000
01-800-8950	Supplies and Materials	175	4,033	8,000	16,694	8,000
01-800-9520	Capital Outlay - Equipment					
	Total Parks and Rec Expenditures	175	11,734	10,000	39,484	22,000

**2019 Budget
ENTERPRISE FUND SUMMARY**

		2016	2017	2018	2018	2019
		Actual	Actual	Approved	YTD NOV	Proposed
WATER - WASTEWATER						
50-340-XXXX	REVENUE	247,094	339,671	354,100	355,724	354,100
50-800-XXXX	EXPENDITURES	342,109	210,029	285,774	143,221	287,400
	PROFIT (LOSS)	(95,015)	129,642	68,326	212,503	66,700
SMALL BOAT HARBOR						
51-340-XXXX	REVENUE	1,347,374	1,630,444	1,347,438	1,574,249	1,386,450
51-800-XXXX	EXPENDITURES	1,271,120	1,427,416	1,380,413	945,371	1,261,200
	PROFIT (LOSS)	76,254	203,027	(32,975)	628,878	125,250

WATER -WASTEWATER FUND						
50-800-XXXX		2016	2017	2018	2018	2019
		Actual	Actual	Approved	YTD NOV	Approved
REVENUE						
50-340-4300	Water Service Charges	155,579	228,386	250,000	264,697	250,000
50-340-4350	Sewer Service Charges	73,010	94,642	100,000	86,021	100,000
50-340-4500	Permit Fees	0		100	0	100
50-360-4901	Interest on Bank Accounts	12,151		4,000	0	4,000
50-360-4910	Miscellaneous Income	6,353	16,643		5,006	
	Total Water & Wastewater Revenue	247,094	339,671	354,100	355,724	354,100
WATER & WASTEWATER EXPENSES						
50-800-6000	Salaries & Wages	161,882	81,910	99,811	68,651	75,000
50-800-6030	FICA/Medicare	2,403	1,278	1,453	1,326	1,450
50-800-6040	Worker's Comp.	8,896	1,952	1,019		1,000
50-800-6050	ESC	2,759	896	1,309	409	1,000
50-800-6060	Health, Life, Dis.	31,612	16,424	15,750	13,587	15,000
50-800-6070	PERS Retirement	36,462	17,475	21,958	13,916	20,000
50-800-6270	Depreciation					
50-800-6410	Insurance - Liability	1,005	638	1,363		1,500
50-800-6420	Insurance - Auto	1,385	601	1,219		1,000
50-800-6430	Insurance - Equipment	0	90	192		200
50-800-6440	Insurance - Property	0	3,937	3,467		3,500
50-800-6490	Insurance - Claims Deductible	0		5,000		0
50-800-6540	Licenses & Permits	220	1,030	1,400		1,000
50-800-6565	Outside Contractors	0		10,000	297	1,000
50-800-6570	Physical Exams	0		500		0
50-800-6580	Postage	362	200	250		250
50-800-6740	Small Tools	120		2,500		1,000
50-800-6750	Testing Water/Sewer	7,035	5,947	7,000	6,428	7,000
50-800-6770	Travel, Training & Dev.	405		5,000	4,128	5,000
50-800-7100	Repairs - Building	17		5,000	62	5,000
50-800-7350	Repairs - Equipment	2,539	1,605	8,000	5,029	5,000
50-800-7650	Repairs - System	1,002	156	5,000	2,868	5,000
50-800-7750	Gas & Oil - Vehicles	1,683	1,963	3,500	2,071	3,000
50-800-8550	Supplies - Office	167	171	500		500
50-800-8950	Uniforms	0		380		0
50-800-8970	Supplies - Safety	0		2,500		0
50-800-8995	Supplies & Materials	2,288	108	4,000	420	2,000
50-800-9000	Utilities - Internet	0		0	1,276	1,500
50-800-9010	Utilities - Electricity	25,223	35,079	32,250	13,449	20,000
50-800-9040	Utilities - Heating Fuel	9,122	9,950	11,000	8,814	10,000
50-800-9070	Utilities - Telephone	12	709	487	490	500
50-800-9580	Capital Outlay - W/WW					50,000
50-800-9900	Transfer out to General Fund	45,510	27,910	33,967		50,000
	Total Water Waste Water Expenses	342,109	210,029	285,774	143,221	287,400
WATER - WASTEWATER FUND REVENUE LESS EXPENSES		(95,015)	129,642	68,326	212,503	66,700

