



THE CITY OF WHITTIER

Gateway to the Western Prince William Sound

P. O. Box 608 • Whittier, Alaska 99693 • (907) 472-2327 • Fax (907) 472-2404

**WHITTIER CITY COUNCIL
WILL HOLD
A REGULAR MEETING
TUESDAY, MARCH 21, 2017
AT 7:00 PM**

**COUNCIL CHAMBERS
P-12 BUILDING**

AGENDA

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| 1. CALL TO ORDER | |
| 2. OPENING CEREMONY | |
| 3. ROLL CALL | |
| A. Council Members Present | |
| B. Administration Present | |
| 4. APPROVAL OF MINUTES | |
| A. February 21, 2017 Regular Meeting Minutes | 1 |
| 5. APPROVAL OF REGULAR MEETING AGENDA | |
| 6. MAYOR'S REPORT | |
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| B. Vice Mayor Report - Dave Pinquoch | |
| 7. MANAGER'S REPORT | |
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| 4. Public Works Report – Scott Korbe | |
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| 11. PUBLIC HEARINGS (NON-ORDINANCE) | |
| 12. PRESENTATIONS Mayoral Proclamation of Appreciation for Gerry and Dodi Protzman | |
| 13. ORDINANCES Introduction (1st reading) | |
| 14. PUBLIC HEARING (2nd reading) 1. Ordinance #01-2017- An ordinance amending WMC section 2.02.030 entitled, “Organizational Chart” to permit City Council to amend the City Organizational Chart by Resolution rather than Ordinance and adopting a new organizational chart reflecting the current organization of Whittier’s City Government. | 53 |
| 15. RESOLUTIONS #04-2017 – A Resolution authorizing the amendment and assignment of Harborview Business Area Lot #9 from Gilman/Phillips to Crazy Ray’s Adventures, LLC. #05-2017 – A Resolution stating the Rate of Levy, Date of Equalization and date when taxes become delinquent for the 2017 Tax Role. #06-2017- A Resolution authorizing the City Manager to execute documents to enter into a lease agreement with Parallax Seafoods. | 56 62 |
| 16. EXECUTIVE SESSION A. Discussion of DeLong Dock Management Agreement / ARRC Land Issues – Matters that, if immediately disclosed, would tend to adversely affect the finances of the City. B. Public Safety Building Phase 2 Contract – Matters that, if immediately disclosed, would tend to adversely affect the finances of the City. | |
| 17. UNFINISHED BUSINESS A. Shotgun Cove Road Project B. ARRC/COW Land Swap C. Improve Salmon Sport Fishing in Northwest PWS D. Public Safety Building - Phase 2 E. Paddle Craft Launch F. Head of Passage Canal Project | |
| 18. NEW BUSINESS A. Port & Harbor Commission recommendation concerning attendance of members. B. New City Park – Surveying/Engineering | |
| 19. COUNCIL DISCUSSION | |
| 20. CITIZEN’S DISCUSSION | |
| 21. COUNCIL AND ADMINISTRATION’S RESPONSE TO CITIZEN’S COMMENTS | |
| 22. ADJOURNMENT | |



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**WHITTIER CITY COUNCIL
REGULAR MEETING
TUESDAY, FEBRUARY 21, 2017
7:00 PM
COUNCIL CHAMBERS
P-12 BUILDING**

MINUTES

1. CALL TO ORDER

Mayor Daniel Blair called the meeting to order at 7:00 p.m.

2. OPENING CEREMONY

Mayor Daniel Blair led the Pledge of Allegiance.

3. ROLL CALL

A. Council members present and establishing a quorum: Debra Hicks, Monty Irvin, Dave Pinquoch (telephonic), Victor Shen, Dave Dickason Peter Denmark and Daniel Blair.

B. Council Members Absent: None

C. Administration Present:

Mark Lynch, City Manager
Jennifer Rogers, City Clerk
Scott Korbe, Public Works Director

Kyle Sinclair, Harbormaster
John Li, Finance Officer
Terry Morrison, Public Safety Bldg. Manager

Others Present:

| | | |
|-----------------|-----------------|---------------|
| Mike Bender | Lindsey Erk | Linda Swiss |
| Gregg Clifford | David Goldstein | Brooke Taylor |
| Melody Clifford | Mike Hawley | |
| Sam Daniel | Pete Heddell | |

4. APPROVAL OF MINUTES

December 20, 2016 Regular Meeting Minutes

MOTION: Victor Shen made a motion to approve the meeting minutes of December 20, 2016 as is.

SECOND: Monty Irvin

DISCUSSION: None

VOTE: Motion passed unanimously

5. APPROVAL OF REGULAR MEETING AGENDA

MOTION: Victor Shen made a motion to approve the regular meeting agenda with the amendments to move business Items #12 and 18 to after Item #5.

SECOND: Dave Dickason

DISCUSSION: None

VOTE: Motion passed unanimously

6. PRESENTATIONS

A. Prince William Sound Regional Citizen's Advisory Council

Brooke Taylor introduced herself as the Director of Internal Communications for PWSRCAC and Linda Swiss as one of the product managers. City Council members were given updates regarding the Regional Stakeholder Committee. PWSRCAC has encouraged communities to submit comments relating to the proposed changes made by the Department of Environmental Conservation.

Linda Swiss spoke about the designated dispersant avoidance areas within the preauthorized area. RCAC's official position is that they don't support the use of dispersants until they have been proven to be safe. Four meetings were held throughout the state last month and comments provided are on their website.

Brooke Taylor will provide updates and progress reports regarding the upcoming tug and barge contract change. They are monitoring the transition since this is the largest employment of personnel and equipment change since the program was established. Edison Chouest will replace Crowley Maritime Corporation. They are contracted through 2028.

The next PWSRCAC board meeting will be held in Whittier on September 14-15, 2017.

Lastly, Linda Swiss announced that changes to areas of oil spill planning is ongoing. The State has ten sub-area plans for responding to spills in the event of a hazardous incident. The EPA and Coast Guard are proposing to consolidate those ten areas into four. Whittier would be grouped in with the Cook Inlet sub-area, which includes Cook Inlet, Bristol Bay, the Aleutian chain and Kodiak.

7. NEW BUSINESS

A. Appoint new Port & Harbor Commission Member

With no objections from the Council, Mayor Daniel Blair appointed Greg Clifford to the Port & Harbor Commission.

8. MAYOR'S REPORT

A. Mayor's Report by Mayor Daniel Blair

Mayor Dan Blair announced that he and the City Manager went to Juneau and met with Senator Dunleavy and Representative Rauscher. They had discussion over the lack of conversations with the railroad regarding the land swaps and DeLong Dock.

They also met with the DOT Commissioner and discussed keeping the Portage Highway and the highway between the tunnel and Alaska Marine Ferry Terminal roads clear. The snow removal service was disrupted in 2015 due to budget cuts. There are solutions in place for 2017 and 2018.

B. Vice Mayor Report by Vice Mayor Dave Pinquoch

None

9. MANAGER'S REPORT

A. City Manager's Report- Mark Lynch

See written manager's report in original council packet.

Mark Lynch announced that he met with the State Harbormaster, Mike Luskin and thanked him for the assistance he provided with the Tier I and II Harbor Grants. He and the Mayor also met with the Governor's Deputy Chief of Staff, John Hozey regarding the railroad issues.

A few days before Christmas, he received notice that the prior harbormaster, Andy Dennis had accepted a job in Wisconsin, so he and his wife were going to leave. Fortunately, he was able to find replacements within a short amount of time. He introduced John Li as the new Finance Director and Kyle Sinclair as the new Harbormaster.

He then announced that Moe Zamarron submitted his notice due to family issues. After meeting with several people, Terry Morrison was selected as the new project manager for the Public Safety Building.

Mark Lynch briefly went over his written report.

• Financial Report

None

B. City Attorney's Report

Mark Lynch announced that city attorney, Holly Wells, was ill and wasn't able to make it to the meeting.

C. School District Report

Melody Clifford went over her written report.

Mike Hanley introduced himself as the assistant superintendent who is moving into the Chugach School District Superintendent role for the upcoming school year. He stated that a couple of his primary goals is to strengthen the relationship between the school and the community and build partnerships throughout the state.

He then spoke about some of the financial challenges the school is facing due to the budget constraints of the State. He'd like to provide a positive education for the children with the resources available.

D. Director's Reports

1. Harbor Report

None

2. Public Safety Report- Dave Schofield

See written report in original council packet.

3. Public Works Report- Scott Korbe

See written report in original council packet.

4. Public Safety Building Report

See written report in original council packet.

10. COMMISSION/COMMITTEE REPORTS

A. Planning Commission

None

B. Port & Harbor Commission
None

C. Parks & Recreation Committee

Dave Dickason provided a written report on behalf of the Parks and Recreation Committee.

There some discussion regarding the safety of the pedestrian trail for the new city park. Peter Denmark confirmed that a pedestrian trail was supposed to be created along the creek and the area landscaped at the same time. Mayor Blair stated that there are safety concerns and would like the council to support a protected pedestrian court.

Dave Dickason replied that they have done the best they can to keep everything on the water side because safety is a priority. Victor Shen suggested that the City Manager draft a Memorandum of Understanding. Peter Denmark offered to share his documents which pertains to the creek side trail.

Mayor Blair thanked Dave Dickason for his report.

D. RCAC

Presentation moved to Item #6.

11. CITIZENS COMMENTS ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

Lindsey Erk provided each council member with a letter she wrote and she then read it out loud. She thanked the Public Works and Public Safety Department for their quick response to snow removal which provides safe roads for the citizens.

Girdwood Board of Supervisor Co-Chair, Sam Daniel, thanked the City Council and the community of Whittier for partnering with them in providing safety in Girdwood. He went on to say that the partnership has been very successful and the Chief and officers have been well received.

Office space has been secured in Girdwood for the officers to meet with the public.

Sam Daniel added that Colonel Cockrell from the Alaska State Troopers, announced that the Troopers will no longer be responding along the Seward Highway to Portage effective on May 1st. The Bureau of Highway Patrol Officers will still patrol the highway, but the crime unit will not respond in Bird, Indian, Portage or Rainbow.

12. CONSENT CALENDAR

A. Approval of Liquor Licenses

1. Sportsman's Inn
2. The Outpost Liquor
3. Wild Catch Café
4. Whittier Inn

MOTION: Peter Denmark made a motion to approve the consent agenda.

SECOND: Dave Dickason

DISCUSSION: None

VOTE: Motion passed unanimously

13. ORDINANCES (Non-Ordinance)

A. **Introduction** (1st reading)

1. #01-2017 – An ordinance amending WMC 2.02.030 entitled, Organizational Chart, to permit City Council to amend the City Organizational Chart by Resolution rather than ordinance and adopting a new organizational chart reflecting the current organization of Whittier’s City Government.

MOTION: Victor Shen made a motion to introduce Ordinance #01-2017 and set the public hearing date for March 21, 2017.

SECOND: David Dickason

DISCUSSION: Victor Shen asked City Manager, Mark Lynch, to explain the purpose of this ordinance. Mark Lynch replied that he is updating the WMC. He explained that the last Organizational Chart was formally adopted by the City was approximately around 1980. He added that the city attorney recommended that the language be amended so that the chart can be updated by resolution instead of ordinance. The organizational chart should be updated anytime a position is created or deleted.

Mayor Daniel Blair and Victor Shen stated their concerns regarding the wording used in the ordinance and a brief discussion proceeded.

VOTE: Victor Shen: No, Dave Dickason: Yes, Peter Denmark: No, Debra Hicks: Yes, Monty Irvin: Yes, Dave Pinquoch: Yes, Dan Blair: No

MOTION PASSED: 4-3

B. Public Hearing (2nd reading)

1. Ordinance #10-2016- An ordinance amending WMC 2.54.020 (B) to amend meeting frequency of the Port and Harbor Commission.

MOTION: Dave Dickason made a motion to open the public hearing for Ordinance #10-2016.

SECOND: Peter Denmark

DISCUSSION: As a member of the Port & Harbor Commission, David Goldstein clarified the reason for this ordinance is to resolve attendance issues. The Commission decided on four meetings per year; two meetings in the fall and two meetings in the spring before summer season begins.

Dave Goldstein pointed out that the third sentence of section two, addresses members missing meetings. He asked for an amendment to the ordinance which addresses the consequences for excessive or unexcused absences.

MOTION: Dave Dickason made a motion to close the public hearing for Ordinance #10-2016.

SECOND: Victor Shen

DISCUSSION: None

VOTE: Motion passed unanimously

MOTION: Dave Dickason made a motion to adopt Ordinance #10-2016.

SECOND: Monty Irvin

DISCUSSION: There was further discussion regarding the recommended amended change suggested by David Goldstein, and it was decided by the Council members that there would be no change to the ordinance presented.

VOTE: Motion passed unanimously

14. RESOLUTIONS

1. Resolution # 01-2017- A resolution adopting an alternative allocation method for the FY2017 Shared Fisheries Business Tax Program.

MOTION: Victor Shen made a motion to adopt #01-2017

SECOND: Dave Dickason

DISCUSSION: Mark Lynch explained that this resolution is derived from the template provided by the state. All three communities listed on the resolution all share an equal amount of the fish tax.

VOTE: Motion passed unanimously

2. Resolution #02-2017- A Resolution opposing siting and timing of the U.S. Navy training exercises that pose risks to fish and fisheries in the Gulf of Alaska.

MOTION: Victor Shen made a motion to adopt Resolution #02-2017.

SECOND: Monty Irvin

MOTION: Dave Pinquoch made a motion to amend the motion by removing the section which reads, "the City of Whittier finds no scientific information and add a third Be it Further Resolved that the City of Whittier *supports a U.S. Navy* and have the training exercises conducted."

Peter Denmark suggested that the word *limited* replace the word, *no*, in the section which reads, the City of Whittier finds no scientific information, on the seventh WHEREAS.

SECOND: Debra Hicks

VOTE: Motion passed unanimously

MOTION: Victor Shen made a motion to adopt Resolution #02-2017 with the following amendments. On the seventh WHEREAS, the word *limited* should replace the word *no*.

On the third BE IT FURTHER RESOLVED, the wording, *the City of Whittier supports a U.S. Navy*, is added.

SECOND: Debra Hicks

VOTE: Motion passed unanimously

3. Resolution #03-2017- A Resolution adopting the FY2017 Employee Classification Plan, establishing titles and pay levels for City employees which include a .4% cost of living increase effective with the pay period beginning February 27, 2017.

MOTION: Victor Shen made a motion to adopt Resolution #03-2017.

SECOND: Dave Dickason

DISCUSSION: Peter

Denmark asked Mark Lynch if the Department Heads have had their annual review. Mark Lynch replied that they are complete, but he hasn't had time to review them with the employees. Merit increases are typically done around the same time as the COLA. Peter also asked about the process in which salary increases are given.

Mark replied that the increases are given upon a successful performance evaluation.

VOTE: Motion passed unanimously

15. EXECUTIVE SESSION

Public Safety Building Phase II- Design and Build Options

MOTION: Dave Dickason made a motion to enter into executive session to discuss Public Safety Building Phase II. Matters that, if immediately disclosed, would tend to adversely affect the finances of the City.

SECOND: Debra Hicks

DISCUSSION: None

VOTE: Motion passed unanimously

Council entered into executive session at 9:03 p.m.

MOTION: Monty Irvin made a motion to end the executive session and return to the regular meeting.
SECOND: Peter Denmark
DISCUSSION: None
VOTE: Motion passed unanimously

Council ended the executive session and returned to the regular meeting at 10:00 p.m.

16. UNFINISHED BUSINESS

- A. Shotgun Cove Road Project**
Not discussed during this meeting.
- B. ARRC/COW Land Swap**
Not discussed during this meeting.
- C. Improve Salmon Sport Fishing in Northwest PWS**
Not discussed during this meeting.
- D. Public Safety Complex- Phase 2**

MOTION: Dave Dickason made a motion to authorize the City Manager to negotiate a contract, not to exceed \$85,000 for a fire alarm system for the new Public Safety Building.

SECOND: Peter Denmark

DISCUSSION: None

VOTE: Motion passed unanimously

- E. Paddle Craft Launch**
Not discussed during this meeting.

- F. Head of Passage Canal Project**

Mayor Daniel Blair explained that the head of the bay project was accidentally placed on the Inactive List, but it is now back on the Active List. Funding for the project should be received soon.

Phone connection with Dave Pinguoch was lost at 10:32 pm.

