



THE CITY OF WHITTIER

Gateway to Western Prince William Sound

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**WHITTIER CITY COUNCIL
REGULAR MEETING
TUESDAY, OCTOBER 17, 2017
7:00 PM
COUNCIL CHAMBERS
P-12 BUILDING**

MINUTES

1. CALL TO ORDER

Mayor Daniel Blair called the meeting to order at 7:00 p.m.

2. OPENING CEREMONY

Mayor Daniel Blair led the Pledge of Allegiance.

3. ROLL CALL

A. Council members present and establishing a quorum: Monty Irvin, Debra Hicks, Dave Dickason, Peter Denmark, Victor Shen, David Pinquoch and Daniel Blair.

B. Council Members Absent:

C. Administration Present:

Mark Lynch, City Manager
Annie Reeves, Assistant City Manager
Scott Korbe, Public Works Director
Holly Wells, City Attorney

Kyle Sinclair, Harbormaster
Naelene Matsumiya, Acting City Clerk
John Janik, Finance Officer
Kristie Smithers, City Consultant

Others Present: Lindsey Erk, Anna Dickason, Dave Goldstein, Greg Clifford, Pete Belleza, Maxim Mamontob, Michael Dowes,

4. APPROVAL OF MINUTES

September 19, 2017 Regular Meeting Minutes, October 10, 2017 Special Meeting Minutes

MOTION: David Pinquoch made a motion to approve the September 19, 2017 Regular Meeting Minutes as is and the October 10, 2017 Special Meeting minutes as is.

SECOND: Dave Dickason

DISCUSSION: None

VOTE:

SPECIAL ORDERS OF THE DAY

Kristie Smithers, had Peter Denmark and David Pinquoch read the Oath of Office, swearing them into the Council.

Kristie Smithers asked for nominations for the Mayor of the City of Whittier.
David Pinguoch nominated Daniel Blair
Debra Hicks nominated Dave Dickason
Daniel Blair and Dave Dickason accepted their nominations.

MOTION: Victor Shen made a motion to take the votes by ballot.
SECOND: David Pinguoch
DISCUSSION: None
VOTE: Motion passed unanimously

Daniel Blair received 4 votes. Dave Dickason received 3 votes.

Daniel Blair was elected Mayor of the City of Whittier with a term of one year, ending in October 2018.

Kristie Smithers asked for nominations for the Deputy Mayor of the City of Whittier.
Daniel Blair nominated David Pinguoch
Peter Denmark nominated Dave Dickason
David Pinguoch and Dave Dickason accepted their nominations.

MOTION: Monty Irvin made a motion to take the votes by ballot.
SECOND: Debra Hicks
DISCUSSION: None
VOTE: Motion passed unanimously

David Pinguoch received 4 votes. Dave Dickason received 3 votes.

David Pinguoch was elected Deputy Mayor of the City of Whittier with a term of one year, ending in October 2018.

5. APPROVAL OF REGULAR MEETING AGENDA

MOTION: David Pinguoch made a motion to approve the Regular Meeting Agenda with amendments
SECOND: Debra Hicks
DISCUSSION: David Pinguoch moved presentations to 6.
VOTE: Motion passed unanimously

6. PRESENTATIONS

A. 2016 Financial Audit

Maxim Mamontob of Altman, Rogers & Co. presented the 2016 Financial Audit for the City of Whittier.

Maxim Mamontob answered questions from the Council.

B. CRW Shotgun Cove Road Preliminary Design and Engineering

Pete Bellezza presented the Preliminary Design for Shotgun Cove Road.

7. MAYOR'S REPORT

A. Mayor's Report by Mayor Daniel Blair

Mayor Blair reported that he had a meeting with the people at the Del Long Dock with the City Manager and the City Attorney.

- B. Vice Mayor Report by Vice Mayor Dave Pinguoch**
None

8. MANAGER'S REPORT

- A. City Manager's Report- Mark Lynch**
See written report in Original Council Packet

Mark Lynch reported that majority of the budget is done and a work session will be planned to discuss it. He also reported that he has received an appraisal for the P-12 Building. There will be an Executive Session at the next Council Meeting to discuss it.

- B. City Attorney's Report**
None

- C. School District Report**
See Written Report in Original Council Packet

Lindsey Erk thanked the Administration staff for joining the students for breakfast at the school. She thanked Juan and Anjenette Cardenas for hosting the recent Ice Cream Social. She reported that both the School Board meeting and the EAC meeting were well attended and she hopes to see more of community attend these meetings. She continued by describing the many opportunities that the children can participate in and briefly discussed the use of the gym during the summer.

