



# THE CITY OF WHITTIER

*Gateway to Western Prince William Sound*

P.O. Box 608 • Whittier, Alaska 99693 • (907) 472-2327 • Fax (907) 472-2404

**WHITTIER CITY COUNCIL  
REGULAR MEETING  
TUESDAY, MARCH 19, 2019  
AT 7:00 PM  
COUNCIL CHAMBERS  
3<sup>rd</sup> fl. PUBLIC SAFETY BUILDING**

## AGENDA

1. **CALL TO ORDER**
2. **OPENING CEREMONY**
3. **ROLL CALL**
  - A. Council Members Present
  - B. Administration Present
4. **APPROVAL OF MINUTES**
  - A. February 19, 2019 Regular Meeting Minutes
  - B. February 26, 2019 Special Meeting Minutes
  - C. March 12, 2019 Special Meeting Minutes
5. **APPROVAL OF REGULAR MEETING AGENDA**
6. **MAYOR'S REPORT**
  - A. Mayor Report – Daniel Blair
  - B. Vice Mayor Report – Peter Denmark
7. **MANAGER'S REPORT**
  - A. City Manager's Report – Jim Hunt
8. **COMMISSION/COMMITTEE REPORTS**
  - A. Planning Commission
  - B. Port & Harbor Commission
  - C. Parks & Recreation Committee
  - D. Whittier Community School
  - E. Prince William Sound Aquaculture Corp.
  - F. Regional Citizen's Advisory Council
9. **CITIZEN'S COMMENTS ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING**
10. **APPROVAL OF THE CONSENT AGENDA**
11. **PUBLIC HEARINGS (NON-ORDINANCE)**
12. **PRESENTATIONS**
  - A. Alaska Communications Presentation on the Server Updates

**13. ORDINANCE**

None

**14. RESOLUTIONS**

A. Res. #06-2019- A Resolution Of The City Council Of The City of Whittier, Alaska, Authorizing The City Manager T Purchase Servers With Necessary And Required Hardware For The Administration Office, The Harbor Office And The Public Safety Department.

B. Res. #15-2019- A Resolution of the City Council of the City of Whittier Alaska, authorizing the City Manager to sell Begich Tower units 109 and 110 during 2019, which are excess real City property.

C. Res. 16-2019- A Resolution Of The Whittier City Council Authorizing The City Manager To Amend The Agreement With Ferrovia Infrastructure, Inc. To Increase Ferrovia's Compensation Of \$75,554.64 To \$77,825.52 Per Annum For Whittier Police Services At The Anton Anderson Memorial Tunnel For The Period Of May 1, 2019 To September 30, 2019

**15. EXECUTIVE SESSION**

None

**16. UNFINISHED BUSINESS**

A. Harbor Phase 3 Construction

**17. NEW BUSINESS**

None

**18. COUNCIL DISCUSSION**

**19. CITIZEN'S DISCUSSION**

**20. COUNCIL AND ADMINISTRATION'S RESPONSE TO CITIZEN'S COMMENTS**

**21. ADJOURNMENT**

**MEDIUM TERM GOALS**

1. Marketing Possibilities for P-12 Building
2. "State of the City" Presentation by CM
3. Admin Policy Outline (draft)
4. Future Land Use Development Plan
5. Final Budget (True up)
6. Delong Dock Enterprise Fund (Creation)
7. Girdwood Police Contract (Proposal)



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**WHITTIER CITY COUNCIL  
REGULAR MEETING  
TUESDAY FEBRUARY 19, 2019  
7:00 PM  
COUNCIL CHAMBERS  
PUBLIC SAFETY BUILDING**

## MINUTES

### 1. CALL TO ORDER

Mayor Daniel Blair called the meeting to order at 7:00 p.m.

### 2. OPENING CEREMONY

Mayor Daniel Blair led the Pledge of Allegiance.

### 3. ROLL CALL

**A. Council members present and establishing a quorum:** Victor Shen, David Pinguoch, Peter Denmark, Dave Dickason, Monty Irvin, and Daniel Blair.

**MOTION:** Peter Denmark made a motion to excuse Debra Hicks from the meeting

**SECOND:** Dave Dickason

**DISCUSSION:** None

**VOTE:** Passed unanimously

### B. Administration Present:

Annie Reeves, Assistant City Manager

Naelene Matsumiya, City Clerk

Robert Baty, Acting Police Chief

Scott Korbe, Director of Public Works

Dyanna Pratt, Director of Administration

**Others Present:** Lindsey Erk, Greg Clifford, Pat Reeves, Cathy McCord, Scott Johnson, and Don Stevens

### 4. APPROVAL OF MINUTES

January 15 2018, Regular Meeting Minutes

**MOTION:** Victor Shen made a motion to approve the minutes as is.

**SECOND:** Dave Dickason

**DISCUSSION:** None

**VOTE:** Motion passed unanimously

## **5. APPROVAL OF THE REGULAR MEETING AGENDA**

**MOTION:** Dave Dickason made a motion to approve the Regular Meeting Agenda with amendments.

**SECOND:** Victor Shen

**DISCUSSION:** Move Presentation item to 5A

**VOTE:** Motion to adopt the agenda with amendments passed unanimously.

## **5A. PRESENTATION**

**A. Seaman's Mission Proposal for Former City of Whittier Office Space – Scott Johnson and Annie Reeves**

Scott Johnson gave a brief presentation on the Seaman's Mission and their proposal for the space at the Begich Towers. Council asked Annie Reeves of City of Whittier Code Provision that pertain to the topic. Annie responded that after reviewing the code, it states that if the use will be an interest to the public or benefits the community, Seaman's Mission is eligible to conduct business in the space of the former City Administration offices. Annie Reeves discussed with the Council further.

## **6. MAYOR'S REPORT**

### **A. Mayor Report**

Dan Blair reported that he met with the Vice Mayor to discuss strategies in moving forward.

### **B. Vice Mayor Report**

No report

## **7. MANAGER'S REPORT**

### **A. City Manager's Report- Jim Hunt**

Annie Reeves, as substitute for the City Manager, answered questions from the Council regarding the Delong Dock item on the City Manager's report. Topics that were discussed goes as follows:

Pending work on Delong Dock  
Feasibility Study RFP  
Bellingham Marine review of the dock  
Condition of the Piling

### **B. Directors Report Through the City Manager**

Robert Baty gave a brief report on the EMS ambulance billing service. He stated that there is a program that exists on a computer. He stated that he is working on the issue and hoping to correct it before the summer season.

## **8. COMMISSION/COMMITTEE REPORTS**

### **A. Planning Commission**

Nothing new to report

### **B. Port & Harbor Commission**

Nothing new to report

**C. Parks & Recreation Committee**

Dave Dickason reported that there are 3 volunteer groups outside the City that are trying to schedule volunteer days for the summer season.

**D. Whittier Community School**

Lindsey Erk reported that there are no classes on Thursday/Friday and that Spring Break is approaching. She reported that Outdoor Leadership is coming up and that Officers of the Whittier Police Department will do a presentation on intruders. She stated that some students will be going to see the stage adaptation of The Sound of Music. She said she will be taking students to the Supreme Court Live presentation. She reported that the school district is partnered with AVTEC and the Alaska Marine Highway System to bring students to Chenega Bay to participate in the Culinary Arts program on a ferry boat. She thanked Peter Denmark and stated that she is currently looking to update the secondary location for the emergency rally point for the school.

**E. Prince William Sound Aquaculture Corp.**

Nothing new to report

**F. Regional Citizen's Advisory Council**

Nothing new to report

**9. CITIZENS COMMENTS ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING**

None

**10. APPROVAL OF CONSENT CALENDAR**

None

**11. PUBLIC HEARINGS (NON-ORDINANCE)**

None

**12. PRESENTATIONS**

Item was moved to 5A

**13. ORDINANCES (1<sup>st</sup> Reading)**

None

**14. PUBLIC HEARING (2<sup>nd</sup> reading)**

None

**15. RESOLUTIONS**

**A. Res. #04-2019 – A Resolution of the City Council of the City of Whittier Alaska, Approving the 2019 Annual Fee Schedule.**

**MOTION:** Dave Dickason made a motion to adopt Res. #04-2019

**SECOND:** Victor Shen

**DICUSSION:** Peter Denmark asked if the Fee Schedule had been approved by the Port and Harbor Commission. Greg Clifford, Chair of the Commission stated that the Commission will use the fee schedule for another year. Dan Blair stated that the fees on the Delong Dock will be

important to fishing fleets.

**VOTE:** motion to adopt Res. #04-2019 passed unanimously.

**B. Res. #05-2019 – A Resolution of the City Council of the City of Whittier Alaska, Adopting the 2019 Consumer Price Index Cost of Living Increase Effective With the Pay Period Beginning January 1, 2019.**

**MOTION:** Victor Shen made a motion to adopt Res. #05-2019

**SECOND:** Dave Dickason

**DISCUSSION:** Council discussed the resolution at length. Discussing topics such as water and waste water rates, if the private sector mirrors these changes and if the increase applies to contracted employees. Arnie addressed all their concerns. Peter Denmark asked for a presentation of the chart that reflected the changes to be made.

**VOTE:** No vote was taken.

Original motion to adopt died.

**MOTION:** Dave Dickason made a motion to postpone Res. #05-2019 until the next regular meeting with comparisons to the previous 2 years pay rate.

**SECOND:** Peter Denmark

**DISCUSSION:** None

**VOTE:** Motion to postpone passed unanimously

**C. Res. #06-2019 – A Resolution of the City Council of the City of Whittier, Alaska, Authorizing the City Manager to Purchase Servers with Necessary and Required Hardware for the Administration Office, the Harbor Office and the Public Safety Department.**

**MOTION:** Dave Dickason made a motion to adopt Res. #06-2019.

**SECOND:** Peter Denmark

**DISCUSSION:** Annie Reeves explained the status of the current servers in the facilities that were listed in the resolution. She stated that the hardware for these servers were outdated and that Alaska Communication Services is looking to help the City in updating the City's servers and hardware. Council discussed the topic at length. Robert Baty commented on the position of the Public Safety's department in the update.

**VOTE:** No vote was taken.

Original motion to adopt died.

**MOTION:** Peter Denmark made a motion to postpone Resolution #06-2019 to the Next Regular Meeting.

**SECOND:** Dave Dickason

**DISCUSSION:** None.

**VOTE:** Motion to postpone passed unanimously

(Clerk's note: Victor Shen exited the meeting at 8:03)

**D. Res. #07-2019 – A Resolution of the City Council of the City of Whittier Alaska, Authorizing the City Manager to Contribute No More than \$38,000 from the CVP Funds to Whittier Dock Enterprise, LLC for Site Expansion at the Whittier Cruise Ship Terminal.**

**MOTION:** Peter Denmark

**SECOND:** Dave Dickason

**DISCUSSION:** Council discussed the topic briefly.

**VOTE:** Motion to adopt Res. #07-2019 passed unanimously

**E. Res. #08-2019 – A Resolution of the City Council of the City of Whittier, Alaska, Consenting to the Assignment of the Lease Agreement for Lot 8, Within Area a of the Whittier Triangle Business Area from Donald C. And Margaret T. Varlamos, D/B/A Swiftwater Seafoods, To Whittier Lodging, LLC, And Authorizing The City Manager To Execute Consent Documents.**

**MOTION:** Peter Denmark

**SECOND:** Dave Dickason

**DISCUSSION:** None

**VOTE:** Motion to adopt Res. #08-2019 passed unanimously

**F. Res. #09-2019 – A Resolution of the City Council of the City of Whittier, Alaska, Establishing the City's 2019 Federal Legislative Priorities.**

**MOTION:** Dave Dickason

**SECOND:** Monty Irvin

**DISCUSSION:** Dave Pinquoch stated his concerns about the Head of the Bay/Passage Canal Project item that was listed.

**VOTE:** No vote was taken.

Original Motion to adopt died.

**MOTION:** Peter Denmark made a motion to postpone Res. #09-2019 until the Special Meeting.

**SECOND:** Monty Irvin

**DISCUSSION:** None

**VOTE:** Motion to postpone Res. #09-2019 passed unanimously

**G. Res. #10-2019 – A Resolution of the City Council of the City of Whittier, Alaska, adopting the City's 2019 Local Priorities and for Related Purposes.**

**MOTION:** Peter Denmark made a motion to adopt Res. #10-2019

**SECOND:** Dave Dickason

**DISCUSSION:** Dave Pinquoch stated his concerns about the Head of the Bay/Passage Canal Project item that was listed.

**VOTE:** No vote was taken.

Original Motion to adopt died.

**MOTION:** David Pinquoch made a motion to postpone Res. #10-2019 until the Special Meeting.

**SECOND:** Monty Irvin

**DISCUSSION:** None

**VOTE:** Motion to postpone Res. #10-2019 passed unanimously

**H. Res. #11-2019 – A Resolution of the City Council of the City of Whittier Alaska, Adopting the City’s 2019 Local Priorities and for Related Purposes.**

**MOTION:** Dave Dickason made a motion to adopt Res. #11-2019

**SECOND:** Dave Pinquoch

**DISCUSSION:** None

**VOTE:** Motion to adopt Res. #11-2019 passed unanimously

Council recessed at 8:36 and reconvened at 8:47

**16. EXECUTIVE SESSION**

A. Comprehensive Plan Proposal – Matter, the immediate knowledge of which would clearly have an adverse effect upon the finances of the public entity; AS 44.62310 (1)

**MOTION:** Dave Pinquoch made a motion to enter into executive session.

**SECOND:** Dave Dickason

**DISCUSSION:** None

**VOTE:** Motion to enter into Executive Session passed unanimously.

Council entered into Executive Session at 8:49

**MOTION:** Dave Pinquoch made a motion to exit out of executive session.

**SECOND:** Dave Dickason

**DISCUSSION:** None

**VOTE:** Motion to exit out of Executive Session passed unanimously.

Council exited Executive Session at 9:05 and resumed the Regular Meeting.

**17. UNFINISHED BUSINESS**

**A. Harbor Phase 3 Construction**

Item was not discussed.

**B. Music Festival Celebrating Whittier’s 50<sup>th</sup> Anniversary**

Dan Blair spoke about the topic and the Whittier Chamber of Commerce’s involvement. He mentioned volunteer projects working in conjunction with the Forest Service.

**18. NEW BUSINESS**

**A. Schedule Special Meeting for February 26, 2019.**

Council consented to holding a Special Meeting on the above listed date at 6:00 pm.



**19. COUNCIL DISCUSSION**

Council discussed the Seaman's Mission offer at length and asked Administration to bring the item before Council in the form of a resolution.

**20. CITIZEN'S DISCUSSION**

Scott Korbe gave an update on the Public Works Department.

Don Stevens spoke about the Seaman's Mission offer.

**21. COUNCIL AND ADMINISTRATION'S RESPONSE TO CITIZEN'S COMMENTS**

**22. ADJOURNMENT**

**MOTION:** Monty Irvin made a motion to adjourn the Regular Meeting.

**SECOND:** Dave Dickason

**DISCUSSION:** None

**VOTE:** Motion to adjourn passed unanimously.

Council adjourned the meeting at 9:31

**ATTEST:**

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**Naelene Matsumiya**  
**City Clerk**

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**Daniel Blair**  
**Mayor**



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**WHITTIER CITY COUNCIL  
SPECIAL MEETING  
TUESDAY FEBRUARY 26, 2018  
6:00 PM  
COUNCIL CHAMBERS  
PUBLIC SAFETY BUILDING**

## MINUTES

### 1. CALL TO ORDER

Mayor Daniel Blair called the meeting to order at 6:00 p.m.

### 2. OPENING CEREMONY

Mayor Daniel Blair led the Pledge of Allegiance.

### 3. ROLL CALL

**A. Council members present and establishing a quorum:** Victor Shen, Debra Hicks, Peter Denmark, Monty Irvin, Dave Dickason, Dave Pinguoch, and Daniel Blair.

