



# THE CITY OF WHITTIER

*Gateway to Western Prince William Sound*

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**WHITTIER CITY COUNCIL  
REGULAR MEETING  
TUESDAY JANUARY 21, 2019  
7:00 PM  
COUNCIL CHAMBERS  
PUBLIC SAFETY BUILDING**

## MINUTES

### 1. CALL TO ORDER

Mayor Dave Dickason called the meeting to order at 7:00 p.m.

### 2. OPENING CEREMONY

Mayor Dave Dickason led the Pledge of Allegiance.

### 3. ROLL CALL

- A. Council members present and establishing a quorum:** Peter Denmark, Monty Irvin, Victor Shen, Debra Hicks, and Dave Dickason.

**MOTION:** Monty Irvin made a motion to excuse Peter from tonight's meeting.

**SECOND:** David Pinguoch

**DISCUSSION:** None

**VOTE:** Motion passed unanimously

### **B. Administration Present:**

Jim Hunt, City Manager  
Annie Reeves, Assistant City Manager  
Naelene Matsumiya, City Clerk  
Kristin Erchinger, Finance Director  
Scott Korbe, Director of Public Works  
Amy Pantaleon, Office Assistant

**Others Present:** Greg Clifford, Cathy McCord, Tim Wieland, Mike Bender, Danielle Lessovitz, Mollye Asher, and Charlene Arneson

### 4. APPROVAL OF MINUTES

December 17, 2019, Regular Meeting Minutes

December 23, 2019, Special Meeting Minutes

**MOTION:** David Pinguoch made a motion to approve the minutes as they are.

**SECOND:** Victor Shen

**DISCUSSION:** None

**VOTE:** Motion passed unanimously

**5. APPROVAL OF THE REGULAR MEETING AGENDA**

**MOTION:** David Pinquoch

**SECOND:** Debra Hicks

**DISCUSSION:** None

**VOTE:** Motion passed unanimously.

**6. MAYOR'S REPORT**

**A. Mayor Report**

Dave Dickason reported on the following items: Planning Commission meeting, setting goals, hiring a Harbormaster, city park design, City of Whittier updated website, and the Comprehensive Plan.

**B. Vice Mayor Report**

None

**7. MANAGER'S REPORT**

**A. City Manager and Director Reports- Jim Hunt**

Jim reported on the following: RFP for harbor projects, Army Corps of Engineers contract, and AML attendance.

Kris spoke briefly about "Lease credits." Worksession to discuss funds from P-12 to be scheduled. Scott gave an update on the emergency at the harbor that occurred on January 1, 2020.

**8. COMMISSION/COMMITTEE REPORTS**

**A. Planning Commission**

Charlene Arneson updated the Council on how the last Planning Commission meeting went. Stated Comprehensive Plan was approved by the Commission. Recommended that the document be reviewed twice a year. Council discussed briefly.

**B. Port & Harbor Commission**

Greg Clifford commented on the Ordinance that will be introduced later in the meeting. Expressed thanks to Scott and Harbor staff for their work on New Years day. Stated that the Port and Harbor Commission extended gratitude as well.

**C. Parks & Recreation Committee**

Victor Shen reported on the Parks and Recreation Committee meeting that was held tonight at 6 pm. Stated the Committee is looking to organize and establish consistent meeting dates.

**D. Whittier Community School**

Tim Wieland gave an update on the following: Student Council's blanket donation, end of 2<sup>nd</sup> quarter, Paint Night, movie night (Mulan), Basketball night, new science and math standards, Archery, and Kids Gym.

**E. Prince William Sound Aquaculture Corp.**

Nothing new to report

**F. Regional Citizen's Advisory Council**

Mike Bender announced the upcoming meeting will be held at the Embassy Suites on January 23.

