

CITY OF WHITTIER

NOTICE OF CITY COUNCIL OFFICES TO BE FILLED

The next regular City of Whittier Election is on Tuesday, October 1, 2024. **The candidate filing period opens on August 1, 2024, at 8:00 a.m. and closes on August 15, 2024, at 5:00 p.m.**

Offices up for election are:

- City Council Seat A (3-year term ending in October 2027)
- City Council Seat D (3-year term ending in October 2027)

CANDIDATE QUALIFICATIONS

To be eligible to run for office, the person must meet the following requirements, per Whittier Municipal Code 2.04.030:

- **Must be a registered and qualified voter of the City of Whittier.**
- **Must be domiciled in the City of Whittier for one year immediately prior to filing a nomination petition.**
- **Must intend to remain in the City for a period of at least one year.**

The definition of "domicile" for the purpose of this section shall be: that place where a person's true, fixed and permanent home, to which the person, when absent, has the intent of returning.

WHEN AND WHERE TO FILE FOR OFFICE

CANDIDATE FILING PERIOD

- Opens at 8 a.m. on August 1
- Closes at 5 p.m. on August 15

WHERE TO FILE

- Public Safety Building, 2nd Floor, Office of the City Clerk, 660 Whittier Street

WHAT TO FILE

Interested persons must submit the following items in their original form:

1. An Acceptance of Nomination form; and
2. A Nomination Petition with signatures of at least ten qualified voters of the City; and
3. A Disclosure of Financial Interest.

Forms will be available beginning the first day of the candidate filing period at the Public Safety Building, Office of the City Clerk, or online at www.whittieralaska.gov/government/elections.

The City Clerk may request additional proof of qualification as required. Items will not be accepted electronically by fax or email.

Questions? Contact the Office of the City Clerk by phone at **907-472-2327 ext. 204** or by email at cityclerk@whittieralaska.gov.

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CITY OF WHITTIER

Gateway to Western Prince William Sound

P.O. Box 608 Whittier, Alaska 99693 | (907) 472-2327 | Fax (907) 472-2404

August 1, 2024

Dear Candidate for City Council:

Thank you for your interest in applying to be a candidate for City Council in the upcoming October 1, 2024, Regular City Election.

The following City Council seats are up for election and are elected at-large:

- City Council Seat A (3-year term ending in October 2027)
- City Council Seat D (3-year term ending in October 2027)

The candidate filing period will be open from **Thursday, August 1, 2024**, through **Thursday, August 15, 2024**, from **8 a.m. to 5 p.m., Monday through Friday**, closing for an hour at noon. You may file your completed forms in the Clerk's Office during the filing period **only**. The following forms must be hand-delivered, either by yourself or a representative of your choosing, and will not be accepted after the close of the filing period:

1. **Nomination Petition.** Nominations for Council are made by petition, signed by a minimum of ten registered voters of Whittier (though we recommend you obtain more than the minimum), who have been domiciled* in the city for at least 30 days prior to the date of signing the petition. WMC 2.06.020
2. **Acceptance of Nomination.** By filing this form, candidates certify they possess the qualifications to serve on City Council. WMC 2.06.030
3. **Disclosure of Financial Interest.** Each candidate for elected city office must file a disclosure statement at the time he or she files a declaration of candidacy, except an incumbent seeking reelection with a current disclosure statement on file. WMC 2.10.080(B)

To be eligible to run for City Council a candidate must meet the following requirements:

- ✓ Be a qualified elector of the City (WMC 2.04.030 and AS 29.26.050); and
- ✓ Be domiciled* in the City of Whittier for at least one year prior to filing the nomination petition (WMC 2.04.030); and

- ✓ File a **Nomination Petition** signed by at least ten registered voters of the City of Whittier and who been domiciled* in the City at least 30 days prior to the date of signing the petition (WMC 2.06.020); and
- ✓ File an **Acceptance of Nomination** in the Clerk's Office (WMC 2.06.040). The form must be for a specific seat and cannot be substituted for another seat (WMC 2.06.060); and
- ✓ File a **Disclosure of Financial Interest**, if not already a member of Council with a current disclosure statement on file (WMC 2.10.080(B)); and
- ✓ As requested by the City Clerk, you may need to provide additional proof of qualification to prove your residency. Samples include closing or lease documents for your residence, utility bills, Division of Motor Vehicle registration, or Permanent Fund Dividend application residency information, etc.