#### **B. Administration Present:**

Jim Hunt, Interim City Manager  
Annie Reeves, Assistant City Manager  
Scott Korbe, Director of Public Works  
Robert Baty, Acting Police Chief  
Holly Wells, City Attorney  
Naelene Matsumiya, City Clerk  
Katie Velasco, Receptionist

**Others Present:** Cathy McCord, Kelly Welch, Roger Stiles, Greg Clifford, and Joe Shen

### 4. APPROVAL OF THE REGULAR MEETING AGENDA

**MOTION:** David Pinguoch made a motion to approve the Special Meeting Agenda as is.

**SECOND:** Dave Dickason

**DISCUSSION:** None

**VOTE:** Motion to approve the Special Meeting agenda passed unanimously

### 5. CITIZENS COMMENTS ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

None

### 6. EXECUTIVE SESSION

**A. Girdwood Police Contract – Matters that, by law or municipal charter or ordinance, are permitted to be kept confidential from public disclosure; AS 44.62.310 (3)**

**B. Whittier Manor - Matters that, by law or municipal charter or ordinance, are permitted to be kept confidential from public disclosure; AS 44.62.310 (3)**

**C. State and Federal Legislative Priorities of the City of Whittier – Matter pertaining to the cooperation’s legal position; AS 44.62.170 (5)**

**D. Delong Dock – Matters, the immediate knowledge of which would clearly have an adverse effect upon the finances of the cooperation; AS 42.40.170 (1)**

**MOTION:** David Pinguoch made a motion to enter into Executive Session to discuss the items listed above.

**SECOND:** Dave Dickason

**DISCUSSION:** None

**VOTE:** Motion to enter into Executive Session passed unanimously

**Council entered into Executive Session at 6:04**

**MOTION:** David Pinguoch made a motion to exit out of Executive Session and resume the Special Meeting.

**SECOND:** Dave Dickason

**DISCUSSION:** None

**VOTE:** Motion to exit out of Executive Session passed unanimously

**Council exited executive session at 7:51 and resumed the Special Meeting.**

Council recessed at 7:52 and resumed at 7:57

**MOTION:** David Pinguoch made a motion to direct the City Attorney to draft/update the resolution pertaining to the Whittier Manor.

**SECOND:** Victor Shen

**DISCUSSION:** The Mayor and Vice Mayor recused themselves from the vote.

**VOTE:** Motion passed unanimously with Peter Denmark and Dan Blair recused.

**MOTION:** David Pinguoch made a motion to direct the City Manager to continue negotiations with the sale of the P-12 Building.

**SECOND:** Dave Dickason

**DISCUSSION:** None

**VOTE:** Motion passed 5-2

## **7. RESOLUTIONS**

**A. Res. 09-2019 – A Resolution of the City Council of the City of Whittier Alaska, Establishing the City’s 2019 Federal Legislative Priorities.**

**MOTION:** Victor Shen made a motion to adopt Res. 09-2019

**SECOND:** Peter Denmark

**DISCUSSION:** David Pinguoch spoke about the new admin in the state and suggested not

expanding at this point.

**VOTE:** Motion to adopt passed 6-1

**B. Res. 10-2019 – A Resolution of the City Council of the City of Whittier Alaska, Establishing the City's 2019 State Legislative Priorities.**

**MOTION:** Peter Denmark made a motion to adopt Res. 10-2019

**SECOND:** Victor Shen

**DISCUSSION:** Council directed Naelene Matsumiya to correct some typos on the resolution.

**VOTE:** Motion to adopt passed 6-1

**C. Res. 11-2019 – A Resolution of the City Council of the City of Whittier Alaska, authorizing the City Manager to proceed with the contractual services of Catalyst Consulting Services, LLC, for the creation of a new City of Whittier Comprehensive Plan.**

**MOTION:** Victor Shen made a motion to adopt Res. 11-2019

**SECOND:** Dave Dickason

**DISCUSSION:** Council asked that the not to exceed price of \$38,000 be included in the resolution title.

**VOTE:** Motion to adopt passed unanimously

**9. NEW BUSINESS**

None

**10. COUNCIL DISCUSSION**

David Pinquoch mentioned the potential community service opportunities that the Parks and Recreation can offer. He also commented that offers for the former City Administration Offices should be made to the community. Jim responded to this by commenting that other City properties in the BTI will be available. Annie briefly mentioned communicating with Joe Seale after the topic of was brought in front of Council the first time. Council discussed further.

Council directed the City Manager to obtain appraisal values for the City of Whittier properties in the BTI.

David Pinquoch also indicated that the City of Whittier employee pay rates should be posted on the website. He asked for legal opinion. An Executive Session was planned for the topic.

**11. CITIZEN'S DISCUSSION**

Joe Shen inquired about the public interest for the City of Whittier properties at the BTI. Council responded.

**12. COUNCIL AND ADMINISTRATION'S RESPONSE TO CITIZEN'S COMMENTS**

None

**13. ADJOURNMENT**

All were in favor of adjourning the meeting at 8:46 p.m.

**ATTEST:**

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**Naelene Matsumiya**  
**City Clerk**

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**Daniel Blair**  
**Mayor**



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**WHITTIER CITY COUNCIL  
SPECIAL MEETING  
TUESDAY MARCH 12, 2018  
6:00 PM  
COUNCIL CHAMBERS  
PUBLIC SAFETY BUILDING**

## MINUTES

### 1. CALL TO ORDER

Mayor Daniel Blair called the meeting to order at 6:00 p.m.

### 2. OPENING CEREMONY

Mayor Daniel Blair led the Pledge of Allegiance.

### 3. ROLL CALL

**A. Council members present and establishing a quorum:** Victor Shen, Peter Denmark, Monty Irvin, Dave Dickason, Dave Pinquoch, and Daniel Blair.

#### **B. Administration Present:**

Jim Hunt, Interim City Manager  
Annie Reeves, Assistant City Manager  
Naelene Matsumiya, City Clerk  
Dyanna Pratt, Director of Administration

**Others Present:** Barbara Blakeley

### 4. APPROVAL OF THE REGULAR MEETING AGENDA

**MOTION:** David Dickason made a motion to approve the Special Meeting Agenda with amendments.

**SECOND:** Dave Pinquoch

**DISCUSSION:** Drop Executive Session item from the agenda.

**VOTE:** Motion passed unanimously

### 5. RESOLUTIONS

**A. Res. 13-2019 – A Resolution of the City Council of the City of Whittier Alaska, Authorizing the City Manager to restore City Business phone number, 472-2327 as he primary phone number of the City of Whittier, for all Federal, State and City of Whittier webpages.**

**MOTION:** Dave Dickason made a motion to adopt Res. 13-2019

**SECOND:** David Pinquoch

**DISCUSSION:** Annie Reeves spoke about the process to resolving the phone issues and that

ACS will come to Whittier to correct it, Dan spoke more to the resolution and stated that the issues the City is experiencing was inherited and can be corrected with the help of those who understand the background of the situation. He continued to speak about the teamwork that will be required to move forward.

**VOTE:** Motion to adopt passed 5-1

**B. Res. 14-2019 – A Resolution of the City Council of the City of Whittier Alaska, authorizing the City Manager to Evaluate Offers for fair compensation for the City’s Interest in the Whittier Manor Condominium Association Lease**

**MOTION:** Dave Dickason made a motion to ~~adopt~~ postpone Res. 14-2019 until Victor Shen joined the meeting

**SECOND:** David Pinguoch

**DISCUSSION:** Jim Hunt stated he had meetings with the attorney and how he had become knowledgeable of the situation. Council discussed the amending of the resolution to add language that will clarify the fair market price. Council decided to amend the motion to postpone the resolution until Victor She was present. Makers of the motion obliged.

**VOTE:** Motion to postpone until Victor Shen was present passed unanimously.

Council briefly moved to Council Discussion

Victor Shen joined the meeting at 6:47

**MOTION:** Dave Dickason made a motion to adopt Res. 14-2019

**SECOND:** Victor Shen

**DISCUSSION:** Jim Hunt added that he will amend Section 1 of the resolution to state the transfer of Whittier’s interest in the sum of amount.

**VOTE:** Motion passed 4-0 with Dan Blair and Peter Denmark recused as they have a conflict of interest.

**6. EXECUTIVE SESSION**

~~A. City of Whittier Employee Pay Rates – Matter pertaining to Personnel; AS 42.40.170 (4)~~

**7. NEW BUSINESS**

**A. Revocation of Administrative Permission to allow Electronic Bank Withdrawals without Council Member Co-Signature**

Jim Hunt disclosed that he is unsure of what the item was about and what needed resolving. Dan replied that he would like to see where the city’s money is going and this would add transparency to the Council on the finances of the City. He clarified that he would like to see the math.

Peter Denmark mentioned the phones and stated that the phones were not being answered in the city Office. He asked admin to please pick up the phone and to get back to those who have left messages and voicemails. Peter also stated that a ledger be included in the stack of checks that are received by Council Members to sign. He said it’ll help with locating fraudulent invoices. Discussion ensued.

**10. COUNCIL DISCUSSION**

Jim gave an update on the project at the head of the bay. Council discussed with the City Manager the ramps, barriers footprint, U. S. Army Corps of Engineers contribution, cost, infrastructure and so on.

David Pinguoch reported on the State's budget cuts to the Alaska State Ferry. Mentioned the interviews that the City Manager has done and said it may be perceived that the City is against Governor Dunleavy's decision. Jim replied with some solutions, one being the ferry passengers can be housed in Whittier if needed.

Dan Blair spoke about the ACOME email that was forwarded to Council Members regarding the budget cut. He spoke about the Shared Fisheries. Council discussed further. Dan asked Jim for his participation at the next Regular Meeting via teleconference.

David Pinguoch gave some clarification on the Cost of Living Allowance (COLA) increase and spoke briefly about it.

#### **11. CITIZEN'S DISCUSSION**

Barbara Blakeley thanked the Council.

#### **12. COUNCIL AND ADMINISTRATION'S RESPONSE TO CITIZEN'S COMMENTS**

The Council thanked Barbara Blakeley.

#### **13. ADJOURNMENT**

All were in favor of adjourning the meeting at 7:25 p.m.

**ATTEST:**

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**Naelene Matsumiya**  
**City Clerk**

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**Daniel Blair**  
**Mayor**



March 19, 2019

## **CITY MANAGER REPORT**

*I would like for Council to know that I am in full support of purchasing the servers the City needs as well as selling Units 109 and 110 to the Seaman's Mission; therefore, I am recommending to Council that they adopt resolutions #06-2019 and #15-2019.*

Attended Alaska Municipal League Conference

Meetings with Legislature members:

Met with DOT Commissioner MacKinnon, Deputy DOT Commissioner Siroky, Jim Potdevin – Marine Systems Planner for the State, Senator Shower, Representative Rauscher, Representative Gary Knopp, Representative Chuck Kopp, Representative Stutes

Continuing work with CRW on Shotgun Cove Project

Spoke to Corp and State regarding Head of Bay Project

Negotiations with Whittier Seafoods regarding P-12 structure ongoing

Met with community citizens and business members

I have a new computer installed. Nothing of history on it as former user(s) failed to connect it to the server system. I will be submitting the old PC to ACS to determine if anything can be retrieved.

Working on Ferrovial contract with Chief Baty

Held Staff meetings

Met with Mayor Blair twice

## **ASSISTANT CITY MANAGER REPORT**

1. Continued work on cleaning up lingering phones issues
2. We are working to develop a plan to upgrade the council A/V system
3. Facilitated the Email changeover from Gmail to Office 365
4. Working on land use permits (WSF/P12; Delong Dock; AMHS)
5. Working with Catalyst Consulting to determine time frame for staff/Council/community involvement
6. Website content development and mapping continues.
  - It is our goal to have a direct link on the page for access to televised meetings
7. Land survey (Jim Barnett (WSU/Campground Leases – will go to planning and zoning in April)

8. Financial cleanup (stopping leakage – IT/Phones)
9. Sale of BTI units

## **HARBORMASTER REPORT**

### Administration:

1st of the year Billing and maintaining records for DeLong Dock, and Harbor operations and usage

Meeting with contractor and awaiting their cost estimate for DeLong Dock repairs.

Transfer of Title and Insurance for the RBS Safe Boat.

Begin working on assignments for the DeLong Dock

### Harbor:

Day to day operational support of boat harbor

Preparing for April 15<sup>th</sup> Shrimp season

Removal of old boat house in preparation for new boat house.

### Meetings attended:

Chamber of Commerce meeting



# THE CITY OF WHITTIER

Gateway to the Western Prince William Sound

PO Box 608, Whittier, Alaska 99693 (907) 336-1490 FAX (907) 472-2404



To: Girdwood Board of Supervisors

Re: Girdwood Police Services contract

Honorable members,

Please find attached a cost breakdown of monies spent for police service contract year 2018. Per Girdwood services contract page 18, section 9, c. *Description of Whittier's allocation of amounts paid* the following list is a breakdown of services on how contract money was spent in 2018:

## Summary of Costs for Girdwood Contract

Officer Wages and Benefits	404,144.88
Uniform and Equipment	14,000.00
Liability and Auto Insurance	11,250.00
Dispatch Services	25,000.00
Vehicle and Equipment Cost, incl Depreciation	58,000.00
Vehicle Fuel	19,200.00
Supplies, incl Ammunition	8,850.00
Officer Travel and Training	5,200.00
Internet	10,500.00
Misc. Expenses	3,750.00
Admin Costs-10% of total costs	55,989.50
	<hr/>
	<b>615,884.38</b>

Sincerely,

Robert M. Baty  
Director of Public Safety  
Whittier Alaska

Cc: Kyle Kelley, PSAC



## THE CITY OF WHITTIER

*Gateway to Western Prince William Sound*

P.O. Box 608 • Whittier, Alaska 99693 • (907) 336-1490 • Fax (907) 472-2404

To: City Council

Thru: Jim Hunt, City Manager

From: Sarah D. Espelin, Contractor *SE*

Date: March 15, 2019

Subject: Finance Report & Update

You will find attached a financial report in a new format that provides the Council with summarized information for the General Fund and the two Enterprise Funds. The detailed Caselle report that shows the Fiscal Year 2019 Budget compared with year-to-date revenues and expenditures as of February 28, 2019 is also included for those funds.

The Council approved budget has been entered into Caselle. During that process I noted that the summary page of the Council approved budget had some incorrect totals on it. The detail pages were correct, however there were two pages, Police and Public Works, where the final detail line was not adding into the total. I have included an updated summary page in this report for your review and highlighted the changed numbers.

### Key Financial Information & Overview of FY19

As it is early in the fiscal year, there is very little to report on at this time. Please see the attached financials and I am happy to answer any questions that you may have.

The auditors are scheduled to complete their fieldwork the week of May 20<sup>th</sup>. I am going to be on-site in Whittier next week (March 18<sup>th</sup>) for three days in anticipation of preparing for the FY18 audit—as well as additional dates in between that time.

I am available for the City during regular working hours Monday thru Friday, and you can feel free to contact me with any questions or concerns at [finance@whittieralaska.gov](mailto:finance@whittieralaska.gov) or [cpa@espelinllc.com](mailto:cpa@espelinllc.com) or call me at 907-240-4057.

