

**CITY OF WHITTIER, ALASKA  
RESOLUTION #44-2019**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITTIER,  
ALASKA, AUTHORIZING ELECTRONIC SIGNATURES FOR CHECKS  
DRAWN ON BEHALF OF THE CITY**

**WHEREAS**, the City of Whittier City Council passed Resolution #01-2019 on January 15, 2019, authorizing, among other things, five members of the administration and seven members of the City Council to serve as manual signatories on behalf of the City for the endorsement of checks, drafts and other orders for and on behalf of the City; and

**WHEREAS**, in order to provide for a more efficient process for payment of bills on behalf of the City, and to avoid delays caused by the unavailability of individuals to sign checks resulting in late payments and late fees, the City administration recommends eliminating manual check signing and utilizing technologies built into the City's accounting software which allow for electronic signatures; and


**WHEREAS**, Whittier Municipal Code §3.24.030 requires that there shall be two classes of signatories for all City checks comprised of elected officials in the first class, and appointed officials in the second class, and requires that one person from each class shall sign all checks, and the administration proposes to utilize the electronic signatures of one official in each class to electronically sign checks on behalf of the City; and

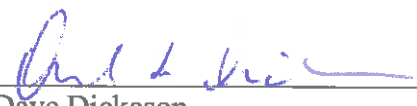
**WHEREAS**, the City will work with the software vendor to safeguard electronic signatures through software security protocols, and will ensure that each payment continues to receive all required approvals in advance, by the department head, finance director, and/or city manager, prior to the issuance of payment.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Whittier, Alaska authorizes the use of electronic signatures for payments made on behalf of the City, so long as the signatures represent one elected and one appointed official of the City, in accordance with the requirements of Whittier Municipal Code §3.24.030.

**PASSED AND APPROVED** by a duly constituted quorum of the Whittier City Council on this 23rd day of December, 2019.

**ATTEST:**

  
\_\_\_\_\_  
Naelene Matsumiya  
City Clerk

  
\_\_\_\_\_  
Dave Dickason  
Mayor

Ayes: 4  
Nays: 0  
Absent: 3  
Abstain: 0