



City of Whittier

Gateway to the Western Prince William Sound

P.O. Box 608, Whittier, Alaska 99693

(907)472-2327 Fax (907)472-2404

JOB DESCRIPTION—Temporary Operator/ Labor III

Posting Date 8/30/2022

Closing Date (open until filled)

Position Title: Temporary Operator/ Laborer III

Department: Public Works

Supervisor: Public Works Director

Classification: -Non-Exempt, Hourly

Pay Range: \$26.14 - \$33.36 Hourly DOE

POSITION SUMMARY: Under the supervision of the Public Works Director, Operates Heavy Equipment (Gravel truck, snowplows, loader, grader, backhoe, and other assigned equipment or vehicles.) This is a skilled position consisting of equipment operation, manual labor, and maintenance repair of various pieces of light and heavy motorized equipment used in road construction, road maintenance, snow removal and other generalized work. Performs Water, Wastewater and Storm Sewer installation and maintenance, snow removal, and/or repair tasks and care of the City of Whittier parks, roads, grounds, buildings, trails, and other duties as directed

ESSENTIAL FUNCTIONS: Essential and other important responsibilities may include, but are not limited to, the following:

1. Ability to perform unskilled and semi-skilled maintenance work on various City property.
2. Ability and willingness to work outside in adverse weather conditions (snow, rain, wind, etc.)
3. Ability and willingness to work overtime when necessary. This may include nights and weekends.
4. Must exhibit excellent self-motivation and the ability to accomplish tasks without direct supervision.
5. Must be able to report to work within 1 hour of callout 24 hours a day. Ability and willingness to work overtime when necessary. This may include nights and weekends.
6. Ability and willingness to clean public restrooms, pick up trash, empty garbage cans, etc.
7. Ability to work cooperatively with other employees of the City.
8. Ability to interact with the public in a polite and courteous manner. Must be able to meet and assist the public in a professional manner.
9. Must be able to lift 75 pounds occasionally.
10. Must be able to lift 50 pounds repeatedly.
11. Must be able to operate heavy equipment such as Gravel truck, snowplows, loader, grader, backhoe, and other assigned equipment or vehicles.), etc.
12. All other duties assigned by the Director of Public Works.



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ESSENTIAL EDUCATION, EXPERIENCE AND SKILLS REQUIRED:

1. High School diploma or G.E.D. required.
2. Must possess current Alaska Driver's License and CDL
3. Ability to read and write English.
4. While performing the duties of this job, employee will be required to walk; reach with hands and arms; balance; stoop; kneel; crouch; and lift heavy objects repeatedly. The employee will be required to function in confined spaces. The employee is frequently required to talk and hear; stand, sit for long periods of time; use hands to handle, feel and use computer keyboard. Specific vision abilities required by this job include close vision and depth perception; ability to operate equipment safely and pass required eye exams for CDL.

The City of Whittier is an equal opportunity employer and a drug free workplace

Apply at <https://www.whittieralaska.gov/employment/>

The above job description is to be used as a guide for accomplishing organizational and department objectives, and only covers the primary functions and responsibilities of the position. It is in no way to be construed as an all-encompassing list of duties. 08/2022