**City of Whittier  
2019 Budget - Original**

	2016 Actual	2017 Actual	2018 Approved	2018 YTD Nov	2019 Approved
<b>GENERAL FUND REVENUE:</b>					
Taxes	1,733,600	1,568,638	1,582,100	1,666,070	1,627,100
Licenses & Permits	13,380	19,375	43,750	6,191	13,760
Intergovernmental	151,775	135,723	126,953	49,323	98,600
Leases	121,234	121,234	165,000	169,632	166,000
Fines and Citations	15,391	3,480	4,000	760	4,000
Miscellaneous	305,303	705,033	704,700	691,781	704,500
<b>TOTAL REVENUES</b>					<b>2,812,850</b>
Transfer from Enterprise Funds	158,000	158,000	-	158,000	200,000
Transfer from CVP Fund			200,221		195,000
<b>TOTAL REVENUES AND TRANSFERS</b>	<b>2,502,682</b>	<b>2,711,480</b>	<b>2,826,724</b>	<b>2,731,647</b>	<b>3,007,850</b>
<b>GENERAL FUND APPROPRIATIONS:</b>					
Administration	712,518	711,483	838,076	775,957	966,400
City Council	129,472	140,831	151,200	125,884	161,200
Elections	747	1,009	1,800	1,515	1,800
Police (formerly Public Safety)	733,811	1,040,143	1,183,197	1,030,573	1,031,960
Fire	48,571	-	-	-	13,830
EMS	258,107	-	-	-	264,510
Clinic	20,575	20,296	23,458	8,182	22,000
Public Works	303,721	368,957	572,231	341,285	466,750
Property & Facilities	10,835	7,234	13,668	4,772	8,000
Parks & Rec	175	11,734	10,000	39,484	22,000
<b>TOTAL EXPENDITURES</b>	<b>2,218,132</b>	<b>2,301,697</b>	<b>2,793,632</b>	<b>2,327,652</b>	<b>2,947,440</b>
Transfer Out to Museum Fund			15,000		15,000
<b>TOTAL EXPENDITURES AND TRANSFERS OUT</b>					
<b>REVENUE LESS EXPENSES</b>	<b>284,549</b>	<b>409,783</b>	<b>18,092</b>	<b>403,995</b>	<b>45,410</b>

**City of Whittier**  
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**February 28, 2019**

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**City of Whittier**  
**Balance Sheet**  
**February 28, 2019**

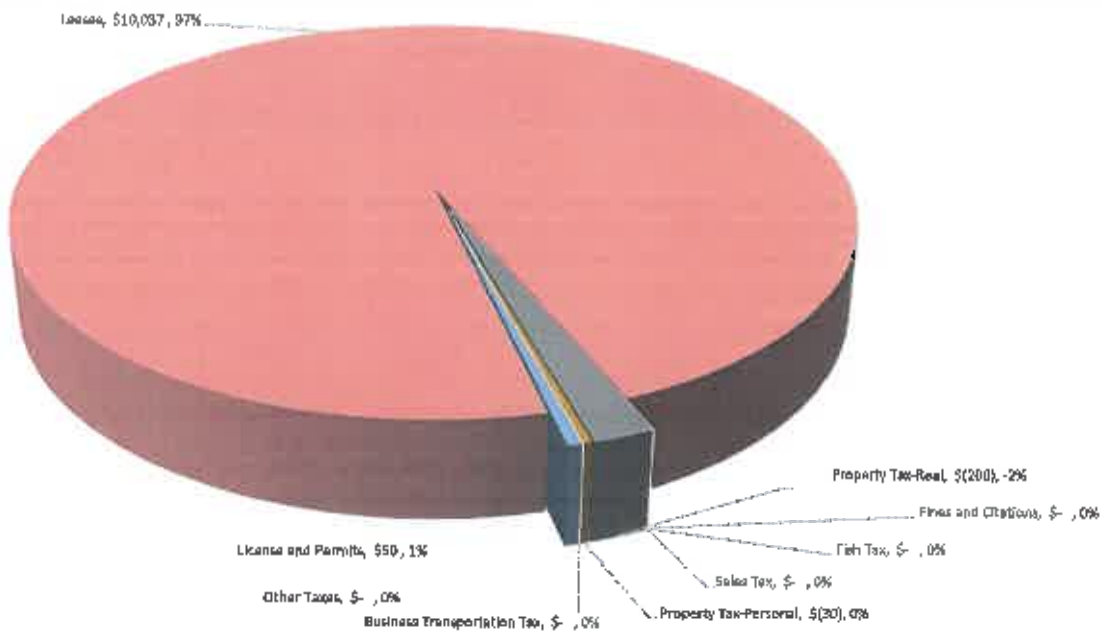
	Gov't Fund	Enterprise Funds	
	General Fund	Water & Sewer	Boat Harbor
<b>Assets</b>			
Cash	1,905,109	582,107	1,305,051
Investments	552,053	959,848	960,274
Accounts Receivable	57,523	72,744	196,000
Prepaid Expenses	171,200	15,239	80,704
Net Property, plant and equipment	102,142	7,475,896	16,668,048
<b>Total Assets</b>	<u>2,788,027</u>	<u>9,105,834</u>	<u>19,210,077</u>
<b>Current Liabilities</b>			
Accounts Payable	22,932	2,680	15,926
Payroll related liabilities	41,897	5,797	31,320
Deferred revenue	112,658	-	6,449
Due to other funds			
<b>Total Current Liabilities</b>	<u>177,487</u>	<u>8,477</u>	<u>53,695</u>
<b>Long-term liabilities</b>			
Bond Premium	N/A	-	176,860
Long-term debt due in more than one year	N/A	-	1,940,000
<b>Total long-term liabilities</b>	<u>-</u>	<u>-</u>	<u>2,116,860</u>
<b>Total liabilities</b>	<u>177,487</u>	<u>8,477</u>	<u>2,170,555</u>
<b>Fund Balance</b>			
Nonspendable-Prepaid items	171,200	15,239	80,704
Net investment in capital assets	N/A	7,475,896	16,668,048
Undesignated/Unreserved	2,610,540	1,621,461	371,474
<b>Total Fund Balance</b>	<u>2,610,540</u>	<u>9,097,357</u>	<u>17,039,522</u>
<b>Total Liabilities and Fund Balance</b>	<u>2,788,027</u>	<u>9,105,834</u>	<u>19,210,077</u>

**City of Whittier**  
**General Fund Revenue and Expenditure Totals**  
**February 28, 2019**

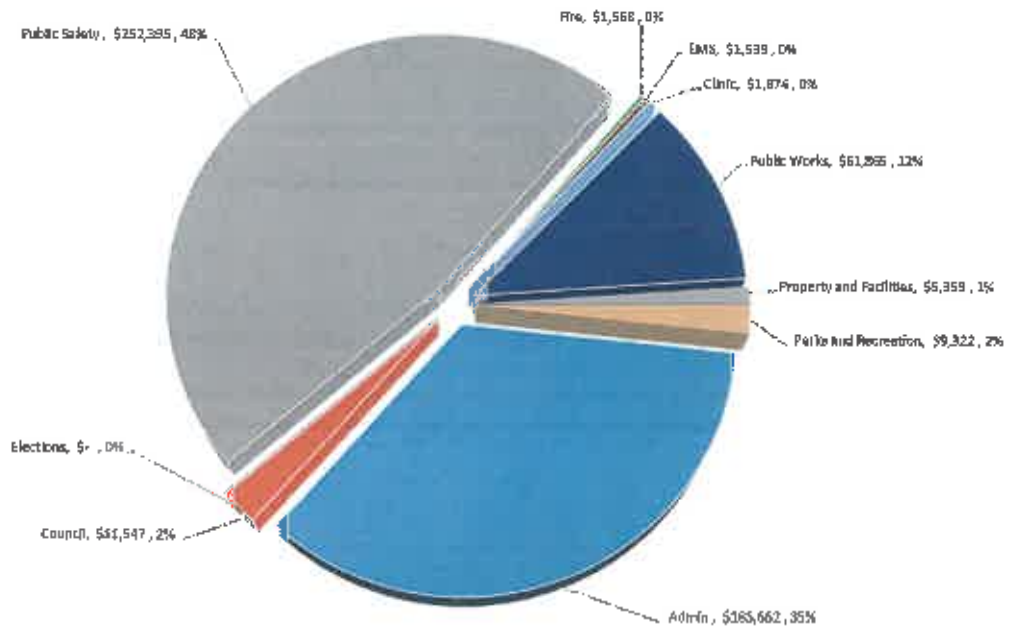
<b>Revenue</b>	<b>119,189</b>
<b>Expenditures</b>	
Admin	185,662
Council	11,547
Elections	-
Public Safety	252,395
Fire	1,568
EMS	1,939
Clinic	1,874
Public Works	61,865
Property and Facilities	5,359
Parks and Recreation	9,322
<b>TOTAL Expenditures</b>	<b>531,531</b>
<hr/>	
<b>Revenues less Expenditures</b>	<b>(412,342)</b>



**City of Whittier**  
**General Fund Year-to-date Revenues**  
February 28, 2019



City of Whittier  
General Fund Year-to-date Expenditures  
February 28, 2019



City of Whittier  
**Cash and Investment Report**  
 February 28, 2019

Institution	General Fund Accounts	Face Value of Investment
FNBA	Main GF Checking	\$ 1,905,109
UBS	Investment City Reserve	\$ 303,169
UBS	Investment Parks	\$ 40,537
UBS	Exxon Settlement	\$ 78,315
UBS	Equipment Replacment PW	\$ 130,032
<b>Total General Fund Cash &amp; Investment</b>		<b>\$ 2,457,162</b>

Institution	Cruise Passenger Vessel Fund Accounts	Fair Market Value of Investment
		\$ -
UBS	Investment CPV	\$ 332,512
<b>Total CPV Fund Cash &amp; Investments</b>		<b>\$ 332,512</b>

Institution	Water/Waste Water Accounts	Fair Market Value of Investment
FNBA	Main checking	\$ 582,107
UBS	Investment Water/Wastewater	\$ 959,848
<b>Total CPV Fund Cash &amp; Investments</b>		<b>\$ 1,541,955</b>

Institution	Boat Harbor Accounts	Fair Market Value of Investment
FNBA	Main checking	\$ 1,305,051
UBS	Investment Harbor Reserve	\$ 959,924
<b>Total CPV Fund Cash &amp; Investments</b>		<b>\$ 2,264,975</b>

**Total Borough Cash and Investments** \$ 6,596,603

City of Whittier  
**General Fund Revenue & Expenditures Narrative Report**  
 February 28, 2019

As of the end of February 2019, the fiscal year was 16% complete.

**We are providing explanation for the items highlighted on the accompanying Revenue/Expense report that appear to be in significant variance within the budget.**

<b>Account Name</b>	
<b>All General Fund Revenues</b>	
Revenues	It is important to note that it is only two months into the year and not much revenue has yet been recorded.

**General Fund Expenditures**

<b>Account Name</b>	
01-400 Admin	A huge portion of the PERS calc is somehow incorrectly going to Admin. Need to fix this. The outside contractors is higher than budgeted due to Sun Dog Media at \$8,500 and about \$3,750 to Caselle which needs to be reclassified to Accounting assistance.
01-401 Council	Nothing significant to note.
01-420 Elections	Nothing significant to note.
01-510 Public Safety	Nothing significant to note.
01-520 Fire	Nothing significant to note.
01-530 EMS	Nothing significant to note.
01-535 Clinic	Nothing significant to note.
01-600 Public Works	Nothing significant to note.
01-700 Property and Facilities	Nothing significant to note.
01-800 Parks and Rec	Somehow health and life insurance is being recorded here, when there are no salaries, so this will need to be moved.

CITY OF WHITTIER  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
01-310-4005 FISH TAX	.00	.00	30,000.00	30,000.00	.0
01-310-4006 MOTOR VEHICLE REGISTRATION	.00	.00	3,500.00	3,500.00	.0
01-310-4007 LIQUOR TAX	.00	.00	5,000.00	5,000.00	.0
01-310-4008 ELEC & TELE CO-OP TAX	.00	.00	3,600.00	3,600.00	.0
01-310-4200 SALES TAX	.00	.00	550,000.00	550,000.00	.0
01-310-4201 PROPERTY TAX - REAL	.00 (	200.00)	980,000.00	980,200.00 (	.1)
01-310-4202 PROPERTY TAX - PERSONAL	(	30.24)	280,000.00	280,030.24	.0
01-310-4205 BUSINESS TRANSPORTATION TAX	.00	.00	375,000.00	375,000.00	.0
<b>TOTAL TAXES</b>	<b>(</b>	<b>30.24)</b>	<b>1,827,100.00</b>	<b>1,827,330.24</b>	<b>.0</b>
<u>LICENSES &amp; PERMITS</u>					
01-320-4250 BUSINESS LICENSES	.00	.00	3,500.00	3,500.00	.0
01-320-4251 USER FEES & PERMITS	50.00	60.00	250.00	200.00	20.0
01-320-4312 AMBULANCE FEES	.00	.00	10,000.00	10,000.00	.0
<b>TOTAL LICENSES &amp; PERMITS</b>	<b>50.00</b>	<b>60.00</b>	<b>13,750.00</b>	<b>13,700.00</b>	<b>.4</b>
<u>INTERGOVERNMENTAL REVENUE</u>					
01-330-4002 STATE REVENUE SHARING	.00	.00	50,000.00	50,000.00	.0
01-330-4003 STATE PAY-IN-LIEU OF TAXES	.00	.00	46,000.00	46,000.00	.0
01-330-4011 EMS SMALL GRANT	.00	.00	2,500.00	2,600.00	.0
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>.00</b>	<b>.00</b>	<b>98,500.00</b>	<b>98,600.00</b>	<b>.0</b>
<u>LEASES</u>					
01-345-4515 LEASE INCOME - CITY LAND	1,236.83	9,837.16	160,000.00	140,162.84	6.6
01-345-4525 LAND USE RENT	100.00	200.00	15,000.00	14,800.00	1.3
<b>TOTAL LEASES</b>	<b>1,336.83</b>	<b>10,037.16</b>	<b>165,000.00</b>	<b>154,962.84</b>	<b>6.1</b>
<u>FINES &amp; CITATIONS</u>					
01-350-4261 PSD FINES & CITATIONS	.00	.00	4,000.00	4,000.00	.0
<b>TOTAL FINES &amp; CITATIONS</b>	<b>.00</b>	<b>.00</b>	<b>4,000.00</b>	<b>4,000.00</b>	<b>.0</b>

CITY OF WHITTIER  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS</u>					
01-360-4099 MISCELLANEOUS REVENUE	471.78	471.78	5,000.00	4,528.22	9.4
01-360-4204 INTEREST & PENALTIES	.00	.00	3,000.00	3,000.00	.0
01-360-4270 DONATIONS	3,800.00	3,800.00	.00	( 3,800.00)	.0
01-360-4271 DONATIONS - EMS/FIRE/POL	.00	.00	2,500.00	2,500.00	.0
01-360-4300 INTEREST ON BANK ACCOUNTS	.00	.00	15,000.00	15,000.00	.0
01-360-4302 INTEREST ON ESCROW ACCOUNTS	.00	.00	1,000.00	1,000.00	.0
01-360-4914 TRANSFIELD - TUNNEL CONTRAC	.00	.00	60,000.00	60,000.00	.0
01-360-4915 GIRDWOOD-POLICE CONTRACT	1,030.00	105,060.00	618,000.00	512,940.00	17.0
<b>TOTAL MISCELLANEOUS</b>	<b>5,301.78</b>	<b>109,331.78</b>	<b>704,500.00</b>	<b>595,168.22</b>	<b>16.5</b>
<u>TRANSFERS &amp; OTHER</u>					
01-390-4990 TRANSFER IN FROM CVP FUND	.00	.00	195,000.00	195,000.00	.0
01-390-4993 TRANSFER FROM MUSEUM	.00	.00	( 15,000.00)	( 15,000.00)	.0
01-390-4884 TRANSFER IN FROM HARBOR	.00	.00	150,000.00	150,000.00	.0
01-390-4995 TRANSFER IN FROM WWS	.00	.00	50,000.00	50,000.00	.0
<b>TOTAL TRANSFERS &amp; OTHER</b>	<b>.00</b>	<b>.00</b>	<b>380,000.00</b>	<b>380,000.00</b>	<b>.0</b>
<b>TOTAL FUND REVENUE</b>	<b>6,656.37</b>	<b>119,168.70</b>	<b>2,992,850.00</b>	<b>2,873,661.30</b>	<b>4.0</b>