17. NEW BUSINESS

Moved to Item #5 on the agenda.

18. COUNCIL DISCUSSION

Peter Denmark thanked the City staff for putting together the certificate of appreciation and memoriam for Marilyn Heddell in December. He then asked if the same will be done for Gerry and Dodi Protzman. Mark replied that we can, but he'll need some assistance with it since he has limited information about them. Peter Denmark volunteered to help with this.

Peter Denmark asked if the P-12 Bldg. qualifies for the Brownfield Grant. Mark replied that it does. Peter stated that he would like to have an exit plan in place so that when the new Public Safety building is complete, the building can be transferred to someone else. Mark stated that a decision will need to be made on whether or not the building should be sold or leased in order for him to proceed.

Peter also asked to review documentation which shows where the funds are being applied. Mark replied that other than \$500,000, the harbor project is being funded by bonds. Peter would like to review the

expense versus revenue report

There was another discussion among the council members and city manager regarding the access to the pedestrian creek. Mark replied that he would look into the agreement with Barnett and see if there's language pertaining to it. Mayor Blair added he's certain that since the creek enters the tidelands that by default, at least 25 ft. of access should be allowed.

Mayor Dan Blair asked Mark Lynch if he can provide an estimate or expectation on when he can hire an assistant city manager. Mark Lynch replied that he has a stack of resumes on his desk and will continue the search as soon as he has time.

Victor Shen stated that he would like an exit strategy created for the P-12 building. Peter Denmark provided his opinions on how the building should be marketed and sold.

Victor Shen voiced that he would like the Parks and Recreation Committee benefit from the CVP funds. Mark replied that he will review the state statute regarding the permitted uses of the funds.

19. CITIZEN'S DISCUSSION

Dave Goldstein asked for clarification regarding the harbor reconfiguration plan for boats with square hulls. He asked if the council has a plan on paper as to what we can expect when it comes to the waterfront. The only plan he recalls is the reconfiguration of the harbor and the establishment of recreational facilities at the head of the bay.

20. COUNCIL AND ADMINISTRATION'S RESPONSE TO CITIZEN'S COMMENTS

Mayor Daniel Blair explained that the projects are described in phases; he believes we are on Phase II of the floats. The pilings will be replaced during Phase III.

Mayor Dan Blair further explained the planning and process of the harbor reconfiguration and head of the bay project. The only plan at the head of the bay is to build a launch ramp, break water and turning basin. The Corp will only build the break water and turning basin, which will cost approximately \$11 million dollars, so the City's portion would be \$1 million dollars and whatever other upland improvements the City decides to make.

City Manager, Mark Lynch, clarified that he is working off of the same plan that was decided when he came to the City; nothing has changed. \$7 million will finish the harbor which includes the pilings. There was some discussion regarding the placement of boats in the harbor. Mark welcomed Dave Goldstein to visit him in the office to view the plan on paper.

Greg Clifford stated that there is another launch ramp at Smitty's Cove. With some improvements to the launch ramp, it can be used alleviate traffic during busy weekends and holidays.

21. ADJOURNMENT

MOTION: Peter Denmark moved to adjourn the meeting at 10:57 p.m.

SECOND: Dave Dickason

VOTE: Motion passed unanimously.

ATTEST:

Jennifer Rogers
City Clerk

Daniel Blair
Mayor



THE CITY OF WHITTIER

Gateway to Western Prince William Sound

P.O. Box 608 • Whittier, Alaska 99693 • (907) 472-2327 • Fax (907) 472-2404

To: Mayor and Council

From: Mark Lynch, City Manager

Subject: Manager's report

Date: March 14, 2017 (for 3/21/17 Council meeting)

ARRC/DeLong Dock: The City continues to work on a draft management agreement for the DeLong Dock. Our federal lobbyist has been working closely with Representative Don Young's office to assist in the transfer of the Dock from federal ownership.

Personnel: I have begun the phone interview process for Assistant City Manager. We (Dave, Scott and I) interviewed two candidates on March 13th and have two more scheduled for March 21st. If all goes well and a qualified candidate is found I anticipate in person interviews just after mid-April. If a selection is made and an offer is accepted, we might have a person in place by June 1.

Harbor: The bond closing is scheduled for April 27. The crew from BMI will be here around March 27 to prepare the worksite. The first shipment of new dock components will be here by April 1, with an anticipated start of construction around April 15. All weather dependent. Kyle has been doing a good job of getting up to speed on Harbor operations and preparing for the summer season.

Harbor Loan: Kyle has submitted the initial paperwork to see if we qualify for two loans through the state clean water fund. If so, we will move into the formal application process.

IRT (Innovative Readiness Training): The IRT folks are still working on their schedule and staffing numbers. I have expressed concern that housing may start getting hard to obtain. They assure me they are going at the fastest speed possible for a federal government entity.

Tankfarm Property: I have our federal Lobbyist working on this matter. He is in communication with the federal delegation who will attempt to help us get this land transfer completed.

Public Safety Building: Progress can be monitored by going to the Whittier Alaska homepage and scrolling down to the link for the Public Safety Building. A lot of time has been put in to Phase 2 design and costs. We will have an executive session to discuss how the Council would like to move forward on Phase 2.

PS Building Water/Sewer Loan: All pre-application materials have been approved. We are now in the formal application process. We are waiting for the loan people to do their financial review and we need a sign-off by the Alaska State Historic Preservation office. We are hoping to see some significant movement on this in the next few weeks.

Legislative Session: The Mayor and I were in Juneau on February 15-17th. We meet with our state legislators as well as various Commissioners and the Governor's Deputy Chief of Staff. It was pretty clear that there is very little chance of any capital project funding, but we discussed local issues and reminded them that Whittier is still here and moving forward.

Whittier Community School

To: Whittier City Council
From: Melody Clifford
CC: Mark Lynch
Date: 3/15/2017
Re: Whittier Community School Report to Council

March

- Old Fogies versus Students Basketball game March 23rd
- Participating in “Chill it’s a Drill” March 29th
- End of the third quarter March 31st

April

- Conferences- April 3rd and 4th- student half-days
- Trivia night- student led- April 7th
- Educational Advisory Committee meeting- April 10th
- Teacher in-service April 20th-22nd – no school for students

May

- Educational Advisory Committee meeting- May 1st
- Students attending a play- May 3rd
- Cultural Heritage Week in Tatitlek- May 7th-13th
- Travel club to Seattle- May 7th-13th
- Graduation- May 17th
- Last day of school May 24th

Ongoing events

- Kids gym M/W/F (K-12 3:30-4:30)
- Kids sports T/Th (K-3 3:30-4:30) (4-12 4:30-5:30)
- Open gym Mondays and Wednesdays (16 and up 6-8pm)
- Open weight room Thursdays (16 and up 6-8pm)

Upcoming Community Events

- Old Fogies versus Students Basketball game March 23rd
 - Trivia night- student led- April 7th
 -
-

CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017

GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED | PCNT |
|---|------------------|------------------|---------------------|---------------------|-------------|
| <u>TAXES</u> | | | | | |
| 01-310-4005 FISH TAX | .00 | .00 | 30,000.00 | 30,000.00 | .0 |
| 01-310-4006 MOTOR VEHICLE REGISTRATION | .00 | .00 | 4,000.00 | 4,000.00 | .0 |
| 01-310-4007 LIQUOR TAX | .00 | .00 | 5,000.00 | 5,000.00 | .0 |
| 01-310-4009 ELEC & TELE CO-OP TAX | .00 | .00 | 3,200.00 | 3,200.00 | .0 |
| 01-310-4200 SALES TAX | 248.06 | 1,293.85 | 550,000.00 | 548,706.15 | .2 |
| 01-310-4201 PROPERTY TAX - REAL | .00 | .00 | 380,000.00 | 380,000.00 | .0 |
| 01-310-4202 PROPERTY TAX - PERSONAL | .00 | .00 | 280,000.00 | 280,000.00 | .0 |
| 01-310-4205 BUSINESS TRANSPORTATION TAX | 1,720.34 | 3,085.34 | 300,000.00 | 296,914.66 | 1.0 |
| TOTAL TAXES | 1,968.40 | 4,379.19 | 1,552,200.00 | 1,547,820.81 | .3 |
| <u>LICENSES & PERMITS</u> | | | | | |
| 01-320-4250 BUSINESS LICENSES | 400.00 | 2,525.00 | 3,500.00 | 975.00 | 72.1 |
| 01-320-4251 USER FEES & PERMITS | .00 | .00 | 250.00 | 250.00 | .0 |
| 01-320-4312 AMBULANCE FEES | .00 | 7,474.45 | 40,000.00 | 32,525.55 | 18.7 |
| TOTAL LICENSES & PERMITS | 400.00 | 9,999.45 | 43,750.00 | 33,750.55 | 22.9 |
| <u>INTERGOVERNMENTAL REVENUE</u> | | | | | |
| 01-330-4002 STATE REVENUE SHARING | .00 | .00 | 78,469.00 | 78,469.00 | .0 |
| 01-330-4003 STATE PAY-IN-LIEU OF TAXES | .00 | .00 | 46,000.00 | 46,000.00 | .0 |
| 01-330-4011 EMS SMALL GRANT | .00 | .00 | 2,500.00 | 2,500.00 | .0 |
| 01-330-4025 NAT'L FOREST SERVICE RECEIPTS | .00 | .00 | 30,000.00 | 30,000.00 | .0 |
| TOTAL INTERGOVERNMENTAL REVENUE | .00 | .00 | 156,969.00 | 156,969.00 | .0 |
| <u>LEASES</u> | | | | | |
| 01-345-4512 LEASE INCOME - ARRC AGREEMENT | 1,120.00 | 2,240.00 | .00 (| 2,240.00) | .0 |
| 01-345-4515 LEASE INCOME - CITY LAND | 9,451.75 | 21,183.50 | 125,000.00 | 103,816.50 | 17.0 |
| 01-345-4525 LAND USE RENT | 100.00 | 200.00 | .00 (| 200.00) | .0 |
| TOTAL LEASES | 10,671.75 | 23,623.50 | 125,000.00 | 101,376.50 | 18.9 |
| <u>FINES & CITATIONS</u> | | | | | |
| 01-350-4261 PSD FINES & CITATIONS | .00 | 72.00 | 4,000.00 | 3,928.00 | 1.8 |
| 01-350-4262 PSD PARKING TICKETS CIVIL | 50.00 | 50.00 | .00 (| 50.00) | .0 |
| TOTAL FINES & CITATIONS | 50.00 | 122.00 | 4,000.00 | 3,878.00 | 3.1 |

CITY OF WHITTIER
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017

GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED | PCNT |
|---|---------------|------------|--------------|--------------|------|
| <u>MISCELLANEOUS</u> | | | | | |
| 01-360-4099 MISCELLANEOUS REVENUE | 91.75 | 156.75 | 5,000.00 | 4,843.25 | 3.1 |
| 01-360-4204 INTEREST & PENALTIES | 142.39 | 352.84 | 3,000.00 | 2,647.16 | 11.8 |
| 01-360-4271 DONATIONS - EMS/FIRE/POL | .00 | .00 | 2,500.00 | 2,500.00 | .0 |
| 01-360-4900 INTEREST ON BANK ACCOUNTS | .00 | .00 | 15,000.00 | 15,000.00 | .0 |
| 01-360-4902 INTEREST ON ESCROW ACCOUNTS | .00 | .00 | 1,200.00 | 1,200.00 | .0 |
| 01-360-4914 TRANSFIELD - TUNNEL CONTRAC | .00 | .00 | 60,000.00 | 60,000.00 | .0 |
| 01-360-4915 GIRDWOOD-POLICE CONTRACT | 103,000.00 | 345,238.35 | 618,000.00 | 272,761.65 | 55.9 |
| | | | | | |
| TOTAL MISCELLANEOUS | 103,234.14 | 345,747.94 | 704,700.00 | 358,952.06 | 49.1 |
| | | | | | |
| TOTAL FUND REVENUE | 116,324.29 | 383,872.08 | 2,586,619.00 | 2,202,746.92 | 14.8 |

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017

GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---|------------------|-------------------|-------------------|-------------------|-------------|
| <u>ADMIN</u> | | | | | |
| 01-400-6000 SALARIES & WAGES | 23,217.62 | 60,441.64 | 244,968.00 | 184,526.36 | 24.7 |
| 01-400-6030 FICA TAXES | 312.43 | 987.95 | 3,552.00 | 2,564.05 | 27.8 |
| 01-400-6040 WORKER'S COMP. | .00 | .00 | 1,360.00 | 1,360.00 | .0 |
| 01-400-6050 ESC TAXES | 438.82 | 1,142.36 | 3,497.00 | 2,354.64 | 32.7 |
| 01-400-6060 HEALTH & LIFE INSURANCE | 3,748.48 | 9,156.34 | 40,260.00 | 31,103.66 | 22.7 |
| 01-400-6070 PERS RETIREMENT | 3,275.98 | 8,258.02 | 53,893.00 | 45,634.98 | 15.3 |
| 01-400-6205 ADVERTISING | .00 | .00 | 2,500.00 | 2,500.00 | .0 |
| 01-400-6210 B.T.I. CONDO FEES | 1,278.25 | 2,331.50 | 11,319.00 | 8,987.50 | 20.6 |
| 01-400-6212 CONDO MAINTENANCE | .00 | .00 | 3,000.00 | 3,000.00 | .0 |
| 01-400-6220 BANK SERVICES CHARGES | .00 | .00 | 10,000.00 | 10,000.00 | .0 |
| 01-400-6240 COMMUNITY SUPPORT-DONATIONS | .00 | .00 | 500.00 | 500.00 | .0 |
| 01-400-6280 DUES & SUBSCRIPTIONS | .00 | 250.00 | 1,800.00 | 1,550.00 | 13.9 |
| 01-400-6410 INSURANCE - LIABILITY | .00 | (185.00) | 2,299.00 | 2,484.00 | (8.1) |
| 01-400-6440 INSURANCE - PROPERTY | 427.10 | 427.10 | 163.00 | (264.10) | 262.0 |
| 01-400-6540 LICENSES & PERMITS | .00 | .00 | 150.00 | 150.00 | .0 |
| 01-400-6541 PENALTIES & FEES | 441.90 | 441.90 | 350.00 | (91.90) | 126.3 |
| 01-400-6565 OUTSIDE CONTRACTORS | 278.85 | 278.85 | 15,000.00 | 14,721.15 | 1.9 |
| 01-400-6570 PHYSICAL EXAMS & BACKGROUND CK | 96.00 | 96.00 | 250.00 | 154.00 | 38.4 |
| 01-400-6580 POSTAGE | 115.56 | 115.56 | 5,000.00 | 4,884.44 | 2.3 |
| 01-400-6600 PROF. FEES - AUDIT | .00 | .00 | 39,000.00 | 39,000.00 | .0 |
| 01-400-6610 PROF. FEES - ACCOUNTING | 900.00 | 1,800.00 | 12,000.00 | 10,200.00 | 15.0 |
| 01-400-6620 PROF. FEES - APPRAISAL | .00 | .00 | 15,000.00 | 15,000.00 | .0 |
| 01-400-6625 PROF. FEES - FINANCIAL SOFTWARE | 7,450.00 | 7,450.00 | 45,000.00 | 37,550.00 | 16.6 |
| 01-400-6635 PROF. FEES - COMPUTER SUPPORT | .00 | .00 | 15,000.00 | 15,000.00 | .0 |
| 01-400-6636 PROF FEES - WEB SITE SUPPORT | 400.00 | 400.00 | 3,000.00 | 2,600.00 | 13.3 |
| 01-400-6645 PROF. FEES - GRANT ADM. | .00 | .00 | 30,000.00 | 30,000.00 | .0 |
| 01-400-6650 PROF. FEES - LEGAL | 3,787.00 | 13,144.12 | 150,000.00 | 136,855.88 | 8.8 |
| 01-400-6675 COMPREHENSIVE PLAN | .00 | .00 | 20,000.00 | 20,000.00 | .0 |
| 01-400-6770 TRAVEL, TRAINING & DEV. | 270.63 | 646.61 | 23,000.00 | 22,353.39 | 2.8 |
| 01-400-7351 EQUIPMENT MAINT. AGREEMENTS | .00 | 366.01 | 8,600.00 | 8,233.99 | 4.3 |
| 01-400-7450 REPAIRS-OFFICE EQUIPMENT | 251.21 | 251.21 | 500.00 | 248.79 | 50.2 |
| 01-400-8550 SUPPLIES - OFFICE | 589.69 | 680.64 | 7,500.00 | 6,819.36 | 9.1 |
| 01-400-8750 SUPPLIES - PRINTING | 70.00 | 145.00 | 1,000.00 | 855.00 | 14.5 |
| 01-400-9000 UTILITIES - INTERNET | 817.61 | 1,222.61 | 10,000.00 | 8,777.39 | 12.2 |
| 01-400-9070 UTILITIES - TELEPHONE | 383.60 | 990.40 | 7,000.00 | 6,009.60 | 14.2 |
| 01-400-9100 MISCELLANEOUS EXPENSES | 265.94 | 265.94 | 2,000.00 | 1,734.06 | 13.3 |
| 01-400-9300 PROJECT DEVELOPMENT | 16,646.30 | 16,646.30 | 35,000.00 | 18,353.70 | 47.6 |
| 01-400-9900 INTERDEPARTMENT SUPPORT | .00 | .00 | (164,528.00) | (164,528.00) | .0 |
| TOTAL ADMIN | 65,462.97 | 127,751.06 | 658,933.00 | 531,181.94 | 19.4 |