2019 Budget						
HARBOR						
HARBOR FUND		2016	2017	2018	2018	2019
51-800-XXXX		Actual	Actual	Approved	YTD NOV	Approved
CHARGES FOR SERVICES						
51-340-4401	Moorage - Preferential	570,521	544,245	535,000	515,898	535,000
51-340-4402	Moorage - Transient	375,456	484,149	400,000	416,366	400,000
51-340-4403	Boat Lift Fees	11,314	17,094	15,000	12,714	15,000
51-340-4404	Utility Fees	38,666	62,469	60,000	158,212	60,000
51-340-4406	Wharfage Fees (includes holst)	10,542	44,825	10,000	157,026	10,000
51-340-4407	Vessel tow fees	2,369	6,855	3,000	-	3,000
51-340-4408	Used oil collection fee	1,703	1,906	1,200	1,113	1,200
51-340-4409	Waiting List Fees	22,550	16,300	17,000	1,250	17,000
51-340-4410	Pump Out Fees	1,651	2,460	1,000	335	1,000
51-340-4411	Launch Fees	122,426	112,223	115,000	12,920	115,000
51-340-4412	Showers	2,684	2,354	2,750	2,333	2,750
51-340-4413	Grid	1,000	1,456	1,000	1,738	1,000
51-340-4414	Vessel Maintenance	347	6,899	500	5,529	500
51-340-4415	Dry Storage Fees	2,900	6,887	3,000	4,687	3,000
51-340-4416	Parking - Annual	56,339	41,500	50,000	250	50,000
51-340-4418	User fees	24				
51-340-4426	Parking - Daily	83,310	123,895	100,000	25,779	100,000
51-340-4440	Equipment Rental	-				
51-340-4445	Misc. Services	77	-	1,000	826	1,000
TOTAL CHARGES FOR SERVICES		1,220,491	1,475,516	1,315,450	1,316,976	1,315,450
LEASES						
51-345-4512	Lease Income	65,563	87,788	66,000	100,444	100,000
51-345-4515	Garbage Revenue	2,400		2,400		-
TOTAL LEASES		65,563	87,788	68,400	100,444	100,000
MISCELLANEOUS						
51-360-4417	Fuel Float Income	30,987	37,443	20,000	38,977	35,000
51-360-4430	Camping	11,279	11,757	11,000	2,034	11,000
51-360-4900	Late Fees on A/R	-		4,000		-
51-360-4901	Interest on Investments	12,152		5,000		-
51-360-4910	Misc. Revenue	6,901	17,939		115,818	-
TOTAL MISCELLANEOUS		61,320	67,140	40,000	156,829	46,000
TRANSFERS IN						
	From CVP for Harbor Bonds			(76,413)		(75,000)
TOTAL FUND REVENUE		1,347,374	1,630,444	1,347,438	1,574,249	1,386,450