**9. CITIZENS COMMENTS ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING**

**10. APPROVAL OF CONSENT CALENDAR**

None

**11. PUBLIC HEARINGS (NON-ORDINANCE)**

None

**12. PRESENTATIONS**

**13. ORDINANCES**

Introduction

A. Ord. #01-2020 – An Ordinance of the City Council of the City of Whittier, Alaska, Amending Whittier Municipal Code sections 2.54.020(B) to amend meeting frequency of the Port and Harbor Commission.

**MOTION:** Victor Shen made a motion to introduce Ordinance #01-2020 and schedule for a public hearing at the next regular meeting.

**SECOND:** Debra Hicks

**DISCUSSION:** None

**VOTE:** Motion passed unanimously

2<sup>nd</sup> Reading

A. Ord. #04-2019 – An ordinance of the City Council of the City of Whittier, Alaska, amending the Water and Wastewater Tariff providing for a 1.317% increase to all rates and changes effective January 1, 2020 plus a 5.0% increase effective October 1, 2020 and providing for automatic annual adjustment effective with the first billing cycle of each year thereafter, by an amount three previous full year's average increase in the CPI.

**MOTION:** Victor Shen made a motion to open the Public Hearing for Ordinance #04-2019 at 7:51 pm

**SECOND:** Debra Hicks

**DISCUSSION:** None

**VOTE:** Motion passed unanimously

Scott Korbe gave a soft reintroduction to the Ordinance. Kris Erchinger joined the conversation. Scott answered questions from Mike Bender, who was in the audience.

No further Public Testimony. (Clerk's note: Mike Bender signed the testimony sheet but did not record his stance.)

**MOTION:** Victor Shen made a motion to close the public testimony portion of the public hearing at 8:06 pm and open it up for Council Discussion.

**SECOND:** Debra Hicks

**DISCUSSION:** None

**VOTE:** Motion passed unanimously

Council discussed the financial sustainability and asked questions about the CPI increase  
Scott answered.

Council thanked Scott and Kris for their work.

**MOTION:** Victor Shen made a motion to adopt Ord. #04-2019 and close the Public Hearing at 8:07 pm.

**SECOND:** Debra Hicks

**DISCUSSION:** None

**VOTE:** Motion passed unanimously

#### 14. RESOLUTIONS

A. Res. #01-2020 – A resolution of the City Council of the City of Whittier, Alaska, A Municipal Corporation, authorizing Administration and City Council Check Signers.

**MOTION:** David Pinquoch made a motion to adopt Res. #01-2020

**SECOND:** Debra Hicks

**DISCUSSION:** Naelene stated this resolution is routine. Kris updated the Council on the electronic signature procedure. She mentioned the transparency in Accounts Payable and stated she will release a check run to the Council every month so that they can see all the checks going out. She answered questions from the Dias.

**VOTE:** Motion passed unanimously

#### 15. EXECUTIVE SESSION

None

#### 16. UNFINISHED BUSINESS

##### A. Harbor Phase 3 Construction

Item was not discussed

#### 17. NEW BUSINESS

##### A. Approval of Comprehensive Plan

Council discussed at length the process and efforts it took to get the plan done. Council commended the Community in their involvement and also Annie Reeves in her contributions and cooperation with Catalyst Consulting Services. Discussion about the frequency of updates ensued.

**MOTION:** Victor Shen made a motion to approve the Comprehensive Plan

**SECOND:** Debra Hicks

**DISCUSSION:** None

**VOTE:** Motion passed unanimously

##### B. Establishing Administrative Goals for 2020

Council discussed potential goals such as, Tourism, Visitor's Center, allocation of sale of P-12, garbage, U.S. Army Corps of Engineers progress.

#### 18. COUNCIL DISCUSSION

Council discussed the following: Commendation for Scott and Harbor staff and Shotgun Cove road.

#### 19. CITIZEN'S DISCUSSION

None


**20. COUNCIL AND ADMINISTRATION'S RESPONSE TO CITIZEN'S COMMENTS**  
None

**21. ADJOURNMENT**

Council adjourned the meeting at 8:47pm

**ATTEST:**

  
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**Naelene Matsuniya**  
City Clerk

  
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**Dave Dickason**  
Mayor