CITY OF WHITTIER  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>ADMIN</b>					
01-400-6000 SALARIES & WAGES	16,440.45	33,279.10	245,000.00	211,720.90	13.6
01-400-6030 FICA TAXES	733.70	974.40	6,000.00	5,025.60	16.2
01-400-6040 WORKER'S COMP.	.00	.00	2,500.00	2,500.00	.0
01-400-6050 ESC TAXES	170.58	338.98	5,000.00	4,661.02	6.8
01-400-6080 HEALTH & LIFE INSURANCE	13,116.99	21,337.18	40,000.00	18,662.82	53.3
01-400-6070 PERS RETIREMENT	63,032.63	57,855.87	55,000.00	( 2,655.87)	104.8
01-400-6205 ADVERTISING	.00	.00	2,500.00	2,500.00	.0
01-400-6210 B.T.I. CONDO FEES	.00	1,402.72	15,000.00	13,597.28	9.4
01-400-6212 CONDO MAINTENANCE	.00	.00	5,000.00	5,000.00	.0
01-400-6220 BANK SERVICES CHARGES	.00	.00	5,000.00	5,000.00	.0
01-400-6240 COMMUNITY SUPPORT-DONATIONS	.00	.00	500.00	500.00	.0
01-400-6280 DUES & SUBSCRIPTIONS	.00	185.00	1,800.00	1,615.00	10.3
01-400-6410 INSURANCE - LIABILITY	.00	.00	3,000.00	3,000.00	.0
01-400-6440 INSURANCE - PROPERTY	.00	.00	3,000.00	3,000.00	.0
01-400-6541 PENALTIES & FEES	.00	1,823.89	350.00	( 1,473.89)	521.1
01-400-6585 OUTSIDE CONTRACTORS	4,465.00	17,105.18	20,000.00	2,894.82	65.5
01-400-6570 PHYSICAL EXAMS & BACKGROUND CK	.00	.00	250.00	250.00	.0
01-400-6580 POSTAGE	2,028.51	2,028.51	5,000.00	2,973.49	40.5
01-400-6600 PROF. FEES - AUDIT	.00	.00	40,000.00	40,000.00	.0
01-400-6610 PROF. FEES - ACCOUNTING	1,942.27	20,160.23	150,000.00	129,849.77	13.4
01-400-6620 PROF. FEES - APPRAISAL	.00	2,000.00	10,000.00	8,000.00	20.0
01-400-6625 PROF. FEES - FINANCIAL SOFTWARE	.00	.00	30,000.00	30,000.00	.0
01-400-6635 PROF. FEES - COMPUTER SUPPORT	.00	2,042.98	15,000.00	12,957.02	13.6
01-400-6636 PROF. FEES - WEB SITE SUPPORT	.00	45.49	20,000.00	19,954.51	.2
01-400-6660 PROF. FEES - LEGAL	.00	3,187.00	160,000.00	146,813.00	2.1
01-400-6670 REIMBURSEMENT	.00	4,205.11	.00	( 4,205.11)	.0
01-400-6675 COMPREHENSIVE PLAN	.00	.00	30,000.00	30,000.00	.0
01-400-6700 PUBLICATIONS & SUBSCRIPTIONS	40.70	690.70	.00	( 690.70)	.0
01-400-6770 TRAVEL, TRAINING & DEV.	680.89	8,021.77	15,000.00	8,978.23	40.2
01-400-7100 REPAIRS - BUILDING	.00	38.50	.00	( 38.50)	.0
01-400-7351 EQUIPMENT MAINT. AGREEMENTS	.00	.00	3,500.00	3,500.00	.0
01-400-7450 REPAIRS-OFFICE EQUIPMENT	.00	.00	500.00	500.00	.0
01-400-8350 SUPPLIES - OFFICE	308.80	504.70	7,500.00	6,995.30	8.1
01-400-9000 UTILITIES - INTERNET	3,360.24	4,397.59	20,000.00	15,602.47	22.0
01-400-9070 UTILITIES - TELEPHONE	434.37	434.37	7,000.00	6,565.63	6.2
01-400-9100 MISCELLANEOUS EXPENSES	164.95	215.11	2,000.00	1,784.89	10.8
01-400-9300 PROJECT DEVELOPMENT	.00	.00	40,000.00	40,000.00	.0
01-400-9500 LOBBYIST FEES	.00	5,500.00	.00	( 5,500.00)	.0
01-400-9520 CAPITAL OUTLAY - EQUIPMENT	.00	.00	10,000.00	10,000.00	.0
01-400-9530 CAPITAL OUTLAY-COMPUTER EQUIP	.00	.00	1,000.00	1,000.00	.0
<b>TOTAL ADMIN</b>	<b>96,857.75</b>	<b>185,652.31</b>	<b>968,400.00</b>	<b>780,737.99</b>	<b>19.2</b>

CITY OF WHITTIER  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COUNCIL</u>					
01-401-6240 CITY COUNCIL-COMMUNITY SUPPORT	.00	1,500.00	3,000.00	1,500.00	50.0
01-401-6241 MUSEUM SUPPORT	.00	.00	15,000.00	15,000.00	.0
01-401-6260 DUES & SUBSCRIPTIONS	.00	.00	1,000.00	1,000.00	.0
01-401-6325 FIREWORKS	.00	.00	12,500.00	12,500.00	.0
01-401-6710 PUBLIC RELATIONS	.00	.00	500.00	500.00	.0
01-401-6770 TRAVEL, TRAINING & DEV.	797.00	797.00	10,000.00	9,203.00	8.0
01-401-6560 SUPPLIES - OFFICE	.00	.00	800.00	800.00	.0
01-401-9070 UTILITIES - TELEPHONE	.00	.00	400.00	400.00	.0
01-401-8500 LOBBYIST FEES	.00	9,250.00	108,000.00	98,750.00	8.8
<b>TOTAL COUNCIL</b>	<b>797.00</b>	<b>11,647.00</b>	<b>151,200.00</b>	<b>139,653.00</b>	<b>7.6</b>
<u>ELECTIONS</u>					
01-420-6100 VOLUNTEER SUPPORT	.00	.00	1,200.00	1,200.00	.0
01-420-6205 ADVERTISING	.00	.00	600.00	600.00	.0
<b>TOTAL ELECTIONS</b>	<b>.00</b>	<b>.00</b>	<b>1,800.00</b>	<b>1,800.00</b>	<b>.0</b>



CITY OF WHITTIER  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>PUBLIC SAFETY</b>					
01-510-5000 SALARIES & WAGES	68,417.37	139,757.83	450,000.00	310,242.17	31.1
01-510-5030 FICA TAXES	2,612.48	5,246.63	12,000.00	6,753.37	43.7
01-510-5040 WORKER'S COMP.	.00	.00	25,000.00	25,000.00	.0
01-510-5050 ESC TAXES	895.39	1,399.99	7,500.00	6,100.01	18.7
01-510-5060 HEALTH & LIFE INSURANCE	10,587.80	19,588.85	75,000.00	55,411.15	26.1
01-510-5070 PERS RETIREMENT	6,178.78	12,135.87	75,000.00	62,864.33	16.2
01-510-5091 UNIFORM ALLOWANCE	120.00	240.00	6,000.00	5,760.00	4.0
01-510-5100 VOLUNTEER SUPPORT	.00	.00	1,600.00	1,600.00	.0
01-510-5205 ADVERTISING	.00	.00	250.00	250.00	.0
01-510-5210 B.T.I. CONDO FEES	.00	329.16	2,500.00	2,170.84	13.2
01-510-5280 DUES & SUBSCRIPTIONS	.00	.00	600.00	600.00	.0
01-510-5410 INSURANCE - LIABILITY	.00	.00	7,500.00	7,500.00	.0
01-510-5420 INSURANCE - AUTO	.00	.00	15,000.00	16,000.00	.0
01-510-5440 INSURANCE - PROPERTY	.00	.00	6,000.00	5,000.00	.0
01-510-5490 POLICE-INSURANCE CLAIMS-DEDUCT	.00	.00	15,000.00	15,000.00	.0
01-510-5540 LICENSES & PERMITS	.00	.00	200.00	200.00	.0
01-510-5565 OUTSIDE CONTRACTORS	.00	2,540.54	25,000.00	25,459.66	9.1
01-510-5570 PHYSICAL EXAMS	.00	1,248.00	5,000.00	3,752.00	25.0
01-510-5580 POSTAGE	.00	.00	400.00	400.00	.0
01-510-5700 PUBLICATIONS & SUBSCRIPTIONS	.00	163.00	2,000.00	1,837.00	8.2
01-510-5735 EQUIPMENT PURCHASE	3,437.05	7,676.11	14,000.00	6,323.89	64.8
01-510-5781 TRAINING - EMS SUPVSG MID	.00	2,000.00	10,000.00	8,000.00	20.0
01-510-5770 TRAVEL, TRAINING & DEV.	.00	25.50	18,000.00	15,974.50	.2
01-510-7100 BUILDING MAINT.	.00	.00	1,500.00	1,500.00	.0
01-510-7200 REPAIRS-COMPUTER SYSTEM	.00	.00	1,000.00	1,000.00	.0
01-510-7350 REPAIRS - EQUIPMENT	100.70	988.18	6,000.00	4,010.82	19.8
01-510-7400 REPAIRS - VEHICLES	.00	.00	30,000.00	30,000.00	.0
01-510-7750 GAS & OIL - VEHICLES	850.38	2,418.93	32,000.00	29,581.07	7.6
01-510-8020 SUPPLIES - AMMUNITION	.00	.00	6,000.00	5,000.00	.0
01-510-8100 SUPPLIES - COMPUTERS	.00	.00	1,500.00	1,500.00	.0
01-510-8150 SUPPLIES - CONSUMABLE	1,948.33	3,259.82	5,000.00	1,740.18	65.2
01-510-8200 SUPPLIES - COPIER	.00	.00	1,200.00	1,200.00	.0
01-510-8550 SUPPLIES - OFFICE	.00	488.37	4,000.00	3,511.63	11.8
01-510-8650 SUPPLIES & DRUGS BILLABLE	.00	.00	4,600.00	4,600.00	.0
01-510-8950 SUPPLIES - UNIFORMS	991.00	1,055.49	22,000.00	20,944.51	4.8
01-510-9000 UTILITIES - INTERNET	549.48	855.88	21,000.00	20,144.37	4.1
01-510-9010 UTILITIES - ELECTRICITY	.00	.00	3,200.00	3,200.00	.0
01-510-9040 UTILITIES - HEATING FUELS	1,520.46	1,520.46	8,400.00	4,879.54	23.8
01-510-9070 UTILITIES - TELEPHONE	626.41	668.42	18,000.00	17,331.58	3.7
01-510-9200 GRANT EXPENDITURES	.00	.00	2,000.00	2,000.00	.0
01-510-9520 CAPITAL OUTLAY - EQUIPMENT	.00	48,824.42	95,000.00	46,175.58	51.4
<b>TOTAL PUBLIC SAFETY</b>	<b>99,586.73</b>	<b>262,394.80</b>	<b>1,031,950.00</b>	<b>779,555.20</b>	<b>24.5</b>

CITY OF WHITTIER  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT	
<u>FIRE</u>						
01-520-6081	UNIFORM ALLOWANCE	.00	.00	100.00	100.00	.0
01-520-6100	VOLUNTEER SUPPORT	.00	.00	150.00	150.00	.0
01-520-6420	INSURANCE - AUTO	.00	.00	2,000.00	2,000.00	.0
01-520-6540	LICENSES & PERMITS	.00	.00	30.00	30.00	.0
01-520-6735	EQUIPMENT PURCHASE	.00	.00	3,500.00	3,500.00	.0
01-520-6770	TRAVEL, TRAINING & DEV.	.00	.00	200.00	200.00	.0
01-520-7100	REPAIRS - BUILDING	.00	.00	200.00	200.00	.0
01-520-7350	REPAIRS - EQUIPMENT	.00	.00	3,000.00	3,000.00	.0
01-520-7400	REPAIRS - VEHICLES	.00	.00	1,500.00	1,500.00	.0
01-520-7750	GAS & OIL - VEHICLES	.00	( 280.61)	2,000.00	2,280.61	( 13.0)
01-520-8550	SUPPLIES - OFFICE	.00	.00	150.00	150.00	.0
01-520-8960	SUPPLIES - UNIFORMS	.00	.00	1,000.00	1,000.00	.0
01-520-9000	UTILITIES - INTERNET	549.48	856.84	.00	( 856.84)	.0
01-520-9040	UTILITIES - HEATING FUELS	520.37	972.66	.00	( 972.66)	.0
<b>TOTAL FIRE</b>		<b>1,089.85</b>	<b>1,687.89</b>	<b>18,830.00</b>	<b>12,262.31</b>	<b>11.3</b>
<u>EMS</u>						
01-530-6000	SALARIES & WAGES	.00	.00	150,000.00	150,000.00	.0
01-530-6030	FICA TAXES	.00	.00	4,000.00	4,000.00	.0
01-530-6040	WORKER'S COMP.	.00	.00	20,000.00	20,000.00	.0
01-530-6060	ESC TAXES	.00	.00	1,500.00	1,500.00	.0
01-530-6060	HEALTH & LIFE INSURANCE	.00	.00	14,000.00	14,000.00	.0
01-530-6070	PERS RETIREMENT	.00	.00	23,000.00	23,000.00	.0
01-530-6081	UNIFORM ALLOWANCE	.00	.00	120.00	120.00	.0
01-530-6100	EMS VOLUNTEER SUPPORT	.00	.00	100.00	100.00	.0
01-530-6410	INSURANCE - LIABILITY	.00	.00	5,000.00	5,000.00	.0
01-530-6420	INSURANCE - AUTO	.00	.00	4,000.00	4,000.00	.0
01-530-6540	LICENSES & PERMITS	.00	.00	20.00	20.00	.0
01-530-6680	EMS-POSTAGE	.00	.00	20.00	20.00	.0
01-530-6735	EQUIPMENT PURCHASE	.00	.00	1,000.00	1,000.00	.0
01-530-6761	TRAINING - EMS SUPVSG MD	.00	.00	10,000.00	10,000.00	.0
01-530-6770	TRAVEL, TRAINING & DEV.	.00	417.00	2,000.00	1,583.00	20.0
01-530-7150	COMMUNICATION EQUIPM	.00	.00	500.00	500.00	.0
01-530-7350	REPAIRS - EQUIPMENT	.00	.00	250.00	250.00	.0
01-530-7400	REPAIRS - VEHICLES	.00	.00	20,000.00	20,000.00	.0
01-530-7750	GAS & OIL - VEHICLES	.00	.00	2,000.00	2,000.00	.0
01-530-8150	SUPPLIES - CONSUMABLE	.00	.00	3,500.00	3,500.00	.0
01-530-8550	SUPPLIES - OFFICE	.00	.00	500.00	500.00	.0
01-530-8650	SUPPLIES AND DRUGS BILLABLE	.00	.00	3,000.00	3,000.00	.0
01-530-9000	UTILITIES - INTERNET	549.48	549.48	.00	( 549.48)	.0
01-530-9040	UTILITIES - HEATING FUEL	520.37	972.66	.00	( 972.66)	.0
<b>TOTAL EMS</b>		<b>1,089.85</b>	<b>1,939.14</b>	<b>264,610.00</b>	<b>262,570.66</b>	<b>.7</b>