When you file for candidacy, office personnel will conduct a preliminary review; however, the City Clerk will have four business days to complete a thorough review and either accept your nomination packet or notify you of how it is deficient. In either case, you will be notified in writing (WMC 2.06.050).

Once filed, a candidate may withdraw from candidacy by 5:00pm on Friday, August 30, 2024, by notifying the City Clerk in writing (WMC 2.06.060).

A complete copy of the City of Whittier Election Code may be viewed at the following link: https://library.municode.com/ak/whittier/codes/code_of_ordinances?nodeId=TIT2ADPE_C H2.06EL. We encourage you to review the list of election offenses and corrupt practices listed under WMC 2.06.380.

I congratulate you on your interest in seeking an elected office in the City of Whittier. If you have questions related to the election, please contact me.

Sincerely,



Shelby Carlson
City Clerk



Scan with your phone's camera
app to view the Election Code

Enclosure: Nomination Petition & Acceptance of Nomination form (two-sided), Disclosure of Financial Interest

* The definition of "domicile" for the purpose of this section shall be: that place where a person's true, fixed and permanent home, to which the person, when absent, has the intent of returning. WMC 2.04.030(E)

CITY OF WHITTIER | NOMINATION PETITION

We, the undersigned, qualified voters of the City of Whittier, Alaska, hereby nominate and sponsor _____, whose residence is in the City of Whittier, for the office of City Council, Seat _____, for a term of 3 years, to be voted for at the election to be held on October 1, 2024. We, individually, certify that we are qualified electors of the City and have been domiciled in the City for at least 30 days prior to signing this petition, that we are qualified to vote for a candidate for the office this candidate seeks, and that we have not signed other nominating petitions for this office exceeding in number the vacancies in this office to be filled in this election. (WMC 2.06.020 & 030)

Office Use Only		SIGNATURE	PRINTED NAME (as it appears on your voter registration)	PHYSICAL ADDRESS (number, street, apartment, lot & block, or other location as it appears on your voter registration)	TELEPHONE NUMBER	DATE SIGNED
	1					
	2					
	3					
	4					
	5					
	6					
	7					
	8					
	9					
	10					
	11					
	12					
	13					
	14					
	15					
	16					
	17					
	18					
	19					

CITY OF WHITTIER | ACCEPTANCE OF NOMINATION | October 1, 2024 Regular City Election

I, the person named in this nomination petition, accept this nomination, certify that I possess the qualifications required by Whittier Municipal Code 2.04.030, and agree to serve if elected.