HARBOR FUND		2016	2017	2018	2018	2019
51-800-XXXX		Actual	Actual	Approved	YTD NOV	Approved
HARBOR EXPENSES						
51-800-6000	Salaries & Wages	401,069	472,864	423,634	355,127	300,000
51-800-6030	FICA/Medicare	11,609	16,419	10,568	9,665	10,000
51-800-6040	Worker's Comp.	20,646	6,725	11,572	-	90,000
51-800-6050	ESC	8,529	6,726	8,510	2,900	7,500
51-800-6060	Health, Life, Dis.	72,383	69,500	71,760	50,011	60,000
51-800-6070	PERS Retirement	72,127	65,871	77,496	57,407	60,000
51-800-6205	Advertising	1,144		1,500	1,428	1,500
51-800-6215	Collection Expense	-		5,000	2,143	5,000
51-800-6220	Bank Service Charges	22,148	14,425	22,000	18,930	20,000
51-800-6280	Dues & Subscriptions	500	377	500	150	500
51-800-6410	Insurance - Liability	5,168	9,161	18,990		10,000
51-800-6420	Insurance - Auto	1,092	1,147	2,659		2,500
51-800-6430	Insurance - Equipment	-	206	316		500
51-800-6440	Insurance - Property	11,656	11,654	22,938		20,000
51-800-6490	Insurance Claims - Deductibles	-	100	5,000		5,000
51-800-6540	License & Permits	60	91	250	70	250
51-800-6565	Outside Contractors	2,573	14,420	25,000	52,536	25,000
51-800-6570	Physical Exams	394	676	500	238	500
51-800-6580	Postage	998	334	2,500		2,500
51-800-6635	Prof. Fees - Computer Support	3,594	4,535	5,000	3,399	5,000
51-800-6636	Prof. Fees - Website Support	1,205	884	2,500		2,500
51-800-6650	Prof. Fees - Legal	3,539	16,092	10,000		5,000
51-800-6700	Publications & Subscriptions	150		350	30	350
51-800-6730	Equipment Rental	1,353		2,000	87	100
51-800-6740	Small tools	1,363	2,066	3,000	1,538	1,500
51-800-6770	Travel, Training & Dev.	4,302	6,118	5,000	1,965	2,000
51-800-6780	Waste Disposal - EVOS	2,381	2,930	3,000	21,275	3,000
51-800-7100	Repairs - Buildings	1,586	9,728	2,500	2,453	2,500
51-800-7350	Repairs - Equipment	5,381	5,070	12,000	35,014	12,000
51-800-7400	Repairs - Vehicles	1,117	7,317	2,000	13,326	7,500
51-800-7500	Parking Lot Maintenance	1,565	2,685	2,000	1,616	2,000
51-800-7610	Repairs - Utilities	852	1,789	6,000	501	1,000
51-800-7750	Gas & Oil - Vehicles	2,701	10,923	6,000	5,736	6,000
51-800-7820	Repairs - Docks	4,182	63,209	8,000	3,969	8,000
51-800-8150	Supplies - Consumable	7,175	21,453	10,000	25,902	10,000
51-800-8200	Supplies - Parking	2,119	3,300	4,000	91	3,000
51-800-8400	Supplies - Fire Suppression	-	472	2,500	-	1,000
51-800-8550	Supplies - Office	1,842	5,407	7,500	2,729	7,500
51-800-8950	Supplies - Uniforms	1,976	553		179	
51-800-8970	Supplies - Safety	1,906	3,968	4,000	5,920	4,000
51-800-9000	Utilities - Internet Service	3,150	5,876	7,000	558	7,000
51-800-9010	Utilities - Electricity	59,984	59,592	60,000	63,258	60,000
51-800-9040	Utilities - Heating Fuel	4,070	4,582	4,500	2,891	4,500
51-800-9050	Utilities - Solid Waste	100,835	101,667	100,000	80,135	100,000
51-800-9070	Utilities - Telephone	2,646	1,572	6,000	2,345	6,000
51-800-9095	Utilities - Water & Wastewater	1,142	17,997	25,000	27,024	25,000
51-800-9510	Snow Removal Expense	35,000	35,000	35,000	-	35,000
51-800-9900	Transfer out to General Fund	131,028	136,618	163,044	-	150,000
51-800-9510	Capital Outlay Building & Facilities	110,000				
51-800-9515	Capital Outlay Parking Meters	-	-	-		-
51-800-9520	Capital Outlay - Equipment	40,882	7,462	17,000		17,000
51-800-9530	Capital Outlay - Office Equipment	-		2,000		2,000
51-800-9550	Capital Exp - Head of Bay Project	100,000	150,000			
51-900-9575	2017A Bond Principal Payment			60,000		60,000
51-800-6265	Bond Debt Expense		48,057	92,825	92,825	90,000
	Total Harbor Expenses	1,271,120	1,427,416	1,380,413	945,371	1,261,200
HARBOR REVENUE LESS EXPENSES		76,254	203,027	(32,975)	628,878	125,250