CITY OF WHITTIER  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT	
<b>CLINIC</b>						
01-535-6210	B.T.I. CONDO FEE	.00	1,874.05	11,000.00	9,125.95	17.0
01-535-6211	RENTAL UNIT	.00	.00	1,000.00	1,000.00	.0
01-535-6440	INSURANCE - PROPERTY	.00	.00	1,000.00	1,000.00	.0
01-635-9100	MISCELLANEOUS EXP	.00	.00	9,000.00	9,000.00	.0
<b>TOTAL CLINIC</b>		.00	1,874.05	22,000.00	20,125.95	8.5
<b>PUBLIC WORKS</b>						
01-600-6000	BALARIES & WAGES	14,787.78	29,569.82	185,000.00	155,430.18	18.0
01-600-6030	FICA TAXES	321.53	650.32	3,500.00	2,849.68	18.6
01-600-6040	WORKER'S COMP.	.00	.00	8,500.00	8,500.00	.0
01-600-6050	ESC TAXES	147.90	295.75	3,500.00	3,204.25	8.6
01-600-6060	HEALTH & LIFE INSURANCE	6,611.67	13,223.34	40,000.00	26,776.66	33.1
01-600-6070	PERS RETIREMENT	2,873.36	5,719.36	35,000.00	29,280.64	16.3
01-600-6410	INSURANCE - LIABILITY	.00	.00	3,000.00	3,000.00	.0
01-600-6420	INSURANCE - AUTO	.00	.00	2,000.00	2,000.00	.0
01-600-6430	INSURANCE EQUIPMENT	.00	.00	3,000.00	3,000.00	.0
01-600-6440	INSURANCE - PROPERTY	.00	.00	3,000.00	3,000.00	.0
01-600-6490	INSURANCE CLAIMS-DEDUCTIBLES	.00	.00	5,000.00	5,000.00	.0
01-600-6540	LICENSES & FEES	.00	.00	250.00	250.00	.0
01-600-6565	OUTSIDE CONTRACTORS	.00	.00	10,000.00	10,000.00	.0
01-600-6570	PHYSICAL EXAMS	.00	.00	500.00	500.00	.0
01-600-6740	SMALL TOOLS	.00	79.97	1,500.00	1,420.03	6.3
01-600-6770	TRAVEL, TRAINING & DEV.	.00	79.00	2,000.00	1,921.00	4.0
01-600-7100	REPAIRS - BUILDINGS	.00	.00	5,000.00	5,000.00	.0
01-600-7210	REPAIRS - ROADS	.00	.00	15,000.00	15,000.00	.0
01-600-7350	REPAIRS - EQUIPMENT	( 20.44)	1,731.10	15,000.00	13,268.90	11.5
01-600-7750	GAS & OIL - VEHICLES	180.14	284.97	12,000.00	11,735.03	2.2
01-600-8550	SUPPLIES - OFFICE	.00	.00	500.00	500.00	.0
01-600-8950	SUPPLIES - UNIFORMS	.00	.00	1,000.00	1,000.00	.0
01-600-8970	SUPPLIES - SAFETY	.00	.00	2,000.00	2,000.00	.0
01-600-8995	SUPPLIES & MATERIALS	203.41	643.79	15,000.00	14,456.21	3.0
01-600-9000	UTILITIES - INTERNET	549.48	855.64	6,000.00	5,144.36	14.3
01-600-9010	UTILITIES - ELECTRICITY	.00	.00	30,000.00	30,000.00	.0
01-600-9040	UTILITIES - HEATING FUEL	4,883.29	8,763.92	25,000.00	16,246.08	36.0
01-600-9070	UTILITIES - TELEPHONE	97.96	97.96	2,500.00	2,402.04	3.9
01-600-9095	UTILITIES - WATER/SEWER	.00	.00	1,000.00	1,000.00	.0
01-600-9520	CAPITAL OUTLAY - EQUIPMENT	.00	.00	30,000.00	30,000.00	.0
<b>TOTAL PUBLIC WORKS</b>		30,436.08	61,884.94	485,760.00	403,685.06	13.3

CITY OF WHITTIER  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCT
<b>PROPERTY &amp; FACILITIES</b>					
01-700-6210	.00	1,378.48	5,000.00	3,621.52	27.6
01-700-6215	.00	.00	1,000.00	1,000.00	.0
01-700-7100	.00	3,125.00	1,000.00	( 2,125.00)	312.5
01-700-9000	549.49	855.64	1,000.00	144.36	85.6
<b>TOTAL PROPERTY &amp; FACILITIES</b>	<b>649.49</b>	<b>5,359.12</b>	<b>8,000.00</b>	<b>2,640.88</b>	<b>87.0</b>
<b>PARKS AND RECREATION</b>					
01-800-6080	4,661.44	9,322.88	.00	( 9,322.88)	.0
01-800-7340	.00	.00	12,000.00	12,000.00	.0
01-800-7950	.00	.00	2,000.00	2,000.00	.0
01-800-8950	.00	.00	8,000.00	8,000.00	.0
<b>TOTAL PARKS AND RECREATION</b>	<b>4,661.44</b>	<b>9,322.88</b>	<b>22,000.00</b>	<b>12,677.12</b>	<b>42.4</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>235,007.18</b>	<b>531,631.93</b>	<b>2,947,440.00</b>	<b>2,415,908.07</b>	<b>18.0</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 228,348.82)</b>	<b>( 412,943.23)</b>	<b>45,410.00</b>	<b>457,753.23</b>	<b>(908.0)</b>

CITY OF WHITTIER  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

WATER AND WASTEWATER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CHARGES FOR SERVICES</u>					
50-340-4300	5,390.96	8,767.20	250,000.00	240,212.80	3.9
50-340-4350	4,533.54	8,074.46	100,000.00	81,825.54	6.1
50-340-4500	.00	.00	100.00	100.00	.0
<b>TOTAL CHARGES FOR SERVICES</b>	<b>9,924.52</b>	<b>17,861.66</b>	<b>350,100.00</b>	<b>322,238.34</b>	<b>6.1</b>
<u>MISCELLANEOUS</u>					
50-360-4901	.00	.00	4,000.00	4,000.00	.0
50-360-4910	85.25	85.25	.00	( 85.25)	.0
<b>TOTAL MISCELLANEOUS</b>	<b>85.25</b>	<b>85.25</b>	<b>4,000.00</b>	<b>3,914.75</b>	<b>2.1</b>
<b>TOTAL FUND REVENUE</b>	<b>10,009.77</b>	<b>17,946.91</b>	<b>354,100.00</b>	<b>326,153.09</b>	<b>6.1</b>

CITY OF WHITTIER  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2018

WATER AND WASTEWATER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>WATER &amp; WASTE WATER OPERATING</b>					
50-800-8000 SALARIES & WAGES	5,643.85	11,320.72	75,000.00	63,679.28	15.1
50-800-8030 FICA TAXES	116.86	237.33	1,450.00	1,212.67	16.4
50-800-8040 WORKER'S COMP.	.00	.00	1,000.00	1,000.00	.0
50-800-8050 ESC TAXES	56.43	113.18	1,000.00	886.82	11.3
50-800-8060 HEALTH & LIFE INSURANCE	1,054.01	1,991.29	15,000.00	13,008.71	19.3
50-800-8070 PERS RETIREMENT	968.31	1,935.18	20,000.00	16,064.82	9.7
50-800-8410 INSURANCE - LIABILITY	.00	.00	1,500.00	1,500.00	.0
50-800-8420 INSURANCE - AUTO	.00	.00	1,000.00	1,000.00	.0
50-800-8430 INSURANCE - EQUIP	.00	.00	200.00	200.00	.0
50-800-8440 INSURANCE - PROPERTY	.00	.00	3,500.00	3,500.00	.0
50-800-8540 LICENSES & PERMITS	.00	805.00	1,000.00	195.00	80.6
50-800-8565 OUTSIDE CONTRACTORS	.00	.00	1,000.00	1,000.00	.0
50-800-8580 POSTAGE	.00	.00	250.00	250.00	.0
50-800-8740 SMALL TOOLS	.00	.00	1,000.00	1,000.00	.0
50-800-8750 TESTING WATER/SEWER	.00	.00	7,000.00	7,000.00	.0
50-800-8770 TRAVEL, TRAINING & DEV.	.00	.00	5,000.00	5,000.00	.0
50-800-7100 REPAIRS - BUILDING	.00	.00	5,000.00	5,000.00	.0
50-800-7350 REPAIRS - EQUIPMENT	.00	.00	5,000.00	5,000.00	.0
50-800-7650 REPAIRS - SYSTEM	.00	.00	5,000.00	5,000.00	.0
50-800-7750 GAS & OIL - VEHICLES	99.45	224.73	3,000.00	2,775.27	7.6
50-800-8550 SUPPLIES - OFFICE	.00	.00	500.00	500.00	.0
50-800-8995 SUPPLIES & MATERIALS	.00	.00	2,000.00	2,000.00	.0
50-800-9000 UTILITIES -INTERNET	549.48	549.48	1,500.00	950.51	36.8
50-800-9010 UTILITIES - ELECTRICITY	.00	.00	20,000.00	20,000.00	.0
50-800-9040 UTILITIES - HEATING FUEL	2,059.89	3,837.67	10,000.00	6,162.33	38.4
50-800-9070 UTILITIES - TELEPHONE	26.38	26.38	500.00	473.62	5.3
50-800-9580 CAPITAL OUTLAY - WAWW	.00	.00	60,000.00	50,000.00	.0
50-800-9900 TRANSFER OUT TO GF	.00	.00	50,000.00	50,000.00	.0
<b>TOTAL WATER &amp; WASTE WATER OPERATING</b>	<b>10,574.68</b>	<b>21,040.97</b>	<b>287,400.00</b>	<b>266,359.03</b>	<b>7.3</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>10,574.68</b>	<b>21,040.97</b>	<b>287,400.00</b>	<b>266,359.03</b>	<b>7.3</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 564.82)</b>	<b>( 3,064.06)</b>	<b>68,700.00</b>	<b>69,794.06</b>	<b>( 4.6)</b>

CITY OF WHITTIER  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

SMALL BOAT HARBOR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT	
<u>CHARGES FOR SERVICES</u>						
51-340-4401	MOORAGE - PREFERENTIAL	.00	.00	535,000.00	535,000.00	.0
51-340-4402	MOORAGE - TRANSIENT	.00	.00	400,000.00	400,000.00	.0
51-340-4403	BOAT LIFT FEES	.00	.00	15,000.00	15,000.00	.0
51-340-4404	UTILITY FEES	.00	.00	80,000.00	80,000.00	.0
51-340-4406	WHARFAGE FEES	.00	.00	10,000.00	10,000.00	.0
51-340-4407	VESSEL TOW FEES	.00	.00	3,000.00	3,000.00	.0
51-340-4408	USED OIL COLLECTION F	.00	.00	1,200.00	1,200.00	.0
51-340-4409	WAITING LIST FEES	.00	.00	17,000.00	17,000.00	.0
51-340-4410	PUMP OUT FEES	.00	.00	1,000.00	1,000.00	.0
51-340-4411	LAUNCH FEES	.00	.00	115,000.00	115,000.00	.0
51-340-4412	SHOWERS	.00	.00	750.00	750.00	.0
51-340-4413	GRID	.00	.00	1,000.00	1,000.00	.0
51-340-4414	VESSEL MAINTENANCE	.00	.00	500.00	500.00	.0
51-340-4415	DRY STORAGE FEES	.00	.00	3,000.00	3,000.00	.0
51-340-4418	PARKING - ANNUAL	.00	.00	50,000.00	50,000.00	.0
51-340-4425	PARKING DAILY	.00	.00	100,000.00	100,000.00	.0
51-340-4445	MISC. SERVICES	.00	.00	1,000.00	1,000.00	.0
TOTAL CHARGES FOR SERVICES		.00	.00	1,313,450.00	1,313,450.00	.0
<u>SOURCE 341</u>						
51-341-4402	MOORAGE - TRANSIENT	.00	.00	( 12,000.00)	( 12,000.00)	.0
51-341-4404	UTILITY FEES	.00	.00	( 30,000.00)	( 30,000.00)	.0
51-341-4406	WHARFAGE FEES - INCL HOIST	.00	.00	( 450,000.00)	( 450,000.00)	.0
51-341-4408	USED OIL COLLECTION FEE	.00	.00	( 500.00)	( 500.00)	.0
51-341-4416	PARKING - ANNUAL	.00	.00	( 650.00)	( 650.00)	.0
TOTAL SOURCE 341		.00	.00	( 493,150.00)	( 493,150.00)	.0
<u>LEASES INCOME</u>						
51-345-4512	LEASE - ARRC NET OF RR SHARE	9,229.82	18,459.24	100,000.00	81,540.75	18.5
TOTAL LEASES INCOME		9,229.82	18,459.24	100,000.00	81,540.75	18.5
<u>OTHER REVENUE</u>						
51-360-4417	FUEL FLOAT INCOME	1,375.79	1,375.79	35,000.00	33,624.21	3.9
51-360-4430	CAMPING	.00	.00	11,000.00	11,000.00	.0
TOTAL OTHER REVENUE		1,375.79	1,375.79	46,000.00	44,624.21	3.0

CITY OF WHITTIER  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

SMALL BOAT HARBOR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRANSFERS AND OTHER</u>					
51-380-4991 TRANSFER FROM CVPT FUND	.00	30,750.00	( 76,000.00)	( 105,750.00)	41.0
TOTAL TRANSFERS AND OTHER	.00	30,750.00	( 75,000.00)	( 105,750.00)	41.0
TOTAL FUND REVENUE	10,805.41	50,585.03	891,300.00	840,714.97	5.7



CITY OF WHITTIER  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

SMALL BOAT HARBOR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HARBOR OPERATIONS EXP</u>					
51-800-6000	SALARIES & WAGES	28,058.88	55,234.48	300,000.00	244,766.61 18.4
51-800-6030	FICA TAXES	686.74	1,371.17	10,000.00	8,628.83 13.7
51-800-6040	WORKER'S COMP.	.00	.00	9,000.00	9,000.00 .0
51-800-6050	ESC TAXES	280.66	552.29	7,500.00	6,947.71 7.4
51-800-6060	HEALTH & LIFE INSURANCE	4,714.20	8,961.50	60,000.00	51,038.50 14.9
51-800-6070	PERS RETIREMENT	4,175.92	8,128.12	60,000.00	51,871.88 13.6
51-800-6205	ADVERTISING	.00	.00	1,500.00	1,500.00 .0
51-800-6215	COLLECTION EXPENSE	.00	.00	5,000.00	5,000.00 .0
51-800-6220	BANK SERVICE CHARGES	.00	.00	20,000.00	20,000.00 .0
51-800-6265	BOND INTEREST EXPENSE	.00	.00	90,000.00	90,000.00 .0
51-800-6280	DUES & SUBSCRIPTIONS	.00	.00	500.00	500.00 .0
51-800-6410	INSURANCE - LIABILITY	.00	.00	10,000.00	10,000.00 .0
51-800-6420	INSURANCE - AUTO	.00	.00	2,500.00	2,500.00 .0
51-800-6430	INSURANCE EQUIPMENT	.00	.00	500.00	500.00 .0
51-800-6440	INSURANCE - PROPERTY	.00	.00	20,000.00	20,000.00 .0
51-800-6490	INSURANCE CLAIMS-DEDU	.00	.00	5,000.00	5,000.00 .0
51-800-6540	ENTERPRISE-LICENSES & PERMITS	.00	.00	250.00	250.00 .0
51-800-6565	OUTSIDE CONTRACTORS	295.00	690.00	25,000.00	24,410.00 2.4
51-800-6570	PHYSICAL EXAMS	.00	.00	500.00	500.00 .0
51-800-6580	POSTAGE	.00	.00	2,500.00	2,500.00 .0
51-800-6635	PROF. FEES - COMPUTER SUPPORT	.00	1,268.64	5,000.00	3,741.16 26.2
51-800-6638	PROF FEES - WEB SITE	.00	.00	2,500.00	2,500.00 .0
51-800-6650	PROF. FEES - LEGAL	.00	.00	5,000.00	5,000.00 .0
51-800-6700	PUBLICATIONS&SUBS.	.00	.00	350.00	350.00 .0
51-800-6730	EQUIPMENT RENTAL	.00	.00	100.00	100.00 .0
51-800-6740	SMALL TOOLS	.00	.00	1,500.00	1,500.00 .0
51-800-6770	TRAVEL, TRAINING & DEV.	.00	.00	2,000.00	2,000.00 .0
51-800-6780	WASTE DISPOSAL - EVCS	.00	.00	3,000.00	3,000.00 .0
51-800-7100	REPAIRS - BUILDINGS	.00	.00	2,500.00	2,500.00 .0
51-800-7360	REPAIRS - EQUIPMENT	.00	121.97	12,000.00	11,878.03 1.0
51-800-7400	REPAIRS - VEHICLES	.00	804.86	7,500.00	6,695.04 10.7
51-800-7500	PARKING LOT MAINTENANCE	.00	.00	2,000.00	2,000.00 .0
51-800-7610	REPAIRS - UTILITIES	.00	.00	1,000.00	1,000.00 .0
51-800-7760	GAS & OIL - VEHICLES	.00	287.22	8,000.00	6,712.78 4.8
51-800-7820	REPAIRS - DOCKS	.00	.00	8,000.00	8,000.00 .0
51-800-8160	SUPPLIES - CONSUMABLE	750.82	1,995.12	10,000.00	8,004.88 20.0
51-800-8400	SUPPLIES - FIRE SUPPRESSION	.00	.00	1,000.00	1,000.00 .0
51-800-8560	SUPPLIES - OFFICE	.00	.00	7,500.00	7,500.00 .0
51-800-8760	SUPPLIES - PRINTING	.00	.60	.00	( 50) .0
51-800-8600	SUPPLIES - REBALE ITEMS	.00	2,838.00	.00	( 2,838.00) .0
51-800-8970	SUPPLIES - SAFETY	.00	.00	4,000.00	4,000.00 .0
51-800-9000	UTILITIES - INTERNET	549.49	1,181.80	7,000.00	5,838.20 18.6
51-800-9010	UTILITIES - ELECTRICITY	.00	.00	60,000.00	60,000.00 .0
51-800-9040	UTILITIES - HEATING FUEL	511.54	857.00	4,500.00	3,543.00 21.3
51-800-9060	UTILITIES - SOLID WASTE	.00	2,497.94	100,000.00	97,502.06 2.6
51-800-9070	UTILITIES - TELEPHONE	223.68	223.68	6,000.00	6,776.32 3.7
51-800-9085	UTILITIES - WATER/WASTEWATER	.00	437.43	25,000.00	24,562.57 1.8
51-800-9510	SNOW REMOVAL	.00	.00	35,000.00	35,000.00 .0
51-800-9620	CAPITAL OUTLAY - EQUIPMENT	.00	.00	17,000.00	17,000.00 .0
51-800-9530	CAPTIAL OUTLAY-OFFICE EQUIP	.00	.00	2,000.00	2,000.00 .0
51-800-9900	TRANSFER OUT TO GF	.00	.00	150,000.00	150,000.00 .0

