



THE CITY OF WHITTIER

Gateway to Western Prince William Sound

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**WHITTIER CITY COUNCIL
REGULAR MEETING
TUESDAY, JULY 19, 2016
7:00 PM
COUNCIL CHAMBERS
P-12 BUILDING**

MINUTES

1. CALL TO ORDER

Mayor Daniel Blair called the meeting to order at 7:05 p.m.

2. OPENING CEREMONY

Dan Blair led the Pledge of Allegiance.

3. ROLL CALL

A. Council Members Present: Debra Hicks, Monty Irvin, Dan Blair, and Ata Ma'ae (telephonically).

B. Council Members Absent: Victor Shen, Peter Denmark and David Pinquoch

C. Administration Present: Mark Lynch, City Manager, Jennifer Rogers, City Clerk, Scott Korbe, Public Works Director, Andy Dennis, Harbormaster, Dave Schofield, Public Safety Director, Moe Zamarron, Public Safety Bldg. Mgr., Holly Wells (Telephonically)

MOTION: Monty Irvin made a motion to excuse Victor Shen, Peter Denmark and David Pinquoch from tonight's Council meeting.

SECONDED: Debra Hicks

Monty Irvin: Yes, Debra Hick: Yes, Ata Ma'ae: Yes, Dan Blair: Yes

VOTE: 4-0

4. APPROVAL OF MINUTES

A. June 21, 2016

MOTION: Monty Irvin made a motion to approve the Regular Meeting Minutes of June 21, 2016.

SECOND: Debra Hicks

VOTE: Monty Irvin: Yes, Debra Hicks: Yes, Ata Ma'ae: Yes, Daniel Blair: Yes

Motion passed 4-0

5. APPROVAL OF REGULAR MEETING AGENDA

MOTION: Monty Irvin made a motion to approve the July 19, 2016 agenda as is.

SECOND: Debra Hicks

VOTE: Monty Irvin: Yes, Debra Hicks: Yes, Ata Ma'ae: Yes, Dan Blair: Yes
Motion passed 4-0

A. PRESENTATIONS

None

6. MAYOR'S REPORT

A. Mayor's Report

None

B. Vice-Mayor's Report

None

7. MANAGER'S REPORT

A. City Manager's Report- Mark Lynch

See written manager's report in original council packet.

Mark Lynch announced that he hired Jennifer Rogers as City Clerk. She has done a great job as acting city clerk these last few months and feel that she will continue to do a good job for the city. He also stated that the Corps will be in town every Thursday to work on the monument until it's complete.

1. Financial Report- Lynette Dennis

See Revenues with Comparison to Budget for the month ending June 30, 2016.

B. City Attorney's Report – Holly Wells

None

C. Directors Reports

● Harbor Report- Andy Dennis

See written report in original council packet.

● Public Safety Report- Dave Schofield

See written report in original council packet.

● Public Works Report -- Scott Korbe

See written report in original council packet.

● Public Safety Building Report- Moe Zamarron

See written report in original council packet.

8. COMMISSION REPORTS

● Planning Commission

None

● Port and Harbor Commission

None

Monty Irvin asked Andy Dennis if signs have been placed at the harbor to identify the floats. Andy replied that the signs have been up for a couple of months.

Dan Blair asked Debra Hicks if the Port & Harbor considered lifting the fee for the human powered craft. Debra replied that she has no recollection of that conversation. Mark Lynch added that he spoke to Dan about this. After Mark spoke to Victor and Andy, he suggested that we do away with the kayak launch fees for next season because very little money is collected from it and it's a big hassle for everyone, not to mention that it's almost unenforceable. There is a \$10 charge for each kayak. Andy reported that they've collected fees for three kayaks this year. Mark added that most people aren't paying and the police department have no way of knowing who has paid.

● Parks & Recreation Committee

None

◆ PWSAC

None

8. CITIZEN'S COMMENTS ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

None

9. CONSENT CALENDAR

None

10. PUBLIC HEARING (NON-ORDINANCE)

None

11. ORDINANCES

A. Introduction (1st reading)

None

B. PUBLIC HEARING (2ND reading)

None

12. RESOLUTIONS

1. Resolution #22 -2016- A resolution supporting USFS's efforts to control and eradicate the European Black Slugs.

MOTION: Monty Irvin made a motion to adopt Resolution #22-2016.

SECONDED: Debra Hicks

DISCUSSION: None

Monty Irvin: Yes, Debra Hicks: Yes, Ata Ma'ae: Yes, Dan Blair: Yes

VOTE: 4-0

2. Resolution #23-2016- A resolution authorizing the City Manager to enter into a professional services agreement with Peek Architects for design and engineering for Phase 2 of the Public Safety Building in the amount of \$79,507.00.

MOTION: Monty Irvin made a motion to adopt Resolution #23-2016.

SECONDED: Ata Ma'ae

DISCUSSION: There was discussions about whether or not the clinic, the condo for the medical provider, housing for temp employees and the city manager's condo should be included in the new building. Mark added that the architects won't be able to complete the plans until council decide what they want.

Monty Irvin: Yes, Ata Ma'ae: Yes, Debra Hicks: Yes, Dan Blair: Yes

VOTE: 4-0

3. Resolution # 24-2016- A resolution authorizing payments \$100,000 by August 5, 2016 and another payment of up to \$150,000 by November 1, 2016 from the Harbor Reserve Fund to the Army Corps of Engineers for completion of the feasibility study for a break water and turning basin at the head of Passage Canal.

MOTION: Monty Irvin made a motion to adopt Resolution #24-2016.

SECONDED: Debra Hicks

DISCUSSION: Harbormaster, Andy Dennis reported on the parking overflow the city has experienced this summer. Mark Lynch added that a boat repair area could be created there.

Monty Irvin: Yes, Debra Hicks: Yes, Ata Ma'ae: Yes, Dan Blair: Yes

VOTE: 4-0

13. COUNCIL DISCUSSION

Debra Hicks reported that there will be a group arriving on Thursday to do community clean-up and activities.

14. CITIZEN'S DISCUSSION

None

15. EXECUTIVE SESSION

MOTION: Debra Hicks made a motion to enter into executive session at 7:45 pm to discuss the Whittier Manor lease. Matters that, if immediately disclosed, would tend to adversely affect the finances of the city.

SECONDED: Monty Irvin

Debra Hicks: Yes, Monty Irvin: Yes, Ata Ma'ae: Yes, Dan Blair: Yes

VOTE: 4-0

MOTION: Monty Irvin made a motion to end the executive session and return to the regular meeting at 8:02 p.m.

SECONDED: Debra Hicks

Monty Irvin: Yes, Debra Hicks: Yes, Ata Ma'ae: Yes, Dan Blair: Yes.

VOTE: 4-0

16. UNFINISHED BUSINESS

A. Shotgun Cove Road Project

Not discussed during this meeting.

B. ARRC/COW Land Swap

Not discussed during this meeting.

C. Improve Salmon Sport Fishing in Northwest PWS

Not discussed during this meeting.

D. Whittier Manor Lease

Discussed during executive session.

E. Public Safety Complex- Phase 2

Discussed under Director's Reports Section 4, Public Safety Building-Moe Zamarron

F. Paddle Craft Launch

Not discussed during this meeting.

17. NEW BUSINESS


None

18. ADJOURNMENT

MOTION: Dan Blair moved to adjourn the meeting at 8:03 p.m.

VOTE: Motion passed unanimously.

Attest:



Jennifer Rogers
City Clerk



Daniel Blair
Mayor