

Sponsored by: Hunt

**CITY OF WHITTIER, ALASKA  
RESOLUTION 041-2021**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITTIER,  
ALASKA, AUTHORIZING SIGNATORIES FOR ALL CITY BANK AND  
INVESTMENT ACCOUNTS AND RESCINDING ALL PREVIOUS  
RESOLUTIONS IN CONFLICT HEREWITH**

**WHEREAS**, the City of Whittier (“City”) is the municipal government corporation of the community of Whittier, Alaska; and

**WHEREAS**, Whittier Municipal Code 3.24.030 establishes two classes of required signatories for City financial transactions; one from among members of the City Council and one from among the appointed officials of the City, including City Manager, City Clerk, and at least one other appointed official designated by position by City Council resolution; and

**WHEREAS**, the City periodically experiences changes in personnel and elected members of the Whittier City Council, and as a result, must amend its list of authorized signers on the City’s checking and investment accounts; and

**WHEREAS**, by Resolution #44-2019 passed by the Whittier City Council on December 23, 2019, the City is authorized to utilize electronic signatures on all payments made on behalf of the City, so long as the signatures comport with Whittier Municipal Code 3.24.030.

**NOW, THEREFORE**, the Whittier City Council hereby resolves that:

**Section 1.** Any authorized signer below is authorized to sign and/or approve checks, ACH payments, drafts, notes, wire transfers, and/or other orders drawn against the City of Whittier’s bank accounts maintained at First National Bank of Anchorage, as well as any investment accounts or debt service accounts in the name of the City of Whittier:

Group A: City Manager, Jim Hunt; Assistant City Manager, Jackie C. Wilde; City Clerk; Public Works Director, Scott Korbe; and Finance Director, Kristin Erchinger.

Group B: Mayor, Dave Dickason; Vice-Mayor Peter Denmark; Council members David Pinquoch, Victor Shen, Dan Blair, Thomas Wagner, and Cathy McCord.

**Section 2.** One signature of a person named in Group A and one signature of a person named in Group B are hereby required to endorse checks, drafts and other orders for and on behalf of the City of Whittier, provided, if a check, draft, warrant or other document is presented unendorsed for deposit to the credit of the City, the depository institution may supply the required endorsement.

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**Section 3.** The City Manager, Assistant City Manager or Finance director are authorized to order the telephone transfer of funds on behalf of the City of Whittier directly to another institution where the City has established an account, provided that prior to any transfer, sufficient documentation establishing the receiving account has been provided to the transferring institution by the institution designated to receive the funds, and provided that a Wire Transfer Authorization form has been signed by at least two individuals from Group A.

**Section 5.** The City Manager, Assistant City Manager or Finance Director may delete names of signers from City accounts when the person no longer holds the office designated in this Resolution.

**Section 6.** The City Manager, Assistant City Manager, Finance Director or City Clerk are authorized to obtain account information by phone or letter and are authorized to add or delete names of City credit card holders and to authorize the electronic payment of the City's credit card, so long as all necessary documentation, including supporting receipts, have been received by the Finance Director and City Manager.

**Section 7.** All previously approved resolution in conflict herewith is hereby rescinded.

**Section 8.** This Resolution shall take effect immediately upon adoption.

**PASSED AND APPROVED** by a duly constituted quorum of the Whittier City Council on this 16<sup>th</sup> day of November, 2021

**THE CITY OF WHITTIER, ALASKA**

  
\_\_\_\_\_  
Dave Dickason, Mayor

AYES: Shen, Wagner, Blair, McCord, Denmark, Pinqouch, Dickason

NAYS:

ABSENT:

ABSTAIN:

ATTEST:

  
\_\_\_\_\_  
Jackie C. Wilde  
Assistant City Manager/Acting City Clerk