CITY OF WHITTIER  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2019

SMALL BOAT HARBOR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL HARBOR OPERATIONS EXP	40,248.23	87,222.03	1,117,200.00	1,028,877.87	7.8
<u>DEPARTMENT 801</u>					
51-801-6030 FICA/MEDICARE	.00	.00	2,500.00	2,500.00	.0
51-801-6040 WORKER'S COMP.	.00	.00	3,000.00	3,000.00	.0
51-801-6050 ESC TAXES	.00	.00	1,000.00	1,000.00	.0
51-801-6060 HEALTH & LIFE INSURANCE	.00	.00	20,000.00	20,000.00	.0
51-801-6070 PERS RETIREMENT	.00	.00	12,000.00	12,000.00	.0
51-801-6410 INSURANCE - LIABILITY	.00	.00	2,000.00	2,000.00	.0
51-801-6440 INSURANCE - PROPERTY	.00	.00	1,000.00	1,000.00	.0
51-801-6565 OUTSIDE CONTRACTORS	.00	.00	30,000.00	30,000.00	.0
51-801-6730 EQUIPMENT RENTAL	.00	.00	2,500.00	2,500.00	.0
51-801-6740 SMALL TOOLS	.00	.00	3,000.00	3,000.00	.0
51-801-6780 WASTE DISPOSAL - EVOS	.00	.00	3,000.00	3,000.00	.0
51-801-7750 GAS & OIL - VEHICLES	.00	.00	500.00	500.00	.0
51-801-8150 SUPPLIES - CONSUMABLE	.00	.00	5,000.00	5,000.00	.0
51-801-8400 SUPPLIES - FIRE SUPPRESSION	.00	.00	1,500.00	1,500.00	.0
51-801-8850 SUPPLIES - UNIFORMS	.00	.00	400.00	400.00	.0
51-801-8970 SUPPLIES - SAFETY	.00	.00	500.00	500.00	.0
51-801-9010 UTILITIES - ELECTRICITY	.00	.00	3,000.00	3,000.00	.0
51-801-9050 UTILITIES - SOLID WASTE	.00	.00	1,500.00	1,500.00	.0
51-801-9095 UTILITIES - WATER/WASTEWATER	.00	.00	30,000.00	30,000.00	.0
51-801-9213 HARBOR EMERGENCY REPAIR	.00	.00	10,000.00	10,000.00	.0
TOTAL DEPARTMENT 801	.00	.00	132,400.00	132,400.00	.0
<u>CAPITAL OUTLAY - FROM RESERVE</u>					
51-800-8575 BOND PRINCIPAL REDUCTION	.00	.00	60,000.00	60,000.00	.0
TOTAL CAPITAL OUTLAY - FROM RESERVE	.00	.00	60,000.00	60,000.00	.0
TOTAL FUND EXPENDITURES	40,248.23	87,222.03	1,309,600.00	1,222,377.87	8.7
NET REVENUE OVER EXPENDITURES	( 28,640.82)	( 36,697.00)	( 418,300.00)	( 381,683.00)	( 8.8)

**CITY OF WHITTIER, ALASKA  
RESOLUTION #06-2019**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITTIER, ALASKA,  
AUTHORIZING THE CITY MANAGER TO PURCHASE SERVERS WITH NECESSARY  
AND REQUIRED HARDWARE FOR THE ADMINISTRATION OFFICE, THE HARBOR  
OFFICE, AND THE PUBLIC SAFETY DEPARTMENT.**

**WHEREAS**, the City of Whittier currently has the following servers:

1. City Administration
  - City Server and WBH Server – two Windows server (2012R2 Standard) whose hardware warranties expired 1/8/2017 and 2/23/2018.
  - Glaucous – a Windows 2003 Small Business Server that became obsolete for services/updates July 14, 2015
2. Harbor Office
  - Yacht – a Windows Server 2003 Standard model whose end of support occurred July 14, 2015
3. Public Safety – has no server currently; and

**WHEREAS**, all current City servers are no longer supportable, there are no updates and/or security patches available, and no hardware warranty information is available based on the age of the physical servers; and

**WHEREAS**, the City has contracted with ACS to provide IT services and support to include updating and safeguarding all City IT assets; and

**WHEREAS**, ACS has recommended replacing current City servers to secure City-wide information; and

**WHEREAS**, Whittier Municipal Code 3.32.030(B)(#8) requires the City Manager to get Council approval on expenses greater than \$5,000; and

**WHEREAS**, the cost to City Administration will be \$14,620.18; the cost to the Harbor will be \$13,145.39, and the cost to Public Safety will be \$13,145.39; and

**WHEREAS**, the City Manager recommends the purchase of servers with necessary and required hardware to safeguard City information; and

**NOW THEREFORE BE IT RESOLVED**; the City Council authorizes the City Manager to purchase three servers with necessary and required hardware through ACS.

**PASSED AND APPROVED** by a duly constituted quorum of the Whittier City Council on this 19th day of March 2019.

**Introduced by:** Jim Hunt, City Manager  
**Introduction Date:** February 19, 2019

**ATTEST:**

\_\_\_\_\_  
Naelene Matsumiya  
City Clerk

\_\_\_\_\_  
Daniel Blair  
Mayor

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Ayes:  
Nays:  
Absent:  
Abstain:

## Annie Reeves

---

**From:** Sagraves, Roger E. <Roger.Sagraves@acsalaska.com>  
**Sent:** Monday, January 21, 2019 8:21 AM  
**To:** Annie Reeves; 'Jim Hunt'  
**Subject:** Server Info

Annie

Below is some information on the current servers. I hope this information is useful to you.

Roger

### Public Safety

- Currently has no server. Uses a Windows Workstation to store files, but this device is simply a workstation and does not include the security features and controls that would exist in a true Server

### City Office

- City Server
  - Windows Server 2012R2 Standard
  - Server Hardware Warranty expired on 2/23/18
- Glaucous
  - Windows 2003 SBS (Small Business Server)
  - 2003 SBS went end of support on July 14, 2015
  - This OS is no longer supportable and no updates/security patches are available
  - No hardware warranty information available based on the age of the physical server
- WBH-Server
  - Windows 20012R2 Standard
  - Server Hardware Warranty expired on 1/8/17

### Harbor

- Yacht
  - Windows Server 2003 Standard
  - 2003 went end of support by Microsoft on July 14, 2015
  - This OS is no longer supportable and no updates/security patches are available
  - No hardware warranty information available based on the age of the physical server

Rog'

Roger E. Sagraves  
Manager  
Client Service & Sales  
Alaska Communication



Contract Type

New  Amendment / Order to Contract ID #  Renewal  Co-terminus with Existing Agreement Date

Business/ Customer Information

Business Name: City of Whittier

Account Number: 1592

Billing Address Line 1: P.O. Box 608

Service Street Address\*: See Exhibit 2

Billing Address Line 2:

Service Address – Line 2:

City/State/Zip: Whittier, AK 99693

Service City/State/Zip\*:

Order Contact: Annie Reeves

Contact Phone Number: 907-472-2327

Contact Email: areeves@whittieralaska.gov

\*If different from Billing Address:

Scope of Services

Inside wiring:  Yes

Products and Services

Service Descriptions Attachments

Exhibits

Professional Services

Exhibit 2: Service Pricing [or pricing is per notes, below]

Cost are Incremental to any existing services:

Term No Term Monthly Recurring Charges: \$0 Initial Non-Recurring Charges: \$14,620.18

Letter of Authorization (For Local and Long Distance Carrier Changes)

I desire to change the Services marked below to Alaska Communications for the numbers listed on the Service Order. I authorize orders to be placed for me on my behalf by Alaska Communications.

Local Telephone Service  In-State Long Distance  Out-of-State Long Distance

I agree that Alaska Communications may provide Customer Proprietary Network Information detail to me at my request, without prior password authentication, based on the methods specified in the Privacy section of the ACSA.

Yes! I would like to receive information on Alaska Communications' products, promotions, and services.

Yes! I would like to receive information from Alaska Communications' contractual affiliates on products, promotions, and services.

I acknowledge that I have read and understand the ACSA and all applicable exhibits and attachments, including the pricing applicable to all Services I have chosen.

I am authorized to sign this ACSA and agree to be bound by it. I UNDERSTAND AND AGREE THAT EARLY TERMINATION MAY RESULT IN EARLY TERMINATION CHARGES.

I agree to the Alaska Communications Terms and Conditions at AlaskaCommunications.com/BusinessTermsandConditions as they may be amended.

## Service Details

---

Server for City Office

Attachments  
Exhibit 2 – Quote 23751

### Customer

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Business Name: City of Whittier

Date: \_\_\_\_\_

### Alaska Communications

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Business Name: Alaska Communications

Date: \_\_\_\_\_

## Exhibit 2

**TekMate, LLC.**

Phone: 907-561-6283  
 Fax: 907-375-1188  
 600 Telephone Ave. MS#13-TP  
 Anchorage, AK 99503



**Quote**  
 No.: **23751**

Prepared for:  
 Annie Reeves (907) 342-5017  
 City of Whittier  
 Kenai Street, BTI, Suite 109  
 P.O. Box 608  
 Whittier, AK 99693 USA

Prepared by: Roger Garcia  
 Account No.: 1592  
 Phone: (907) 472-2327  
 Fax: (907) 472-2404  
 Job: Service

Qty.	Description	UOM	Sell	Total
1	VSPHERE 6 ESSL KIT 3 HOSTS MAX 2 PROCS PER HOST	EA	\$490.00	\$490.00
1	SUB ONLY VSPHERE 6 ESSL KIT 3YRMLIC	EA	\$171.60	\$171.60
1	PowerEdge R330 Server	EA	\$5,090.66	\$5,090.66
2	WinSvrSTDCore 2019 ENG OLP 16Lic NL LclGov CoreLic	EA	\$706.85	\$1,413.70
15	WinSvrCAL 2019 ENG OLP NL LclGov UlrCAL	EA	\$24.70	\$370.50
1	Labor Assembly	HR	\$8,125.00	\$8,125.00
<b>Each assembly includes</b>				
Qty.	Description	UOM		Total
50.00	System Administrator - Tier 2	HR	\$150.00	\$7,500.00
5.00	Project Manager I	HR	\$125.00	\$625.00
1.00	Tunnel Fee	EA	\$13.00	\$13.00

<b>Item Total:</b>	\$15,674.46
<b>Your Price:</b>	\$14,620.18
<b>Total:</b>	\$14,620.18
<b>You saved:</b>	\$1,054.28
<b>For a savings of 6.73%</b>	



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**Quoted by:** Roger Garcia, rgarcia@acsalaska.com

**Scope of Work**

Work with customer to identify required users, security groups, permissions and folder structure  
Update server components, install host OS, configure iDRAC.  
Stand up required virtual machines and update (UTIL, DC2012, DC, FILE)  
Join Server 2012 R2 Domain Controller to office.ci domain  
Join Server 2019 File to office.ci domain  
Transition shared folders from workstations / GLAUCOUS  
Transition DHCP/DNS/ AD to DC  
Join Server 2019 Domain Controller and transition  
Join FILE, UTIL to domain. Re-Deploy OM.  
Transfer files /data from GLAUCOUS  
Map drives / Configure policies (workstations aren't on domain)  
Join workstations to Office domain  
Great Plains - V2V convert GLAUCOUS and shut it down.  
Setup Shares / access for public works  
Transition publicworks/EMS-FIRE to vlan trunk on WatchGuard  
Migrate Applications:

We appreciate the opportunity to service your technology needs.



Contract Type

New  Amendment / Order to Contract ID #  Renewal  Co-terminus with Existing Agreement Date

Business/ Customer Information

Business Name: City of Whittier
Billing Address Line 1: P.O. Box 608
Billing Address Line 2:
City/State/Zip: Whittier, AK 99693
Order Contact: Robert Baty
Contact Email: policechief@whittieralaska.gov

Account Number: 1592
Service Street Address\*: See Exhibit 2
Service Address - Line 2:
Service City/State/Zip\*:
Contact Phone Number: 907-472-2327
\*If different from Billing Address:

Scope of Services

Products and Services
Professional Services

Service Descriptions Attachments

Inside wiring:  Yes

Exhibits

Exhibit 2: Service Pricing [or pricing is per notes, below]

Cost are incremental to any existing services:

Term No Term Monthly Recurring Charges: \$0 Initial Non-Recurring Charges: \$13,145.39

Letter of Authorization (For Local and Long Distance Carrier Changes)

I desire to change the Services marked below to Alaska Communications for the numbers listed on the Service Order. I authorize orders to be placed for me on my behalf by Alaska Communications.

Local Telephone Service  In-State Long Distance  Out-of-State Long Distance

I agree that Alaska Communications may provide Customer Proprietary Network Information detail to me at my request, without prior password authentication, based on the methods specified in the Privacy section of the ACSA.

Yes! I would like to receive information on Alaska Communications' products, promotions, and services.

Yes! I would like to receive information from Alaska Communications' contractual affiliates on products, promotions, and services.

I acknowledge that I have read and understand the ACSA and all applicable exhibits and attachments, including the pricing applicable to all Services I have chosen.

I am authorized to sign this ACSA and agree to be bound by it. I UNDERSTAND AND AGREE THAT EARLY TERMINATION MAY RESULT IN EARLY TERMINATION CHARGES.

I agree to the Alaska Communications Terms and Conditions at AlaskaCommunications.com/BusinessTermsandConditions as they may be amended.