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017

GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|--|------------------|------------------|-------------------|-------------------|-------------|
| <u>COUNCIL</u> | | | | | |
| 01-401-6240 CITY COUNCIL-COMMUNITY SUPPORT | .00 | .00 | 3,000.00 | 3,000.00 | .0 |
| 01-401-6280 DUES & SUBSCRIPTIONS | .00 | .00 | 150.00 | 150.00 | .0 |
| 01-401-6325 FIREWORKS | .00 | .00 | 12,500.00 | 12,500.00 | .0 |
| 01-401-6710 PUBLIC RELATIONS | .00 | .00 | 250.00 | 250.00 | .0 |
| 01-401-6770 TRAVEL, TRAINING & DEV. | 1,394.00 | 1,444.00 | 10,000.00 | 8,556.00 | 14.4 |
| 01-401-6800 COUNCIL CHAMBER IMPROV | .00 | .00 | 40,000.00 | 40,000.00 | .0 |
| 01-401-8550 SUPPLIES - OFFICE | .00 | .00 | 100.00 | 100.00 | .0 |
| 01-401-9070 UTILITIES - TELEPHONE | .00 | .00 | 400.00 | 400.00 | .0 |
| 01-401-9500 LOBBYIST FEES | 14,500.00 | 23,750.00 | 108,000.00 | 84,250.00 | 22.0 |
| TOTAL COUNCIL | 15,894.00 | 25,194.00 | 174,400.00 | 149,206.00 | 14.5 |
| <u>COMMISSION</u> | | | | | |
| 01-402-6000 SALARIES & WAGES | .00 | 975.10 | .00 (| 975.10) | .0 |
| 01-402-6030 FICA TAXES | .00 | 14.14 | .00 (| 14.14) | .0 |
| 01-402-6050 ESC TAXES | .00 | 18.43 | .00 (| 18.43) | .0 |
| 01-402-6060 HEALTH & LIFE INSURANCE | .00 | 198.96 | .00 (| 198.96) | .0 |
| 01-402-6070 PERS RETIREMENT | .00 | 214.53 | .00 (| 214.53) | .0 |
| TOTAL COMMISSION | .00 | 1,421.16 | .00 (| 1,421.16) | .0 |
| <u>ELECTIONS</u> | | | | | |
| 01-420-6100 VOLUNTEER SUPPORT | .00 | .00 | 1,200.00 | 1,200.00 | .0 |
| 01-420-6205 ADVERTISING | .00 | .00 | 600.00 | 600.00 | .0 |
| TOTAL ELECTIONS | .00 | .00 | 1,800.00 | 1,800.00 | .0 |

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017

GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|--|------------------|-------------------|---------------------|---------------------|-------------|
| <u>PUBLIC SAFETY</u> | | | | | |
| 01-510-6000 SALARIES & WAGES | 29,483.79 | 72,010.41 | 589,790.00 | 517,779.59 | 12.2 |
| 01-510-6030 FICA TAXES | 510.85 | 1,925.46 | 9,816.00 | 7,890.54 | 19.6 |
| 01-510-6040 WORKER'S COMP. | .00 | .00 | 29,978.00 | 29,978.00 | .0 |
| 01-510-6050 ESC TAXES | 557.25 | 1,361.02 | 12,037.00 | 10,675.98 | 11.3 |
| 01-510-6060 HEALTH & LIFE INSURANCE | 7,844.91 | 12,148.11 | 137,340.00 | 125,191.89 | 8.9 |
| 01-510-6070 PERS RETIREMENT | 6,199.56 | 10,163.21 | 130,126.00 | 119,962.79 | 7.8 |
| 01-510-6091 UNIFORM ALLOWANCE | 160.00 | 480.00 | 4,600.00 | 4,120.00 | 10.4 |
| 01-510-6100 VOLUNTEER SUPPORT | .00 | .00 | 1,500.00 | 1,500.00 | .0 |
| 01-510-6205 ADVERTISING | .00 | .00 | 250.00 | 250.00 | .0 |
| 01-510-6210 B.T.I. CONDO FEES | 165.65 | 2,881.30 | 2,500.00 | (381.30) | 115.3 |
| 01-510-6280 DUES & SUBSCRIPTIONS | .00 | .00 | 200.00 | 200.00 | .0 |
| 01-510-6410 INSURANCE - LIABILITY | .00 | .00 | 8,000.00 | 8,000.00 | .0 |
| 01-510-6420 INSURANCE - AUTO | .00 | .00 | 15,000.00 | 15,000.00 | .0 |
| 01-510-6440 INSURANCE - PROPERTY | 747.43 | 747.43 | 1,637.00 | 889.57 | 45.7 |
| 01-510-6490 POLICE-INSURANCE CLAIMS-DEDUCT | .00 | .00 | 15,000.00 | 15,000.00 | .0 |
| 01-510-6540 LICENSES & PERMITS | 10.00 | 10.00 | 200.00 | 190.00 | 5.0 |
| 01-510-6565 OUTSIDE CONTRACTORS | .00 | .00 | 1,500.00 | 1,500.00 | .0 |
| 01-510-6570 PHYSICAL EXAMS | .00 | .00 | 3,400.00 | 3,400.00 | .0 |
| 01-510-6580 POSTAGE | .49 | .49 | 400.00 | 399.51 | .1 |
| 01-510-6700 PUBLICATIONS & SUBSCRIPTIONS | .00 | .00 | 2,000.00 | 2,000.00 | .0 |
| 01-510-6735 EQUIPMENT PURCHASE | 1,346.51 | 4,917.36 | 14,000.00 | 9,082.64 | 35.1 |
| 01-510-6761 TRAINING - EMS SUPVSG MD | .00 | 1,000.00 | 12,000.00 | 11,000.00 | 8.3 |
| 01-510-6770 TRAVEL, TRAINING & DEV. | 157.91 | 157.91 | 16,000.00 | 15,842.09 | 1.0 |
| 01-510-7100 BUILDING MAINT. | 481.92 | 481.92 | 1,500.00 | 1,018.08 | 32.1 |
| 01-510-7150 REPAIRS - COMMUNICATION EQUIPM | .00 | .00 | 3,600.00 | 3,600.00 | .0 |
| 01-510-7200 REPAIRS-COMPUTER SYSTEM | 160.63 | 160.63 | 1,000.00 | 839.37 | 16.1 |
| 01-510-7350 REPAIRS - EQUIPMENT | 25.99 | 25.99 | 5,000.00 | 4,974.01 | .5 |
| 01-510-7400 REPAIRS - VEHICLES | 3,940.03 | 6,511.51 | 30,000.00 | 23,488.49 | 21.7 |
| 01-510-7750 GAS & OIL - VEHICLES | 2,941.99 | 5,444.12 | 32,000.00 | 26,555.88 | 17.0 |
| 01-510-8020 SUPPLIES - AMMUNITION | .00 | .00 | 2,500.00 | 2,500.00 | .0 |
| 01-510-8100 SUPPLIES - COMPUTERS | .00 | .00 | 1,500.00 | 1,500.00 | .0 |
| 01-510-8150 SUPPLIES - CONSUMABLE | 2,856.50 | 2,856.50 | 5,000.00 | 2,143.50 | 57.1 |
| 01-510-8200 SUPPLIES - COPIER | .00 | .00 | 1,200.00 | 1,200.00 | .0 |
| 01-510-8550 SUPPLIES - OFFICE | 292.66 | 292.66 | 4,000.00 | 3,707.34 | 7.3 |
| 01-510-8650 SUPPLIES & DRUGS BILLABLE | .00 | 4.92 | 4,800.00 | 4,795.08 | .1 |
| 01-510-8950 SUPPLIES - UNIFORMS | 217.53 | 660.03 | 12,000.00 | 11,339.97 | 5.5 |
| 01-510-9000 UTILITIES - INTERNET | 1,015.63 | 15,356.63 | 21,000.00 | 5,643.37 | 73.1 |
| 01-510-9010 UTILITIES - ELECTRICITY | 266.49 | 535.62 | 3,200.00 | 2,664.38 | 16.7 |
| 01-510-9040 UTILITIES - HEATING FUELS | 1,190.71 | 2,291.69 | 6,400.00 | 4,108.31 | 35.8 |
| 01-510-9070 UTILITIES - TELEPHONE | 611.01 | 1,431.52 | 18,000.00 | 16,568.48 | 8.0 |
| 01-510-9200 GRANT EXPENDITURES | .00 | .00 | 2,000.00 | 2,000.00 | .0 |
| 01-510-9520 CAPITAL OUTLAY - EQUIPMENT | 5,229.00 | 8,645.00 | 78,833.00 | 70,188.00 | 11.0 |
| TOTAL PUBLIC SAFETY | 66,414.44 | 152,501.44 | 1,240,807.00 | 1,088,305.56 | 12.3 |

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017

GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|--|------------------|------------------|-------------------|-------------------|-------------|
| <u>EMS</u> | | | | | |
| 01-530-7750 GAS & OIL - VEHICLES | 262.82 | 489.39 | .00 | (489.39) | .0 |
| 01-530-9070 UTILITIES - TELEPHONE | 57.40 | 114.77 | .00 | (114.77) | .0 |
| TOTAL EMS | 320.22 | 604.16 | .00 | (604.16) | .0 |
| <u>CLINIC</u> | | | | | |
| 01-535-6210 B.T.I. CONDO FEE | 909.07 | 1,818.14 | 11,683.00 | 9,864.86 | 15.6 |
| 01-535-6211 RENTAL UNIT | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 01-535-6440 INSURANCE - PROPERTY | 320.32 | 320.32 | 99.00 | (221.32) | 323.6 |
| 01-535-9100 MISCELLANEOUS EXP | .00 | .00 | 9,000.00 | 9,000.00 | .0 |
| TOTAL CLINIC | 1,229.39 | 2,138.46 | 21,782.00 | 19,643.54 | 9.8 |
| <u>PUBLIC WORKS</u> | | | | | |
| 01-600-6000 SALARIES & WAGES | 14,932.21 | 29,840.66 | 256,665.00 | 226,824.34 | 11.6 |
| 01-600-6030 FICA TAXES | 216.53 | 432.70 | 3,739.00 | 3,306.30 | 11.6 |
| 01-600-6040 WORKER'S COMP. | .00 | .00 | 10,887.00 | 10,887.00 | .0 |
| 01-600-6050 ESC TAXES | 282.22 | 564.00 | 5,036.00 | 4,472.00 | 11.2 |
| 01-600-6060 HEALTH & LIFE INSURANCE | 3,846.88 | 8,448.36 | 38,430.00 | 29,981.64 | 22.0 |
| 01-600-6070 PERS RETIREMENT | 3,285.13 | 6,565.04 | 45,886.00 | 39,320.96 | 14.3 |
| 01-600-6410 INSURANCE - LIABILITY | .00 | .00 | 2,408.00 | 2,408.00 | .0 |
| 01-600-6420 INSURANCE - AUTO | .00 | .00 | 2,839.00 | 2,839.00 | .0 |
| 01-600-6430 INSURANCE EQUIPMENT | .00 | .00 | 3,334.00 | 3,334.00 | .0 |
| 01-600-6440 INSURANCE - PROPERTY | 640.65 | 640.65 | 1,690.00 | 1,049.35 | 37.9 |
| 01-600-6490 INSURANCE CLAIMS-DEDUCTIBLES | .00 | .00 | 5,000.00 | 5,000.00 | .0 |
| 01-600-6540 LICENSES & FEES | .00 | .00 | 250.00 | 250.00 | .0 |
| 01-600-6565 OUTSIDE CONTRACTORS | .00 | .00 | 10,000.00 | 10,000.00 | .0 |
| 01-600-6570 PHYSICAL EXAMS | .00 | .00 | 500.00 | 500.00 | .0 |
| 01-600-6580 POSTAGE | 12.92 | 12.92 | .00 | (12.92) | .0 |
| 01-600-6740 SMALL TOOLS | .00 | .00 | 1,500.00 | 1,500.00 | .0 |
| 01-600-6770 TRAVEL, TRAINING & DEV. | .00 | .00 | 2,000.00 | 2,000.00 | .0 |
| 01-600-7100 REPAIRS - BUILDINGS | .00 | .00 | 5,000.00 | 5,000.00 | .0 |
| 01-600-7210 REPAIRS - ROADS | .00 | .00 | 15,000.00 | 15,000.00 | .0 |
| 01-600-7350 REPAIRS - EQUIPMENT | 1,518.60 | 1,680.50 | 30,000.00 | 28,319.50 | 5.6 |
| 01-600-7750 GAS & OIL - VEHICLES | 4,467.33 | 6,181.45 | 30,000.00 | 23,818.55 | 20.6 |
| 01-600-8550 SUPPLIES - OFFICE | .00 | .00 | 500.00 | 500.00 | .0 |
| 01-600-8950 SUPPLIES - UNIFORMS | .00 | .00 | 1,220.00 | 1,220.00 | .0 |
| 01-600-8970 SUPPLIES - SAFETY | .00 | .00 | 2,000.00 | 2,000.00 | .0 |
| 01-600-8995 SUPPLIES & MATERIALS | .00 | .00 | 15,000.00 | 15,000.00 | .0 |
| 01-600-9000 UTILITIES - INTERNET | 247.27 | 490.27 | 5,938.00 | 5,447.73 | 8.3 |
| 01-600-9010 UTILITIES - ELECTRICITY | 2,231.85 | 4,498.39 | 31,500.00 | 27,001.61 | 14.3 |
| 01-600-9040 UTILITIES - HEATING FUEL | 3,261.51 | 8,215.91 | 35,000.00 | 26,784.09 | 23.5 |
| 01-600-9070 UTILITIES - TELEPHONE | 184.07 | 367.35 | 2,500.00 | 2,132.65 | 14.7 |
| 01-600-9095 UTILITIES - WATER/SEWER | .00 | .00 | 8,000.00 | 8,000.00 | .0 |
| TOTAL PUBLIC WORKS | 35,127.17 | 67,938.20 | 571,822.00 | 503,883.80 | 11.9 |

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017

GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|----------------------------------|--------------------------------|--------------|------------|---------------|-------------------|
| <u>PROPERTY & FACILITIES</u> | | | | | |
| 01-700-6210 | B.T.I. CONDO FEES | 482.44 | 954.88 | 5,669.00 | 4,714.12 16.8 |
| 01-700-6215 | CONDO MAINTENANCE | .00 | .00 | 1,000.00 | 1,000.00 .0 |
| 01-700-7100 | REPAIRS - BUILDINGS | .00 | .00 | 5,000.00 | 5,000.00 .0 |
| 01-700-9000 | UTILITIES - INTERNET SERVICE | 122.00 | 244.00 | 2,000.00 | 1,756.00 12.2 |
| | TOTAL PROPERTY & FACILITIES | 604.44 | 1,198.88 | 13,669.00 | 12,470.12 8.8 |
| <u>GF ADMN CAPITAL OUTLAY</u> | | | | | |
| 01-910-9530 | CAPITOL OUTLAY - COMP | .00 | .00 | 1,000.00 | 1,000.00 .0 |
| | TOTAL GF ADMN CAPITAL OUTLAY | .00 | .00 | 1,000.00 | 1,000.00 .0 |
| <u>TRANSFERS TO OTHER FUNDS</u> | | | | | |
| 01-990-9991 | TRANSFER TO F 14 EQUIP REP PW | .00 | .00 | 50,000.00 | 50,000.00 .0 |
| | TOTAL TRANSFERS TO OTHER FUNDS | .00 | .00 | 50,000.00 | 50,000.00 .0 |
| | TOTAL FUND EXPENDITURES | 185,052.63 | 378,747.36 | 2,734,213.00 | 2,355,465.64 13.9 |
| | NET REVENUE OVER EXPENDITURES | (68,728.34) | 5,124.72 | (147,594.00) | (152,718.72) 3.5 |

