



# THE CITY OF WHITTIER

*Gateway to Western Prince William Sound*

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**PORT & HARBOR COMMISSION  
SPECIAL MEETING  
Wednesday, April 23, 2014  
COUNCIL CHAMBERS, P-12 BUILDING  
7:00 pm**

**MINUTES**

**CALL TO ORDER**

Co-Chair, Ed Hedges called the meeting to order at 7:04 pm.

**OPENING CEREMONY**

Ed Hedges led the Pledge of Allegiance.

**ROLL CALL**

Ed Hedges	Seat A	P
Peter Denmark	Seat B	P
Brad Von Wichman	Seat C	A
Monty Irvin	Seat D	A
Larry Gilman	Seat E	P (Telephonic)
Arnie Arneson	Seat F	P
Matt Kopec	Seat G	P

**MOTION:** Matt Kopec made a motion to excuse Monty Irvin and Brad Von Wichman from today's Ports & Harbor meeting.

**SECOND:** Arnie Arneson seconded the motion.

Ed Hedges Y Peter Denmark Y Brad VonWichman O Monty Irvin O Larry Gilman Y Arnie Arneson Y Matt Kopec Y

**VOTE:** The vote passed by unanimous decision.

**DISCUSSION:** None

## **ADMINISTRATION PRESENT**

Sue Miller, Harbormaster  
Donald Moore, Interim City Manager  
Jennifer Rogers, Deputy City Clerk

## **PUBLIC CITIZENS PRESENT**

Charlene Arneson

## **APPROVAL OF AGENDA**

**MOTION:** Arnie Arneson made a motion to approve the Special Meeting Agenda of April 23, 2014.

**SECOND:** Matt Kopec seconded the motion.

Ed Hedges Y Peter Denmark Y Brad VonWichman O Monty Irvin O Larry Gilman Y Arnie Arneson Y Matt Kopec Y

**VOTE:** The vote passed by unanimous decision.

**DISCUSSION:** None

## **APPROVAL OF MINUTES**

**MOTION:** Arnie Arneson made a motion to approve the Port & Harbor Regular Meeting Minutes of March 4, 2014 as is.

**SECOND:** Matt Kopec seconded the motion.

Ed Hedges Y Peter Denmark Y Brad VonWichman O Monty Irvin O Larry Gilman Y Arnie Arneson Y Matt Kopec Y

**VOTE:** The vote passed by unanimous decision.

## **ADMINISTRATIVE REPORTS**

### **A. Harbormaster Report**

See original Harbormaster's report in clerk's packet.  
Sue Miller reported on the following topics:

- Accounts in arrears
- Ocean dock improvements
- SERVS training
- Review of 2014 contracts
- 2014 Wait List
- Slip transfers
- Preparations for 2014 summer season
- Posted for seasonal staff
- Ordered supplies for dock and parking projects
- Annual parking and launch permits are available
- Parking citations are ready
- Harbor name changes have been made on handouts, forms, etc.
- Service list is being revised

## **B. City Manager's Report**

Original City Manager Report in Clerk's packet.

Donald Moore introduced himself as the Interim City Manager and covered the following topics.

- Patching the broken surfaces on the floats
- Delinquent harbor accounts
- Harbor Improvements Committee
- Railroad land exchange
- Finger floats

Donald Moore reported that he met with Railroad Corporation. The Delong Dock portion goes back to 2000 and the idea of swapping land is fairly recent. Getting this accomplished can be broken down into three main areas to implement this.

1. Legal- It involves three levels of government and several agencies between the state and federal.
2. Land appraisals/appraisals/surveys. No land exchange occurs when there's a change of land ownership.
3. Political- The City will need to establish the goals for the exchange while keeping in mind what the community wants. One of the parcels involved in the land exchange involve a good portion of the community; that alone will general a lot of discussion. Planning developments made and agreed upon by both the City and Railroad will need to be approved by the State Legislature.
4. Economic Roles within the City- He questioned what economic goals the City has by continuing with the land exchange?

He then reported that there are finger floats in order. The Public Works Director will go and inspect the floats before they're loaded for transport on May 6<sup>th</sup>.