## Service Details

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Server for Public Safety

Attachments  
Exhibit 2 – Quote 23755

### Customer

---

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Business Name: **City of Whittier**

Date: \_\_\_\_\_

### Alaska Communications

---

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Business Name: **Alaska Communications**

Date: \_\_\_\_\_

## Exhibit 2

**TekMate, LLC.**

Phone: 907-561-6283  
 Fax: 907-375-1188  
 600 Telephone Ave. MS#13-TP  
 Anchorage, AK 99503



**Quote**  
 No.: **23755**

Prepared for:  
 Robert Baty  
 City of Whittier  
 Kenai Street, BTT, Suite 109  
 P.O. Box 608  
 Whittier, AK 99693 USA

Prepared by: Roger Garcia  
 Account No.: 1592  
 Phone: (907) 472-2327  
 Fax: (907) 472-2404  
 Job: Service

Qty.	Description	UOM	Sell	Total
1	VSPHERE 6 ESSL KIT 3 HOSTS MAX 2 PROCS PER HOST	EA	\$495.00	\$495.00
1	SUB ONLY VSPHERE 6 ESSL KIT 3YRMLIC	EA	\$171.60	\$171.60
1	PowerEdge R330 Server	EA	\$5,090.66	\$5,090.66
2	WinSvrSTDCore 2019 ENG OLP 16Lic NL LclGov CoreLic	EA	\$706.85	\$1,413.70
10	WinSvrCAL 2019 ENG OLP NL LclGov UsrCAL	EA	\$24.70	\$247.00
1	Labor Assembly	HR	\$6,625.00	\$6,625.00

**Each assembly includes**

Qty.	Description	UOM		Total
40.00	System Administrator - Tier 2	HR	\$150.00	\$6,000.00
5.00	Project Manager I	HR	\$125.00	\$625.00

1.00	Tunnel Fee	EA	\$13.00	\$13.00
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Item Total: \$14,055.96

**Your Price: \$13,145.39**

**Total: \$13,145.39**

**You saved: \$910.57**

**For a savings of 6.48%**

**Scope of Work**

- Update server components, install host OS, configure IDRAC.
- Drive to Whittier and physically install server
- Stand up required virtual machines and update (UTIL, DC, FILE)
- Stand up New AD Domain Controller & Domain
- Coordinate with Public Safety to add usernames to new domain
- Create appropriate basic security groups, home folders & group policies
- Document, Diagram & update backup
- Join PCs to Domain & reboot, reset profiles
- Transition EMS to PS / PD network.
- Implement separate share for EMS users.

We appreciate the opportunity to service your technology needs.

**CITY OF WHITTIER, ALASKA  
RESOLUTION #15-2019**

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF WHITTIER, ALASKA, AUTHORIZING THE CITY MANAGER TO SELL THE CITY'S EXCESS REAL PROPERTY LOCATED ON THE FIRST FLOOR OF BEGICH TOWERS, UNITS 109 AND 110, TO ALASKA CHRISTIAN MINISTRY TO SEAFARERS, KNOWN AS SEAMAN'S MISSION, AS SOON AS PRACTICABLE IN 2019.**

**WHEREAS**, the City moved its offices from Begich Towers Units 109 and 110 to the Public Safety Building in February 2018; and

**WHEREAS**, Council expressed the desire to sell the City's excess units, which are two conjoined efficiency apartments (without kitchen facilities) located in Begich Towers beginning at the March 20, 2018 Regular Meeting and several times thereafter; and

**WHEREAS**, Joe Seale with Seaman's Mission contacted the City about his desire to purchase Units 109 and 110 in October of 2018; and

**WHEREAS**, the City has been communicating with Joe Seale since that time; and

**WHEREAS**, Scott Johnson, Director of Seaman's Mission, presented information to the Council at the February 19, 2019, Regular Meeting about Seaman's Mission's desire to purchase Units 109 and 110; and

**WHEREAS**, Annie Reeves, Assistant City Manager for the City of Whittier, advised Council that there were two options:

1. Follow Whittier Municipal Code (WMC) 3.36.140 – *Public Sale* requiring compliance with WMC 3.36.160 – *Disposal procedures* (to include: an appraisal, planning commission review, city manager recommendation, civil action, and notice); **OR**
2. Follow WMC 3.36.150 – *Exceptions to public bidding, subsection (B) Change of Use*, which holds that real property acquired or purchased for one City purpose may be appropriated, transferred, assigned, or directed without public sale to another City purpose, whenever the City Council determines that the purpose for which the property was acquired or purchased no longer exists, or the property is no longer used or useful for the initial purpose for which the property was acquired, or if the City Council determines that using the property for a different purpose is in the public interest; and

**WHEREAS**, Council determined that selling Units 109 and 110 to the Seaman's Mission was in the public interest and served a public purpose; and

**WHEREAS**, Council directed Ms. Reeves to communicate to Seaman's Mission that Council was amendable to selling the units to them and for Seaman's Mission to make the City an offer; and

**WHEREAS**, Seaman's Mission has made an offer of \$63,800, which is \$400 above the assessed value; and

**WHEREAS**, the City found two comparables. One an efficiency at Whittier Manor selling for \$26,000 and the other a one-bedroom apartment on the second floor of Begich Towers selling for \$39,000; and

**WHEREAS**, the comparable units are in much better condition than the City's old offices; and

**WHEREAS**, WMC 3.36.170(A) holds that Council may find a particular disposition for less than the appraised value if it deems the disposition to be in the public interest; and

**WHEREAS**, Council made this disposition to be in the public interest in the February 19, 2019, Regular Meeting;

**NOW THEREFORE BE IT RESOLVED BY THE WHITTIER CITY COUNCIL, that:**

**The City Council of Whittier, Alaska hereby authorizes the City Manager to sell the City's excess real property located on the first floor of Begich Towers, Units 109 and 110, to Alaska Christian Ministry to Seafarers, known as Seaman's Mission, as soon as practicable in 2019.**

**PASSED AND APPROVED** by a duly constituted quorum of the Whittier City Council on this 19<sup>th</sup> day of March, 2019.

**ATTEST:**

\_\_\_\_\_  
Naelene Matsumiya  
City Clerk

\_\_\_\_\_  
Dan Blair  
Mayor

Ayes:

Nays:

Absent:

Abstain:

## Potential Disposition of City Offices to Seaman's Mission

### **3.36.150 Exceptions to public bidding.**

Public bidding is not required for the following disposals:

**B. Change of Use.** Real property acquired or purchased for one City purpose may be appropriated, transferred, assigned or directed without public sale to another City purpose, whenever the City Council determines that the purpose for which the property was acquired or purchased no longer exists, or the property is no longer used or useful for the initial purpose for which the property was acquired, or if the City Council determines that using the property for a different purpose is in the public interest.

### **3.36.170 Minimum acceptable offer.**

Any disposal of a fee simple interest in real property disposed of pursuant to this chapter shall be for the appraised value of the interest being disposed of unless:

A. The Council finds that a particular disposition for less than appraised value shall be in the public interest. Public interest for the purposes of this subsection shall include a public or quasi-public purpose and use. Public interest shall not include a purpose to return property to private ownership, or to return property to the tax rolls, or to make property available for a desirable private enterprise or development, or other similar purposes;

*This code provision narrows "public interest" to public or quasi-public use. Seaman's isn't public as it's not tied to the government...but they are quasi-public. The definition for quasi-public is: essentially public (as in services rendered) although under private ownership or control.*

*Otherwise -- WMC 3.36.140 applies (Unless otherwise provided in this chapter, the City shall dispose of any interest in real property no longer required for municipal purposes through public bidding.) and that process is more onerous. WMC 3.36.160...Appraisal, Planning Commission Review, City Manager Recommendation, Civil Action, Notice.*

TRANSCRIPT OF THE 2.19.2019 REGULAR COUNCIL MEETING

After Scott Johnson gave his presentation:

ANNIE REEVES: so, my name is also on the presentation and the reason is because I have been communicating with Joe Seale. His primary purpose to me is to purchase the first floor buildings. When I had a conversation with Jim about this, I basically pulled the code, which is the sheet that I gave you guys, um, to review. Um, if the City, ah, because we talked about selling the BTI units and getting out from under being responsible for those dues when they're sitting there empty. Ah, we could potentially sell the first floor units to the Seaman's Mission because they're here, they're ready, they want them. The issue becomes how are we going to sell them. If we were to bypass the, ah, public bidding process, the only way that we can do that – if you look at, ah, the sheet that I gave you guys, um, the code provision says that if it's – if the building or the site was acquired for one purpose then it could be basically sold for another City purpose. So the question becomes is Seaman's Mission fulfilling a City purpose. That's what we need you guys to decide. Like, ah, we are, ah, a neutral party as administrators. Um, another question that comes up is the minimum acceptable offer which is a different code provision down towards the middle of the page. The Council finds a particular disposition for less than appraised value shall be in the public interest. Again we would have to determine whether or not Seaman's Mission is serving a public interest. Um, I don't know if this is a conversation to have now or we can put it forward into March. We are seeking direction from Council, really.

PETER: We've had numerous conversations about how to sell the old city offices, the condominiums over in Begich Towers and I think, if my memory serves me, the Council has agreed on a couple of different occasions that the City should divest itself of owning those properties. I think we've gotten that far and then it was the process to get it done and the last I heard about, at least before tonight, is the City offices as well as our surplus condominiums needed to be tied together, cleaned up, but they were a mess.

AR: So I have let Joe Seale know that and he assured me that he – they are very eager to have the spaces ready to go by this summer season. So I let him know that they're messy, they're dusty, and they need to be cleaned up and he assured me he could come up with a crew like all we have to say is, "they're yours" and they're on it.

DAVE DICKASON: They would buy them as is?

AR: they would buy them as is.

SCOTT: Gladly.

PD: When you say condos, the first floor, old administrative offices.

AR: Correct.

DAN BLAIR: Including the police office?



AR: No. It's literally where the old – is it 109 and 110?

NAELENE: yes, 109 and 110.

AR: the two combined. It's where Naelene and

DAN: OK.

NAELENE: from the reception desk all the way to Mark's office.

DAN: OK. I think it was one office.

Laughter from audience.

VICTOR: how long would it take to list these condos on like, ah, MLS site?

AR: So that's why it becomes very important, the definitions, because if you determine, as a council, that the mission does not serve a city purpose or it doesn't serve the public interest, then a different code kicks in, um, 3.36.140, that requires an appraisal, a Planning Commission review of a city manager recommendation, a civil action, and notice. So if you don't decide as a council again, that it serves a city purpose or it's in the public interest, we're looking at a very long process, several months, and it won't be ready by this summer and that's exactly where – could we get rid of them? Absolutely. The point is they want them sooner rather than later so we need direction and

D. DICKASON: and just because of their location, they're not very marketable units, ah, beyond the bottom floor and it does help BTI, I guess the homeowners in BTI, and the fact that, um, the Cullum Room then is not interrupted, right? Because there's workout equipment in the Cullum Room now if I remember correctly. And so people go there to work out, it's kind of hard to work out when the Mission is in there on the weekends so I'm just thinking out that it would actually be more convenient for the homeowners of BTI for the citizens of Whittier if we could get rid of our city office, and, and to the Seaman's Mission that they would have that space to use instead.

AR: There's many benefits to being able to quickly get rid of these units, many benefits to the City, I think.

MONTY: I think the Seaman's Mission really benefits the town. This is a friendly place.

DAN: So do we have any more questions? Um, this was a presentation, um, and what we do from here on out I guess we could take that up at council discussion. Thank you, Mr. Johnson.

SJ: Thank you very much. Really appreciate that.

COUNCIL DISCUSSION:

DAN: any further council discussion?

AR: just a quick reminder that I thought we might discuss Seaman's Mission. How we're going to classify them to know how to move forward.

DAN: we are in council discussion and that is a great reminder, Annie. Ah, any recommendations on how to proceed on the divesture of the old city office.

D. PINQUOCH: have them make us an offer.

DAN: Peter?

PETER: I've got...if they want to start moving in that direction, we could always start out with a lease immediately and then and then negotiate to a purchase on the fly.

DAN: ah, and we – is it within these, I didn't get to study the backup you sent me but, ah, could we ask them to make an offer?

AR: Absolutely. And I think they'd be ready. I mean they seem really eager.

DAN: the idea behind that is if that is an offer and

PINQUOCH: It'd be the shortest term goal we've ever made.

DAN: and then we don't even have to enter into a lease.

PETER: I think it would be prudent. I think we want to sell this and not be landlords anymore, right?

DAN: right. Right.

PETER: we want to get rid of our condos, the old cop shop, all that stuff. And our due diligence should be to find out what the, not the appraised value but what the comparables, the square footage comparables would be on that building so we will know, they will know, what kind of a deal we and they are getting, we're giving, offering, or not.

AR: So I can work with Dyanna on that. She just recently had appraisals done and I can see if that's information that she maybe has, um, that way it's a quick answer, right, right away to have that, um, so my question then is do...are you suggesting that I gather...

PETER: Yes.

Laughter from council and AR.

AR: Okay, perfect. So ask them to give us an offer because, honestly, if they're going to do something fair, um, they should research and find out what is fair but we can have the information to compare, right?

PINQUOCH: right.

PETER: I don't think you want appraisal values because those are used for actuals right?

AR: oh, yeah.

PETER: and appraisal values are not...

AR: comparables, okay.

PETER: so we want, we want comps. There have been some condos sold in the last couple years...audio goes out.

PINQUOCH: I don't think it would be unfair, though, to provide them with it, with the, with the tax assessment. It gives them a starting point because then they can go, you know, they, that'll give them a reference I think because I'm assuming that those will be lower than a condo and they should be aware of that.

AR: So again, always trying to follow the code, then, um, if I were to bring forward, I will communicate with that council is amenable to them making an offer. Um, I can wait until March but I don't know that I'll have the opportunity again to chat with you guys before forming a resolution so just so that I'm clear in my direction when I'm working with Naelene, are we, I don't – do you guys still have your sheets? The code provisions?

MONTY: yes (very faint).

AR: so then are we saying that their mission does serve a city purpose...

PINQUOCH: yes, yes

AR: okay – and that, um, where am I? OH! A public purpose also for a minimum acceptable offer because our code says that, um, if the council finds at a particular disposition for less than appraisal, appraised value shall be in the public interest so we needed to define that so if you guys are okay so the meaning their offer may be a little bit less and we're okay with that?

PINQUOCH: we're okay with that.

AR: okay. Perfect.

PETER: I just want to see when that resolution comes with comparables so we can weigh the offer. Comparables....audio goes out. (Check 2:25:00 and forward on recording)

DAN: we're not asking them to give us a cheap offer. We're just asking for him to give as an offer on those others.

Audio goes out.

AR: so when I'm writing the resolution, it should include some basis by which to compare their offer.

DICKASON: yes.

AR: okay.

DAN: any other council discussion?

CITIZEN'S COMMENTS:

DAN: Don.

DON: yes, I would like to make sure you guys understand what the Seaman's Mission does. I mean he gives us all a long speech today but a lot of it, like the Princess ships where crews are 60% or better Filipino. The Filipino contract 10 months on two months off. They work 12 hours a day. However, they don't get paid for lunch and they don't get paid for dinner so it takes them 14 hours to get 12 hours. This is the only port that they come into where they have time during the day to get off the ship. Most other ports, they hit Vancouver to trade down there and it's all just all hands on deck because they do what we do over 9 hours, they do over there in 4 or 5. The Seaman's Mission also acts in many cases as a buffer between crew and administration (the captain). There's a lot of issues that occur but a crew member doesn't dare bring up on his own because he's afraid of getting clobbered for it, whereas they bring it up through the Seaman's Mission, Seaman's Mission can kinda work it into the wheelhouse. They help solve issues there that don't, that crew members individually might be afraid to handle and it's well worth anything you can do to help them. So – thank you.

DAN: Okay... Thanks for that, Don.

### Non-Residential Purchase and Sale Agreement

This form authorized for use ONLY by active Real Estate License Subscribers of Alaska Multiple Listing Service, Inc.



This Purchase and Sale Agreement has significant legal and financial consequences. You are advised to seek independent legal and financial counsel, including tax advice from a tax attorney or CPA, before signing. The Brokers and Licensees cannot give legal, tax or financial advice.