CITY OF WHITTIER
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017

RAILROAD STATION IMPROVEMENT

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|----------------------|--------------------------|---------------|------------|------------|------------|------|
| <u>GRANT REVENUE</u> | | | | | | |
| 22-330-4000 | GRANT REVENUES 10-DC-032 | .00 | .00 | 261,571.00 | 261,571.00 | .0 |
| | TOTAL GRANT REVENUE | .00 | .00 | 261,571.00 | 261,571.00 | .0 |
| | TOTAL FUND REVENUE | .00 | .00 | 261,571.00 | 261,571.00 | .0 |

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017

RAILROAD STATION IMPROVEMENT

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---------------------------|-------------------------------|---------------|-------------|------------|------------|------|
| <u>GRANT EXPENDITURES</u> | | | | | | |
| 22-900-9200 | GRANT EXPENDITURES 10-DC-032 | 1,500.00 | 1,500.00 | 261,571.00 | 260,071.00 | .6 |
| | TOTAL GRANT EXPENDITURES | 1,500.00 | 1,500.00 | 261,571.00 | 260,071.00 | .6 |
| | TOTAL FUND EXPENDITURES | 1,500.00 | 1,500.00 | 261,571.00 | 260,071.00 | .6 |
| | NET REVENUE OVER EXPENDITURES | (1,500.00) | (1,500.00) | .00 | 1,500.00 | .0 |

CITY OF WHITTIER
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017

COMMUNITY DEVELOPMENT

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|-----------------------|--------------------------|---------------|------------|-----------|------------|------|
| <u>GRANT REVENUES</u> | | | | | | |
| 24-330-4000 | GRANT REVENUES 09-RR-022 | .00 | .00 | 24,165.00 | 24,165.00 | .0 |
| | TOTAL GRANT REVENUES | .00 | .00 | 24,165.00 | 24,165.00 | .0 |
| | TOTAL FUND REVENUE | .00 | .00 | 24,165.00 | 24,165.00 | .0 |

CITY OF WHITTIER
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017

COMMUNITY DEVELOPMENT

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|--|---------------|------------|-----------|------------|------|
| <u>GRANT EXPENDITURES</u> | | | | | |
| 24-900-9200 GRANT EXPENDITURES 09-RR-022 | .00 | .00 | 24,166.00 | 24,166.00 | .0 |
| TOTAL GRANT EXPENDITURES | .00 | .00 | 24,166.00 | 24,166.00 | .0 |
| TOTAL FUND EXPENDITURES | .00 | .00 | 24,166.00 | 24,166.00 | .0 |
| NET REVENUE OVER EXPENDITURES | .00 | .00 | (1.00) | (1.00) | .0 |

CITY OF WHITTIER
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017

PUBLIC WORKS/SAFETY COMPLEX

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|--|---------------|---------------|-----------------|-----------------|---------|
| <u>CAPITAL EXPENDITURES</u> | | | | | |
| 29-600-9200 CAPITAL EXPENDITURES-PUBLIC WO | 55,935.75 | 454,068.08 | 3,256,948.00 | 2,802,879.92 | 13.9 |
| TOTAL CAPITAL EXPENDITURES | 55,935.75 | 454,068.08 | 3,256,948.00 | 2,802,879.92 | 13.9 |
| TOTAL FUND EXPENDITURES | 55,935.75 | 454,068.08 | 3,256,948.00 | 2,802,879.92 | 13.9 |
| NET REVENUE OVER EXPENDITURES | (55,935.75) | (454,068.08) | (3,256,948.00) | (2,802,879.92) | (13.9) |

CITY OF WHITTIER
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017

SHOTGUN COVE

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---------------------------------------|---------------|------------|---------------------|---------------------|-----------|
| <u>STATE GRANT REVENUE</u> | | | | | |
| 30-320-4064 GRANT REVENUE DCCED | .00 | .00 | 504,794.00 | 504,794.00 | .0 |
| 30-320-4070 GRANT REV PHS V 15-DC-160 | .00 | .00 | 1,940,600.00 | 1,940,600.00 | .0 |
| TOTAL STATE GRANT REVENUE | .00 | .00 | 2,445,394.00 | 2,445,394.00 | .0 |
| TOTAL FUND REVENUE | .00 | .00 | 2,445,394.00 | 2,445,394.00 | .0 |

CITY OF WHITTIER
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017

SHOTGUN COVE

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|--|---------------|------------|-----------------|-----------------|------|
| <u>STATE GRANT EXPENDITURES</u> | | | | | |
| 30-820-6640 PROFESSIONAL FEES | .00 | .00 | 1,951,875.00 | 1,951,875.00 | .0 |
| 30-820-9204 GRANT EXP PHS IV 13-DC-508 | .00 | .00 | 504,794.00 | 504,794.00 | .0 |
| 30-820-9542 GRANT EXP PHS V 15-DC-160 | .00 | .00 | 1,940,600.00 | 1,940,600.00 | .0 |
| TOTAL STATE GRANT EXPENDITURES | .00 | .00 | 4,397,269.00 | 4,397,269.00 | .0 |
| TOTAL FUND EXPENDITURES | .00 | .00 | 4,397,269.00 | 4,397,269.00 | .0 |
| NET REVENUE OVER EXPENDITURES | .00 | .00 | (1,951,875.00) | (1,951,875.00) | .0 |

CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017

WATER AND WASTEWATER

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT | |
|-----------------------------|-----------------------------|------------|-----------|------------|------------|------|
| <u>CHARGES FOR SERVICES</u> | | | | | | |
| 50-340-4300 | WATER SERVICE CHARGES | 4,384.25 | 12,656.99 | 190,000.00 | 177,343.01 | 6.7 |
| 50-340-4350 | WASTE WATER SERVICE CHARGES | 3,392.59 | 10,622.98 | 85,000.00 | 74,377.02 | 12.5 |
| 50-340-4500 | ENTERPRISE-PERMIT FEES | .00 | .00 | 100.00 | 100.00 | .0 |
| | TOTAL CHARGES FOR SERVICES | 7,776.84 | 23,279.97 | 275,100.00 | 251,820.03 | 8.5 |
| <u>MISCELLANEOUS</u> | | | | | | |
| 50-360-4901 | INTEREST ON BANK ACCOUNTS | .00 | .00 | 4,000.00 | 4,000.00 | .0 |
| | TOTAL MISCELLANEOUS | .00 | .00 | 4,000.00 | 4,000.00 | .0 |
| | TOTAL FUND REVENUE | 7,776.84 | 23,279.97 | 279,100.00 | 255,820.03 | 8.3 |

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017

WATER AND WASTEWATER

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|--|--------------------|---------------------|-------------------|-------------------|---------------|
| <u>WATER & WASTE WATER OPERATING</u> | | | | | |
| 50-800-6000 SALARIES & WAGES | 6,357.29 | 21,020.32 | 98,659.00 | 77,638.68 | 21.3 |
| 50-800-6030 FICA TAXES | 92.16 | 304.76 | 1,437.00 | 1,132.24 | 21.2 |
| 50-800-6040 WORKER'S COMP. | .00 | .00 | 2,756.00 | 2,756.00 | .0 |
| 50-800-6050 ESC TAXES | 120.15 | 397.27 | 1,955.00 | 1,557.73 | 20.3 |
| 50-800-6060 HEALTH & LIFE INSURANCE | 1,504.17 | 5,079.53 | 15,750.00 | 10,670.47 | 32.3 |
| 50-800-6070 PERS RETIREMENT | 1,398.59 | 4,530.21 | 21,705.00 | 17,174.79 | 20.9 |
| 50-800-6410 INSURANCE - LIABILITY | .00 | .00 | 926.00 | 926.00 | .0 |
| 50-800-6420 INSURANCE - AUTO | .00 | .00 | 2,047.00 | 2,047.00 | .0 |
| 50-800-6430 INSURANCE - EQUIP | .00 | .00 | 202.00 | 202.00 | .0 |
| 50-800-6440 INSURANCE - PROPERTY | .00 | .00 | 2,673.00 | 2,673.00 | .0 |
| 50-800-6490 INSURANCE - CLAIMS DEDUCTIBLE | .00 | .00 | 5,000.00 | 5,000.00 | .0 |
| 50-800-6540 LICENSES & PERMITS | .00 | 655.00 | 1,400.00 | 745.00 | 46.8 |
| 50-800-6565 OUTSIDE CONTRACTORS | .00 | .00 | 10,000.00 | 10,000.00 | .0 |
| 50-800-6570 PHYSICAL EXAMS | .00 | .00 | 500.00 | 500.00 | .0 |
| 50-800-6580 POSTAGE | .00 | .00 | 250.00 | 250.00 | .0 |
| 50-800-6740 SMALL TOOLS | .00 | .00 | 2,500.00 | 2,500.00 | .0 |
| 50-800-6750 TESTING WATER/SEWER | 750.00 | 750.00 | 5,000.00 | 4,250.00 | 15.0 |
| 50-800-6770 TRAVEL, TRAINING & DEV. | .00 | .00 | 5,000.00 | 5,000.00 | .0 |
| 50-800-7100 REPAIRS - BUILDING | .00 | .00 | 5,000.00 | 5,000.00 | .0 |
| 50-800-7350 REPAIRS - EQUIPMENT | .00 | .00 | 8,000.00 | 8,000.00 | .0 |
| 50-800-7650 REPAIRS - SYSTEM | .00 | .00 | 5,000.00 | 5,000.00 | .0 |
| 50-800-7750 GAS & OIL - VEHICLES | 170.69 | 322.24 | 3,500.00 | 3,177.76 | 9.2 |
| 50-800-8550 SUPPLIES - OFFICE | 170.50 | 170.50 | 500.00 | 329.50 | 34.1 |
| 50-800-8950 UNIFORMS | .00 | .00 | 380.00 | 380.00 | .0 |
| 50-800-8970 SUPPLIES - SAFETY | .00 | .00 | 2,500.00 | 2,500.00 | .0 |
| 50-800-8995 SUPPLIES & MATERIALS | 4.95 | 4.95 | 4,000.00 | 3,995.05 | .1 |
| 50-800-9010 UTILITIES - ELECTRICITY | 704.86 | 1,425.76 | 32,250.00 | 30,824.24 | 4.4 |
| 50-800-9040 UTILITIES - HEATING FUEL | 1,019.98 | 2,961.07 | 11,000.00 | 8,038.93 | 26.9 |
| 50-800-9070 UTILITIES - TELEPHONE | 34.03 | 68.03 | 487.00 | 418.97 | 14.0 |
| 50-800-9900 INTERDEPARTMENT SUPPORT | .00 | .00 | 27,910.00 | 27,910.00 | .0 |
| TOTAL WATER & WASTE WATER OPERATING | 12,327.37 | 37,689.64 | 278,287.00 | 240,597.36 | 13.5 |
| TOTAL FUND EXPENDITURES | 12,327.37 | 37,689.64 | 278,287.00 | 240,597.36 | 13.5 |
| NET REVENUE OVER EXPENDITURES | (4,550.53) | (14,409.67) | 813.00 | 15,222.67 | (1772. |

CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017

SMALL BOAT HARBOR

| | <u>PERIOD ACTUAL</u> | <u>YTD ACTUAL</u> | <u>BUDGET</u> | <u>UNEXPENDED</u> | <u>PCNT</u> | |
|------------------------------------|---|-------------------|-------------------|---------------------|-------------------|-------------|
| <u>CHARGES FOR SERVICES</u> | | | | | | |
| 51-340-4251 | USER FEES & PERMITS | 0 | 0 | 75 | 75 | 0 |
| 51-340-4398 | MOORAGE - TRANSIENT DAILY | 1,808.40 | 5,835.50 | 0 | -5,835.50 | 0 |
| 51-340-4399 | MOORAGE - TRANSIENT WINTER | 392.20 | 3,418.60 | 0 | -3,418.60 | 0 |
| 51-340-4401 | MOORAGE - PREFERENTIAL | -3,356.31 | 517,630.47 | 550,000.00 | 32,369.53 | 94.1 |
| | Actual YTD PREFERENTIAL (Payments) | | 228,301.15 | | | |
| 51-340-4402 | MOORAGE - TRANSIENT | -1,842.68 | 126,610.13 | 350,000.00 | 223,389.87 | 36.2 |
| | Actual YTD TRANSIENT (Payments) | | 53,766.77 | | | |
| 51-340-4403 | BOAT LIFT FEES | 0 | 539 | 10,000.00 | 9,461.00 | 5.4 |
| 51-340-4404 | UTILITY FEES | 6,186.10 | 12,175.24 | 60,000.00 | 47,824.76 | 20.3 |
| 51-340-4406 | WHARFAGE FEES | 1,605.92 | 3,447.10 | 10,000.00 | 6,552.90 | 34.5 |
| 51-340-4407 | VESSEL TOW FEES | 1,473.25 | 3,387.00 | 500 | -2,887.00 | 677.4 |
| 51-340-4408 | USED OIL COLLECTION F | 5.6 | 5.6 | 1,200.00 | 1,194.40 | 0.5 |
| 51-340-4409 | WAITING LIST FEES | 50.00 | -1,250.00 | 17,000.00 | 18,250.00 | -7.4 |
| 51-340-4410 | PUMP OUT FEES | 75 | 150 | 1,000.00 | 850 | 15 |
| 51-340-4411 | LAUNCH FEES | 0 | 10 | 115,000.00 | 114,990.00 | 0 |
| 51-340-4412 | SHOWERS | 4 | 4 | 2,500.00 | 2,496.00 | 0.2 |
| 51-340-4413 | GRID | 0 | 88 | 1,000.00 | 912 | 8.8 |
| 51-340-4414 | VESSEL MAINTENANCE | 0 | 0 | 500 | 500 | 0 |
| 51-340-4415 | DRY STORAGE FEES | 1,307.35 | 2,359.61 | 3,000.00 | 640.39 | 78.7 |
| 51-340-4416 | PARKING - ANNUAL | 2,000.00 | 3,000.00 | 60,000.00 | 57,000.00 | 5 |
| 51-340-4426 | PARKING DAILY | 246 | 279 | 75,000.00 | 74,721.00 | 0.4 |
| 51-340-4445 | MISC. SERVICES | 0.00 | 2,200.00 | 1,000.00 | -1,200.00 | 220 |
| | TOTAL CHARGES FOR SERVICES | 9,954.83 | 679,889.25 | 1,257,775.00 | 577,885.75 | 54.1 |
| <u>LEASES INCOME</u> | | | | | | |
| 51-345-4512 | LEASE - ARRC NET OF RR SHARE | 9,219.35 | 18,438.70 | 66,000.00 | 47,561.30 | 27.9 |
| 51-345-4515 | LEASE - GARBAGE REVENUE | 0 | 0 | 2,400.00 | 2,400.00 | 0 |
| | TOTAL LEASES INCOME | 9,219.35 | 18,438.70 | 68,400.00 | 49,961.30 | 27 |
| <u>OTHER REVENUE</u> | | | | | | |
| 51-360-4417 | FUEL FLOAT INCOME | 0.00 | 1,102.07 | 20,000.00 | 18,897.93 | 5.5 |
| 51-360-4430 | CAMPING | 0 | 0 | 11,000.00 | 11,000.00 | 0 |
| 51-360-4900 | INTEREST & LATE FEES ON A/R | 0 | 0 | 4,000.00 | 4,000.00 | 0 |
| 51-360-4901 | INTEREST ON BANK ACCO | 0 | 0 | 5,000.00 | 5,000.00 | 0 |
| 51-360-4910 | MISCELLANEOUS INCOME | 0 | 300 | 0 | -300 | 0 |
| | TOTAL OTHER REVENUE | 0.00 | 1,402.07 | 40,000.00 | 38,597.93 | 3.5 |
| | TOTAL FUND REVENUE | 19,174.18 | 699,730.02 | 1,366,175.00 | 666,444.98 | 51.2 |