Full Legal Name of Candidate					
Residence Address (P.O. Box Is Not Acceptable)			Apartment No.	City AK	Zip Code
Mailing Address (PO Box or Street Address)			City/State		Zip Code
Telephone Cell:		Home:	Email Address		
I have been a resident of the City of Whittier since (month and year):		To assist in verifying your residency, please provide one of the following: Date of Birth Voter Number Last 4 of SSN			
I request my name appear on the ballot in the following manner:					
Last Name		First Name	MI	Nickname and/or Suffix (not required)	
The City Clerk may not include any honorary or assumed title or prefix on the ballot as part of the candidate's name but may include any nickname or familiar form of a proper name of the candidate - AS 56.15.030(4).					
I declare my candidacy for Whittier: (select ONE)					
<input type="checkbox"/> City Council Seat A for a 3-year term ending October 2027 OR <input type="checkbox"/> City Council Seat D for a 3-year term ending October 2027					
Certification: I certify, under penalty of perjury, that the information provided on this Acceptance of Nomination is true and accurate. I do hereby swear (affirm) that: I am a qualified elector of the State of Alaska and the City of Whittier as set forth in WMC 2.04.030 and AS 29.26.050; I have been domiciled in the City for one year immediately prior to filing this nomination petition; I meet, or shall meet, as required by the law, the specific requirements of the office I am seeking; and I will serve this office if elected. I do hereby affirm that I intend to remain in the City of Whittier for a period of at least one year (WMC 2.04.030 (C)).					
Signature of Candidate				Date	
Office Use Only Certificate of Filing		Date/Hour of filing:	am/pm	Total Verified	Address Verified: Y N
Filed by:		Filer's Phone:		Sponsors:	1-Year Resident: Y N
Filer's Address:		Filer's Email:			Accepted by: Date Letter Sent:



CITY OFFICIAL FINANCIAL INTEREST DISCLOSURE STATEMENT

GENERAL INFORMATION

REQUIRED FILERS: Mayor and city council members; city board and commission members; city manager; candidates for mayor and city council

TIME PERIOD: Include all information about your reportable financial interests and activities for the twelve months preceding the due date for this report.

REQUIRED INFORMATION: Whittier Municipal Code requires you to disclose your financial interests using these forms. This includes disclosure of your own substantial financial interests and those held by your spouse and dependent children. Use additional pages if needed.

ORDINANCES: Whittier Municipal Code Sections 2.10.010 – 2.10.180 contain the Code of Ethics for public officials and employees. See Code Section 2.10.080 for specific information about this disclosure statement.

HELP: If you have questions, contact the City Clerk at 907-472-2327.

THIS REPORT IS A SWORN STATEMENT. YOUR SIGNATURE ON THE LAST PAGE CERTIFIES THAT THIS DISCLOSURE IS TRUE, CORRECT AND COMPLETE.

NAME: _____

MAILING ADDRESS: _____
Street address or post office box, city, zip code

Phone: home / work / cell _____ Fax _____

E-mail address _____

NAME OF SPOUSE: _____

NAME(S) OF YOUR DEPENDENT CHILDREN: _____

▶ **IF YOU ARE A CANDIDATE: WHAT OFFICE DO YOU SEEK?**
OFFICE: _____

▶ **IF YOU ARE NOT A CANDIDATE: REPORT OFFICE HELD:**
OFFICE: _____

INITIAL STATEMENT: Required for recently appointed city officials and city manager; **due 30 days from appointment.** Required for candidates for mayor and city council; **due with the declaration of candidacy.**

ANNUAL STATEMENT: Required for incumbent public officials and city manager; **due by November 1.**

CITY OF WHITTIER
P.O. BOX 608
WHITTIER, ALASKA 99693
907-472-2327

CITY OF WHITTIER
2023 PUBLIC OFFICIAL FINANCIAL INTEREST DISCLOSURE STATEMENT

SCHEDULE A
BUSINESS INTERESTS

Business Interests

If NONE reportable, check box ►

Report business interests even if they were **NOT** a source of income to you, your spouse, domestic partner, or dependent child during the reporting period. Include non-profit corporations, businesses, associations, professional trade groups and other non-profit organizations in the categories listed below.

- List each business licensed in the City of Whittier in which you, your spouse, or dependent child held an interest or was a stockholder, owner, officer, director, partner, proprietor or employee during the reporting period, where that interest was more than \$5,000.
- List ownership interests in businesses licensed in the City of Whittier of more than \$5,000 in publicly traded corporations.
- List ownership interests in businesses licensed elsewhere, that may conduct \$5,000 worth of business with the City of Whittier, in the year following the date of this form.