Arnie Arneson stated that the harbor is not in compliance with the American Disabilities Act of 2002. He went on in detail over the next few minutes explaining his statement. He voiced that we need to keep the ADA specifications in mind. Don Moore replied that we won't accept plans that are not in compliance.

## **CORRESPONDENCE**

None

## **UNFINISHED BUSINESS**

- A. Harbor Moorage Rate List/Miscellaneous Rate List  
Not discussed during this meeting.

## **NEW BUSINESS**

- A. Recognize Newly Appointed P&H member, Larry Gilman

Co-Chair, Ed Hedges, recognized Larry Gilman as a member of the P&H Commission.

## B. Harbor Configuration

Vice-Mayor, David Pinguoch, discussed the Passenger User Fee. He stated that the Council has changed the transportation tax and changed the reporting from monthly to quarterly. He suggested that we take it a step further in simplifying the passenger user fee reports by charging a yearly fee based on the capacity of the boat.

David Pinguoch then spoke in detail regarding the four harbor configuration plans. He stated that at the recommendation of Interim City Manager, Don Moore, a Harbor Improvements Committee was created to discuss the harbor configuration. The Committee consists of David Pinguoch, Donald Moore, Sue Miller, Scott Korbe and Peter Denmark. He went on to say that he is open to any P&H member who is interested in joining. Once it has been decided which configuration to choose, they may have to break down the project in several phases.

David went over the pros and cons of building the finger floats made of wood or made of concrete. Bids were received based on PND's design. Wooden finger floats cost \$15,000. Concrete finger floats cost \$5,000 a piece, which includes shipping costs. It was cheaper to order the docks rather than build them in-house. Dave and Scott Korbe did some comparison costs; it appears that concrete is \$50 sq. ft. and wood is \$60 sq. ft.

Charlene Arneson asked Dave if he has looked into the floats that are concrete and the bottom is open. Dave replied that he has not.

Dave stated that the City will be receiving \$2 million from the Tier I municipal grant and \$2 million from the CVP funds. We'll have \$4 million available for construction on July 1<sup>st</sup>.

There was much discussion among the members and David Pinguoch about the harbor configuration and financing details.

Larry Gilman made a motion to select Option 4 of the harbor configuration. Ed Hedges reminded Larry Gilman that our main goal for this meeting was to hear the options, not make a decision. David Pinguoch added that he believes the Council is looking for a motion from the P&H Commission because they previously opted to support Option 2. He reminded the Commission that they didn't have Options 3 and 4 to consider and urged them to make a decision.

Deputy Clerk, Jennifer Rogers, stated that it is not clear whether or not a motion can be made without a majority of the Commission physically present; this is a topic currently under review by the City Council. Peter Denmark left the meeting early due to illness, so there were only three members present with Larry Gilman attending telephonically.

David Pinguoch stated that he believes the City Council passed an Ordinance to change the attendance rules. He explained that we started out with four members present, there was a basis for a quorum.

**MOTION:** Larry Gilman made a motion to select Option 4 of the Harbor Configuration instead of the previously selected Option 2.

**SECOND:** Arnie Arneson seconded the motion.

Ed Hedges Y Peter Denmark Q Brad VonWichman Q Monty Irvin Q Larry Gilman Y Arnie Arneson Y Matt Kopec Y

**VOTE:** The vote passed by unanimous decision.

C. Passenger User Fee

Covered at the beginning of Harbor Configuration by David Pinquoch.

D. Railroad Land Trades

Discussed under City Manager Report

**CITIZENS COMMENTS**

None

**COMMISSION COMMENTS**

Arnie Arneson reminded the Commission that he will be out of state for during the next meeting, but will attend telephonically.

**NEXT MEETING ATTENDANCE PLANS:** May 6, 2014

**ADJOURNMENT**

**MOTION:** Arnie Arneson made a motion to adjourn the meeting.

**SECOND:** Matt Kopec seconded the motion.

Ed Hedges Y Peter Denmark Y Brad VonWichman O Monty Irvin O Larry Gilman Y Arnie Arneson Y Matt Kopec Y

**VOTE:** The vote passed unanimously

Meeting adjourned at 8:33 pm.

Attest:

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Jennifer Rogers  
Deputy City Clerk

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Monty Irvin  
Chair