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017

SMALL BOAT HARBOR

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---|---------------|------------|------------|------------|-------|
| <u>HARBOR OPERATIONS EXP</u> | | | | | |
| 51-800-6000 SALARIES & WAGES | 28,015.78 | 66,229.11 | 444,339.00 | 378,109.89 | 14.9 |
| 51-800-6030 FICA TAXES | 748.31 | 1,670.11 | 11,299.00 | 9,628.89 | 14.8 |
| 51-800-6040 WORKER'S COMP. | .00 | .00 | 11,968.00 | 11,968.00 | .0 |
| 51-800-6050 ESC TAXES | 529.48 | 1,251.70 | 9,577.00 | 8,325.30 | 13.1 |
| 51-800-6060 HEALTH & LIFE INSURANCE | 5,468.13 | 14,039.37 | 71,760.00 | 57,720.63 | 19.6 |
| 51-800-6070 PERS RETIREMENT | 4,949.60 | 10,950.08 | 80,542.00 | 69,591.92 | 13.6 |
| 51-800-6205 ADVERTISING | .00 | .00 | 1,500.00 | 1,500.00 | .0 |
| 51-800-6215 COLLECTION EXPENSE | .00 | .00 | 5,000.00 | 5,000.00 | .0 |
| 51-800-6220 BANK SERVICE CHARGES | .00 | .00 | 22,000.00 | 22,000.00 | .0 |
| 51-800-6260 BAD DEBT EXPENSE | .00 | .00 | 10,000.00 | 10,000.00 | .0 |
| 51-800-6280 DUES & SUBSCRIPTIONS | .00 | .00 | 500.00 | 500.00 | .0 |
| 51-800-6410 INSURANCE - LIABILITY | .00 | .00 | 4,169.00 | 4,169.00 | .0 |
| 51-800-6420 INSURANCE - AUTO | .00 | .00 | 846.00 | 846.00 | .0 |
| 51-800-6430 INSURANCE EQUIPMENT | .00 | .00 | 332.00 | 332.00 | .0 |
| 51-800-6440 INSURANCE - PROPERTY | .00 | .00 | 19,031.00 | 19,031.00 | .0 |
| 51-800-6490 INSURANCE CLAIMS-DEDU | .00 | .00 | 5,000.00 | 5,000.00 | .0 |
| 51-800-6540 ENTERPRISE-LICENSES & PERMITS | 91.07 | 91.07 | 250.00 | 158.93 | 36.4 |
| 51-800-6565 OUTSIDE CONTRACTORS | .00 | 113.00 | 25,000.00 | 24,887.00 | .5 |
| 51-800-6570 PHYSICAL EXAMS | 48.00 | 48.00 | 500.00 | 452.00 | 9.6 |
| 51-800-6580 POSTAGE | 133.83 | 133.83 | 2,500.00 | 2,366.17 | 5.4 |
| 51-800-6635 PROF. FEES - COMPUTER SUPPORT | 404.95 | 809.90 | 5,000.00 | 4,190.10 | 16.2 |
| 51-800-6636 PROF FEES - WEB SITE | .00 | .00 | 2,500.00 | 2,500.00 | .0 |
| 51-800-6650 PROF. FEES - LEGAL | 10,000.00 | 10,000.00 | 10,000.00 | .00 | 100.0 |
| 51-800-6700 PUBLICATIONS&SUBS. | .00 | .00 | 350.00 | 350.00 | .0 |
| 51-800-6730 EQUIPMENT RENTAL | .00 | .00 | 2,000.00 | 2,000.00 | .0 |
| 51-800-6740 SMALL TOOLS | .00 | .00 | 3,000.00 | 3,000.00 | .0 |
| 51-800-6770 TRAVEL, TRAINING & DEV. | 64.20 | 3,064.20 | 4,000.00 | 935.80 | 76.6 |
| 51-800-6780 WASTE DISPOSAL - EVOS | .00 | .00 | 3,000.00 | 3,000.00 | .0 |
| 51-800-7100 REPAIRS - BUILDINGS | 1,185.24 | 1,290.72 | 2,500.00 | 1,209.28 | 51.6 |
| 51-800-7350 REPAIRS - EQUIPMENT | 15.00 | 15.00 | 12,000.00 | 11,985.00 | .1 |
| 51-800-7400 REPAIRS - VEHICLES | .00 | .00 | 2,000.00 | 2,000.00 | .0 |
| 51-800-7500 PARKING LOT MAINTENANCE | .00 | .00 | 1,500.00 | 1,500.00 | .0 |
| 51-800-7610 REPAIRS - UTILITIES | .00 | .00 | 6,000.00 | 6,000.00 | .0 |
| 51-800-7620 REPAIRS - FLOATS | .00 | 126.07 | .00 | (126.07) | .0 |
| 51-800-7750 GAS & OIL - VEHICLES | 360.01 | 512.26 | 4,000.00 | 3,487.74 | 12.8 |
| 51-800-7820 REPAIRS - DOCKS | .00 | .00 | 7,000.00 | 7,000.00 | .0 |
| 51-800-8150 SUPPLIES - CONSUMABLE | 50.59 | 763.65 | 8,000.00 | 7,236.35 | 9.6 |
| 51-800-8200 SUPPLIES - PARKING | .00 | .00 | 3,000.00 | 3,000.00 | .0 |
| 51-800-8400 SUPPLIES - FIRE SUPPRESSION | .00 | 472.00 | 2,500.00 | 2,028.00 | 18.9 |
| 51-800-8550 SUPPLIES - OFFICE | 238.89 | 238.89 | 6,000.00 | 5,761.11 | 4.0 |
| 51-800-8750 SUPPLIES - PRINTING | 70.00 | 70.00 | 1,500.00 | 1,430.00 | 4.7 |
| 51-800-8800 SUPPLIES - RESALE ITEMS | .00 | .00 | 500.00 | 500.00 | .0 |
| 51-800-8950 SUPPLIES - UNIFORMS | .00 | .00 | 2,000.00 | 2,000.00 | .0 |
| 51-800-8970 SUPPLIES - SAFETY | 1,557.49 | 1,557.49 | 2,000.00 | 442.51 | 77.9 |
| 51-800-9000 UTILITIES - INTERNET | 430.01 | 673.03 | 7,000.00 | 6,326.97 | 9.6 |
| 51-800-9010 UTILITIES - ELECTRICITY | 7,047.53 | 15,390.89 | 60,000.00 | 44,609.11 | 25.7 |
| 51-800-9040 UTILITIES - HEATING FUEL | 374.48 | 930.62 | 4,500.00 | 3,569.38 | 20.7 |
| 51-800-9050 UTILITIES - SOLID WASTE | 2,749.66 | 5,499.32 | 90,000.00 | 84,500.68 | 6.1 |
| 51-800-9070 UTILITIES - TELEPHONE | 86.94 | 359.08 | 6,000.00 | 5,640.92 | 6.0 |
| 51-800-9095 UTILITIES - WATER/WASTEWATER | .00 | .00 | 25,000.00 | 25,000.00 | .0 |
| 51-800-9510 SNOW REMOVAL | .00 | .00 | 35,000.00 | 35,000.00 | .0 |
| 51-800-9900 INTERDEPARTMENT SUPPORT | .00 | .00 | 136,618.00 | 136,618.00 | .0 |

CITY OF WHITTIER
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017

SMALL BOAT HARBOR

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---|---------------|------------|--------------|---------------|--------|
| TOTAL HARBOR OPERATIONS EXP | 64,619.19 | 136,299.39 | 1,180,581.00 | 1,044,281.61 | 11.6 |
| <u>CAPITAL OUTLAY - FROM RESERVE</u> | | | | | |
| 51-900-9520 CAPITAL OUTLAY - EQUIPMENT | .00 | .00 | 10,000.00 | 10,000.00 | .0 |
| 51-900-9530 CAPITOL OUTLAY - COMP | .00 | .00 | 5,000.00 | 5,000.00 | .0 |
| 51-900-9550 CAP EXP - FLOAT DOCK REPAIR | .00 | .00 | 150,000.00 | 150,000.00 | .0 |
| TOTAL CAPITAL OUTLAY - FROM RESERVE | .00 | .00 | 165,000.00 | 165,000.00 | .0 |
| TOTAL FUND EXPENDITURES | 64,619.19 | 136,299.39 | 1,345,581.00 | 1,209,281.61 | 10.1 |
| NET REVENUE OVER EXPENDITURES | (45,445.01) | 563,430.63 | 20,594.00 | (542,836.63) | 2735.9 |

CITY OF WHITTIER
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017

HARBOR RENOVATION C.I.P.

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|----------------------------|---------------|------------|------------|------------|------|
| <u>SOURCE 301</u> | | | | | |
| 73-301-4000 GRANT REVENUES | .00 | .00 | 500,000.00 | 500,000.00 | .0 |
| TOTAL SOURCE 301 | .00 | .00 | 500,000.00 | 500,000.00 | .0 |
| TOTAL FUND REVENUE | .00 | .00 | 500,000.00 | 500,000.00 | .0 |

CITY OF WHITTIER
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017

HARBOR RENOVATION C.I.P.

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---------------------------------|---------------|---------------|------------|---------------|---------|
| <u>WHITTIER SBH RE PHASE II</u> | | | | | |
| 73-901-9205 HARBOR RENOVATION | .00 | 244,950.00 | .00 | (244,950.00) | .0 |
| TOTAL WHITTIER SBH RE PHASE II | .00 | 244,950.00 | .00 | (244,950.00) | .0 |
| TOTAL FUND EXPENDITURES | .00 | 244,950.00 | .00 | (244,950.00) | .0 |
| NET REVENUE OVER EXPENDITURES | .00 | (244,950.00) | 500,000.00 | 744,950.00 | (49.0) |

March 14, 2017

From: Harbormaster
To: City Manager

Subj: Monthly Harbor Report

Administration:

- We are continuing to pursue past due accounts through small claims court.
- In preparation for the upcoming harbor rebuild, letters were mailed out to owners of vessels that had dry land winter storages requesting their vessels be moved by March 17, 2017 in order to make room for BMI to install a containment fence to store all materials
- All boat owners on B and C docks were contacted to assist in moving their vessels to a temporary Moorage during the rebuild.

Harbor:

- Travel lift is fully operational and being utilized to assist in relocating dry storage vessels
- Harbor Technicians have begun the process of relocating vessels from B and C docks, with emphasis on C dock vessels first.

Meetings attended:

- Whittier Port & Harbor Commission
- Greater Whittier Chamber of Commerce

Whittier Public Safety Facility Construction Report

Monthly Report: March 16, 2017

Prepared by: Terry Morrison

To: City Council

- 1st floor concrete is 60%, public works bay awaiting 25°F morning temps to pour
- Interior framing is progressing on the first floor, elevator is staged on site
- Eastern Aleutian Tribes (EAT) provided thorough feedback on clinic design
- Latest Phase I schedule indicates June 21, 2017 completion (-40 days)
- Phase II design is now 35% and has been priced by SR Bales
- Coordinating with the city on building access / keying plan

SR Bales technical performance has been good. Installation quality is being inspected regularly and comments have been positive from architectural, geotechnical, concrete and structural inspectors.

End

Thanks,
Terry



THE CITY OF WHITTIER

Gateway to Western Prince William Sound

P.O. Box 608 • Whittier, Alaska 99693 • (907) 427-2327 • Fax (907) 472-2404

**PLANNING COMMISSION
REGULAR MEETING
WEDNESDAY, DECEMBER 7, 2016
Homeowners' Lounge, BTI Building
6:00 p.m.**

MINUTES

1. CALL TO ORDER

Charlene Arneson called the meeting to order at 6:02 pm.

2. ROLL CALL

Commission members present: Charlene Arneson, Terry Bender, Ed Hedges, Jean Swingle and Dyanna Pratt

ADMINISTRATION PRESENT

Mark Lynch, City Manager, Scott Korbe, Public Works Director, Jennifer Rogers, City Clerk and Naelene Matsumiya, Office Assistant

PUBLIC PRESENT

Joe Shen, Wayne Shen, Dan Jenke, Dave Dickason, and June Miller

3. APPROVAL OF REGULAR MEETING AGENDA

MOTION: Dyanna Pratt made a motion to approve the December 7, 2016, Regular Meeting Agenda as is.

SECOND: Terry Bender

DISCUSSION: None

VOTE: Passed Unanimously

4. APPROVAL OF MINUTES

MOTION: Terry Bender made a motion to approve the Regular Meeting Minutes of November 2, 2016 as is.

SECOND: Dyanna Pratt

DISCUSSION: None

VOTE: Passed Unanimously

5. ADMINISTRATIVE REPORTS

City Manager, Mark Lynch, stated that he would report on items as we cover them.

6. NEW BUSINESS:

A. Public Hearing for the Rezoning Request Submitted by Joe Shen for Block 5, Lots 2 and 3.

Planning and Zoning Chair, Charlene Arneson, closed the regular meeting at 6:08 p.m. called the Public Hearing to rezone Block 5, Lots 2 and 3 to Order.

Charlene Arneson invited property owner, Joe Shen, to come forward to give testimony on behalf of his rezoning request for Block 5, Lots 2 and 3, from residential to commercial.

Joe Shen said, "Simply, we just need more parking spaces. That's it. And I think that the Planning and Zoning officers foresee that too. The building has 196 units, and it's supposed to have 292 parking spaces as the zoning ordinance says, but they don't even have this number. That's as simple as I can put it. That's it. We need more parking spaces. Every night, I come home and I'm probably the last person to get back, but I have to circle the building three times. A couple of times, I have to drive back to the boat lot and walk back." Joe Shen's contractor, Dan Jenke of South Fork, urged Joe to sign the sign-in sheet. Joe Shen stated that he had.

Charlene Arneson opened the portion of the public hearing for those who are in favor of it.

Charlene Arneson said, "We're still on anybody who is for it can testify at this point. If anybody in the audience can come up, sign in to testify what they think on this particular hearing." Dan Jenke began to speak, but Charlene directed him to come forward and to sign the sign-in sheet to let the Commission know why he's for it. Dan Jenke came forward to testify in favor of the rezoning saying, "I'm Dan Jenke, the contractor and I'm for it because it'll good for Whittier. The reason I'm for it is that we'll have additional parking. So I am for the rezoning from residential to commercial."

Charlene Arneson invited Wayne Shen to come forward to testify in favor of the rezoning of Block 5, Lots 2 and 3. Wayne Shen signed the sign-in sheet and thanked everyone for their time. He continued, "The reason I am for the rezoning of Block 5 from residential to commercial is permanent uses in the the commercial zone. I believe that having additional parking spaces will relieve the stress here at the BTI especially during the busier summer seasons. In the summer we'll have seasonal workers and tourists and those of us who work late at night, and when we return home, we sometimes have to drive around a couple of times just to find parking. All the vehicular traffic is unnecessary. So we want to have fewer vehicles and less traffic. It's a safety concern too, and we can help reduce that by relieving the traffic with these additional parking spaces." Dan Jenke mentioned the lot will also be used as a snow storage in the winter.

Dyanna Pratt asked Charlene Arneson if the Commission could ask questions at this time. Charlene said, "We will. When our portion of the hearing comes up, we'll be able to ask questions."

June Miller came forward to testify in favor of the rezoning. She signed the sign-in sheet and began, "I think it would be an addition to our comfort and availability to park our cars. There is a shortage of parking. We definitely need more parking in Whittier, and I have circled the building

three times myself. Many times, I had to park in a not so comfortable parking spot and then have to move my car the next morning when somebody else went to town. So, there's definitely a shortage of parking in Whittier. Okay. So, I'm for it."

Charlene Arneson thanked June Miller and asked, "Is there is anybody else in this category that would like to testify?" Seeing none, she closed that portion and opened the testimony for those opposed. She asked for those who are opposed to come forward and sign in. Seeing none, she closed that portion and opened it up for those who are neutral and have an opinion in any way and would like to make a statement. Seeing none, she asked again, "If anyone in the audience would like to testify any second thoughts they may have," adding, "This is your last chance. The only person from now on that can comment and answer questions when I open it up to the commission will be the applicant."

Charlene Arneson closed the public part of the public hearing and opened it up to the Commission for discussion. Terry Bender asked, "Will you be taking it down to street level all the way?" Joe Shen's contractor, Dan Jenke, asked if the question was for him because he *is* the contractor but Charlene reminded him that Joe is the owner. Terry Bender asked Joe Shen, "Will it be going completely down to street level?" Joe replied, "A little bit higher."