2019 Budget						
DeLong Dock						
DELONG DOCK						
51-801-nnnn		2015 Actual	2016 Actual	2017 Approved	2017 Actual	2018 Approved
CHARGES FOR SERVICES						
51-341-4402	Moorage - Transient					12,000
51-341-4404	Utility Fees					30,000
51-341-4406	Wharfage Fees (includes hoist)					450,000
51-341-4408	Used oil collection fee					500
51-341-4416	Parking - Annual					650
TOTAL CHARGES FOR SERVICES		-	-	-	-	493,150
HARBOR EXPENSES						
51-801-6000	Salaries & Wages					80,000
51-801-6030	FICA/Medicare					2,500
51-801-6040	Worker's Comp.					3,000
51-801-6050	ESC					1,000
51-801-6060	Health, Life, Dis.					20,000
51-801-6070	PERS Retirement					12,000
51-801-6410	Insurance - Liability					2,000
51-801-6440	Insurance - Property					1,000
51-801-6565	Outside Contractors					30,000
51-801-6730	Equipment Rental					2,500
51-801-6740	Small tools					3,000
51-801-6780	Waste Disposal - EVOS					3,000
51-801-7750	Gas & Oil - Vehicles					500
51-801-8150	Supplies - Consumable					5,000
51-801-8400	Supplies - Fire Suppression					1,500
51-801-8950	Supplies - Uniforms					400
51-801-8970	Supplies - Safety					500
51-801-9010	Utilities - Electricity					3,000
51-801-9050	Utilities - Solid Waste					1,500
51-801-9095	Utilities - Water & Wastewater					30,000
51-801-9213	Harbor Emergency Repair					10,000
Total Expenses		-	-	-	-	212,400
DeLONG DOCK REVENUE LESS EXPENSES						280,750

**2019 Budget
GRANTS**

	2016 Actual	2017 Proposed	2017 to date	2018 Proposed
FUND 22- Railroad Station Improvements				
REVENUES				
22-330-4000 Grant Revenue	280,817	261,571	261,571	254,612
TOTAL REVENUE	280,817	261,571	261,571	254,612
EXPENDITURES				
22-900-9200 Expenditures -10-DC-032	19,247	261,571	8,942	254,612
TOTAL EXPENSES	19,247	261,571	8,942	254,612
RAILROAD STATION IMPROVEMENT REVENUE LESS EXPENSE	261,571	(0)	252,628	0
ENDING FUND BALANCE	261,571	(0)	252,628	0

	2017 Actual	2018 Approved	2018 YTD NOV	2019 Proposed
FUND 30 - Shotgun Cove Road Federal				
REVENUES				
30-850-9543 Western Federal FLAP Grant Revenue	3,500,000	2,928,106		2,000,000
TOTAL REVENUE	3,500,000	2,928,106	0	2,000,000
EXPENDITURES				
Allowable Grant Exenditures	3,500,000	2,928,106		2,000,000
TOTAL EXPENSES	3,500,000	2,928,106	0	2,000,000
SHOTGUN COVE REVENUE LESS EXPENSE	0	0	0	0
ENDING FUND BALANCE	0	0	0	0

FUND 30 - Shotgun Cove Road 13-DC-508 Phase IV				
REVENUES				
30-320-4064 Grant Revenue DCCED				18,000
TOTAL REVENUE				18,000
EXPENDITURES				
Alloweable Grant Expenditures				18,000
TOTAL EXPENSES				18,000
SHOTGUN COVE REVENUE LESS EXPENSE				

FUND 30 - Shotgun Cove Road 15-DC-160				
REVENUES				
30-320-4070 Grant Revenue DCCED	1,940,600	1,946,000		210,000
TOTAL REVENUE	1,940,600	1,946,000	0	210,000
EXPENDITURES				
Allowable Grant Expenditures	1,940,600	1,946,000		0
TOTAL EXPENSES	1,940,600	1,946,000	0	210,000
SHOTGUN COVE REVENUE LESS EXPENSE	0	0	0	0
ENDING FUND BALANCE	0	0	0	0