► **Name of filer, spouse, or dependent child:** _____

Business name: _____

Business address: _____

Nature of interest: _____

Description of business activity: _____

► **Name of filer, spouse, or dependent child:** _____

Business name: _____

Business address: _____

Nature of interest: _____

Description of business activity: _____

► **Name of filer, spouse, or dependent child:** _____

Business name: _____

Business address: _____

Nature of interest: _____

Description of business activity: _____

CITY OF WHITTIER
2023 PUBLIC OFFICIAL FINANCIAL INTEREST DISCLOSURE STATEMENT

SCHEDULE B
REAL PROPERTY INTERESTS / RENT TO OWN

Real Property Interests

If NONE reportable, check box

Report all property interests – including options to buy – owned at any time during the reporting period within the City of Whittier. Also report all property interests in property outside the City of Whittier that may be leased, rented or purchased by the City of Whittier in the year following the date of this form. Property interests include your home, a rent-to-own-home, rental property, vacant property, recreational property, business property and real estate, including real estate interests held through a limited liability company, limited partnership, or trust that were held or sold during the reporting period for an amount at or above \$5,000.

Report street address, city and state **or** a complete legal property description. Do not use mileposts or P.O. boxes.

► **Name of filer, spouse, or dependent child:** _____

Street address or legal description: _____

City or borough / State: _____

Nature of interest: _____
(Such as option to buy, ownership, leasehold) Current use (optional)

► **Name of filer, spouse, or dependent child:** _____

Street address or legal description: _____

City or borough / State: _____

Nature of interest: _____
(Such as option to buy, ownership, leasehold) Current use (optional)

► **Name of filer, spouse, or dependent child:** _____

Street address or legal description: _____

City or borough / State: _____

Nature of interest: _____
(Such as option to buy, ownership, leasehold) Current use (optional)

► **Name of filer, spouse, or dependent child:** _____

Street address or legal description: _____

City or borough / State: _____

Nature of interest: _____
(Such as option to buy, ownership, leasehold) Current use (optional)

CITY OF WHITTIER
2023 PUBLIC OFFICIAL FINANCIAL INTEREST DISCLOSURE STATEMENT

SCHEDULE C
NATURAL RESOURCE LEASES

Natural Resource Leases

If NONE reportable, check box

List all natural resource leases – including mineral, timber and oil leases – bid, held, or offered during the reporting period. Report this information for yourself, your spouse, and dependent children who held the interest as a sole proprietor; member of a partnership, professional corporation or limited liability company; or through a corporation in which you and/or your family members held a controlling interest that are valued at \$5,000 or more.

▶ _____
Leaseholder
_____ Nature of lease
_____ Identity of lease and description
Indicate: bid, held or offer made

▶ _____
Leaseholder
_____ Nature of lease
_____ Identity of lease and description
Indicate: bid, held or offer made

SCHEDULE D
GOVERNMENT CONTRACTS AND LEASES

Contracts and Offers to Contract

If NONE reportable, check box

List all contracts and offers to contract with the state, an instrumentality of the state or a municipality during the reporting period. Report this information for yourself, your spouse, and dependent child who held the interest as a sole proprietor; as a member of a partnership, professional corporation, or limited liability company; or through a corporation in which you and/or your family members held a controlling interest.

▶ _____
Name of contractor
_____ Contracting agency/department
_____ Contract number and description
Indicate: bid, held or offer made

▶ _____
Name of contractor
_____ Contracting agency/department
_____ Contract number and description
Indicate: bid, held or offer made

CITY OF WHITTIER
2023 PUBLIC OFFICIAL FINANCIAL INTEREST DISCLOSURE STATEMENT

CERTIFICATION

I certify under penalty of perjury that the foregoing is true and that the information in this statement is, to the best of my knowledge, true, correct and complete. A person who makes a false sworn certification which he or she does not believe to be true is guilty of perjury.

SIGNATURE: _____

PRINT NAME OF FILER

DATE AND PLACE SIGNED

Where to file:
MUNICIPAL OFFICIALS and CANDIDATES: File with Whittier City Clerk