Terry Bender asked, "And will you be charging for people to park there?" Joe answered, "For my own tenants and their guests, no. I have to think about the charge--" Dan Jenke interrupted Joe, "What do you mean? Yes. 'Yes' is the answer." Charlene said, "Wait a minute." Terry, Joe, and Dan began to speak all at once. Terry said, "But that's still not going to help the BTI's problem then, unless somebody wants to pay you besides when we're already paying for parking here." Joe said, "BTI doesn't even charge people for parking." Terry said, "What do you mean they don't charge for parking? Have you not bought your parking permit yet? Don't you see the signs?" Joe said, "No, that's not charging that's just identity." Charlene said, "Oh, no, they charge." Dyanna said, "Fifteen dollars a year."

Terry said, "Last question, Joe. How are you going to protect little kids from falling into that creek? You know, if we apparently park there and a child jumped out and headed right for it, I mean, it's a natural..." Dan Jenke asked if he could answer Terry's question. Charlene asked Joe if he would like to have his contractor answer for him. Joe allowed it. Dan Jenke replied, "We have a drainage plan that we submitted to the City of Whittier, Department of Public Works, and they're reviewing that right now and that drainage plan might include a screen for kids, dog, cats, and stuff but we're waiting for that to be reviewed. They have fifteen days to review it and make a decision, and if they don't like it, they can come back to us with changes. And that's what we're asking for."

Wayne Shen added, "They're already reviewing it." Terry asked, "If you're not taking it down to street level how deep will the edge be to the creek? I mean, I walked up there with my dog before you blasted so much and it was like a gully. If a child were in there, it would never come out. But I remember how high it was at that time and I notice it's getting closer down." Dan Jenke replied, "We do have a drainage plan, and we do have an overall finished grate plan. I know we're under construction and, yes, I am responsible currently for any dogs, cats, or anything that goes down that pipe. And yes, we are being careful." Terry responded, "Well, I just wondered what the depth

would be.” Charlene asked Joe Shen if he would allow Wayne Shen to answer Terry’s question. He allowed it. Wayne began, “So, when you’re working with material like soil, or any kind of rocks, or gravel typically, a really good rule is to have a 1 to 1 slope; that’s like 45 degrees. So it’s not going to be like a cliff where someone could just fall off. It’s going to be a minimum of a 1 to 1 slope. That means, 1 foot of height increase and 1 foot across. And that’s the minimum. That’s one of the things that we’re working on. If you were filling a ditch, you’d want to have that kind of slope. Just one reason for safety and it also prevents erosion. If you had it too high, that would erode, eventually, back to its natural state.” Joe Shen’s contractor Dan Jenke said, “So, ‘yes’ is the answer. Yes, it will be addressed and it will be safe.”

Charlene Arneson said, “Before we go any further, I need to make a statement that this came before the school board and they reviewed it and at that time I did not participate in it. This is what they call an ex-parte, letting you know that I made no decisions, I didn’t vote on it and that my conscious is clear. But I wanted you to all know that this did come up before because they’re one of the landowners, they had to approve so it was done by the other board members. Be very careful to follow the rules right down the lines.”

Joe Shen said, “Let me ask Terry Bender a question. She said since we’ll let other people, let my tenants and their guests’ park there. Naturally, it will release the pressure for here.” Terry Bender replied, “Yeah, but it won’t do anybody who lives here any good because June’s talking about going around the building and then maybe going to your lot and since you’re going to charge people—” Joe Shen began to talk over Terry making the rest of what she was saying inaudible. Joe continued to speak, “...If tenants were to park there, then that will release the rest of the spaces for other people.” Dyanna Pratt asked if all his tenants will be parking in his parking lot. Joe said, “I’m not saying all, but they might have a choice, you know, they could park there.” Dyanna said, “Yeah, I believe that will definitely alleviate it.”

Charlene asked Jean Swingle if she had any questions to ask. Jean asked, “I could be wrong, but when I asked about the blasting you told me that Scott oversees things like that. So I’m assuming that the questions Terry’s asking about the safety and everything, that the City, in some capacity, oversees that too, right? I mean, we’re not just saying ‘Yeah, go ahead, make a parking lot and do whatever you want.’ Scott oversees the project?” Charlene replied, “And we can do this with the contingency that the City is satisfied that they are doing everything that the city needs and they’re following the ordinance and whatever Scott or the City Manager requires. We could do that as an addendum just so that they know that’s their responsibility.”

Dan Jenke asked if he could say one thing, “Here’s what the contractor-- once we have our plan and we get it all finished we finally finish the project which will take three years now, I still have two years of liability.” Charlene said, “Yes, I know.” Dan Jenke continued, “You understand that it’s my problem and we do have a two lane insurance policy in place with Scott, and so does the blaster (inaudible) so it’s not like it’s in place *in* the city office, am I correct? And if there’s any question about that, they can get it renewed. And that goes on for another two years after the job is done.” Charlene said, “Good. That’s good information to know; for the public as well. Jean, was there anything else? And we’ll talk about that later because we did discuss this issue a few meetings ago having a permit put in place so we will address that later. Any other questions?”

Ed Hedges asked, "I was just wondering how many parking spots are going to be there." Joe Shen answered, "We don't know yet." Joe's contractor interrupted, saying, "Yes, we do. We have to measure it out in square footage and the problem is until we can get our drainage plan approved by the city, we really don't know the square footage there. It all has to fit into a real plan and that's what Wayne's going to work on. This is the first time I've ever work with a client that actually cares. He's not one to do the zoning changes, sell the property, and leave town. That isn't going to happen. The bottom line is, I think Wayne deserves a round of applause." Charlene said, "Well, just to let you know, he's one of the products of our school district." Dan replied, "Yeah, but he went beyond, way beyond." Charlene said, "He got his start there, though." Charlene asked Dyanna if she had any questions, Dyanna replied that Terry had covered the questions she was concerned about. Charlene stated that she just wanted to make sure everyone from the Commission was able to ask questions.

Charlene said, "My question is, in the winter time if you're having all this parking, you have to put the snow someplace. Do you have a plan for where the snow will go?" Wayne Shen answered, "In our preliminary design for the drainage in the winter we have a lot of snowfall we have some glaciers. One method to help mitigate the water flow coming down during the spring is during the winter when we have lots of snow, we want to pile snow make a snow wall, kind of like a snow levy. So when you make the snow, the snow is a little denser, denser than the typical snow that falls. That gathers up, and water likes to travel on the least resistant route. So, is the water going to flow through the denser snow or is it going to flow through the fluffier snow? It's going to travel along the lightly packed snow, and then that snow wall will help gather that water and divert it off into our drainage."

Charlene said, "So, in the summer time, if we would have one of our perfect storms, we get 15 to 20 inches of rain overnight, how are you going to handle *that* in that stream? Will you have a natural channel then, to go to the culvert?" Wayne answered, "The preliminary design hasn't been approved, and Scott was very kind. We had a nice meeting on Monday to discuss some solutions and some options..." Charlene said, "It hasn't been approved but you have submitted it so you know what the plan is." Wayne said, "Correct, it's not approved because we're going back to revising it to improve it." Terry Bender said, "Charlene, I don't think Wayne answered your question, did he, about what they were going to do about the excess snow?" Charlene told Terry, "What they're going to do is pile it up so that there's a dike to allow the water, when it decides to rain like it does here in the winter time, that will maintain that from running out through the parking lot. That was my impression, is that correct?"

Wayne answered, "Snow dike, snow levy. When you move snow around you're making them denser, so it's more packed and it acts like a barrier that prevents the water from going all over the place." Charlene asked, "So, just in case you get 40, 50, or even 60 feet of snow that we haven't had for many years, will that be enough or will you have a contingency plan so that you don't have to put snow—you know, you can't put snow any place but on your property. Will you use just maybe one lot or..?" Wayne replied, "In the winter we do not plan to use it entirely for parking because the season will be over. All the summer workers move out and there won't be many tourists here- it's mainly just the year round residents that live here." Charlene asked, "So, the parking lot is not going to be used in the winter time?" Wayne answered, "Not 100%." Charlene replied, "That's good clarification on that." Wayne said, "I'm expecting, at least, half of

each lot will be like a snow wall.” Dan Jenke added, “That’s our whole point is to make a snow wall in the winter. We also want adequate drainage, and he has a really good adequate drainage plan. It just needs to be revised and reviewed because Scott has asked for bigger pipes, stuff like that. Whatever he wants because we’re working with the City.”

Charlene said, “Okay that sounds good. So are there any other concerns other than snow and water and culvert and slanting of the drainage?” Dan Jenke expressed his concern about the amount of dog waste over by the property. Charlene said, “Well that’s not my problem. That can be addressed at other commissions. But if Joe was going to be really nice, he could put a dog run across there with a fence so people could put their dogs and they’re going to take care of it.” Dan Jenke said, “Wayne said he wanted to go dog walking for extra money.” Charlene said, “Okay. Now I have to make sure that everything has been asked. Mark, did you have any questions or thoughts? Scott?”

Scott said, “One thing about this project, Mr. Shen, Wayne and the contractor have been incredibly compliant with every request that I’ve made. They’ve been very patient with helping develop a blasting plan to protect the interest of the City and its infrastructure. So it took a little bit of time, but we got it back to them in about-- we gave them the requirements and what they needed to provide in about five days and they had it to us within 25-30 days. We had it back to them approved within five days. So we’ve worked really well together Wayne has been in my office, we just had a two-hour meeting discussing my concerns, the rest of the city, liabilities, and we will be revising plans and addressing them. We have three different scenarios, and we discussed another fourth scenario it’s kind of value engineering for them. They’re gonna go back and take a look at different options, figure out what’s cost effective and if they wanted to change something in the future, increase your driveway width, that could come before you in a future day, but they wanted to make sure their construction is in line with our current regulations and also may have the potential for future expansion.”

Charlene asked, “And they also comply with the State Statutes?” Scott said, “All the regulations, that I am aware of, they have. I know they’re blasting and the state regulations they transport and exposing the trails. The notifications that they have provided for the storm water prevention plan as well. Scott Korbe was inaudible.

Charlene said, “Very good.” Terry asked, “What percentage of people around this property are in favor of it?” Charlene answered, “In order for Wayne and Joe to bring this in front of us they had to have 80% of the people to say yes. And I’m sure Jenny and the City made sure of that approval request from the other land owners. One thing I did notice in some of the letters is that they would like to see their lots also go commercial and I want to make it perfectly clear that because we, if and when we do approve-- this it is not carte blanche for everybody to have it approved. In the past I’ve had people come in and say ‘Well, you said precedence because you did it for so-and-so so you got to do it for me.’ That’s not the way it works. That’s just so that everybody is clear that this is all done by case by case basis. As far as I know the City is pretty neutral on this.”

Dan Jenke said, “You know the City is not going to maintain that culvert whatsoever. They take no liability whatsoever. Actually, Joe Shen pays for everything and you guys are getting a huge benefit. I never thought about that.” Wayne Shen said, “Because we own the culvert, we pay for

the culvert. It's a private driveway that we own." Dan said, "See what I'm saying? The City has no liability." Charlene said, "Yes, they city always has a liability." Dan said, "Not there." Terry Bender, Dan Jenke and Charlene Arneson began to speak all at once making their individual statements indistinguishable. Charlene settled them down saying, "We're getting off subject here."

Terry asked, "I was just wondering when he was talking that way, I just think about the years that it's been so stocked up, it was spilling down the street and taking out the cement so. I mean, yeah, if it all stays in Joe Shen's little space he's liable for all that." Dan asked, "Why would he be liable for that? I think the City should be liable. I think the City should take over the drainage explosion." City Manager, Mark Lynch said, "Then I have an objection to that." Charlene said, "That is not what we're here for." Mark Lynch said, "If we're gonna go down that road, that's fine. We can stop this hearing right here and now. I mean, it was the contractor that brought this up so I think it ought to be settled." Dan Jenke said, "It's settled that the owner should be responsible."

Charlene asked, "I am going to ask Joe if he has any other comments he would like to make before we make our decision." Joe didn't have anything else to say so he thanked the Commission and the people who attended the meeting saying, "Thank you to those who supported. Thank you to those who asked questions. We will take everything into consideration." Charlene said, "All right. We have discussed and asked questions now we can discuss amongst ourselves. So, Commission, do you have any other concerns changing this?" The Commission had no further questions or concerns.

Charlene closed the public hearing for the rezoning of Block 5, lots 2 and 3 at 6:38 pm.

MOTION: Terry Bender made a motion to approve the petition for the rezoning request submitted by Joe Shen to rezone Block 5, lots 2 and 3 from residential to commercial.

SECOND: Ed Hedges

DISCUSSION: None

VOTE: Terry Bender, Yes; Ed Hedges, Yes; Dyanna Pratt, Yes; Jean Swingle, Yes; Charlene Arneson, Yes.

B. Public Hearing for the Rezoning Request Submitted by the City of Whittier

Charlene Arneson opened the public hearing for the City of Whittier's application for the rezoning request of Open Space at 6:40. Charlene took some time to describe where the area of interest was to Terry Bender as she was a little confused.

Charlene opened the portion of the public hearing for those who are in favor of it.

Charlene invited, City Manager, Mark Lynch to come forward to give testimony on behalf of the City's rezoning request for Open Space. Mark took a seat and signed the sign-in sheet.

Mark Lynch said, "I guess the short story is, starting close to a year ago, the Parks And Recreation Commission started talking about developing a new city park. Part of that is

because the park location it's in now overlaps with the required radius around some of the water walls and there was a little bit of concern about what the future holds. We don't know future EPA regulations and how strict they may get. I know at some locations, including Cordova, they made them fence in some of their facilities. So there was a bit of a concern, and they started talking because we were going to start putting some infrastructure into the parks. So there was a discussion about where it could be placed, and then the property behind the school, toward the waterfall came up. That property is part of a much larger property that goes all up the mountain side and all around as Charlene described. The reason for rezoning- I'm sorry not rezoning. Currently, this property is not zoned. The reason for making it all green space or Open Space under our code is that's what is all is already, just green space. There's some trails up there, and I know Victor Shen's not here, but he's talked about the possibility of creating some new trails going up, somehow, and tying into some other trail. But anyway, it's all part of this property that the park will be relocated on. So it's simply a zone to green space. I think we call it Open Space, but it is essentially green space. Its purpose is for parks and trails and outdoor recreation which is essentially what it is anyway. And City Council had directed me as City Manager to have the zoning change done. They feel that that more properly designates it as a park area. I'll also throw in; there was a discussion one time about surveying off just a smaller area down here but the cost of surveying in that rough terrain is so high that basically, I just decided why not just zone the whole thing because it's all green space anyway. It'd be kind of a waste of money to spend thousands of dollars just to survey off a little piece down here."

Charlene said, "Sounds good. Thank you. Is there anybody else that would like to testify for the zoning of the Open Space?"

Dave Dickason, head of the Parks and Rec. Committee came forward to testify in favor of the rezoning of open space. He said, "Just a couple of quick notes for the zoning of Open Space. It'd be nice to be able to create some park space for the community. I think everyone knows this but a park space is extremely important to any community. It's good for the health of the citizens of the community in creating some space for recreation and it's also good for the economy. It increases property value of the properties around it. I just feel that it will really help draw and attract visitors and it's in a beautiful area back there with the waterfall and I think that's a natural attraction. People automatically want to go back and I think if by zoning the Open Space where we can create a park, it just allows us to put some infrastructure in there that we know will be awfully secure. Also, I got a grant of about \$10,000 from the Kenai Mountain Heritage Center. One thing they mentioned when they awarded the grant was they thought that the City designated that as park space so that it wouldn't be something that could be taken away some time in the future. And they didn't say it was absolutely necessary but they've said that it really was something they'd highly recommend. And I just wanted to make sure that was in there. Charlene thanked Dave Dickason for his testimony.

June Miller came forward to testify in favor of the rezoning of Open Space. She said, "I think it's a wonderful idea. I have a lot of hikers and kayakers and mountaineers stay at my condo suites and I'd love to have that area more groomed and developed. I send people to that waterfall all the time for a beautiful picture in the evening so that's one of my perks about Whittier because we have all these waterfalls. We have thirteen or eighteen when it's raining. And so this one here, in the back, it's so peaceful, it's so kind. Years ago we had a softball diamond in the back there

where the kids played softball. And there's a possibility that people could go cross country skiing. Maybe we'll even have a zip line and snow machining. But we've also had people in gliders come off that mountain. So I think we will benefit, both the community and the economy, and it'd be nice to call it our own. I think it's wonderful."

