



THE CITY OF WHITTIER

Gateway to Western Prince William Sound

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**PORT & HARBOR COMMISSION
REGULAR MEETING
THURSDAY, JANUARY 12, 2021
COUNCIL CHAMBERS
PUBLIC SAFETY BUILDING
6:00 p.m.**

MINUTES

1. CALL TO ORDER

City Clerk, Naelene Matsumiya, called the meeting to order at 6:08 pm

2. OPENING CEREMONY PLEDGE OF ALLEGIANCE

Naelene Matsumiya

3. ROLL CALL

Ed Hedges, Mark Mitchell, Dave Goldstein, Cathy McCord, Brad VonWichman, and Arnie Arneson

MOTION: Ed Hedges made a motion to excuse Steven Bender from tonight's meeting.

SECOND: Arnie Arneson

DISCUSSION: None

VOTE: Motion passed unanimously

ADMINISTRATION PRESENT

Dave Borg, Harbormaster
Annie Reeves, Assistant City Manager
Naelene Matsumiya, City Clerk
Roselle Medez, Harbor Finance
Amy Pantaleon, Office Assistant

PUBLIC PRESENT

- Dave Dickason
- Jean Swingle
- Greg Clifford
- David Pinguoch

4. **APPROVAL OF REGULAR MEETING AGENDA**

MOTION: Ed Hedges made a motion to approve the Regular Meeting agenda as is

SECOND: Arnie Arneson

DISCUSSION: None

VOTE: Motion passed unanimously

5. **APPROVAL OF MINUTES**

MOTION: Arnie Arneson made a motion to approve the November 5, 2020 Regular Meeting Minutes as is.

SECOND: Mark Mitchell

DISCUSSION: None

VOTE: Motion passed unanimously

6. **HARBORMASTER AND CHAIRPERSON REPORT**

Dave gave a report on the following:

- Harbormaster and Staff productivity after quarantine
- Staff attending online training courses
- Commended Annie Reeves and Kyle Kruger for their help while staff was quarantined
- Staff updating harbor files (renewals almost complete)
- System in place to track transient vessel registration
- Pursuing past due payments
- Alaska Harbormasters Association training for staff
- Delong Dock user data for grant opportunities
- Snow removal and vessel security
- Boiler failure/repair
- Governor's budget

The commission discussed various topics with the harbormaster.

7. **RESOLUTIONS**

A. Res. #01-2021 – A Resolution Of The City Of Whittier Port & Harbor Commission Recommending The Adoption Of The Updated Port & Harbor Policy And Procedures Handbook And Updated Code Language For 12.04.030, 12.04.060, 12.04.120, 12.04.160, 12.04.170, 12.04.210, And 12.04.230 So The Handbook And The Code Are Aligned.

Annie Reeves presented to the Commission a redundancy in language that stood out. It was: 12.04.170, a misprint was detected, in which the explanation for the strikeout was not printed in the copies that went out to the Commission, but she elaborated that "Failure to register within 4 hours after entering the harbor" is removed because the language exists in 12.04.160. The code now reads as, "Fail to register with the harbormaster any vessel prior to occupying any of the boat harbor facilities within 4 hours during normal harbor business hours. The registration period shall not exceed 24 hours from time of arrival..."

The Commission suggested a few changes in fine amounts in 2. B, \$250; 6. F, \$250; 10. J, \$250; 12. L, \$250. Annie complied with the changes after the Commission agreed to them as well via roll call vote for consensus. The suggested changes are within the Prohibited Acts and Penalties of the code.

MOTION: Dave Goldstein made a motion to approve Resolution #01-2021 from the Port and Harbor Commission with all of the attending language and all the changes that

have been discussed thus far.

SECOND: Arnie Arneson

DISCUSSION: Commission thanked Annie for her efforts.

VOTE: Motion passed unanimously.

8. UNFINISHED BUSINESS

A. Delong Dock

Item was not discussed

B. Harbor Phase 3

Dave Borg explained that he does not see any opportunities in the Governor's budget that will grant the repairs for the harbor.

C. Waitlist

Item was not discussed

D. Preferential Moorage

Item was not discussed

E. Yearly Transient Moorage

Item was not discussed

F. Fee Schedule

Mark asked about the process in updating the fee schedule. Dave Borg explained that it was a public process or inclusivity for patrons of the harbor facility. He stated that it will be discussed in the future and it will be a comprehensive discussion. Commission discussion about the fee schedule ensued.

9. NEW BUSINESS

None

10. MISCELLANEOUS BUSINESS

None

11. COMMISSION DISCUSSION

Dave Goldstein thanked the Administration and the Port and Harbor Commission for their input and work on updating the Policies and Procedures handbook. He also asked if there is a system that can record calls on 68? He said there could be benefits for calls that come in after business hours. The Commission discussed security cameras. Dave reported that he is working with NOAA to get some cameras.

12. CITIZENS DISCUSSION

David Pinguoch thanked everyone involved in updating the Policies and Procedures. He asked for some revisions based on questions that have come up in his 35 years of living in Whittier. He disclosed that most of his suggestions were just housekeeping. He gave a few examples: "...boats must be attended when tied to the Ocean Dock," "...the waitlist applicant must own a vessel or have a vessel lease for at least 1 year," etc. He mentioned the reducing of the boat lift weight limit from 30 to 15 tons and asked questions. He continued. Another item he mentioned was about gasoline on board a vessel. David also commended Naelene for presiding tonight's meeting.

Annie responded to Councilmember Pinguoch and asked him to email his concerns to her

so that she and the Harbormaster can work through them. David responded by saying that it was more important to get it right than to get it done. He stated his intent was to suggest the changes to the Council and have the Commission review the changes so as to not override the Port and Harbor Commission's capabilities as an advisory board. He stated that, on his behalf, waiting an extra month to get it right would not be an issue.

Mark responded to Councilmember Pinguoch and reiterated Annie's request that an email with the suggested changes to the Commission would work best. He elaborated the importance of the handbook being a living document.

Arnie mentioned procedures of ordinance adoption and stated that the changes in the handbook are not set in stone and can be revised by the Commission.

Greg Clifford stated that despite his relocation, he is excited to see the Commission working together and that the handbook is finally moving forward. He recalled his time working with Annie and the Commission to discuss all that was to be updated and reminded that everything is fluid and can be changed. Wished everyone well and thanked the Administration and Commission once more.

Dave Goldstein shared that the Port and Harbor commission has worked on the document for well over 2 years where it was discussed heavily. He said the job of the Port and Harbor Commission is to recommend action to the City Council to act on. He concluded with saying he did not want to see this thing (the handbook) again.

13. ADJOURNMENT:

Meeting was adjourned at 7:16 pm.

ATTEST:



Naelene Matsumiya
City Clerk



Steven Bender
Commission Chairperson