



THE CITY OF WHITTIER

Gateway to Western Prince William Sound

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**PORT & HARBOR COMMISSION
REGULAR MEETING
FRIDAY, DECEMBER 6, 2019
Council Chambers, Public Safety Building
7:00 p.m.**

MINUTES

1. CALL TO ORDER

Chair Greg Clifford called the meeting to order at 7:00 P.M

2. OPENING CEREMONY PLEDGE OF ALLEGIANCE

Greg Clifford

3. SWEAR IN CEREMONY FOR COMMISSION

Mark Mitchell

4. ROLL CALL

Greg Clifford, Ed Hedges, Dave Goldstein, Arnie Arneson, Mark Mitchell, and Steven Bender

MOTION: Ed Hedges made a motion to excuse Brad VonWichman from tonight's meeting.

SECOND: Dave Goldstein

DISCUSSION: None

VOTE: Motion passed unanimously

ADMINISTRATION PRESENT

Naelene Matsumiya, City Clerk

Amy Pantaleon, Office Assistant

PUBLIC PRESENT

None

5. APPROVAL OF REGULAR MEETING AGENDA

MOTION: Arnie Arneson made a motion to approve the regular meeting agenda as is

SECOND: Mark Mitchell

DISCUSSION: None

VOTE: Motion passed unanimously

6. APPROVAL OF MINUTES

MOTION: Arnie Arneson made a motion to approve the October 4, 2019 Regular Meeting Minutes and the November 15, 2019 Special Meeting Minutes as is.

SECOND: Dave Goldstein

DISCUSSION: None

VOTE: Motion passed unanimously

7. **HARBORMASTER AND CHAIRPERSON REPORT**

Greg Clifford reported that there is no update yet about an incoming Harbormaster. He expanded on the topic briefly. Ed Hedges asked about the Delong Dock. Commission discussed.

8. **UNFINISHED BUSINESS**

A. FY 2020 Budget

Greg gave a summary of budgetary discussions of the City Council. Commission discussed the following topics at length: Adjustments, water/wasterwater rates, insurance audits, and department moto pools.

Greg stated that he will give the Council the Commission's recommendation to approve the budget as is. Commission directed the City Clerk to remove the item from future agendas.

B. Head of the Bay Project

Dave Goldstein shared his concerns with the Commission. Commission discussion ensued. Greg stated he will meet with the City Manager and will update the Commission.

9. **NEW BUSINESS**

A. Policy and Procedures

The Commission agreed that it is time the Policy and Procedures is approved. Greg stated that now is the best time for approval so that they are set in place for when the City gets a new Harbormaster. Naelene Matsumiya offered her help in removing minor notes and making small adjustments with the City Clerk before submittal for approval.

MOTION: Mark Mitchell made a motion to have Dave Goldstein represent the Commission on the Policy and Procedures finalization with the City Clerk

SECOND: Arnie Arneson

DISCUSSION: None

VOTE: Motion passed unanimously

B. Fee Schedule

Greg stated that he's willing to do more research on other municipalities and their fee schedules and report back to the Commission.

C. Delong Dock Discussion

The Commission expressed the importance of the Delong Dock to be a priority for the City. Discussion on ways the Delong Dock will benefit the City ensued.

10. **MISCELLANEOUS BUSINESS**

None

11. **COMMISSION COMMENTS**

Commission discussed the following:

-*Wait list* to be added to next Regular Meeting Agenda.

12. **CITIZENS COMMENTS**

None

13. **ADJOURNMENT:**

Meeting was adjourned at 7:49 pm.

ATTEST:



Naelene Matsumiya
City Clerk



Greg Clifford
Commission Chairperson