Charlene asked if anyone else would like to testify in favor of the rezoning of Open Space. Seeing none, she closed that portion and opened it for those who are opposed to the rezoning. Seeing none, she closed that portion and opened it up for those who are neutral.

Wayne Shen asked, "Just for clarification, which zoning are we going for? Open zoning or green space?" Charlene said, "What it is, is that the ordinance that we have, there are districts but there isn't a district for Green Space but we do have one for Open Space. And if you read the one on Open Space, it is basically whatever the City wants to put in there. That means, nobody could just come in and just plunk down and do whatever they want in that area that we're going to be zoning. They would have to petition the City and also the Planning and Zoning. So when Parks and Rec. come up to bring up their plan, they would bring that before us and we will review it and the City will give us their thoughts on it and then we will approve it so that it's official. Say somebody decides they want to put a mobile vendor up there for food; hotdogs. They just can't go up there and do that neither can they do that in the parking lot of the park. They would have to have the City approve it. Everything that needs to be done in Open Space needs to be approved. It kind of gives the City more access and control to what happens in their area. And at the top of the mountain, that is Chugach National Forest. DNR and the Railroad also own land here. If they wanted to do anything, they would also have to come and ask us. But it also protects our watershed and that is extremely important because that's what we use to do our water with. And I do know that Victor wants to do a trail up and around that area. Some of them, heavy duty trails where you have to be pretty good to do that and the other would be one that would connect with Horsetail Falls trail."

Charlene asked if anyone else had any other questions. Wayne asked, "If it's open space, does that still leave the opportunity for development for a hydro plant?" Charlene answered, "That would be up to the City. Again, it would be brought forward, discussed, and put together. With something like that, the community would have to be involved, but that would come from the City, pretty much. And as history, we have done that. We have gone through-- we did have a private person who did want to put in a hydro plant and that didn't work out because it was not inductive to what the city wanted. And you don't stop industry, you don't stop progress, but what you *do*, do is you control it to fit into what the masterplan is for the City. So that it just doesn't scare them to do whatever they want. Does that make sense?"

If somebody wanted to put a hydro plant, I mean, I looked at that stream coming down, they're thinking, 'Joe should put a Pelton wheel.' That was the thought that went through my head but that's not his property. But if you were going to do it on the waterfall up here then the DNR, the State, the Park would get involved. And I would think it would be yours before you got it done. I know that at one time they planned on culvert, a big, big culvert coming down when they were thinking about repairing the dike that that was going to be part of the shoot that would be part hydro. There was a lot of talk about that but cost effectiveness for the City. The last few years would have had a lot more months of

electricity if we put that.

So that lets you know that that has been discussed and redone many times over the last several years, but if you've got a plan, let us know. I'm very much in favor of this because I do believe that it can be developed and maybe even in the future if it becomes a really nice park and whatever it develops into, maybe we could even want to have some commercial up there. It depends upon the plan and the city so Open Space allows that to happen with a good plan and with the city to allow that. But, again, it would have to be approved by the City, Planning and Zoning, and even the City Council. Open Space protects and still allows for some kind of development if that is desired. I believe this is good economic development for us. I think that having known how many people actually hike our trails-- the idea that we can start at Portage Pass and go completely through the City. I would like to think that eventually in the future these trails could be advertised for skiing. We need some development industry in the winter time to help support and I think this is an opportunity to open the door for that." Dyanna Pratt asked, "Is that going to have any impact on the snow machine-ers in the winter time? Going up the path?" Charlene said, "Well, going up the waterfall that is something I hadn't thought about. That's something the City would have to address. But also, they need to clear it with the Forest Service." Dyanna said, "We already do that. We already have trails that are cleared. That's already done. It's approved to go up to the waterfall back here with a snow machine." Charlene said, "So that's something you need to bring before the City and then ask them if they want to have it reviewed."

Mark Lynch said, "I think currently, the Forest Service works with Scott and I don't see any reason why that might change or that it would change." Scott Korbe said, "The technical answer is access to the ice fields of Chugach National Forest is through private property ie: the City. The City has control over who can enter and egresses through their property." Charlene said, "Yeah, I know. A few years ago they were going to do a helicopter up there with dog sleds and Forest Service got a little hostile over what they had to do to clean up and make sure everything stays," Ed Hedges said, "Somebody was going with snow machines one year and it only lasted a month when somebody drove a snow machine into a crevasse. And that was in the summer." Charlene said, "Yeah. That was bad. Are there any other comments?" The Commission did not have any further comments.

Charlene closed the Public Hearing at 6:55 pm

MOTION: Ed Hedges made a motion to approve the City's Application to rezone Open Space

SECOND: Terry Bender

DISCUSSION: None

VOTE: Ed Hedges, Yes; Terry Bender, Yes; Jean Swingle, Yes; Dyanna Pratt, Yes;
Charlene Arneson, Yes.

7. NON-ACTION BUSINESS

A. Tidelands

Nothing new to report.

B. Tank Farm

City Manager, Mark Lynch, reported that he had contacted the Corps. Of Engineers and they said they were waiting on the department in the Army before they can proceed. Right now it's still in the process.

C. Land Trades with Alaska Railroad

Nothing new to report.

D. Hazard Mitigation Plan

Nothing new to report.

E. Smitty's Cove Park

Nothing new to report.

F. Whittier Historic Railroad Plaza

Mark Lynch predicts the Project will continue in the spring. Scott Korbe, Director of Public Works, said he found a stone mason and will begin to clear snow in April or May. Once the snow is cleared, the mason will put the stone on there and maybe finish the concrete and landscape work.

G. CVP Fund Projects

Nothing new to report.

H. Shotgun Cove Land

Mark Lynch reported that the 2 million was approved for the next phase for the Shotgun Cove Road but it is pending federal funding.

8. CORRESPONDENCE

None

9. PUBLIC COMMENT

None

10. COMMISSION COMMENTS

Dyanna Pratt thanked Joe Shen.

Charlene Arneson thanked the Commission and everyone who came out.

11. NEXT MEETING AGENDA ITEMS:

Charlene said they'd cover agenda items as the upcoming meeting approaches.

12. NEXT MEETING ATTENDANCE PLANS: January 4, 2017

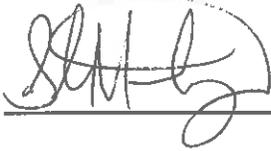
MOTION: Terry Bender made a motion to adjourn the meeting.

SECOND: Ed Hedges

VOTE: Unanimous

13. ADJOURNMENT: Charlene Arneson adjourned the meeting at 7:10 pm.

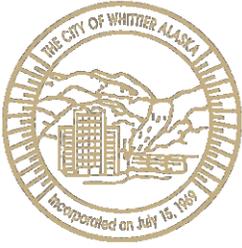
ATTEST:

A handwritten signature in black ink, appearing to be 'N. Matsumiya', written over a horizontal line.

Naelene Matsumiya
Office Assistant

A handwritten signature in black ink, appearing to be 'Charlene A. Arneson', written over a horizontal line.

Charlene Arneson
Commission Chairperson



THE CITY OF WHITTIER

Gateway to Western Prince William Sound

P.O. Box 608 • Whittier, Alaska 99693 • (907) 427-2327 • Fax (907) 472-2404

**PORT & HARBOR COMMISSION
REGULAR MEETING
Thursday, November 3, 2016
Homeowners' Lounge, BTI Building
6:00 pm**

MINUTES

CALL TO ORDER

Ed Hedges called the meeting to order at 6:02 pm.

OPENING CEREMONY

Ed Hedges led the Pledge of Allegiance.

ROLL CALL

Commission members present: Ed Hedges, Mark Mitchell, Arnie Arneson, Dave Goldstein, Brad Von Wichman

ADMINISTRATION PRESENT

Andy Dennis, Harbormaster
Jennifer Rogers, City Clerk
Naelene Matsumiya, Office Assistant

PUBLIC CITIZENS PRESENT

Charlene Arneson

RE-ORGANIZATION OF COMMISSION

MOTION: Ed Hedges made a motion to close the Port and Harbor Commission for the year 2016 and open it for 2017.

SECOND: Mark Mitchell seconded the motion.

DISCUSSION: None

VOTE: Unanimous

Naelene Matsumiya asked for nominations for the Chair.

MOTION: Arnie Arneson nominated Ed Hedges.

SECOND: Mark Mitchell seconded the nomination.

Dave Goldstein: Yes, Arnie Arneson: Yes, Brad Von Wichman: Yes, Mark Mitchell: Yes, Ed Hedges:

DISCUSSION: Ed Hedges was declared Chair for the 2017 Port and Harbor Commission.

VOTE: Unanimous

Naelene Matsumiya turned the meeting back to Ed Hedges.

Ed Hedges asked for nominations for the Vice-Chair.

MOTION: Dave Goldstein nominated Arnie Arneson for the Vice-Chair.

SECOND: Brad Von Whichman

Dave Goldstein: Yes, Arnie Arneson: Yes, Brad Von Wichman: Yes, Mark Mitchell: Yes, Ed Hedges:

DISCUSSION: Arnie Arneson was declared Vice-Chair for the 2017 Port & Harbor Commission.

VOTE: Unanimous

APPROVAL OF AGENDA

MOTION: Arnie Arneson made a motion to approve the Regular Meeting Agenda of October 6, 2016 as amended.

SECOND: Dave Goldstein

Dave Goldstein: Yes, Arnie Arneson: Yes, Mark Mitchell: Yes, Brad Von Whichman: Yes, Ed Hedges: Yes

DISCUSSION: Remove Letters to Berth Holders Correspondence.

VOTE: Passed Unanimously

APPROVAL OF MINUTES

MOTION: Arnie Arneson made a motion to approve the Port & Harbor Regular Meeting Minutes of September 1, 2016 as is.

SECOND: Brad Von Wichman

Dave Goldstein: Yes, Arnie Arneson: Yes, Brad Von Wichman: Yes, Mark Mitchell: Yes, Ed Hedges: Yes

DISCUSSION: None

VOTE: Passed Unanimously

ADMINISTRATIVE REPORTS

A. Harbormaster Report

Nothing new to report

B. City Manager's Report

None

CORRESPONDENCE

None

UNFINISHED BUSINESS

A. Harbor Policy & Procedure Review

Harbormaster, Andy Dennis, handed out copies of the Whittier Harbor Policies and Procedures for the commission members. Andy clarified that this was just a rough draft and he changed a lot of the wording. Members took time to review it.

B. Annual Transients

Finished

C. Moorage Agreements

Dave Goldstein suggested The Commission review the Policies and Procedures first and then decide what action to take at the next meeting.

D. Wash Down Area

Finished

E. Harbor Fees

Andy Dennis gave the commission an updated schedule of the Harbor Fees that he is proposing. The members reviewed the fees and Andy went down the list of updates. The \$15 Jet Ski launch fee has been removed. It is now the same price as launching a boat. Harbormaster, Andy Dennis, stated that he doesn't see the difference since jet skis are launched at the same ramp. He got rid of the Jet Ski fee and made it a flat \$20 fee for launching/retrieving. Bill's Pump-out fee used to be \$40 an hour plus a labor charge. Andy stated that it was hard to calculate a labor fee for a task that only takes a few minutes. The updated Pump-out fee is \$75. Andy introduced a \$250 Emergency Snow Removal fee. Sewage Pump-out used to be \$40 an hour plus labor fee but it only takes two minutes to pump out so Andy added an additional \$10 to the fee. So far, these were the only price changes that were made.

Andy announced that the City Council voted to fund the additional cost for the different float designs for the float configuration and some overhead lighting. Arnie Arneson stated that he was glad to hear this news. He then asked Andy about the grant of x amount that will repair the main walkway and X and Z floats. Andy corrected that the grant and funds from the Harbor will cover X-ray and C floats. He stated that the estimated cost will be about 8 million dollars. He went on to say the City Council voted to sell bonds to rebuild the rest of the harbor which included A, G, and H floats. This will also fund the building of electrical pedestals to floats that currently do not have electricity. Dave Goldstein asked Andy about the time frame of the construction. Andy explained that the construction will be done before the busy season and continue in the fall. Andy talked about the project at the head of the bay. He reported that it had been shut down by the federal government because it had been costing way too much money. The project was moved to a later date.

The Commission began to discuss the harbor staff with Andy. Dave Goldstein inquired about the travel lift and who will be operating it while Bonifacio (Boni) is away on vacation (if ever he is on vacation). Andy stated that Boni is the only person who could use the travel lift as of now. He does not feel comfortable with just one person operating the travel lift. He also does not want anyone else operating the travel lift without Boni. He started to talk about winter staffing and how he would prefer two harbor employees out on the harbor together in the winter for safety purposes. There was a lengthy discussion about the harbor staff and the safety of them during the winter months. Andy reassured that safety ladders will be installed in various areas around the harbor in case someone were to fall into the water. Andy then passed out copies of the proposed budget to the members of the commission.

Mark Mitchell mentioned the harbor webcams. He thought it'd be great for the people if they could see the harbor and weather in Whittier on the website via these harbor cameras. He expressed his concern about them not serving as security cameras as he does not want the harbor to become liable for situations if ever they occur.

Harbormaster, Andy Dennis, gave the commission members copies of the proposed budget and the commission took some time to read through it. After reading the proposed budget, Dave Goldstein asked Andy about the Garbage Revenue. Andy explained that that was for the company that pays a small fee for trash disposal. He clarified that the fee they pay does not come close to the actual cost of garbage Whittier disposes. Dave suggested that businesses do a similar action to the "Adopt a Road" initiative and have businesses adopt parts of the Triangle or the Harbor Loop road. He believes this will help with the trash problem in the Harbor and The Triangle and may even help our community.

The Commission went back to talking about the harbor staff. Dave Goldstein emphasized how the winter time staffing is different from the summer time staffing saying, "Safety is a huge thing during the winter." Arnie Arneson stated his opinion which was to have 2 forty-hour full time employees and 2 thirty-two hour part time/temporary employees.

MOTION: Arnie Arneson made a motion for the Ports and Harbor Commission to recommend harbor outside staff of 2 full time employees and 2 part time employees during the off season due to safety, necessary work schedules and scheduled time off.

SECOND: Brad VonWichman

Dave Goldstein: Yes, Arnie Arneson: Yes, Brad Von Wichman: Yes, Mark Mitchell: Yes, Ed Hedges: Yes

DISCUSSION: None

VOTE: Passed Unanimously

NEW BUSINESS

A. Reduce Number of Members and Frequency of Meeting

The Commission discussed the meeting dates for a while. Mark Mitchell suggested September and October so that The Commission meets before and after the budget is approved. The Commission agreed. Arnie Arneson then suggested March and April, just before the busy season starts. There was a little back and forth about special meetings. Until, ultimately, the members of the Commission approved: meetings will be held the first Thursdays of March, April, September and October. Dave Goldstein recommended that since the Commission will be meeting less, 2 more members should be added to The Commission making it a 7 member Commission. Members agreed.

MOTION: Dave Goldstein made a motion that the Ports and Harbor Commission adopt resolution 02-2016 recommending The Commission hold four meetings annually, occurring on the first Thursday of September, October, March and April, and to hold Special Meetings at the discretion of the Chair Person.

SECOND: Brad VonWichman

Dave Goldstein: Yes, Arnie Arneson: Yes, Brad Von Wichman: Yes, Mark Mitchell: Yes, Ed Hedges: Yes

DISCUSSION: None

VOTE: Passed Unanimously

B. Harbor Webcams

Discussed earlier under Unfinished Business, E. Harbor Fees, fourth paragraph.

CITIZENS COMMENTS

None

COMMISSION COMMENTS

Jennifer Rogers recommended members from the Ports and Harbor Commission to attend the upcoming City Council meeting so the resolution could hold more weight.

NEXT MEETING ATTENDANCE PLANS:

ADJOURNMENT

MOTION: Ed Hedges made a motion to adjourn the meeting.

SECOND: Brad VonWichman

Mark Mitchell: Yes, Dave Goldstein: Yes, Monty Irvin: Yes, Arnie Arneson: Yes, Ed Hedges: Yes

VOTE: Unanimous

Meeting adjourned at 7:49 pm

Attest: _____



Naelene Matsumiya
Office Assistant



Ed Hedges
Chair of Port & Harbor Commission

PWSAC Spring Board meeting

Whittier City Council

I apologize for not being able to present this in person but I have a prearranged engagement at this time.

On March 3rd I attended the PWSAC spring board meeting at the Captain Cook in Anchorage as Whittier's representative.

PWSAC's general manager Dave Reggiani is retiring and will stay in his present position until the general manager's position can be filled. Once a new manager is found Dave will step back and help with the transition into the new management and completely retire on June 3rd.