- D. Director's Reports**
1. **Financial report – John Janik**
None
 2. **Harbormaster Report – Kyle Sinclair**
None
 3. **Director of Public Safety Report – Dave Schofield**
None
 4. **Public Works Report – Scott Korbe**
None
 5. **Public Safety Building Report – Terry Morrison**
None

9. COMMISSION/COMMITTEE REPORTS

- A. Planning Commission**
Approved Minutes in packet.
- B. Port & Harbor Commission**
Approves Minutes in packet.
- C. Parks & Recreation Committee**

Michael Dowes from the National Parks Service briefly reported that he is offering his assistance to the City to improve the new City Park.

D. Prince William Sound Aquaculture Corp.

None

E. Regional Citizen's Advisory Council

None

10. CITIZENS COMMENTS ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

11. PRESENTATIONS

Item was moved to 6.

12. CONSENT CALENDAR

None

13. ORDINANCES (Non-Ordinance)

A. Introduction (1st reading)

14. PUBLIC HEARING (2nd reading)

1. #05-2017 – An Ordinance Amending WMC 2.10.070 entitled "Conflicts of Interest Generally," WMC 2.10.130 entitled "Prohibited Acts," and WMC 2.70.025 entitled "Behavior Generally," to clarify what constitutes a "Substantial Financial Interest," limit disclosures of potential conflicts of interest to substantial financial interests, and clarify general prohibitions against city official and employee conduct and disclose obligations.

MOTION: David Pinquoch made a motion to postpone the public hearing for Ordinance #05-2017 until the next Council Meeting on November 21, 2017.

SECOND: Victor Shen

DISCUSSION: None

VOTE: Motion passed unanimously

15. RESOLUTIONS

#23-2017 – A resolution approving the distribution of approximately \$14,000 in funds from the Whittier Emergency Response and Fire Association.

MOTION: Victor Shen made a motion to adopt resolution #23-2017

SECOND: Dave Dickason

DISCUSSION: None

VOTE: Motion passed unanimously

Council recessed at 9:07 pm

Council resumed the Regular Meeting at 9:22 pm

#24-2017 – A resolution approving the preliminary design and engineering work for Shotgun Cove Road by CRW Engineers in the amount of \$247,941.00.

MOTION: Peter Denmark made a motion to adopt resolution #24-2017

SECOND: David Pinquoch

DISCUSSION: Councilman Denmark offered to adjust the resolution to read, "...*not to exceed*..." rather than "...*in the amount of*..." The City Manager said that he will make the change.

VOTE: Motion passed unanimously

16. EXECUTIVE SESSION

None

17. UNFINISHED BUSINESS

A. Lease Transfer Update/Orca Café

Nothing new to report.

B. Shotgun Cove Road Project

Nothing new to report.

C. ARRC/COW Land Swap

Nothing new to report.

D. Improve Salmon Sport Fishing in in Northwest PWS

Nothing new to report.

E. Paddle Craft Launch

Nothing new to report.

18. NEW BUSINESS

A. Appointment of Port & Harbor Commission Members

MOTION: Dave Dickason made a motion to appoint Greg Clifford and Dave Goldstein to seats B & G of the Port and Harbor Commission.

SECOND: Peter Denmark

DISCUSSION: None

VOTE: Motion passed unanimously.

B. Appointment of Planning Commission Members

MOTION: Victor Shen made a motion to appoint Charlene Arneson and Lindsey Erk to seats A & B of the Planning and Zoning Commission.

SECOND: Dave Dickason

DISCUSSION: None

VOTE: Motion passed unanimously

19. COUNCIL DISCUSSION

Councilman Denmark commented on the Master Lease and the development of new land at Emerald Cove and Passage Canal. He stated that there should be general intended uses for these lands in the future. He mentioned the accumulation of trash at the head of the bay. Councilman Shen also spoke about this. He said that he was approached about the docks at the head of the bay and asked what the plans for those docks were. Councilman Shen brought up the sales tax and

inquired about the City's fund balance. Council discussed this topic for some time.

Council debated about the Christmas party and whether it should be open to the public or not. It was decided that it should be a Christmas party specifically for City Employees and the volunteers.

20. CITIZEN'S DISCUSSION

Dave Goldstein asked about the plans for parking lot that the City had made during the summer season. The City Manager answered that it will be used as a parking lot for when the main parking lot gets full.


21. COUNCIL AND ADMINISTRATION'S RESPONSE TO CITIZEN'S COMMENTS

None

22. ADJOURNMENT

All were in favor of adjourning the meeting at 10:40 p.m.

ATTEST:



Naelene Matsumiya
Acting City Clerk



Daniel Blair
Mayor