[Signature] / [Signature]  
 Buyer(s) Initials      Seller(s) Initials

Dated: 3/10/19 Brokerage Names: \_\_\_\_\_ AK MLS ID #: \_\_\_\_\_ Brokerage Ph: \_\_\_\_\_  
 Listing Brokerage: \_\_\_\_\_  
 Selling Brokerage: Harrington and Company LLC      1042      (907) 243-8333  
 MLS #: \_\_\_\_\_

Licensee Name	License #	Direct Phone	Cell Phone	Email Address
Listing 1: _____	_____	_____	_____	_____
Listing 2: _____	_____	_____	_____	_____
Selling 1: <u>Peter Jarratt</u>	<u>6207</u>	<u>(907) 240-6059</u>	<u>(907) 240-6059</u>	<u>plarratt@gcl.net</u>
Selling 2: <u>Helen Jarratt</u>	<u>6250</u>	<u>907-240-3789</u>	<u>907-240-3789</u>	<u>hjarratt@gcl.net</u>

Licensee Relationships: The Seller and Buyer acknowledge the following:

- a) Listing Licensee 1  is representing the Seller only (may assist the Buyer); or  is assisting both the Buyer and Seller as a Neutral Licensee; or  is assisting the Seller without representation.  
 Listing Licensee 2  is representing the Seller only (may assist the Buyer); or  is assisting both the Buyer and Seller as a Neutral Licensee; or  is assisting the Seller without representation.
- b) Selling Licensee 1  is representing the Buyer only (may assist the Seller); or  is assisting both the Buyer and Seller as a Neutral Licensee; or  is representing the Seller only (may assist the Buyer); or  is assisting the Buyer without representation.  
 Selling Licensee 2  is representing the Buyer only (may assist the Seller); or  is assisting both the Buyer and Seller as a Neutral Licensee; or  is representing the Seller only (may assist the Buyer); or  is assisting the Buyer without representation.

1) Buyer(s), Alaska Christian Ministry to Seafarers, hereby deposit(s) earnest money of One Thousand and no/100 (\$ 1000.00) Dollars evidenced by:  Cash  Personal Check  Cashier's Check  Note, Due on \_\_\_\_\_ (date),  Or \_\_\_\_\_ shall be held in trust by  Listing Broker  Selling Broker  Other \_\_\_\_\_ as earnest money on and part payment for the purchase of the following property situated in Whittier (city or area) 99683 (zip), in the Whittier Recording District, State of Alaska and described in Paragraph 3 below.

2) Purchase Price: Sixty Three Thousand Eight Hundred \_\_\_\_\_ 00/100 (\$ 63,800.00) Dollars  
 Minimum Down Payment (including earnest money shown above) \_\_\_\_\_ \$ or % \_\_\_\_\_

- a) Property:  Real Property  Improvements  Personal Property  Lease Rights to Property  Intangible Property Associated with Property  Other \_\_\_\_\_  
 Subject to the terms and conditions of this Purchase and Sale Agreement, Seller agrees to sell and Buyer agrees to purchase all of Seller's rights, title and interest in and to the following described property:

b) Real Property known as:  
 Address: 100 Kenai Units #109 + 110, Whittier, AK 99683  
 Legal (the Property): Regich Tower Condominiums #109 + 110, Plat 74-1

together with any and all rights, privileges, easements, tenements, hereditaments and appurtenances appertaining thereto (the "Real Property");

ALASKA CHRISTIAN MINISTRY TO SEAFARERS  
SEWARD SEAMAN'S MISSION  
PO BOX 2742  
SEWARD, AK 99654  
907-224-8482

1100

88-61252 8487  
110052636

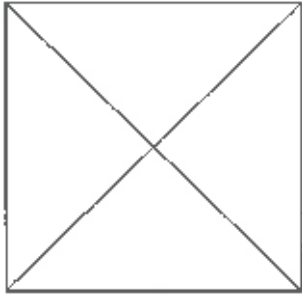
3/10/19 DATE

Pay to the Order of Herrington and Company, LLC \$ 1000.00  
ONE thousand 00/100 Dollars



For Earnest Money Scott Johnson

⑆ 25200057⑆ ⑆ 100526536⑆ 01100



# The City of Whittier

Gateway to the Western Prince William Sound

P.O. Box 608 Whittier, Alaska 99693 (907) 472-2327 Fax: (907) 472-2404

## 2018 Real Property Tax Assessment Notice

March 18, 2019

CITY OF WHITTIER  
P.O. Box 608  
Whittier AK 99693

Account #: 150

### EXEMPT PROPERTY

Property Number: 110410	Land: 900.00
Subdivision/Unit/Bay BEGICH TOWERS Unit: 109	Improvement: 30,800.00
Lot/Block No Lot or Block	Total Value: 31,700.00

**THIS IS NOT A TAX BILL - DO NOT PAY!!!**

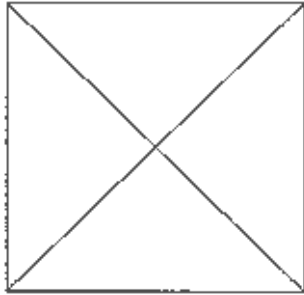
You are hereby notified that the property(s) described above have been assessed for the City of Whittier tax purposes for the 2018 Assessment year.

By Alaska State statute, you are required to notify the City of Whittier Tax Administrator in the City Hall office of any changes, errors, and omissions in your Assessment Notice no later than **May 15th, 2015 by 5:00.**

If tax assessments are not adjusted to the owner's satisfaction, (s)he **MUST FILE A FORMAL WRITTEN APPEAL** for relief from the alleged error through the office of the City Tax Administrator. The City of Whittier's City Council will sit as the Board of Equalization in the City Council Chambers (located in the P-12 Bldg) on **May 19, 2015 @ 6:00pm**

Tax payments will be delinquent if received after October 31st, and a penalty of 10% of the total tax may be imposed and an 8% (APR) may begin to accrue for each day till paid.

[www.whittieralaska.gov](http://www.whittieralaska.gov)



# The City of Whittier

Gateway to the Western Prince William Sound  
P.O. Box 608 Whittier, Alaska 99693 (907) 472-2327 Fax: (907) 472-2404

## 2018 Real Property Tax Assessment Notice

March 18, 2019

CITY OF WHITTIER  
P.O. Box 608  
Whittier AK 99693

Account #: 150

### EXEMPT PROPERTY

Property Number: 110412	Land: 900.00
Subdivision/Unit/Bay BEGICH TOWERS Unit: 110	Improvement: 30,800.00
Lot/Block No Lot or Block	Total Value: 31,700.00

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[www.whittieralaska.gov](http://www.whittieralaska.gov)



# 100 Blackstone Road Bay 8 # 3 Whittier, AK 99693

-- beds 1 bath 400 sqft

Fabulous bay, mountain and glacier views from this studio apartment in Whittier Manor Condos. Upgraded windows. Perfect getaway to relax after a day of fishing in Prince William Sound. Also an excellent investment opportunity. Condo dues include all utilities.

### Facts and Features

Type Condo	Year Built 1954	Heating Radiant
Cooling No Data	Parking 1 space	HOA No Data
Days on Zillow 11 Days	Price/sqft \$65	Saves 3

### Interior Features

Bedrooms  
Beds:  
Studio

For Sale  
\$26,000  
[View](#)  
[Zestimate](#)

EST. MORTGAGE  
Est.  
Mortgage:  
\$111/mo

[Get pre-qualified](#)  
[Get pre-qualified](#)

Listed by:  
**RE/MAX**

I am interested in 100 Blackstone Road Bay 8 # 3, Whittier, AK 99693.

Contact Agent

I want financing information

By pressing Contact Agent, you agree that Zillow Group and real estate professionals may call/text you about your inquiry, which may involve use of automated means and prerecorded/artificial voices. You don't need to consent as a condition of buying any property, goods or services. Message/data rates may apply. You also agree to our [Terms of Use](#). Zillow does not endorse any real estate professionals.



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395-0238  
Listing Agent



**Joslyn Blanchard**★★★★★(14)42  
Recent sales(907) 312-5024  
Premier Agent

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CONTACT AGENT SAVE SHARE MC

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Street View



**Assistant Manager**  
areeves@whittieralaska.gov



**City of Whittier**  
city.of.whittier.alaska@gmail.com

# 100 Kenai St # 208 Whittier, AK 99693

1 bed · 1 bath · 552 sqft

**FOR SALE**  
**\$39,000**

Zestimate:  
\$43,280

EST. MORTGAGE Est.

Mortgage: \$167/mo



[Get pre-quali](#)

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Listed by:

**RE/MAX**

One bedroom condo unit with mountain and waterfall views, on the south and sunny side of the building. Convenient to excellent hiking and fishing in Prince William Sound. Excellent base location for all southcentral Alaska has to offer. Short walk to the bustling waterfront in Whittier.

### CONTACT AGENT

Your Name

Phone

Email

I am interested in 100 Kenai St # 208, Whittier, AK 99693.

### Contact Agent

I want financing information

By pressing Contact Agent, you agree that Zillow Group and real estate professionals may call/text you about your Inquiry, which may involve use of automated means and prerecorded/artificial voices. You don't need to consent as a condition of buying any property, goods or services. Message/data rates may apply. You also agree to our [Terms of Use](#). Zillow does not endorse any real estate professionals.

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★★★★★ (14)  
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Knights

**CITY OF WHITTIER, ALASKA  
RESOLUTION #16-2019**

**A RESOLUTION OF THE WHITTIER CITY COUNCIL, AUTHORIZING THE CITY MANAGER TO AMEND THE AGREEMENT WITH FERROVIAL SERVICES INFRASTRUCTURE, INC. TO INCREASE FERROVIAL'S COMPENSATION OF \$75,554.64 to \$ 77,825.52 PER ANNUM FOR WHITTIER POLICE SERVICES AT THE ANTON ANDERSON MEMORIAL TUNNEL FOR THE PERIOD OF MAY 1, 2019 TO SEPTEMBER 30, 2019.**

**WHEREAS**, the City of Whittier's only access to the road system is through the Anton Anderson Memorial Tunnel; and

**WHEREAS**, the City annually complies with requirements of policing the "Project Limits" of the Anton Anderson Memorial Tunnel which are within the Portage lake area and through the tunnel to Whittier's staging area; and

**WHEREAS**, the City of Whittier has previously contracted for services with Ferrovia Services Infrastructure, Inc., and

**WHEREAS**, Ferrovia Services Infrastructure, Inc. has proposed to increase the compensation to the City of Whittier from \$75,554.64 to \$77, 825.52 to continue policing services during the heaviest schedule openings, based on traffic volume for the period of May 1, 2019 to September 30, 2019; and

**WHEREAS**, the City Manager recommends that the City continue its contractual relationship with Ferrovia Services Infrastructure, Inc. and has determined that the existing contract be amended to reflect the changes in the agreement to increase the compensation to the City of Whittier; and

**WHEREAS**, the agreement will result in a significant benefit to the public by enhancing the policing within the project areas of Bear Valley and Whittier;

**NOW THEREFORE BE IT RESOLVED**; the City Council authorizes the City Manager to amend the agreement with Ferrovia Services Infrastructure, Inc. to Increase compensation to the City of Whittier to police project areas for the period of May 1, 2019 to September 30, 2019.

**PASSED AND APPROVED** by a duly constituted quorum of the Whittier City Council on this 19<sup>th</sup> day of March 2019.

**Introduction Date:** March 19, 2019

**Introduced by:** Jim Hunt, City Manager

\_\_\_\_\_  
Daniel Blair, Mayor

**ATTEST:**

\_\_\_\_\_  
Naelene Matsumiya  
City Clerk

---

Ayes:  
Nays:  
Absent:  
Abstain:

## Cooperation Agreement – Police officer Availability

FERROVIAL SERVICES INFRASTRUCTURE, INC. REFERENCE: CONTRACT No.: FSNA-AK-001

The City of Whittier (“Whittier”), and Ferrovial Services Infrastructure Inc. (“Ferrovial”), enter into this Cooperation Agreement regarding the availability of law enforcement officers by Whittier.

**SCOPE OF WORK:** This Cooperation Agreement concerns the availability of law enforcement offers, not the actual provision of police work.

**AVAILABILITY REQUIREMENT:** Whittier shall arrange for a sworn Whittier Police Department law enforcement officer to operate in his/her capacity as a law enforcement officer within the area from the Portage Lake Tunnel through the Whittier staging area (“Project Limits”) for nine (9) hours per day, seven (7) days per week during the period from 6:00 AM – 10:00 PM each day of the agreement term (“Availability Period”). Summer traffic enforcement shall include peak hours as determined by traffic volumes and as specifically stated below. Enforcement is required to be in place during the heaviest scheduled openings, based on traffic volume, and shall include both sides of the tunnel. Law enforcement shall be present in Bear Valley staging area for the 9:30 AM, 10:30 AM and 11:30 AM openings, and shall be present in the Whittier staging area for the 4:00 PM, 5:00 PM and 6:00 PM traffic openings. For each required opening, law enforcement shall be present 30 minutes before the opening and remain throughout the 15-minute opening. For example, law enforcement is required in Bear Valley from 9:00-9:45 AM to cover the 9:30 AM opening. Similarly, law enforcement shall be present in Whittier staging from 3:30-4:15 PM to cover the 4:00 PM opening. All remaining daily hours may be served at the discretion of WPD and in coordination with the Ferrovial Tunnel Operator between 6:00 AM – 10:00 PM.

Whittier agrees to reimburse Ferrovial for any penalty imposed on Ferrovial by the Department of Transportation for failure to satisfy the Availability Requirement.

**TERM:** This Agreement shall begin at 12:00:00 a.m. on May 1, 2019 and end at 11:59:59 p.m. on September 30, 2019, unless otherwise agreed to in writing by the parties.

**RATE:** Ferrovial shall compensate Whittier in the amount of \$512.01 per day (\$56.89 per hour x 9 hours per day) during the Availability Period. Ferrovial may deduct for any hour or portion thereof during the Availability Period when an officer is not operating within the Project Limits. All labor shall be invoiced within 60 days, with the final invoice being delivered to Ferrovial no later than November 15, 2018.

### COMMUNICATION

All communications under this Agreement shall occur between Ferrovial’s project manager (or his designee) and Whittier and its police officers. Whittier shall not communicate with the Department of Transportation on matters arising from this Agreement.

### INSTRUCTIONS

Whittier is solely responsible for instructing its officers. Other than requests regarding placement of officers, Ferrovial shall not instruct Whittier or its law enforcement officers on police work to be performed. However, Ferrovial shall support Whittier in the provision of police work by identifying and notifying Whittier or its police officers of any unsafe conditions or actions that Ferrovial observes within the Project Limits.

**RESPONSIBILITY AND INDEMNITY:** Any law enforcement officer made available by Whittier under this Agreement shall be an employee of Whittier and not of FerroviaI. All officers and equipment shall be provided at Whittier's cost. Whittier shall indemnify FerroviaI against any loss or liability incurred by or threatened against FerroviaI by a third party for negligent police work.

**NOTICE**

Any written notice required under this Agreement shall be provided by first class mail, overnight courier, or email to:

If to FerroviaI:

Dave McCourtney, Project Manager  
PO Box 849  
Girdwood, AK 99587

[David.McCourtney@ferrovialservices.com](mailto:David.McCourtney@ferrovialservices.com)

If to Whittier:

Jim Hunt, City Manager  
Robert Baty, Director of Public Safety  
PO Box 608  
Whittier, AK 99693

[policechief@whittieralaska.gov](mailto:policechief@whittieralaska.gov)

**TERMINATION**

FerroviaI may terminate this Agreement upon thirty days prior written notice to Whittier. Whittier may terminate this Agreement upon thirty days written notice following a failure by FerroviaI, after notice and five days' opportunity to cure, to pay any amount due to Whittier under this Agreement.

Whittier and FerroviaI hereby execute this Cooperation Agreement as of \_\_\_\_\_, 2019.

WHITTIER:

FERROVIAL

\_\_\_\_\_  
NAME

\_\_\_\_\_  
NAME

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
SIGNATURE/DATE

\_\_\_\_\_  
SIGNATURE/DATE