PWSAC has been named in legal action by the State involving itself and 3 company personnel over an oil spill at the bunk house in Canary Creek. I am not able to discuss this any further due to the ongoing legal action and the Executive Session that was held.

The chum release at Port Chalmers is going to be phased out due to the low survival rate of the fry that are set out there each year. Instead those fry will be reared and released at Ester Hatchery. Along with this move the chum that were reared at San Juan Hatchery will be replaced with pinks.

The board approved PWSAC to borrow \$2,067,000 from the States Department of Economic Development to finish on going repairs and upgrades to the hatchery system. These loans do not start to incur interest until 2024. PWSAC seems to be in a good financial position to pay them off when the time comes.

The major work that will start at the end of this coming season is the replacement of the brood pond at Esther Hatchery. It will be filled and surfaced then concrete raceways will be built that will lead the brood stock directly to the electroshock equipment from there to the egg-take room. This will provide a much more efficient method of moving then fish used for egg-take.

The 2018 budget was approved by the board.

After the board meeting there was a get together for the Gulkana Hatchery manager who is retiring this year.

Don Stevens

**CITY OF WHITTIER
ORDINANCE #01-2017**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WHITTIER, ALASKA AMENDING WHITTIER MUNICIPAL CODE SECTION 2.02.030 ENTITLED “ORGANIZATIONAL CHART” TO PERMIT CITY COUNCIL TO AMEND THE CITY ORGANIZATIONAL CHART BY RESOLUTION RATHER THAN ORDINANCE AND ADOPTING A NEW ORGANIZATIONAL CHART REFLECTING THE CURRENT ORGANIZATION OF WHITTIER’S CITY GOVERNMENT

WHEREAS, it is in the City of Whittier’s best interest to revise the current organizational chart to ensure it accurately reflects the City of Whittier’s government organization; and

WHEREAS, it is also in the City’s best interest to ensure that the organizational chart can be amended to reflect any changes to City government organization quickly and efficiently in the future,

NOW, THEREFORE, The Whittier City Council ordains:

Section 1. Amendment of Section 2.02.030. Whittier Municipal Code 2.02.030 is amended to read as follows:

2.02.030 Organizational chart.

The government of the City shall be organized as shown on **an the organizational** chart; **which may be amended by the City Council via resolution.** ~~which is attached to the ordinance codified in this section and included herein by reference.~~

Section 2. Adoption of Organizational Chart. The City of Whittier Organizational Chart is hereby updated to appear as shown in the organizational chart attached as Exhibit A to this Ordinance.

Section 3. Classification. This Ordinance is a permanent code ordinance.

Section 4. Effective Date. This ordinance shall take effect immediately upon adoption.

ENACTED this ___ day of _____ 2017.

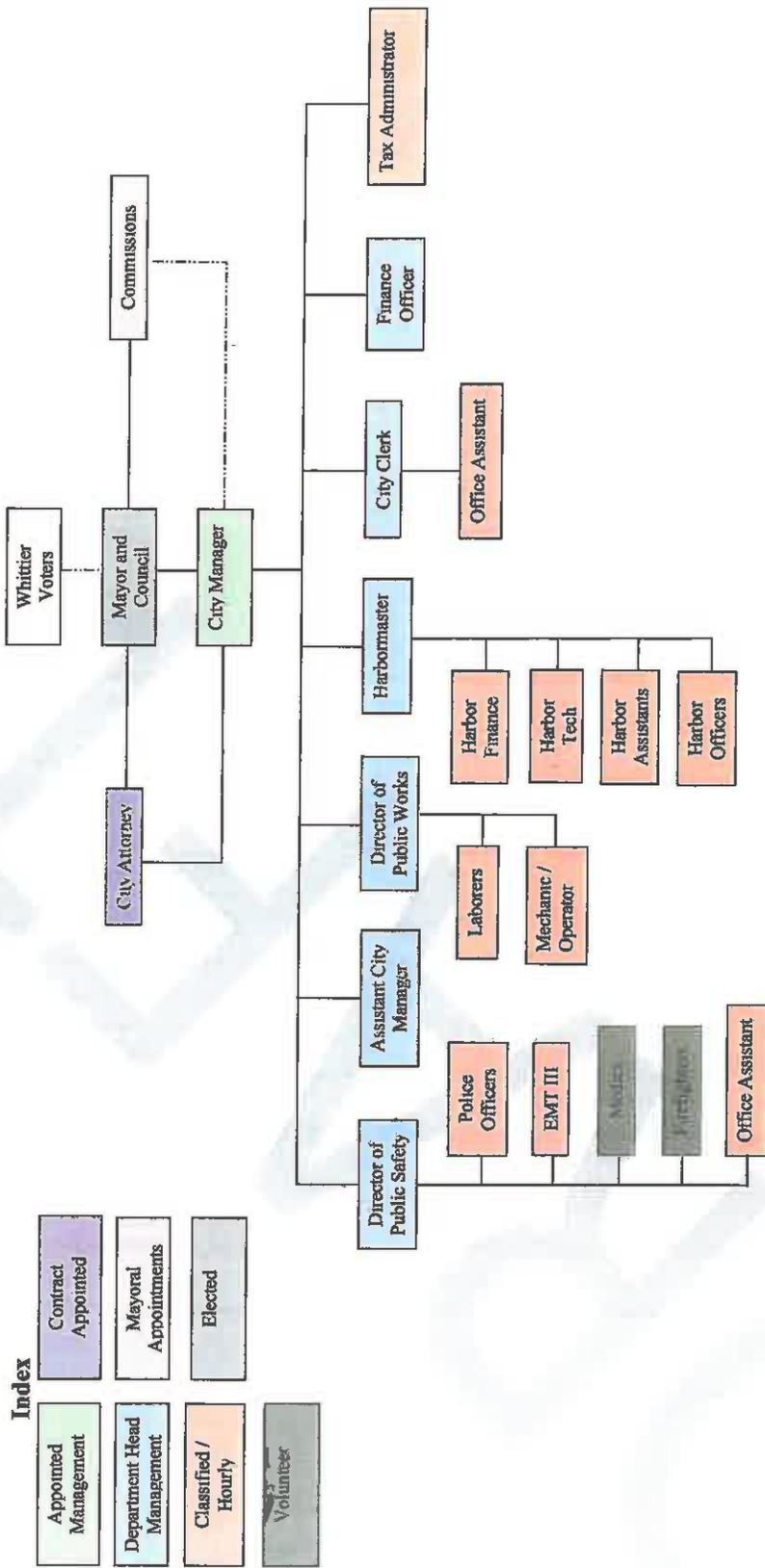
ATTEST:

Jennifer Rogers
City Clerk

Daniel Blair
Mayor

Ayes:
Nays:
Absent:
Abstain:

EXHIBIT A



RESOLUTION #04-2017

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITTIER APPROVING THE AMENDMENT AND ASSIGNMENT OF THE GROUND LEASE OF WHITTIER HARBORVIEW BUSINESS AREA LOT 9 TO CRAZY RAY’S ADVENTURES, LLC.

WHEREAS, the City of Whittier currently leases Whittier Harborview Business Area Lot 9 to Shawn Phillips and Larry Gilman (“Phillips-Gilman”), by Amended and Assigned Ground Lease dated April 1, 2016 (the “Ground Lease”) and expiring on March 31, 2033; and

WHEREAS, Phillips-Gilman desires to assign all its right, title, and interest in the Ground Lease to Crazy Ray’s Adventures LLC (Crazy Ray); and

WHEREAS, the City’s consent to the proposed assignment is required; and

WHEREAS, the parties wish to make certain amendments to the Ground Lease in conjunction with the assignment; and

WHEREAS, the City Council has reviewed the matter to its satisfaction and approves the amendments and assignment of the Ground Lease in substantially the manner set forth in the attached Lease Amendment and Assignment Agreement;

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

1. The proposed amendments and assignment of the Ground Lease are approved in substantially the manner set forth in the attached Lease Amendment and Assignment Agreement. The Mayor and City Manager are authorized and instructed to execute any documents necessary to effect the amendment and assignment consistent with the terms of this resolution.

PASSED AND APPROVED THIS 21st DAY OF MARCH, 2017.

ATTEST:

Jennifer Rogers
CITY CLERK

Daniel Blair
MAYOR

Ayes:
Nays:
Absent:
Abstain:

2017 AMENDED GROUND LEASE AND ASSIGNMENT

THIS AMENDMENT TO LEASE AGREEMENT (the "Amendment"), is made as of March 22, 2017, and is between the CITY OF WHITTIER, a municipal corporation ("Landlord"), whose address is P.O. Box 608, Whittier, AK 99693; Shawn Phillips and Larry Gilman ("Phillips/Gilman"), whose address is P.O. Box 672, Whittier, AK 99693; and Crazy Ray's Adventures, LLC ("Crazy Ray"), whose address is P.O. Box 3632, Palmer, AK 99645. The Landlord, Phillips/Gilman and Crazy Ray are collectively referred to as the "Parties."

RECITALS

WHEREAS, Landlord and Phillips/Gilman, as tenant, are parties to a written Ground Lease, originally made between the City and Babs Reynolds dba HOBBO BAY TRADING COMPANY dated as of May 27, 2009, in which Landlord leased to Reynolds and Reynolds leased from Landlord real property located in the City of Whittier and identified as **Whittier Harborview Business Area Lot 9** and more particularly described in the Ground Lease; and

WHEREAS, Landlord and Phillips/Gilman, as tenant, are parties to a lease amendment, originally made between the City, Phillips/Gilman, and Babs Reynolds dba Hobo Bay Trading Company dated as of April 1, 2016; and

WHEREAS, Phillips/Gilman desires to assign all their right, title, and interest in the Ground Lease to Crazy Ray; and

WHEREAS, Landlord consents to the proposed assignment on the conditions set forth in this Amendment; and

WHEREAS, Crazy Ray, as the new tenant, has expressed his intent to be bound by the terms of this Agreement and the Ground Lease as amended hereby;

NOW THEREFORE IT IS AGREED as follows:

1. Effective Date of Assignment. The Amendment shall take effect March __, 2017 and upon execution of this Amendment by all parties and approval by Whittier City Council (the "Effective Date"). Phillips/Gilman shall give possession to Crazy Ray on the Effective Date.

2. Assignment and Assumption. Phillips/Gilman assigns and transfers to Crazy Ray all its right, title, and interest in the Ground Lease, and Crazy Ray accepts the assignment and assumes and agrees to perform, from the date the Amendment becomes effective, as a direct obligation to Landlord, all the provisions of the Ground Lease as amended by this and any other prior agreements.

3. Landlord's Consent. Landlord consents to this Amendment and the assignment of the Ground Lease without waiver of the restriction concerning further assignment.

4. Phillips/Gilman's Liability. From and after the Effective Date, Phillips/Gilman shall have no further liability under the Ground Lease and shall be released from any and all obligations under the Ground Lease. All outstanding amounts owed on the property to Landlord must be paid in full before this assignment shall be effective.

5. Reaffirmation of Leases. Crazy Ray reaffirms and acknowledges the terms and conditions of the Ground Lease, agrees to abide by the terms thereof as amended herein, and confirms to the Landlord that Crazy Ray is not aware of any defaults, defenses, or offsets to the obligations of the tenant under the Ground Lease.

6. Notices. Notices under the Ground Lease can be sent to Crazy Ray as follows:

Ray or Brenda Nix
P.O. Box 3632
Palmer, AK 99693
Telephone: (907) 355-3182
Facsimile/email: crazyraysadventures@yahoo.com

7. Rental Adjustment Procedure Amended. The Parties hereto agree that existing Sections 5 and 6 of the Ground Lease shall be deleted and the following language substituted in place:

5. Lease Payments. Lessee agrees to pay an initial lease fee of \$210.00 per month. Rent shall be payable in advance of the first day of each calendar month without notice on demand. In the event any payment of rent has not been paid within five (5) days following the due date as provided in this section, the delinquent amount shall be due together with interest accruing as the rate of eight percent (8%) from the due date until the date of payment. Rent shall not be withheld in whole or part because of an offset or counterclaim by the Lessee. The first lease payment shall be prorated per day from the Effective Date.

6. CPI Adjustment. Beginning on July 1, 2017, and continuing annually for each subsequent Lease Year through and including any Renewal Period, the Rent Tenant shall pay Landlord shall be adjusted according to percentage increase or decrease, if any, in the Consumer Price Index for All Urban Consumers, All Items, Anchorage, Alaska (1982-1984=100), as published by the U.S. Department of Labor, Bureau of Labor Statistics (hereafter "CPI-U"). The Rent shall be adjusted so that it increases or decreases by the same percentage change that occurs in the CPI-U over the prior year's CPI-U. In making the CPI-U comparisons, the

CPI-U for the entire calendar year preceding the beginning of the lease year shall be utilized. For example, the CPI-U adjustment on July 1, 2016 shall be based on a comparison of the CPI-U for 2014 with the CPI-U for 2015. The formula for the rental adjustments is as follows:

$$\% \text{ of change in CPI-U} \times \text{Prior Year Rent} + \text{Prior Year Rent} = \text{Adjusted Rent for Lease Year}$$

Application of the CPI-U adjustment may cause the Rent to increase or decrease. If the base index years for the CPI-U are changed by the Bureau of Labor Statistics so that comparison between the CPI-U for various years will be inaccurate, the CPI-U for the respective years shall be converted as necessary in accordance with the conversion factors published by the Bureau of Labor Statistics. If the CPI-U is discontinued, such other government index or computation with which it is replaced shall be used in order to obtain substantially the same result as would be obtained if the CPI-U had not been discontinued.

8. Successors and Assigns. This Amendment shall be binding upon and inure to the benefit of the parties and their successors and assigns, except as otherwise provided in the Ground Lease.

9. Effectiveness of the Ground Lease. Except as expressly modified by this Amendment, all other provisions of the Ground Lease remain unchanged.

10. Representation of Authority. All parties to this Amendment represent to all the other parties that they are duly authorized to execute this Amendment for or on behalf of themselves or the party to the Ground Lease and this Amendment for whom they purport to sign.

IN WITNESS WHEREOF, the parties have executed this Amendment on the date set forth opposition their signatures hereto.

CITY OF WHITTIER:

By: _____
Dan Blair
Its: Mayor

Date: _____

By: _____
Mark Lynch
Its: City Manager

Date: _____

ASSIGNOR:

Phillips/Gilman

Shawn Phillips

Date: _____

Larry Gilman

Date: _____

ASSIGNEES:

Date: _____

Title: _____

State of Alaska)
) ss.
Third Judicial District)

On _____, 2017, Dan Blair and Mark Lynch, Mayor and City Manager of the City of Whittier, who are personally known to me, appeared and acknowledged before me that they signed this Amendment and Assignment on behalf of the municipal corporation.

Notary Public in/for Alaska
My Commission Expires: _____

State of Alaska)
) ss.
Third Judicial District)

On _____, 2017, _____, who is personally known to me, appeared and acknowledged before me that they signed this Amendment and Assignment on behalf of Crazy Ray's Adventures, LLC.

Notary Public in/for _____
My Commission Expires: _____

State of Alaska)
) ss.
Third Judicial District)

DRAFT

**CITY OF WHITTIER
RESOLUTION #05-2017**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITTIER, ALASKA,
STATING THE RATE OF LEVY, DATE OF EQUALIZATION AND DATE WHEN TAXES
BECOME DELINQUENT FOR THE 2017 TAX ROLE**

WHEREAS, AS 29.45.240 (a) requires that the council fix the rate of levy, date of equalization and date when taxes become delinquent by resolution;

NOW THEREFORE, the Whittier City Council resolves;

Section 1: There shall be levied on all taxable property within the City a property tax at the rate of 8.0 mills. The tax shall be levied and collected in accordance with AS 29.45 and WMC 3.12.

Section 2: The Board of Equalization shall meet on Tuesday, May 16th, 2017 at the Council Chambers located in the P-12 Building on Whittier Street commencing at 6:00 pm.

Section 3: The property taxes are delinquent if not paid by 5:00 pm October 31, 2017.

PASSED AND APPROVED by a duly constituted quorum of the City Council for the City of Whittier, Alaska on this 21st day of March 2017.

**Introduced By: Mark Lynch
Introduction Date: 21 March 2017**

ATTEST:

Jennifer Rogers
City Clerk

Daniel Blair
Mayor

Ayes:
Nays:
Absent:
Abstain: